



AGENDA - City Council

DATE: January 12, 2026 7:00 PM City Council Chambers

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Consent Agenda
 - I. Fee Correction: Business License Fee (Prorate and Penalty)
 - II. Municipal Court Monthly Report
 - III. Public Works Monthly Report
 - IV. Building Department/City Clerk Monthly Report
 - V. Finance/Treasurer Monthly Report
 - VI. Parks and Recreation Monthly Report
 - VII. Approval of December 8, 2025 Minutes
 - VIII. Committee & Commissions Report
 - IX. Manager/Public Safety Report
- V. Zoning Board of Appeals
 - I. Public Hearing and Determination: 824 Three Mile Drive
 - II. Public Hearing and Determination: 1379 Maryland
- VI. Public Comment (Agenda Items)
- VII. Approval of Regular Agenda
- VIII. Unfinished Business
- IX. New Business
 - I. Public Safety Personnel Promotion and Appointments
 - II. Memorandum of Understanding between the Public Safety Department and the Grosse Pointe Public School System
 - III. Temporary Traffic Regulations (TTR 244 and TTR 246)
 - IV. Conference of Eastern Wayne (CEW) Updated Agreement
 - V. Wayne County Community College Presentation
 - VI. Utility Billing Customer Adjustment Request
 - VII. Rules of the City Council and Code of Conduct 2026
- X. Public Comment (Non-Agenda Items)
- XI. Council Comment

XII. Closed Session MCL 15.268(a)

XIII. Adjournment

Public Comment: Public Comments are limited to three minutes.

Live Stream: The meeting will be livestreamed to the Official City of Grosse Pointe Park YouTube Channel.



CITY COUNCIL MEETING

DATE: January 12, 2026

SUBJECT: Fee Correction: Business License Fee (Prorate and Penalty)

SUMMARY: The fee schedule as adopted is in conflict with the City Code:

Business Licenses (Landlord and Others)	
Annual License Fee – must be issued before January 1st	\$100.00
Prorated fee for new business first year	1/12 of license fee – monthly
Renewal Fee between January 1 st and January 31 st	\$75.00
Renewal Fee after February 1st	\$150.00

There is no provision for prorating this fee nor for a \$50 penalty. Code states: Sec. 22-24. - Term.

The license year shall begin January 1 of each year and shall terminate at 12:00 midnight on December 31 of that year. Original licenses shall be issued for the balance of the license year at the full license fee. License renewal applications shall be accepted and licenses issued for a period of 15 days prior to the annual expiration date. In all cases where the provisions of this Code permit the issuance of licenses for periods of less than one year, the effective date of such licenses shall commence with the date of issuance thereof.

Sec. 22-31. - Late renewals.

All fees for the renewal of any license which are not paid at the time the fees shall be due shall be paid as late fees at the rate of 110 percent of the license fee required for such licenses.

The fee schedule should reflect this by removing the last three statements and adding the penalty language:

Business License (Landlord and Others)	\$100.00
Annual License Fee – must be issued before January 1 st each year.	
10% penalty will be applied after January 1.	\$110.00

FINANCIAL IMPACT: N/A

RECOMMENDATION: Amend Fee Schedule dated effective 07/01/2025

PREPARED BY: Cindy Paparelli, Assistant City Manager

Department of the Municipal Court Monthly Report

TO: Honorable Mayor and Members of City Council

FROM: Jamie Ferszt, Court Administrator

DATE: December 29, 2025

SUBJECT: Monthly Municipal Court Report – December 2025

1. Executive Summary

We have been preparing for the transition of Judge Parnell, who will take the bench on January 1st. Criminal and traffic filings are down from last month. Civil filings have increased.

2. Caseload Activity

- New Cases Filed: Two hundred seventy-one new criminal, traffic, parking and ordinance filings. Seventeen new civil filings.
- Cases Resolved: Two hundred sixty-eight cases were disposed. Eight civil cases were resolved. Eighteen cases were dismissed and four civil cases were dismissed.
- Active Cases: Two hundred twenty-nine criminal and traffic cases and sixty-eight civil cases are pending.

3. Court Sessions & Operations

- Court Sessions Held: The court had two scheduled court dockets on Wednesday, December 10th and Wednesday, December 17th. We had three on-call arraignment hearings.

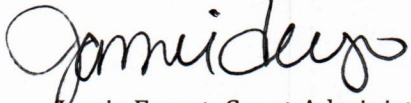
4. Financial Summary

- Fines/Fees Collected: \$21,660.00
- Restitution Ordered: N/A

5. Looking Ahead

- We have two scheduled court dates next month. I anticipate that traffic filings will drop due to the holidays.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jamie Ferszt", written in a cursive style.

Jamie Ferszt, Court Administrator

Department of Public Works Monthly Report

TO: Honorable Mayor and Members of City Council

FROM: Tom Jenny, Public Works Director

DATE: December 30, 2025

SUBJECT: Monthly Department Summary – December 2025

1. Executive Summary

Currently focused on seasonal maintenance, vehicle for winter months.

2. Operations & Maintenance

- Recycle/Waste: Waste issues seem to be better with occasional missed streets/properties. - Tracking continues through teams. Responsive most of the time.
- Fleet/Equipment: Seasonal maintenance on vehicles that are critical for Winter months.
- Communication: Updating residents with any delays for trash, and Winter City maintenance.
- Clean-up after high wind storms. Removal of fallen trees and branch that may have come down.

3. Capital Projects & Construction

- Current Projects: Advanced Underground Systems: Continued CCTV inspection
- Super Construction – To continue evaluations in the spring once ground is warmer.
- Upcoming Projects: Charlevoix Street Scape, Spring of 2026
- Continued discussion with OHM for next year's Capital Improvement Projects.

4. Looking Ahead

- Leaf pickup had ended.
- Christmas tree pickup to begin.
- Continued maintenance of City roads for winter conditions.

Respectfully submitted,

Tom Jenny, Public Works Director



Department of the City Clerk Monthly Report

TO: Honorable Mayor and Members of City Council

FROM: Bridgette Bowdler, City Clerk

DATE: December 30, 2025

SUBJECT: Monthly Clerk's Office Report – [December 2025]

1. Executive Summary

This month we are busy sending out 4,500 donation letters for the Grosse Pointe Park Foundation. We also sent letters out to Local Businesses for sponsorship for our Annual Chilly Fest.

2. Legislative Support & Council Services

- Agendas Prepared: 2
- Minutes Completed: 2
- Council Packets Distributed: 9
- Public Meetings Supported: 5

3. Records Management

- Public Records Requests: 12
- Request Tracker: 6 fulfilled
- Notarized for Residents: 7

4. Licensing & Permits

- Certificate of Occupancy: 71
- Business License/Building Permits: 171

-Code Enforcements: 21

5. Elections (as applicable)

- Voter Registrations, Moved, Name Changes Processed: 21

- I attended Masters Clerk Conference for a week, and we are preparing for the State Primary Election. Legislative did not vote on any changes for the 2026 Election dates, but we do expect they will be changing dates for the next Federal Election.

- Preparations/Key Deadlines: April 21, 2026, filing for State Primary.

6. Looking Ahead

- Sean Brennen, our Code Enforcement Officer, will be attending the Police Academy and will be leaving the Building Department on January 23, 2026. It has been a pleasure to work closely with him in the Clerk/Building department, and he will be greatly missed. We wish him the Best on his new endeavors.

- Grosse Pointe Park 1st Annual Christmas Party was a huge success in showing our employees that we appreciate all the hard work they do throughout the year. Food was great and we had a really good time.

- Happy New Year and we look forward to a productive and successful 2026 with the City of Grosse Pointe Park.

Respectfully submitted,

Bridgette Bowdler, City Clerk



Department of Finance/Treasury Monthly Report

TO: Honorable Mayor and Members of City Council

FROM: Ethan Haan, Finance Director/Treasurer

DATE: December 31, 2025

SUBJECT: Monthly Finance/Treasury Report – December 2025

Executive Summary

Revenues and expenditures are following operational expectations. A disbursement report and cash and investments for all City funds are attached. There will be a few mid-year budget amendments, and these will be brought before Council at their February meeting. Investment and cash positions as of November 30th, 2025 are also included in this report.

In the new year, City administration will begin initial internal meetings with Department heads and other stakeholders for the 2026-2027 Budget. This will be before the Council in the spring ahead of required adoption in June.

Respectfully submitted,

Ethan Haan
Finance Director/Treasurer

FINANCE REPORT - CASH POSITIONS

FUND	CURRENT INVESTMENTS	CURRENT CASH	TOTAL AVAILABLE
General Fund	2,785,230.10	4,687,204.95	7,472,435
Major Street Fund	0.00	413,477.84	413,478
Local Street Fund	0.02	498,718.73	498,719
Rubbish Collection Fund	530,217.65	970,774.57	1,500,992
Building Inspection Fund	0.01	578,131.47	578,131
Downtown Development Authority	262,510.24	126,355.91	388,866
Tax Increment Finance Authority	881,233.47	1,146,843.49	2,028,077
Indigent Defense Grant Fund	0.00	26,773.23	26,773
Federal Drug Law Enforcement	0.00	22,904.82	22,905
Law Enforcement Fund	0.00	19,900.00	19,900
Community Development Block Grant	0.00	47,778.16	47,778
Opioid Settlement Fund	0.00	58,534.36	58,534
Senior Services	51.20	259,198.02	259,249
2007 General Obligation Debt Millage	0.01	41,689.04	41,689
Municipal Roads Fund	0.00	(50,642.39)	(50,642)
Recycling Collection Fund	0.00	140,402.39	140,402
Water and Sewer Fund	0.00	956,629.89	956,630
Marina Fund	317,364.62	603,740.61	921,105
Water and Sewer Infrastructure	0.01	(1,166,934.42)	(1,166,934)
Mechanic Pool	0.00	1,511.35	1,511
Self-Insurance Healthcare Fund	0.00	(49,831.31)	(49,831)
Current Tax Collection Fund	0.00	23,585.87	23,586
Total Assets (Investments/Cash)	4,776,607	9,356,747	14,133,354
FIDUCIARY (TRUSTEE)	AMOUNT INVESTED	PERCENT INVESTED	YIELD
Michigan CLASS	4,776,607	100.00%	4.07%
Total Investments	<u>4,776,607</u>	100.00%	4.07%
		CASH	9,356,747
		INVESTMENTS	4,776,607
		TOTAL	14,133,354

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/04/2025	NBD	176198	123.NET INC	Communication - Phones/Cell/Radio	851.000	136	56.01
		176198		Communication - Phones/Cell/Radio	851.000	172	14.00
		176198		Communication - Phones/Cell/Radio	851.000	191	14.00
		176198		Communication - Phones/Cell/Radio	851.000	201	21.01
		176198		Communication - Phones/Cell/Radio	851.000	215	21.01
		176198		Communication - Phones/Cell/Radio	851.000	253	28.01
		176198		Communication - Phones/Cell/Radio	851.000	257	14.00
		176198		Communication - Phones/Cell/Radio	851.000	270	14.00
		176198		Communication - Phones/Cell/Radio	851.000	300	126.12
		176198		Communication - Phones/Cell/Radio	851.000	325	21.01
		176198		Communication - Phones/Cell/Radio	851.000	751	35.01
		176198		Communication - Phones/Cell/Radio	851.000	754	28.01
		176198		Communication - Phones/Cell/Radio	851.000	760	42.01
		176198		Communication - Phones/Cell/Radio	851.000	371	28.01
		176198		Communication - Phones/Cell/Radio	851.000	528	7.05
		176198		Communication - Phones/Cell/Radio	851.000	545	7.05
CHECK NBD 176198 TOTAL FOR FUND 594:							476.31
12/04/2025	NBD	176199	AARON WHITTAKER	Repairs - Sidewalk Repairs	933.080	451	431.00
12/04/2025	NBD	176200	ABSOPURE WATER CO	Professional & Contractual Services	801.100	136	72.95
		176200		Professional & Contractual Services	801.100	136	24.00
CHECK NBD 176200 TOTAL FOR FUND 101:							96.95
12/04/2025	NBD	176201	AFLAC	Payroll Deduction - EE AFLAC Insurance	245.000	000	425.28
12/04/2025	NBD	176202	ALLEGRA PRINT & IMAGING	Supplies - Office Supplies	752.000	536	54.89
12/04/2025	NBD	176203	ALLEMON'S LANDSCAPE CENTER	Operating Supplies & Tools	740.000	754	99.39
		176203		Operating Supplies & Tools	740.000	754	71.33
CHECK NBD 176203 TOTAL FOR FUND 101:							170.72
12/04/2025	NBD	176204	ART TUCKER EXCAVATING	Professional & Contractual Services	801.100	535	3,500.00
12/04/2025	NBD	176205	ASCENSION MICHIGAN EMPLOYER	Health Services- Pre/Post Fit &	817.000	536	80.00
		176205		Health Services- Pre/Post Fit &	817.000	536	95.00
CHECK NBD 176205 TOTAL FOR FUND 592:							175.00
12/04/2025	NBD	176206	BIDIGARE CONTRACTORS INC	Capital Outlay-Beaconsfield:Essex to	970.000	563	646,666.39

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/04/2025	NBD	176207	BLUE CROSS BLUE SHIELD OF MICHIGAN	Defined Benefit - Retiree OPEB Expense	875.000	172	93.32
		176207		Defined Benefit - Retiree OPEB Expense	875.000	215	93.32
		176207		Defined Benefit - Retiree OPEB Expense	875.000	253	93.32
		176207		Defined Benefit - Retiree OPEB Expense	875.000	300	3,488.94
		176207		Defined Benefit - Retiree OPEB Expense	875.000	300	653.24
		176207		Defined Benefit - Retiree OPEB Expense	875.000	751	93.32
		176207		Defined Benefit - Retiree OPEB Expense	875.000	371	93.32
		176207		Defined Benefit - Retiree OPEB Expense	875.000	536	193.83
CHECK NBD 176207 TOTAL FOR FUND 592:							4,802.61
12/04/2025	NBD	176208	BRENT DREAYER	Professional Development & Training	959.000	101	228.00
12/04/2025	NBD	176209	BRIAN SHARP	WATER USAGE	033.000	000	2,192.80
12/04/2025	NBD	176210	CARLETON EQUIPMENT CO	Maint & Repairs- Public Works Equipment	936.441	471	275.41
12/04/2025	NBD	176211	CENTARIS	Professional & Contractual Services	801.100	173	849.75
12/04/2025	NBD	176212	CINTAS CORPORATION	Supplies - Custodial/Janitorial	775.000	300	68.02
		176212		Contractual - Custodial Cleaning	828.000	300	92.08
		176212		Contractual - Custodial Cleaning	828.000	754	41.97
		176212		Contractual - Custodial Cleaning	828.000	760	14.58
		176212		Contractual - Custodial Cleaning	828.000	760	87.94
		176212		Contractual - Custodial Cleaning	828.000	536	71.00
CHECK NBD 176212 TOTAL FOR FUND 592:							375.59
12/04/2025	NBD	176213	CITY OF GROSSE POINTE	Local Street Improvements	971.203	451	6,214.19
		176213		Local Street Improvements	971.203	451	348.11
CHECK NBD 176213 TOTAL FOR FUND 203:							6,562.30
12/04/2025	NBD	176214	CLARK THEATRE SERVICES	Contractual - Motion Picture Movies	741.200	760	100.00
		176214		Contractual - Motion Picture Movies	741.200	760	100.00
CHECK NBD 176214 TOTAL FOR FUND 101:							200.00
12/04/2025	NBD	176215	CLINTON RIVER WATERSHED COUNCIL	Licenses/Permits & Fees	958.000	535	1,173.00
12/04/2025	NBD	176216	COMCAST	Communication - Internet/Cable Services	858.000	101	45.04
		176216		Communication - Internet/Cable Services	858.000	136	54.07
		176216		Communication - Internet/Cable Services	858.000	172	72.11

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
		176216		Communication - Internet/Cable Services	858.000	191	18.04
		176216		Communication - Internet/Cable Services	858.000	201	36.02
		176216		Communication - Internet/Cable Services	858.000	215	45.04
		176216		Communication - Internet/Cable Services	858.000	253	36.02
		176216		Communication - Internet/Cable Services	858.000	257	18.04
		176216		Communication - Internet/Cable Services	858.000	270	18.05
		176216		Communication - Internet/Cable Services	858.000	300	207.38
		176216		Communication - Internet/Cable Services	858.000	325	72.11
		176216		Communication - Internet/Cable Services	858.000	754	228.75
		176216		Communication - Internet/Cable Services	858.000	760	286.00
		176216		Communication - Internet/Cable Services	858.000	371	54.07
		176216		Communication - Internet/Cable Services	858.000	528	18.04
		176216		Communication - Internet/Cable Services	858.000	545	171.58
				CHECK NBD 176216 TOTAL FOR FUND 594:			<u>1,380.36</u>
12/04/2025	NBD	176217	COOL THREADS EMBROIDERY LLC	Supplies-	746.000	300	161.98
		176217		Supplies-	746.000	300	38.40
				CHECK NBD 176217 TOTAL FOR FUND 101:			<u>200.38</u>
12/04/2025	NBD	176218	CORE AND MAIN LP	Maint & Repair - Water Meters & Hydrant	930.020	535	2,600.00
12/04/2025	NBD	176219	CRYSTAL CLEAN POWERWASHING	Professional & Contractual Services	801.000	441	1,025.00
12/04/2025	NBD	176220	DAVID DRAPER	Professional - Substitute Judges	804.000	136	150.00
12/04/2025	NBD	176221	DE LAGE LANDEN FINANCIAL SERVICES	Rentals/Leases	940.100	536	864.85
12/04/2025	NBD	176222	DEACON CONROY	Professional Svcs -	702.760	760	600.00
12/04/2025	NBD	176223	DELUXE ECHOSTAR LLC	Contractual - Motion Picture Movies	741.200	760	40.00
		176223		Contractual - Motion Picture Movies	741.200	760	40.00
				CHECK NBD 176223 TOTAL FOR FUND 101:			<u>80.00</u>
12/04/2025	NBD	176224	DEWPOINT LLC	Contractual - Technology & Computer	980.050	101	32.39
		176224		Contractual - Technology & Computer	980.050	101	269.26
		176224		Contractual - Technology & Computer	960.070	136	75.49
		176224		Contractual - Technology & Computer	960.070	136	627.62
		176224		Contractual - Technology & Computer	960.070	172	43.18
		176224		Contractual - Technology & Computer	960.070	172	359.01

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
		176224		Contractual - Technology & Computer	960.070	191	10.80
		176224		Contractual - Technology & Computer	960.070	191	89.75
		176224		Contractual - Technology & Computer	960.070	201	32.39
		176224		Contractual - Technology & Computer	960.070	201	269.26
		176224		Contractual - Technology & Computer	960.070	215	32.39
		176224		Contractual - Technology & Computer	960.070	215	269.26
		176224		Contractual - Technology & Computer	831.000	253	43.18
		176224		Contractual - Technology & Computer	831.000	253	359.01
		176224		Contractual - Technology & Computer	980.050	257	10.80
		176224		Contractual - Technology & Computer	980.050	257	89.75
		176224		Contractual - Technology & Computer	831.000	270	10.80
		176224		Contractual - Technology & Computer	831.000	270	89.75
		176224		Contractual - Technology & Computer	960.070	300	183.14
		176224		Contractual - Technology & Computer	960.070	300	1,522.56
		176224		Contractual - Technology & Computer	831.000	325	75.49
		176224		Contractual - Technology & Computer	831.000	325	627.62
		176224		Contractual - Technology & Computer	960.070	751	21.59
		176224		Contractual - Technology & Computer	960.070	751	179.50
		176224		Contractual - Technology & Computer	831.000	754	32.39
		176224		Contractual - Technology & Computer	831.000	754	269.26
		176224		Contractual - Technology & Computer	960.070	760	43.18
		176224		Contractual - Technology & Computer	960.070	760	359.01
		176224		Contractual - Technology & Computer	960.070	371	32.39
		176224		Contractual - Technology & Computer	960.070	371	269.26
		176224		Contractual - Technology & Computer	980.050	528	21.59
		176224		Contractual - Technology & Computer	980.050	528	179.51
		176224		Contractual - Technology & Computer	960.070	536	53.90
		176224		Contractual - Technology & Computer	960.070	536	448.11
		176224		Contractual - Technology & Computer	831.000	545	10.80
		176224		Contractual - Technology & Computer	831.000	545	89.75
		176224		Contractual - Technology & Computer	831.000	471	10.80
		176224		Contractual - Technology & Computer	831.000	471	89.75
				CHECK NBD 176224 TOTAL FOR FUND 660:			7,233.69
12/04/2025	NBD	176225	DONALD R KING	Professional Svcs -	702.760	760	360.00
		176225		Professional Svcs -	702.760	760	360.00
				CHECK NBD 176225 TOTAL FOR FUND 101:			720.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/04/2025	NBD	176238	FRASARD ELECTRIC	Supplies - Street Materials	762.010	463	194.00
		176238		Supplies - Street Materials	762.010	463	122.00
		176238		Supplies - Street Materials	762.010	463	194.00
		176238		Supplies - Street Materials	762.010	463	216.00
CHECK NBD 176238 TOTAL FOR FUND 203:							726.00
12/04/2025	NBD	176239	FRASER FIRST BOOSTER CLUB	Community Promotions - City Beautiful	881.000	101	100.00
12/04/2025	NBD	176240	GRAYBAR FINANCIAL SERVICES	Communication - Phones/Cell/Radio	851.000	136	122.42
		176240		Communication - Phones/Cell/Radio	851.000	172	30.61
		176240		Communication - Phones/Cell/Radio	851.000	191	30.61
		176240		Communication - Phones/Cell/Radio	851.000	201	45.91
		176240		Communication - Phones/Cell/Radio	851.000	215	45.91
		176240		Communication - Phones/Cell/Radio	851.000	253	61.21
		176240		Communication - Phones/Cell/Radio	851.000	257	30.61
		176240		Communication - Phones/Cell/Radio	851.000	270	30.61
		176240		Communication - Phones/Cell/Radio	851.000	300	275.66
		176240		Communication - Phones/Cell/Radio	851.000	300	45.91
		176240		Communication - Phones/Cell/Radio	851.000	751	76.51
		176240		Communication - Phones/Cell/Radio	851.000	754	61.21
		176240		Communication - Phones/Cell/Radio	851.000	760	91.82
		176240		Communication - Phones/Cell/Radio	851.000	371	61.21
		176240		Communication - Phones/Cell/Radio	851.000	528	15.41
		176240		Communication - Phones/Cell/Radio	851.000	545	15.41
CHECK NBD 176240 TOTAL FOR FUND 594:							1,041.03
12/04/2025	NBD	176241	GREAT LAKES COCA-COLA DIST	Supplies - Concession Stand	741.300	760	2,737.11
12/04/2025	NBD	176242	GREAT LAKES WATER AUTHORITY	Cost of Sales - Sewer Charges	923.020	527	173,100.00
		176242		Cost of Sales - Industrial Waste	923.030	527	1,293.95
		176242		Cost of Sales - Water Charges	923.010	535	143,400.30
CHECK NBD 176242 TOTAL FOR FUND 592:							317,794.25
12/04/2025	NBD	176243	GREEN MEADOWS LANDSCAPE INC	Contractual - Lawn care/Landscaping Svcs	941.030	751	6,200.00
12/04/2025	NBD	176244	GREGORY HILLER	Professional & Contractual Services	801.100	136	200.00
12/04/2025	NBD	176245	GROSSE POINTE ANIMAL CLINIC	Veterinarian & Adoption Services	816.000	300	326.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/04/2025	NBD	176246	GROSSE POINTE LODGE #102	Union Dues - Public Safety POAM	244.302	000	128.00
		176246		Union Dues - Public Safety COAM	244.305	000	72.00
				CHECK NBD 176246 TOTAL FOR FUND 101:			200.00
12/04/2025	NBD	176247	HAYLEY KIRBY	Professional Svcs -	702.760	760	600.00
12/04/2025	NBD	176248	HYDRO CORP	CROSS CONNECTION	981.463	535	431.50
		176248		CROSS CONNECTION	981.463	535	431.50
				CHECK NBD 176248 TOTAL FOR FUND 592:			863.00
12/04/2025	NBD	176249	JCR SUPPLY INC	Supplies - Custodial/Janitorial	775.000	760	1,332.25
12/04/2025	NBD	176250	JOHN MCGRAIL	Professional & Contractual Services	801.100	751	675.00
12/04/2025	NBD	176251	JULIE HLYWA	Professional - Court Appointed Attorney	803.000	136	205.83
		176251		Professional - Court Appointed Attorney	803.000	136	823.32
				CHECK NBD 176251 TOTAL FOR FUND 260:			1,029.15
12/04/2025	NBD	176252	KENT AUTOMOTIVE	Supplies - Shop/Mechanic Supplies	792.000	471	390.93
12/04/2025	NBD	176253	LIMB WALKERS TREE & SNOW LLC	Contractual - Lawn care/Landscaping Svcs	941.030	463	4,795.00
12/04/2025	NBD	176254	MARK BELTCHENKO	Comm Promotion - Residential Imp	818.203	730	5,000.00
12/04/2025	NBD	176255	MARSHALL LANDSCAPE INC	Contractual - Lawn care/Landscaping Svcs	941.030	751	964.00
12/04/2025	NBD	176256	MARY LOU MUER	Professional & Contractual Services	801.100	751	1,530.00
12/04/2025	NBD	176257	MICHELE HODGES	Professional Development & Training	959.000	101	228.00
12/04/2025	NBD	176258	MISDU	Due to Other Unit of Gov't - Judgments	231.060	000	495.17
12/04/2025	NBD	176259	MISSION SQUARE RETIREMENT	Def Comp- 457 Plans Mission Square	239.400	000	488.47
		176259		Def Comp- 457 Plans Mission Square	239.400	000	333.85
				CHECK NBD 176259 TOTAL FOR FUND 101:			822.32
12/04/2025	NBD	176260	MISWITCH COMMUNICATIONS INC	Communication - Phones/Cell/Radio	851.000	751	32.07
		176260		Communication - Phones/Cell/Radio	851.000	536	203.74
		176260		Communication - Phones/Cell/Radio	851.000	471	58.20
				CHECK NBD 176260 TOTAL FOR FUND 660:			294.01
12/04/2025	NBD	176261	MOTOROLA SOLUTIONS INC	Contractual - Technology & Computer	960.070	300	1,428.60

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/04/2025	NBD	176262	MR MAPLE TREE SERVICE	Contractual - Lawncare/Landscaping Svcs	941.030	463	4,900.00
12/04/2025	NBD	176263	NATIONWIDE RETIREMENT SOLUTIONS	Def Comp- 457 Plans Nationwide	239.300	000	1,670.50
		176263		Def Comp- 457 Plans Nationwide	239.300	000	1,041.56
				CHECK NBD 176263 TOTAL FOR FUND 101:			<u>2,712.06</u>
12/04/2025	NBD	176264	NICK SIZELAND	Professional Development & Training	959.000	172	682.00
12/04/2025	NBD	176265	NICOLE HAMBORSKY	Comm Promotion - Residential Imp	818.203	730	3,943.66
12/04/2025	NBD	176266	O'REILLY AUTO PARTS	Maint & Repairs - Parks & Rec Equipment	936.751	471	11.20
		176266		Maint & Repairs - Parks & Rec Equipment	936.751	471	35.58
				CHECK NBD 176266 TOTAL FOR FUND 660:			<u>46.78</u>
12/04/2025	NBD	176267	OHM ADVISORS	Professional - Planning Services	804.100	751	5,508.40
		176267		Major Street Imp - Kercheval	971.202	451	7,024.00
		176267		Professional - Engineering Services	815.000	371	967.50
		176267		Capital Outlay - Charlevoix Streetscape	970.000	730	8,000.00
		176267		Professional & Contractual Services	801.100	451	2,646.25
		176267		Capital Outlay- Sidewalk District 2	970.000	451	695.00
		176267		Professional - Engineering Services	815.000	527	215.00
		176267		Capital Outlay-WM Charlevoix	970.000	535	2,152.19
		176267		Professional & Contractual Services	801.100	563	660.00
		176267		Professional - Planning Services	804.100	563	2,181.25
		176267		Capital Outlay TMF Lead Line Grant	970.000	563	1,931.50
		176267		Capital Outlay-Beaconsfield:Essex to	970.000	563	32,724.08
		176267		Capital Outlay-WM Bedford to Grand	970.000	563	8,167.98
				CHECK NBD 176267 TOTAL FOR FUND 598:			<u>72,873.15</u>
12/04/2025	NBD	176268	PARAGON LABORATORIES INC	Professional & Contractual Services	801.100	535	226.00
12/04/2025	NBD	176269	PARK PLACE MARKET	Supplies - Prisoner Food & Care	747.000	300	245.97
12/04/2025	NBD	176270	PATRICK CARROLL	Contractual - Lawncare/Landscaping Svcs	941.030	463	800.00
12/04/2025	NBD	176271	POINTE PEST SOLUTIONS	Professional & Contractual Services	801.100	754	50.00
		176271		Professional & Contractual Services	801.100	760	60.00
				CHECK NBD 176271 TOTAL FOR FUND 101:			<u>110.00</u>

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE PARK
CHECK DATE FROM 12/01/2025 - 12/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/04/2025	NBD	176272	POINTE PRINTING	Printing Services	741.100	101	78.00
		176272		Printing Services	741.100	101	78.00
		176272		Community Promotions - City Beautiful	881.000	101	162.00
		176272		Printing Services	741.100	371	78.00
CHECK NBD 176272 TOTAL FOR FUND 249:							396.00
12/04/2025	NBD	176273	POLICE OFFICERS ASSOC OF MICH	Union Dues - Public Safety POAM	244.302	000	1,190.00
		176273		Union Dues - Public Safety COAM	244.305	000	630.00
		176273		Union Dues - POAM Dispatch	244.325	000	209.44
CHECK NBD 176273 TOTAL FOR FUND 101:							2,029.44
12/04/2025	NBD	176274	PRINT XPRESS	Printing Services	741.100	136	44.00
12/04/2025	NBD	176275	PRIORITY WASTE LLC	Contractual-Refuse Collection	830.010	442	42,493.11
		176275		Contractual - Rubbish/Recycling	825.000	531	29,616.30
CHECK NBD 176275 TOTAL FOR FUND 524:							72,109.41
12/04/2025	NBD	176276	PROGRESSIVE PLUMBING SUPPLY	Maintenance & Repair - Building(s)	934.000	300	26.15
12/04/2025	NBD	176277	RNK SERVICES CORP	Professional & Contractual Services	801.100	300	3,600.00
		176277		Professional & Contractual Services	801.000	325	400.00
CHECK NBD 176277 TOTAL FOR FUND 101:							4,000.00
12/04/2025	NBD	176278	ROWERDINK INC	Maint & Repairs - Water Equipment	936.535	471	308.00
		176278		Maint & Repairs - Parks & Rec Equipment	936.751	471	20.37
		176278		Maint & Repairs - Public Works Vehicles	939.441	471	20.37
CHECK NBD 176278 TOTAL FOR FUND 660:							348.74
12/04/2025	NBD	176279	RUSSELL LANDSCAPING INC	Contractual - Lawn care/Landscaping Svcs	941.030	441	1,707.28
		176279		Professional - Lawn care/Landscaping	818.106	730	1,855.14
		176279		Contractual - Lawn care/Landscaping Svcs	941.030	730	2,256.77
		176279		Contractual - Lawn care/Landscaping Svcs	941.030	528	1,255.81
CHECK NBD 176279 TOTAL FOR FUND 592:							7,075.00
12/04/2025	NBD	176280	SAMUAL JOHNSON	WATER USAGE	643.000	000	440.70
		176280		WATER USAGE	643.000	000	550.20
CHECK NBD 176280 TOTAL FOR FUND 592:							990.90
12/04/2025	NBD	176281	SANTORO INC	Maint & Repairs- Public Works Equipment	936.441	471	1,334.97

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/04/2025	NBD	176282	SHELBY WHOLESALE DISTRIBUTING	Supplies - Concession Stand	741.300	760	487.99
12/04/2025	NBD	176283	STANDARD INSURANCE COMPANY	Benefits - Life Insurances & Other	714.000	136	133.24
		176283		Benefits - Life Insurances & Other	714.000	172	219.29
		176283		Defined Benefit - Retiree OPEB Expense	875.000	172	5.50
		176283		Benefits - Life Insurances & Other	714.000	201	109.74
		176283		Benefits - Life Insurances & Other	714.000	201	(115.63)
		176283		Benefits - Life Insurances & Other	714.000	215	125.08
		176283		Defined Benefit - Retiree OPEB Expense	875.000	215	5.50
		176283		Benefits - Life Insurances & Other	714.000	300	512.41
		176283		Defined Benefit - Retiree OPEB Expense	875.000	300	9.08
		176283		Benefits - Life Insurances & Other	714.000	441	34.81
		176283		Benefits - Life Insurances & Other	714.000	751	178.39
		176283		Benefits - Life Insurances & Other	714.000	751	(99.36)
		176283		Defined Benefit - Retiree OPEB Expense	875.000	751	5.50
		176283		Benefits - Life Insurances & Other	714.000	760	57.47
		176283		Benefits - Life Insurances & Other	714.000	371	94.90
		176283		Benefits - Life Insurances & Other	714.000	371	(62.70)
		176283		Benefits - Life Insurances & Other	714.000	527	159.65
		176283		Benefits - Life Insurances & Other	714.000	528	35.45
		176283		Benefits - Life Insurances & Other	714.000	535	133.47
		176283		Benefits - Life Insurances & Other	714.000	536	152.89
		176283		Defined Benefit - Retiree OPEB Expense	875.000	536	5.50
CHECK NBD 176283 TOTAL FOR FUND 592:							1,700.18
12/04/2025	NBD	176284	STAPLES INC	Supplies - Office Supplies	752.000	136	237.52
		176284		Supplies - Office Supplies	752.000	136	52.98
		176284		Supplies - Office Supplies	752.000	136	159.05
		176284		Supplies - Office Supplies	752.000	172	10.19
		176284		Supplies - Office Supplies	752.000	173	5.99
		176284		Supplies - Office Supplies	752.000	201	65.46
		176284		Supplies - Office Supplies	752.000	215	87.00
		176284		Supplies - Office Supplies	752.000	253	35.22
		176284		Supplies - Office Supplies	752.000	371	63.61
CHECK NBD 176284 TOTAL FOR FUND 249:							717.02
12/04/2025	NBD	176285	STATE OF MICHIGAN	Due To State - SOS Clearance Fee	228.300	000	90.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
		176285		Due to State - Crime Victims Rights	228.370	000	67.50
		176285		Due to State - State Court Fund	228.420	000	60.00
		176285		Due to State - Drivers License	228.570	000	90.00
		176285		Due To State - Civil Filing Fund	228.580	000	56.00
		176285		Due to State - Justice System Fund	228.590	000	2,100.00
				CHECK NBD 176285 TOTAL FOR FUND 101:			2,463.50
12/04/2025	NBD	176286	STEVEN JOHNSON	Professional - Municipal Court Services	806.000	136	850.00
12/04/2025	NBD	176287	SUB-AQUATICS INC	Maintenance & Repair - Equipment	936.000	300	713.75
12/04/2025	NBD	176288	THE BANK OF NEW YORK MELLON	Professional & Contractual Services	801.100	905	825.00
12/04/2025	NBD	176289	THE CRACKED EGG	Supplies - Prisoner Food & Care	747.000	300	89.25
12/04/2025	NBD	176290	THE KELLY FIRM PLC	Professional - Legal Services	802.000	173	7,500.00
		176290		Professional - Legal Services	802.000	173	4,042.50
		176290		Professional - Litigation & Prosecution	812.000	300	2,083.33
		176290		Professional - Litigation & Prosecution	812.000	300	1,299.42
				CHECK NBD 176290 TOTAL FOR FUND 101:			14,925.25
12/04/2025	NBD	176291	THERMAL MECHANICAL SERVICE LLC	Maintenance & Repair - Building(s)	934.000	751	590.00
		176291		Maintenance & Repair - Building(s)	934.000	754	325.00
		176291		Maintenance & Repair - Building(s)	934.000	754	570.00
		176291		Maintenance & Repair - Building(s)	934.000	760	1,668.46
		176291		Maintenance & Repair - Building(s)	934.000	760	1,935.00
				CHECK NBD 176291 TOTAL FOR FUND 101:			5,088.46
12/04/2025	NBD	176292	TPOAM	Union Dues - TPOAM	244.000	000	510.00
12/04/2025	NBD	176293	TRACTION HEAVY DUTY	Supplies - Operating Tools & Supplies	754.000	471	125.00
12/04/2025	NBD	176294	U.S. POSTAL SERVICE (QUADIENT-POC)	Communication - Postage & Mail	728.100	173	8,900.00
12/04/2025	NBD	176295	UNIVERSAL FILM EXCHANGE	Contractual - Motion Picture Movies	741.200	760	2,118.40
12/04/2025	NBD	176296	VANNA DEDONA	Restitutions Payable	271.000	000	150.00
12/04/2025	NBD	176297	VERIZON WIRELESS	Communication - Phones/Cell/Radio	851.000	172	38.12
		176297		Communication - Phones/Cell/Radio	851.000	300	40.01
		176297		Communication - Phones/Cell/Radio	851.000	300	40.03

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
		176297		Communication - Phones/Cell/Radio	851.000	300	120.03
		176297		Communication - Phones/Cell/Radio	851.000	300	239.63
				CHECK NBD 176297 TOTAL FOR FUND 101:			477.82
12/04/2025	NBD	176298	WALT DISNEY STUDIOS MOTION	Contractual - Motion Picture Movies	741.200	760	130.14
12/04/2025	NBD	176299	WAYNE COUNTY	Professional - Municipal Court Services	806.000	136	1,155.00
12/04/2025	NBD	176300	WAYNE COUNTY TREASURER	Due to Wayne Cty- Statutory Penal	222.286	000	1,058.00
12/04/2025	NBD	176301	WOODMASTER KITCHENS	Charge for Service - Building Permits	607.010	000	517.00
		176301		Charge for Service - Building Permits	607.010	000	506.00
				CHECK NBD 176301 TOTAL FOR FUND 249:			1,023.00
12/04/2025	NBD	176302	ZEPPELIN CLEANING SERVICES	Contractual - Custodial Cleaning	828.000	101	39.60
		176302		Contractual - Custodial Cleaning	828.000	136	363.00
		176302		Contractual - Custodial Cleaning	828.000	172	174.68
		176302		Contractual - Custodial Cleaning	828.000	191	45.32
		176302		Contractual - Custodial Cleaning	828.000	201	69.08
		176302		Contractual - Custodial Cleaning	828.000	215	102.96
		176302		Contractual - Custodial Cleaning	828.000	253	426.36
		176302		Contractual - Custodial Cleaning	828.000	257	57.64
		176302		Contractual - Custodial Cleaning	828.000	270	49.28
		176302		Contractual - Custodial Cleaning	828.000	300	2,786.08
		176302		Contractual - Custodial Cleaning	828.000	325	179.52
		176302		Contractual - Custodial Cleaning	828.000	371	106.48
		176302		Contractual - Custodial Cleaning	828.000	536	693.00
				CHECK NBD 176302 TOTAL FOR FUND 592:			5,093.00
12/11/2025	NBD	176303	ABONMARCHE CONSULTANTS INC	Professional - Engineering Services	815.000	545	4,505.00
		176303		Professional - Engineering Services	815.000	545	1,307.50
				CHECK NBD 176303 TOTAL FOR FUND 594:			5,812.50
12/11/2025	NBD	176304	ALLEGRA PRINT & IMAGING	Printing Services	741.100	201	33.74
12/11/2025	NBD	176305	ALLEMON'S LANDSCAPE CENTER	Supplies - Operating Supplies & Tools	740.000	751	74.76
		176305		Supplies - Operating Supplies & Tools	740.000	751	68.59
				CHECK NBD 176305 TOTAL FOR FUND 101:			143.35

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/11/2025	NBD	176306	ANDREW MOXIE	Professional - Court Appointed Attorney	803.000	136	260.00
12/11/2025	NBD	176307	AQUA-WEED CONTROL INC	Professional & Contractual Services	801.100	545	76.50
12/11/2025	NBD	176308	ATWATER BREWERY	City Community Promotional - Donated	287.000	000	4,867.80
12/11/2025	NBD	176309	BIRMINGHAM SEALCOAT INC	Major Street Improvements	971.202	451	23,495.20
12/11/2025	NBD	176310	BURWOOD BUSINESS MACHINES	Rentals/Leases	940.000	136	26.00
12/11/2025	NBD	176311	CHRISTOPHER MUKLEWICZ	Contractual- Salvage Vehicle	817.001	300	1,040.00
12/11/2025	NBD	176312	CINTAS CORPORATION	Supplies - Custodial/Janitorial	775.000	300	68.02
		176312		Contractual - Custodial Cleaning	828.000	300	92.08
		176312		Contractual - Custodial Cleaning	828.000	754	41.97
		176312		Contractual - Custodial Cleaning	828.000	760	14.58
		176312		Contractual - Custodial Cleaning	828.000	760	87.94
		176312		Contractual - Custodial Cleaning	828.000	536	71.00
CHECK NBD 176312 TOTAL FOR FUND 592:							375.59
12/11/2025	NBD	176313	CLARK THEATRE SERVICES	Contractual - Motion Picture Movies	741.200	760	100.00
12/11/2025	NBD	176314	COMCAST	Communication - Internet/Cable Services	858.000	751	459.54
		176314		Communication - Internet/Cable Services	858.000	730	86.90
CHECK NBD 176314 TOTAL FOR FUND 251:							546.44
12/11/2025	NBD	176315	CONTRACTORS CONNECTION	Supplies - Shop/Mechanic Supplies	792.000	471	690.00
12/11/2025	NBD	176316	COOL THREADS EMBROIDERY LLC	Supplies-	746.000	300	130.92
12/11/2025	NBD	176317	DELUXE ECHOSTAR LLC	Contractual - Motion Picture Movies	741.200	760	40.00
12/11/2025	NBD	176318	DEWPOINT LLC	Supplies - Operating Supplies & Tools	740.000	751	1,893.22
12/11/2025	NBD	176319	DTE ENERGY	Utilities - Electricity	921.000	751	214.39
12/11/2025	NBD	176320	DTE ENERGY	Utilities - Electricity	921.000	441	75.81
12/11/2025	NBD	176321	DTE ENERGY	Utilities - Electricity	921.000	751	138.57
12/11/2025	NBD	176322	DTE ENERGY	Utilities - Electricity	921.000	751	149.86
12/11/2025	NBD	176323	DTE ENERGY	Utilities - Electricity	921.000	751	235.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/11/2025	NBD	176324	DTE ENERGY	Utilities - Electricity	921.000	751	312.62
		176324		Utilities - Electricity	921.000	545	274.57
CHECK NBD 176324 TOTAL FOR FUND 594:							587.19
12/11/2025	NBD	176325	DTE ENERGY	Utilities - Electricity	921.000	101	48.54
		176325		Utilities - Electricity	921.000	136	444.99
		176325		Utilities - Electricity	921.000	172	214.14
		176325		Utilities - Electricity	921.000	191	55.56
		176325		Utilities - Electricity	921.000	201	84.68
		176325		Utilities - Electricity	921.000	215	126.22
		176325		Utilities - Electricity	921.000	253	522.66
		176325		Utilities - Electricity	921.000	257	70.66
		176325		Utilities - Electricity	921.000	270	60.41
		176325		Utilities - Electricity	921.000	300	3,415.38
		176325		Utilities - Electricity	921.000	325	220.07
		176325		Utilities - Electricity	921.000	371	130.53
CHECK NBD 176325 TOTAL FOR FUND 249:							5,393.84
12/11/2025	NBD	176326	DTE ENERGY	Utilities - Gas-Heating	922.000	751	58.28
12/11/2025	NBD	176327	DTE ENERGY	Utilities - Gas-Heating	922.000	751	385.76
12/11/2025	NBD	176328	DTE ENERGY	Utilities - Electricity	921.000	441	33.05
12/11/2025	NBD	176329	DTE ENERGY	Utilities - Electricity	921.000	441	21.20
12/11/2025	NBD	176330	DTE ENERGY	Utilities - Gas-Heating	922.000	754	691.56
12/11/2025	NBD	176331	ENERCO	Maintenance & Repair - Building(s)	934.000	300	1,092.84
12/11/2025	NBD	176332	FIRST CHOICE COFFEE SERVICES	Professional & Contractual Services	801.100	173	47.30
		176332		Professional & Contractual Services	801.100	300	91.30
		176332		Professional & Contractual Services	801.100	751	45.15
		176332		Professional & Contractual Services	801.100	751	46.20
		176332		Professional & Contractual Services	801.100	760	59.00
CHECK NBD 176332 TOTAL FOR FUND 101:							288.95
12/11/2025	NBD	176333	GALLS LLC	Supplies-	746.000	300	131.22
12/11/2025	NBD	176334	GROSSE POINTE CLINTON REFUSE	Contractual-Refuse Disposal	830.030	442	13,394.32

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/11/2025	NBD	176335	JACK ROE USA INC	Contractual - Motion Picture Movies	741.200	760	998.00
12/11/2025	NBD	176336	JCR SUPPLY INC	Supplies - Custodial/Janitorial	775.000	173	589.67
12/11/2025	NBD	176337	KONICA MINOLTA BUSINESS SOLUTIONS	Rentals/Leases	940.000	173	341.54
		176337		Rentals/Leases	940.100	300	47.56
		176337		Rentals/Leases	940.100	300	102.37
		176337		Rentals/Leases	940.100	536	177.05
CHECK NBD 176337 TOTAL FOR FUND 592:							668.52
12/11/2025	NBD	176338	MARK RHODES	Comm Promotion - Residential Imp	818.203	730	2,715.28
12/11/2025	NBD	176339	MARY CATHERINE ASHLEY	Theater Ticket Sales	627.020	000	84.00
12/11/2025	NBD	176340	MCAA	Memberships/Dues & License Renewals	956.000	136	75.00
12/11/2025	NBD	176341	MES SERVICE COMPANY LLC	Maintenance & Repair - Equipment	936.000	300	920.00
12/11/2025	NBD	176342	MML WORKERS COMPENSATION FUND	Due to Workers Compensation Plan	248.030	000	30,521.00
12/11/2025	NBD	176343	MR WHITES PLUMBING & HEATING INC	BP250015 - PP25-0117	283.010	000	500.00
12/11/2025	NBD	176344	NUE SYNERGY INC	Professional & Contractual Services	801.100	173	50.00
		176344		Professional & Contractual Services	801.100	173	101.50
CHECK NBD 176344 TOTAL FOR FUND 101:							151.50
12/11/2025	NBD	176345	PARK PLACE MARKET	Supplies - Prisoner Food & Care	747.000	300	181.75
12/11/2025	NBD	176346	POINTE PRINTING	Printing Services	741.100	300	68.00
12/11/2025	NBD	176347	PREMIER AERIAL & FLEET INSPECTION	Maint & Repairs- Public Works Equipment	936.441	471	512.81
12/11/2025	NBD	176348	RAHEL TADESSE	Comm Promotion - Residential Imp	818.203	730	3,706.52
12/11/2025	NBD	176349	RIPE RECORDS DETROIT	Private Contributions & Donations	674.000	000	1,200.00
12/11/2025	NBD	176350	ROWERDINK INC	Maint & Repair - Public Safety Vehicles	939.345	471	291.36
12/11/2025	NBD	176351	ROY O'BRIEN INC	Maintenance & Repair - Vehicles	939.000	300	65.16
		176351		Maintenance & Repair - Vehicles	939.000	300	427.30
CHECK NBD 176351 TOTAL FOR FUND 101:							492.46
12/11/2025	NBD	176352	RUSSELL LANDSCAPING INC	Contractual - Lawn care/Landscaping Svcs	941.030	441	1,546.73

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Bank: NBD							
		176352		Professional - Lawn care/Landscaping	818.106	730	1,682.34
		176352		Contractual - Lawn care/Landscaping Svcs	941.030	730	2,043.15
		176352		Contractual - Lawn care/Landscaping Svcs	941.030	528	1,137.78
CHECK NBD 176352 TOTAL FOR FUND 592:							6,410.00
12/11/2025	NBD	176353	SECURITY EQUIPMENT SUPPLY	Supplies- Operational Tools & Supplies	744.000	545	305.80
12/11/2025	NBD	176354	STAPLES INC	Supplies - Office Supplies	752.000	300	33.73
		176354		Supplies - Office Supplies	752.000	300	156.45
		176354		Supplies - Office Supplies	752.000	300	253.52
CHECK NBD 176354 TOTAL FOR FUND 101:							443.70
12/11/2025	NBD	176355	STATE OF MICHIGAN	MARINA LEASE - DEQ	967.010	545	25,479.00
12/11/2025	NBD	176356	STATEWIDE TRAFFIC OFFENSE PROGRAM	Professional - Municipal Court Services	806.000	136	640.00
12/11/2025	NBD	176357	THE CRACKED EGG	Supplies - Prisoner Food & Care	747.000	300	94.75
12/11/2025	NBD	176358	THERMAL MECHANICAL SERVICE LLC	Capital Outlay	970.000	441	30,800.00
12/11/2025	NBD	176359	TRAFFIC & SAFETY CONTROL SYSTEMS	Contractual - Technology & Computer	960.070	300	750.00
12/11/2025	NBD	176360	UNIVERSAL FILM EXCHANGE	Contractual - Motion Picture Movies	741.200	760	1,799.68
12/11/2025	NBD	176361	WALT DISNEY STUDIOS MOTION	Contractual - Motion Picture Movies	741.200	760	760.26
12/11/2025	NBD	176362	WICKLANDER-ZULAWSKI & ASSOC.	Professional Development & Training	959.000	300	770.00
12/11/2025	NBD	176363	YEO & YEO PC	Professional & Contractual Services	801.100	173	8,000.00
12/18/2025	NBD	176364	ADRIENNE NUTTER	Comm Promotion - Residential Imp	818.203	730	5,000.00
12/18/2025	NBD	176365	ADVANCED UNDERGROUND INSPECTION	Professional & Contractual Services	801.100	563	100,534.00
12/18/2025	NBD	176366	ALLEMON'S LANDSCAPE CENTER	Supplies - Operating Supplies & Tools	740.000	751	52.67
12/18/2025	NBD	176367	ALPHA PSYCHOLOGICAL SVC PC	Health Services- Pre/Post Fit &	817.000	300	795.00
12/18/2025	NBD	176368	AMBER DYER	RECYCLING	630.000	000	14.50
		176368		WATER USAGE	643.000	000	1.76
		176368		1 WATER FIXED	643.000	000	60.00
		176368		SEWER USAGE	644.000	000	25.00
		176368		1 SEWER FIXED	644.000	000	98.74

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
				CHECK NBD 176368 TOTAL FOR FUND 592:			200.00
12/18/2025	NBD	176369	ANDREW MOXIE	Professional - Court Appointed Attorney	803.000	136	260.00
12/18/2025	NBD	176370	ANNMARIE FARCHONE	Professional-Interpreter/Court Reporter	805.000	136	200.00
12/18/2025	NBD	176371	BARCO PRODUCTS COMPANY	Maintenance & Repairs - Land	930.000	730	2,723.97
12/18/2025	NBD	176372	BLUE WATER INDUSTRIAL PRODUCTS	Supplies - Shop/Mechanic Supplies	792.000	471	127.20
12/18/2025	NBD	176373	BRIDGETTE BOWDLER	Transportation - Mileage & Parking	861.000	215	222.85
		176373		Professional Development & Training	957.000	215	68.88
				CHECK NBD 176373 TOTAL FOR FUND 101:			291.73
12/18/2025	NBD	176374	CARE OF SOUTHEASTERN MICHIGAN	Professional & Contractual Services	801.100	173	2,000.00
12/18/2025	NBD	176375	CINTAS CORPORATION	Supplies - Custodial/Janitorial	775.000	536	119.30
12/18/2025	NBD	176376	CLARK THEATRE SERVICES	Contractual - Motion Picture Movies	741.200	760	100.00
12/18/2025	NBD	176377	COMCAST	Communication - Internet/Cable Services	858.000	528	246.99
		176377		Communication - Internet/Cable Services	858.000	536	425.68
		176377		Communication - Internet/Cable Services	858.000	471	121.61
				CHECK NBD 176377 TOTAL FOR FUND 660:			794.28
12/18/2025	NBD	176378	COOL THREADS EMBROIDERY LLC	Supplies-	746.000	300	618.93
12/18/2025	NBD	176379	DALYA BENYAMEN	Wages - Bonus CBA Compensations	707.000	201	250.00
12/18/2025	NBD	176380	DELUXE ECHOSTAR LLC	Contractual - Motion Picture Movies	741.200	760	40.00
		176380		Contractual - Motion Picture Movies	741.200	760	40.00
		176380		Contractual - Motion Picture Movies	741.200	760	40.00
				CHECK NBD 176380 TOTAL FOR FUND 101:			120.00
12/18/2025	NBD	176381	DETROIT BRICK AND MASONRY	Maintenance & Repair - Building(s)	934.000	751	2,150.00
12/18/2025	NBD	176382	DETROIT DISPOSAL & RECYCLING LLC	Professional & Contractual Services	801.100	442	625.00
12/18/2025	NBD	176383	DETROIT SALT COMPANY LLC	Supplies - Street Materials	762.010	478	12,870.39
12/18/2025	NBD	176384	DTE ENERGY	Utilities - Electricity	921.000	754	1,091.08
		176384		Utilities - Electricity	921.000	760	3,380.53

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
		176384		Utilities - Gas-Heating	922.000	760	2,599.23
		176384		Utilities - Electricity	921.000	545	177.17
				CHECK NBD 176384 TOTAL FOR FUND 594:			7,248.01
12/18/2025	NBD	176385	DTE ENERGY	Utilities - Gas-Heating	922.000	528	1,026.88
12/18/2025	NBD	176386	EQUITABLE	Def Comp- 457 Plans Equitable	239.200	000	9,021.99
		176386		Def Comp- 457 Plans Equitable	239.200	000	5,007.24
				CHECK NBD 176386 TOTAL FOR FUND 101:			14,029.23
12/18/2025	NBD	176387	FIRST CHOICE COFFEE SERVICES	Professional & Contractual Services	801.100	760	120.81
		176387		Professional & Contractual Services	801.100	760	109.95
				CHECK NBD 176387 TOTAL FOR FUND 101:			230.76
12/18/2025	NBD	176388	GALLS LLC	Supplies-	746.000	300	32.32
		176388		Supplies-	746.000	300	67.67
		176388		Supplies-	746.000	300	189.47
		176388		Supplies-	746.000	300	60.59
				CHECK NBD 176388 TOTAL FOR FUND 101:			350.05
12/18/2025	NBD	176389	GITTLEMAN CONSTRUCTION INC.	BP240035 - PEU24-0030	283.010	000	525.00
12/18/2025	NBD	176390	GREGORY HILLER	Professional & Contractual Services	801.100	136	200.00
12/18/2025	NBD	176391	GROSSE POINTE ANIMAL ADOPTION SOC	Veterinarian & Adoption Services	816.000	300	1,404.00
12/18/2025	NBD	176392	INDUSTRIAL BROOM SERVICE	Maint & Repairs- Public Works Equipment	936.441	471	457.30
12/18/2025	NBD	176393	INTERSTATE BILLING SERVICE	Supplies - Shop/Mechanic Supplies	792.000	471	941.60
12/18/2025	NBD	176394	JACK DOHENY COMPANY INC	Maint & Repairs - Water Equipment	936.535	471	802.08
12/18/2025	NBD	176395	JCR SUPPLY INC	Supplies - Operating Supplies & Tools	740.000	300	211.24
		176395		Supplies - Custodial/Janitorial	775.000	300	362.85
				CHECK NBD 176395 TOTAL FOR FUND 101:			574.09
12/18/2025	NBD	176396	JULIE HLYWA	Professional - Court Appointed Attorney	803.000	136	281.67
12/18/2025	NBD	176397	KIESLER'S POLICE SUPPLY	Supplies - Ammunition	781.000	300	4,822.20
12/18/2025	NBD	176398	KONICA MINOLTA BUSINESS SOLUTIONS	Rentals/Leases	940.000	215	392.88

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Bank: NBD							
		176398		Rentals/Leases	940.000	371	392.87
				CHECK NBD 176398 TOTAL FOR FUND 249:			<u>785.75</u>
12/18/2025	NBD	176399	LINGO COMMUNICATIONS	Communication - Phones/Cell/Radio	851.000	760	134.07
12/18/2025	NBD	176400	LIONS GATE	Contractual - Motion Picture Movies	741.200	760	320.76
		176400		Contractual - Motion Picture Movies	741.200	760	485.46
				CHECK NBD 176400 TOTAL FOR FUND 101:			<u>806.22</u>
12/18/2025	NBD	176401	MATZKA INCORPORATED	Maint & Repairs - Water Equipment	936.535	471	335.74
		176401		Maint & Repairs - Public Works Vehicles	939.441	471	276.74
				CHECK NBD 176401 TOTAL FOR FUND 660:			<u>612.48</u>
12/18/2025	NBD	176402	MICHELLE BRUNSMAN	BP240040	283.010	000	3,500.00
12/18/2025	NBD	176403	MISDU	Due to Other Unit of Gov't - Judgments	231.060	000	495.17
12/18/2025	NBD	176404	MISSION SQUARE RETIREMENT	Def Comp- 457 Plans Mission Square	239.400	000	488.47
		176404		Def Comp- 457 Plans Mission Square	239.400	000	38.47
				CHECK NBD 176404 TOTAL FOR FUND 101:			<u>526.94</u>
12/18/2025	NBD	176405	MOOSE & SQUIRREL	Supplies - Operating Supplies & Tools	740.000	751	414.90
12/18/2025	NBD	176406	NATIONWIDE RETIREMENT SOLUTIONS	Def Comp- 457 Plans Nationwide	239.300	000	1,670.50
		176406		Def Comp- 457 Plans Nationwide	239.300	000	1,108.09
				CHECK NBD 176406 TOTAL FOR FUND 101:			<u>2,778.59</u>
12/18/2025	NBD	176407	OAKLAND COMMUNITY COLLEGE	Professional Development & Training	959.000	300	575.00
		176407		Professional Devel & Training Dispatch	959.325	300	3,000.00
				CHECK NBD 176407 TOTAL FOR FUND 101:			<u>3,575.00</u>
12/18/2025	NBD	176408	PARAGON LABORATORIES INC	Professional & Contractual Services	801.100	535	930.00
12/18/2025	NBD	176409	POINTE ALARM LLC	Contractual - Technology & Computer	960.070	300	89.97
12/18/2025	NBD	176410	RNK SERVICES CORP	Professional & Contractual Services	801.100	300	3,600.00
		176410		Professional & Contractual Services	801.000	325	400.00
				CHECK NBD 176410 TOTAL FOR FUND 101:			<u>4,000.00</u>
12/18/2025	NBD	176411	ROWERDINK INC	Maint & Repairs - Water Vehicles	939.535	471	143.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/18/2025	NBD	176412	SHELBY WHOLESALE DISTRIBUTING	Supplies - Concession Stand	741.300	760	991.00
12/18/2025	NBD	176413	SPENCER OIL COMPANY	Supplies- Gasoline & Diesel Fuel	743.000	300	5,090.44
		176413		Supplies- Gasoline & Diesel Fuel	743.000	751	2,545.22
		176413		Supplies- Gasoline & Diesel Fuel	743.000	535	5,090.44
				CHECK NBD 176413 TOTAL FOR FUND 592:			12,726.10
12/18/2025	NBD	176414	STAPLES INC	Supplies - Office Supplies	752.000	760	99.59
12/18/2025	NBD	176415	SUPER CONSTRUCTION LLC	Contracts Payable - Retained Percent	211.000	000	(3,654.50)
		176415		Capital Outlay TMF Lead Line Grant	970.000	563	73,090.00
				CHECK NBD 176415 TOTAL FOR FUND 598:			69,435.50
12/18/2025	NBD	176416	T-MOBILE USA, INC.	Communication - Phones/Cell/Radio	851.000	300	50.00
12/18/2025	NBD	176417	TRAFFIC & SAFETY CONTROL SYSTEMS	Supplies - Office Supplies	752.000	300	445.00
12/18/2025	NBD	176418	UNIVERSAL FILM EXCHANGE	Contractual - Motion Picture Movies	741.200	760	757.76
12/18/2025	NBD	176419	WALT DISNEY STUDIOS MOTION	Contractual - Motion Picture Movies	741.200	760	1,277.90
12/18/2025	NBD	176420	WAYNE COUNTY APPRAISAL LLC	Professional & Contractual Services	801.100	257	5,188.75
12/18/2025	NBD	176421	WOLVERINE FREIGHTLINER EASTSIDE	Maint & Repairs - Public Works Vehicles	939.441	471	197.86
12/23/2025	NBD	234 (E)	J.P. MORGAN CHASE	Advertising & Publications	900.100	751	338.00
12/23/2025	NBD	235 (E)	J.P. MORGAN CHASE	Supplies - Operating Supplies & Tools	740.000	751	34.97
		235 (E)		Supplies - Operating Supplies & Tools	740.000	751	30.99
		235 (E)		Supplies - Operating Supplies & Tools	740.000	751	33.96
		235 (E)		Supplies - Operating Supplies & Tools	740.000	751	233.14
		235 (E)		Supplies - Operating Supplies & Tools	740.000	751	22.67
		235 (E)		Supplies - Operating Supplies & Tools	740.000	751	80.76
		235 (E)		Supplies - Operating Supplies & Tools	740.000	751	79.94
		235 (E)		Supplies - Operating Supplies & Tools	740.000	751	31.80
		235 (E)		Supplies - Operating Supplies & Tools	740.000	751	129.82
		235 (E)		Supplies- Operational Tools & Supplies	744.000	760	21.94
				CHECK NBD 235(E) TOTAL FOR FUND 101:			699.99
12/23/2025	NBD	236 (E)	J.P. MORGAN CHASE	Operating Supplies & Tools	740.000	173	33.16

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
		236 (E)		Operating Supplies & Tools	740.000	173	6.99
		236 (E)		Operating Supplies & Tools	740.000	528	306.89
		236 (E)		Operating Supplies & Tools	740.000	528	30.01
				CHECK NBD 236(E) TOTAL FOR FUND 592:			377.05
12/23/2025	NBD	237 (E)	J.P. MORGAN CHASE	Professional Development & Training	959.000	101	126.00
		237 (E)		Memberships/Dues & License Renewals	956.000	172	875.00
		237 (E)		Professional Development & Training	959.000	172	155.00
		237 (E)		Contractual - Technology & Computer	960.070	172	74.42
		237 (E)		Miscellaneous Expense	969.000	173	12.00
				CHECK NBD 237(E) TOTAL FOR FUND 101:			1,242.42
12/23/2025	NBD	238 (E)	J.P. MORGAN CHASE	Supplies - Concession Stand	741.300	760	926.26
		238 (E)		Supplies - Office Supplies	752.000	760	116.95
				CHECK NBD 238(E) TOTAL FOR FUND 101:			1,043.21
12/23/2025	NBD	239 (E)	J.P. MORGAN CHASE	Supplies - Operating Supplies & Tools	740.000	300	13.49
		239 (E)		Supplies-	746.000	300	6.00
		239 (E)		Supplies-	746.000	300	145.68
		239 (E)		Supplies-	746.000	300	27.13
		239 (E)		Supplies-	746.000	300	58.97
		239 (E)		Supplies-	746.000	300	265.00
		239 (E)		Supplies - Office Supplies	752.000	300	42.37
		239 (E)		Maintenance & Repair - Equipment	936.000	300	45.70
		239 (E)		Contractual - Technology & Computer	960.070	300	396.61
				CHECK NBD 239(E) TOTAL FOR FUND 101:			1,000.95
12/23/2025	NBD	240 (E)	J.P. MORGAN CHASE	Community Promotions	880.010	101	96.44
		240 (E)		Operating Supplies & Tools	740.000	191	129.98
		240 (E)		Supplies - Election Food Allowance	765.000	191	180.59
		240 (E)		Supplies - Election Food Allowance	765.000	191	65.14
		240 (E)		Memberships/Dues & License Renewals	956.000	215	106.00
		240 (E)		Memberships/Dues & License Renewals	956.000	215	106.00
		240 (E)		Professional Development & Training	957.000	215	800.00
				CHECK NBD 240(E) TOTAL FOR FUND 101:			1,484.15
12/23/2025	NBD	241 (E)	J.P. MORGAN CHASE	Communication - Postage & Mail	728.100	300	20.60
		241 (E)		Supplies - Office Supplies	752.000	300	32.54

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
		241 (E)		Health Services- Pre/Post Fit &	817.000	300	214.00
		241 (E)		Maintenance & Repair - Equipment	936.000	300	10.00
		241 (E)		Memberships/Dues & License Renewals	956.000	300	150.00
		241 (E)		Professional Development & Training	959.000	300	169.90
				CHECK NBD 241(E) TOTAL FOR FUND 101:			597.04
12/23/2025	NBD	242 (E)	J.P. MORGAN CHASE	Maintenance & Repair - Building(s)	934.000	300	7.59
		242 (E)		Supplies - Office Supplies	752.000	463	32.99
		242 (E)		Supplies - Road/Street Signs	762.020	474	4.20
		242 (E)		Supplies - Office Supplies	752.000	528	39.99
		242 (E)		Operating Supplies & Tools	740.000	535	33.96
		242 (E)		Operating Supplies & Tools	740.000	535	214.60
		242 (E)		Supplies - Office Supplies	752.000	535	51.24
		242 (E)		Supplies - Office Supplies	752.000	535	19.98
		242 (E)		Cost of Sales - Water Charges	923.010	535	7,481.85
		242 (E)		Operating Supplies & Tools	740.000	536	10.99
		242 (E)		Supplies - Custodial/Janitorial	775.000	536	18.26
		242 (E)		Supplies - Operating Tools & Supplies	754.000	471	19.99
		242 (E)		Maint & Repairs - Parks & Rec Equipment	936.751	471	135.95
		242 (E)		Maint & Repairs - Public Works Vehicles	939.441	471	10.78
				CHECK NBD 242(E) TOTAL FOR FUND 660:			8,082.37
12/23/2025	NBD	243 (E)	J.P. MORGAN CHASE	Contractual - Technology & Computer	960.070	173	86.45
		243 (E)		Supplies - Operating Supplies & Tools	740.000	751	301.43
		243 (E)		Supplies - Operating Supplies & Tools	740.000	751	93.98
		243 (E)		Operating Supplies & Tools	740.000	754	9.49
		243 (E)		Supplies - Concession Stand	741.300	760	45.76
		243 (E)		Supplies - Concession Stand	741.300	760	22.18
		243 (E)		Supplies- Operational Tools & Supplies	744.000	760	74.81
		243 (E)		Operating Supplies & Tools	740.000	730	301.43
		243 (E)		Operating Supplies & Tools	740.000	730	800.00
		243 (E)		Operating Supplies & Tools	740.000	730	53.98
		243 (E)		Operating Supplies & Tools	740.000	730	9.79
		243 (E)		Operating Supplies & Tools	740.000	730	123.69
				CHECK NBD 243(E) TOTAL FOR FUND 251:			1,922.99
12/23/2025	NBD	244 (E)	J.P. MORGAN CHASE	Printing Services	741.100	136	132.16

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
		244 (E)		Professional & Contractual Services	801.100	136	24.95
				CHECK NBD 244(E) TOTAL FOR FUND 101:			157.11
12/23/2025	NBD	245 (E)	J.P. MORGAN CHASE	Operating Supplies & Tools	740.000	201	170.99
12/23/2025	NBD	246 (E)	THE HOME DEPOT	Operating Supplies & Tools	740.000	536	68.79
12/30/2025	NBD	176422	AFLAC	Payroll Deduction - EE AFLAC Insurance	245.000	000	395.46
12/30/2025	NBD	176423	ALLEGRA PRINT & IMAGING	Printing Services	741.100	173	965.79
12/30/2025	NBD	176424	AMBER SEELING	Comm Promotion - Residential Imp	818.203	730	4,427.00
12/30/2025	NBD	176425	ARGENT INSTITUTIONAL TRUST CO	Debt Service - Principal	991.000	906	500.00
12/30/2025	NBD	176426	ARMEN GULIAN	Community Promotions - City Beautiful	881.000	101	274.44
12/30/2025	NBD	176427	BEAN BROTHERS TROPHY & AWARD	Community Promotions - City Beautiful	881.000	101	246.80
		176427		Community Promotions - City Beautiful	881.000	101	49.30
				CHECK NBD 176427 TOTAL FOR FUND 101:			296.10
12/30/2025	NBD	176428	BLUE CROSS BLUE SHIELD OF MICHIGAN	Defined Benefit - Retiree OPEB Expense	875.000	300	3,874.86
		176428		Defined Benefit - Retiree OPEB Expense	875.000	536	203.94
				CHECK NBD 176428 TOTAL FOR FUND 592:			4,078.80
12/30/2025	NBD	176429	CINTAS CORPORATION	Supplies - Custodial/Janitorial	775.000	300	68.02
		176429		Contractual - Custodial Cleaning	828.000	300	92.08
		176429		Contractual - Custodial Cleaning	828.000	754	41.97
		176429		Contractual - Custodial Cleaning	828.000	760	14.58
		176429		Contractual - Custodial Cleaning	828.000	760	87.94
				CHECK NBD 176429 TOTAL FOR FUND 101:			304.59
12/30/2025	NBD	176430	COMCAST	Communication - Internet/Cable Services	858.000	101	46.67
		176430		Communication - Internet/Cable Services	858.000	136	56.01
		176430		Communication - Internet/Cable Services	858.000	172	74.71
		176430		Communication - Internet/Cable Services	858.000	191	18.70
		176430		Communication - Internet/Cable Services	858.000	201	37.32
		176430		Communication - Internet/Cable Services	858.000	215	46.67
		176430		Communication - Internet/Cable Services	858.000	253	37.32
		176430		Communication - Internet/Cable Services	858.000	257	18.70

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
		176430		Communication - Internet/Cable Services	858.000	270	18.70
		176430		Communication - Internet/Cable Services	858.000	300	214.85
		176430		Communication - Internet/Cable Services	858.000	325	74.71
		176430		Communication - Internet/Cable Services	858.000	754	230.78
		176430		Communication - Internet/Cable Services	858.000	760	288.53
		176430		Communication - Internet/Cable Services	858.000	371	56.01
		176430		Communication - Internet/Cable Services	858.000	528	18.70
		176430		Communication - Internet/Cable Services	858.000	545	173.11
CHECK NBD 176430 TOTAL FOR FUND 594:							1,411.49
12/30/2025	NBD	176431	DELTA DENTAL	Due to Optical Provider	248.010	000	690.08
		176431		Due to Dental Provider	248.015	000	4,162.30
		176431		Defined Benefit - Retiree OPEB Expense	875.000	172	33.63
		176431		Defined Benefit - Retiree OPEB Expense	875.000	173	33.63
		176431		Defined Benefit - Retiree OPEB Expense	875.000	201	96.76
		176431		Defined Benefit - Retiree OPEB Expense	875.000	215	63.13
		176431		Defined Benefit - Retiree OPEB Expense	875.000	300	2,031.96
		176431		Benefits - Medical/Dental & Optical	719.000	751	114.56
		176431		Benefits - Medical/Dental & Optical	719.000	751	20.07
		176431		Defined Benefit - Retiree OPEB Expense	875.000	751	96.76
		176431		Defined Benefit - Retiree OPEB Expense	875.000	371	63.13
		176431		Defined Benefit - Retiree OPEB Expense	875.000	536	227.15
CHECK NBD 176431 TOTAL FOR FUND 592:							7,633.16
12/30/2025	NBD	176432	DEWPOINT LLC	Contractual - Technology & Computer	980.050	101	33.02
		176432		Contractual - Technology & Computer	960.070	136	76.98
		176432		Contractual - Technology & Computer	960.070	172	44.03
		176432		Contractual - Technology & Computer	960.070	191	11.01
		176432		Contractual - Technology & Computer	960.070	201	33.02
		176432		Contractual - Technology & Computer	960.070	215	33.02
		176432		Contractual - Technology & Computer	831.000	253	44.03
		176432		Contractual - Technology & Computer	980.050	257	11.01
		176432		Contractual - Technology & Computer	831.000	270	11.01
		176432		Contractual - Technology & Computer	960.070	300	186.74
		176432		Contractual - Technology & Computer	831.000	325	76.97
		176432		Contractual - Technology & Computer	960.070	751	22.02
		176432		Contractual - Technology & Computer	831.000	754	33.02

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
		176432		Contractual - Technology & Computer	960.070	760	44.03
		176432		Contractual - Technology & Computer	960.070	371	33.02
		176432		Contractual - Technology & Computer	980.050	528	22.01
		176432		Contractual - Technology & Computer	960.070	536	54.96
		176432		Contractual - Technology & Computer	831.000	545	11.01
		176432		Contractual - Technology & Computer	831.000	471	11.01
				CHECK NBD 176432 TOTAL FOR FUND 660:			791.92
12/30/2025	NBD	176433	DIANE KLAZKA	BP250018 - PEU25-0010	283.010	000	5,000.00
12/30/2025	NBD	176434	DONALD R KING	Professional Svcs -	702.760	760	360.00
		176434		Professional Svcs -	702.760	760	360.00
				CHECK NBD 176434 TOTAL FOR FUND 101:			720.00
12/30/2025	NBD	176435	DTE ENERGY	Utilities - Electricity	921.000	536	25.04
		176435		Utilities - Gas-Heating	922.000	536	55.89
				CHECK NBD 176435 TOTAL FOR FUND 592:			80.93
12/30/2025	NBD	176436	DTE ENERGY	Utilities - Gas-Heating	922.000	136	396.79
		176436		Utilities - Gas-Heating	922.000	172	190.94
		176436		Utilities - Gas-Heating	922.000	173	43.29
		176436		Utilities - Gas-Heating	922.000	191	49.54
		176436		Utilities - Gas-Heating	922.000	201	75.51
		176436		Utilities - Gas-Heating	922.000	215	112.54
		176436		Utilities - Gas-Heating	922.000	253	466.04
		176436		Utilities - Gas-Heating	922.000	257	63.00
		176436		Utilities - Gas-Heating	922.000	270	53.87
		176436		Utilities - Gas-Heating	922.000	300	3,045.39
		176436		Utilities - Gas-Heating	922.000	325	196.23
		176436		Utilities - Gas-Heating	922.000	371	116.39
				CHECK NBD 176436 TOTAL FOR FUND 249:			4,809.53
12/30/2025	NBD	176437	DTE ENERGY	Utilities - Gas-Heating	922.000	136	8.32
		176437		Utilities - Gas-Heating	922.000	172	4.00
		176437		Utilities - Gas-Heating	922.000	173	0.91
		176437		Utilities - Gas-Heating	922.000	191	1.04
		176437		Utilities - Gas-Heating	922.000	201	1.58
		176437		Utilities - Gas-Heating	922.000	215	2.36

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
		176437		Utilities - Gas-Heating	922.000	253	9.77
		176437		Utilities - Gas-Heating	922.000	257	1.32
		176437		Utilities - Gas-Heating	922.000	270	1.13
		176437		Utilities - Gas-Heating	922.000	300	63.86
		176437		Utilities - Gas-Heating	922.000	325	4.11
		176437		Utilities - Gas-Heating	922.000	371	2.44
CHECK NBD 176437 TOTAL FOR FUND 249:							100.84
12/30/2025	NBD	176438	DTE ENERGY	Utilities - Electricity	921.000	441	172.48
12/30/2025	NBD	176439	DTE ENERGY	Utilities - Electricity	921.000	441	174.00
12/30/2025	NBD	176440	DTE ENERGY	Utilities - Electricity	921.000	441	176.08
12/30/2025	NBD	176441	DTE ENERGY	Utilities - Electricity	921.000	527	212.48
12/30/2025	NBD	176442	DTE ENERGY	Utilities - Electricity	921.000	536	2,193.48
		176442		Utilities - Electricity	921.000	471	673.81
CHECK NBD 176442 TOTAL FOR FUND 660:							2,867.29
12/30/2025	NBD	176443	DTE ENERGY	Utilities - Electricity	921.000	527	1,362.82
12/30/2025	NBD	176444	GEORGE SBOUKIS	Community Promotions - City Beautiful	881.000	101	80.00
12/30/2025	NBD	176445	GRAINGER INC	Maintenance & Repair - Building(s)	934.000	300	338.20
12/30/2025	NBD	176446	GREAT LAKES WATER AUTHORITY	Cost of Sales - Water Charges	923.010	535	121,101.57
12/30/2025	NBD	176447	GREGORY HILLER	Professional & Contractual Services	801.100	136	200.00
12/30/2025	NBD	176448	GROSSE POINTE CLINTON REFUSE	Contractual - Rubbish/Recycling	825.000	531	57,890.20
12/30/2025	NBD	176449	JCR SUPPLY INC	Supplies - Custodial/Janitorial	775.000	751	711.31
		176449		Supplies - Custodial/Janitorial	775.000	754	285.40
		176449		Supplies - Custodial/Janitorial	775.000	760	636.90
CHECK NBD 176449 TOTAL FOR FUND 101:							1,633.61
12/30/2025	NBD	176450	KEITH SMITH	Comm Promotion - Residential Imp	818.203	730	910.50
12/30/2025	NBD	176451	LISA KYLE	Community Promotions - City Beautiful	881.000	101	44.80
12/30/2025	NBD	176452	MCGRAW MORRIS PC	Professional - Legal Services	802.000	730	4,033.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/30/2025	NBD	176453	MCKENNA	Professional - Planning Services	959.030	101	500.00
		176453		Professional - Planning Services	959.030	101	500.00
		176453		Professional - Planning Services	959.030	101	78.75
		176453		Professional - Planning Services	959.030	101	267.50
		176453		Professional - Planning Services	804.100	371	33.75
		176453		Professional - Planning Services	804.100	371	190.00
		176453		Professional - Planning Services	804.100	371	360.00
		176453		Contractual- Plumbing & Mech	851.020	371	2,280.00
		176453		Contractual- Plumbing & Mech	851.020	371	2,422.50
		176453		Contractual- Plumbing & Mech	851.020	371	4,845.00
		176453		Contractual- Plumbing & Mech	851.020	371	2,375.00
		176453		Contractual- Plumbing & Mech	851.020	371	1,900.00
		176453		Contractual- Plumbing & Mech	851.020	371	1,852.50
CHECK NBD 176453 TOTAL FOR FUND 249:							17,605.00
12/30/2025	NBD	176454	OHM ADVISORS	Professional - Engineering Services	815.000	173	217.50
		176454		Professional - Engineering Services	815.000	173	107.50
		176454		Professional - Planning Services	804.100	751	1,224.80
		176454		Major Street Imp - Kercheval	971.202	451	21,402.00
		176454		Professional - Engineering Services	815.000	371	107.50
		176454		Professional - Engineering Services	815.000	371	1,711.25
		176454		Capital Outlay - Charlevoix Streetscape	970.000	730	53.75
		176454		Professional & Contractual Services	801.100	451	3,758.50
		176454		Capital Outlay- Sidewalk District 2	970.000	451	4,781.25
		176454		Professional - Engineering Services	815.000	527	107.50
		176454		Capital Outlay-WM Charlevoix	970.000	535	659.88
		176454		Professional & Contractual Services	801.100	563	13,486.25
		176454		Professional - Planning Services	804.100	563	2,105.00
		176454		Capital Outlay TMF Lead Line Grant	970.000	563	7,356.00
		176454		Capital Outlay TMF Lead Line Grant	970.000	563	2,410.00
		176454		Capital Outlay-Beaconsfield:Essex to	970.000	563	10,032.76
		176454		Capital Outlay-WM Bedford to Grand	970.000	563	2,504.89
CHECK NBD 176454 TOTAL FOR FUND 598:							72,026.33
12/30/2025	NBD	176455	PRIORITY WASTE LLC	Contractual-Refuse Collection	830.010	442	42,493.11
		176455		Contractual - Rubbish/Recycling	825.000	531	29,616.30

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CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE PARK
CHECK DATE FROM 12/01/2025 - 12/31/2025

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD				CHECK NBD 176455 TOTAL FOR FUND 524:			72,109.41
12/30/2025	NBD	176456	SARAH HANSEN	Community Promotions - City Beautiful	881.000	101	785.00
12/30/2025	NBD	176457	SHELLIE HANSEN	Community Promotions - City Beautiful	881.000	101	76.24
12/30/2025	NBD	176458	UNIVERSAL FILM EXCHANGE	Contractual - Motion Picture Movies	741.200	760	387.20
12/30/2025	NBD	176459	VERIZON WIRELESS	Communication - Phones/Cell/Radio	851.000	172	38.12
		176459		Communication - Phones/Cell/Radio	851.000	172	189.99
		176459		Communication - Phones/Cell/Radio	851.000	300	158.30
		176459		Communication - Phones/Cell/Radio	851.000	300	160.63
		176459		Communication - Phones/Cell/Radio	851.000	300	40.01
				CHECK NBD 176459 TOTAL FOR FUND 101:			587.05
12/30/2025	NBD	176460	WALT DISNEY STUDIOS MOTION	Contractual - Motion Picture Movies	741.200	760	828.75
				Total for bank NBD:			2,167,743.57

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
TOTAL - ALL BANKS							2,167,743.57

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE PARK
CHECK DATE FROM 12/01/2025 - 12/31/2025

Over \$25,000

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/04/2025	NBD	176206	BIDIGARE CONTRACTORS INC	Capital Outlay-Beaconsfield:Essex to	970.000	563	646,666.39
12/04/2025	NBD	176227	DTE ENERGY	Utilities - Street & Alley Lighting	921.010	441	30,252.39
12/04/2025	NBD	176242	GREAT LAKES WATER AUTHORITY	Cost of Sales - Sewer Charges	923.020	527	173,100.00
		176242		Cost of Sales - Industrial Waste Cont	923.030	527	1,293.95
		176242		Cost of Sales - Water Charges	923.010	535	143,400.30
				CHECK NBD 176242 TOTAL FOR FUND 592:			317,794.25
12/04/2025	NBD	176267	OHM ADVISORS	Professional - Planning Services	804.100	751	5,508.40
		176267		Major Street Imp - Kercheval Streetsc	971.202	451	7,024.00
		176267		Professional - Engineering Services	815.000	371	967.50
		176267		Capital Outlay - Charlevoix Streetsca	970.000	730	8,000.00
		176267		Professional & Contractual Services	801.100	451	2,646.25
		176267		Capital Outlay- Sidewalk District 2	970.000	451	695.00
		176267		Professional - Engineering Services	815.000	527	215.00
		176267		Capital Outlay-WM Charlevoix Streetsc	970.000	535	2,152.19
		176267		Professional & Contractual Services	801.100	563	660.00
		176267		Professional - Planning Services	804.100	563	2,181.25
		176267		Capital Outlay TMF Lead Line Grant	970.000	563	1,931.50
		176267		Capital Outlay-Beaconsfield:Essex to	970.000	563	32,724.08
		176267		Capital Outlay-WM Bedford to Grand Ma	970.000	563	8,167.98
				CHECK NBD 176267 TOTAL FOR FUND 598:			72,873.15
12/04/2025	NBD	176275	PRIORITY WASTE LLC	Contractual-Refuse Collection	830.010	442	42,493.11
		176275		Contractual - Rubbish/Recycling Servi	825.000	531	29,616.30
				CHECK NBD 176275 TOTAL FOR FUND 524:			72,109.41
12/11/2025	NBD	176342	MML WORKERS COMPENSATION FUND	Due to Workers Compensation Plan	248.030	000	30,521.00
12/11/2025	NBD	176355	STATE OF MICHIGAN	MARINA LEASE - DEQ	967.010	545	25,479.00
12/11/2025	NBD	176358	THERMAL MECHANICAL SERVICE LLC	Capital Outlay	970.000	441	30,800.00
12/18/2025	NBD	176365	ADVANCED UNDERGROUND INSPECTION	Professional & Contractual Services	801.100	563	100,534.00
12/18/2025	NBD	176415	SUPER CONSTRUCTION LLC	Contracts Payable - Retained Percent	211.000	000	(3,654.50)
		176415		Capital Outlay TMF Lead Line Grant	970.000	563	73,090.00
				CHECK NBD 176415 TOTAL FOR FUND 598:			69,435.50

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE PARK
CHECK DATE FROM 12/01/2025 - 12/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Bank: NBD							
12/30/2025	NBD	176446	GREAT LAKES WATER AUTHORITY	Cost of Sales - Water Charges	923.010	535	121,101.57
12/30/2025	NBD	176448	GROSSE POINTE CLINTON REFUSE	Contractual - Rubbish/Recycling Servi	825.000	531	57,890.20
12/30/2025	NBD	176454	OHM ADVISORS	Professional - Engineering Services	815.000	173	217.50
		176454		Professional - Engineering Services	815.000	173	107.50
		176454		Professional - Planning Services	804.100	751	1,224.80
		176454		Major Street Imp - Kercheval Streetsc	971.202	451	21,402.00
		176454		Professional - Engineering Services	815.000	371	107.50
		176454		Professional - Engineering Services	815.000	371	1,711.25
		176454		Capital Outlay - Charlevoix Streetsca	970.000	730	53.75
		176454		Professional & Contractual Services	801.100	451	3,758.50
		176454		Capital Outlay- Sidewalk District 2	970.000	451	4,781.25
		176454		Professional - Engineering Services	815.000	527	107.50
		176454		Capital Outlay-WM Charlevoix Streetsc	970.000	535	659.88
		176454		Professional & Contractual Services	801.100	563	13,486.25
		176454		Professional - Planning Services	804.100	563	2,105.00
		176454		Capital Outlay TMF Lead Line Grant	970.000	563	7,356.00
		176454		Capital Outlay TMF Lead Line Grant	970.000	563	2,410.00
		176454		Capital Outlay-Beaconsfield:Essex to	970.000	563	10,032.76
		176454		Capital Outlay-WM Bedford to Grand Ma	970.000	563	2,504.89
CHECK NBD 176454 TOTAL FOR FUND 598:							72,026.33
12/30/2025	NBD	176455	PRIORITY WASTE LLC	Contractual-Refuse Collection	830.010	442	42,493.11
		176455		Contractual - Rubbish/Recycling Servi	825.000	531	29,616.30
CHECK NBD 176455 TOTAL FOR FUND 524:							72,109.41
Total for bank NBD:							1,719,592.60

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
TOTAL - ALL BANKS							1,719,592.60



Department of Parks and Recreation Monthly Report

TO: Honorable Mayor and Members of City Council

FROM: Chad Craig, Parks and Recreation Director

DATE: 1/5/2026

SUBJECT: Monthly Parks and Recreation Report – January 2026

1. Executive Summary

Parks and Recreation have been busy with winter program registration and will also ramp things up with hiring our summer lifeguards and swim team coaches. Our goal is to get the hiring process started earlier in 2026 to ensure that we have plenty of staff for our 2026 aquatics season. Our Facilities, Maintenance and Grounds team had a busy December with the Tompkins Community Center rentals. I do anticipate a slower January, February and March at our theaters. Participants and sponsors are coming in for our annual Chilly Fest event that will take place on Saturday, February 28th, from 2:00-6:00 p.m.

2. Parks Maintenance & Operations

- Routine Maintenance: The Facilities, Maintenance, and Grounds team are currently removing some of the holiday decorations at City Hall and the Tompkins Community Center. Ice rink maintenance and keeping sidewalks and pathways clean and clear.
- Facility Upkeep: Custodial staff have been doing a great job with upkeep and cleaning of the Lavins Activity Center and the Meade Fitness Center. Staff are also focused on deep cleaning of the Tompkins Community Center.
- Seasonal Preparation: Painting grills and ordering replacement grills and picnic tables.

3. Recreation Programs & Services

- Programs Conducted: Youth karate, volleyball, drop-in 30+ basketball, fitness classes.
- Participation Numbers: N/A. Winter program registration is still in progress.

- Exploring potential youth basketball program. Developmental/skill focus rather than league play. Partnered with the City of Grosse Pointe Farms to offer youth ice skating lessons at Pier Park for the 2026 skating season.

4. Capital Projects & Improvements

- Current Projects: Parks and Recreation 5-Year Plan. Administration has a bi-weekly meeting scheduled for 1/5 and 1/12 (rescheduled from 12/22.) A Vision and Mission Statement virtual meeting will be scheduled, and OHM will also provide an update at our first Recreation Commission meeting of the year on Wednesday, January 14th. held on December 8th, at 6pm.
- Upcoming Projects: working on a start date for the west seawall repair.

5. Community Engagement & Events

- Special Events: City Tree Lighting took place on Saturday, November 29th at 6:00pm. Pointe Hardware Group hosted their 3rd Annual Santa's Little Builders Workshop from 4-5:30pm, and there was also live music, fire pits/s'mores stations, and a selfie station from 4-6:00pm. The turnout for the event was great and better than I had anticipated. The focus for the 2026 tree lighting will be more business participation and activities for attendees.
- Public Feedback: N/A

6. Looking Ahead

- Key priorities for next month – continued efforts towards the Parks and Recreation Plan, preparation for Chilly Fest, summer staffing, After 6 on Kercheval planning, and spring programs.
- Anticipated challenges or resource needs – Hourly rates will need to be increased for lifeguard and swim team coaches to ensure we are able to bring in enough qualified candidates for a success aquatics season.
- Opportunities for Council support or funding consideration - Outdoor Pickleball Court renovations at Matthew C. Patterson Park are in high demand.

Respectfully submitted,

Chad Craig, Parks and Recreation Director



**CITY OF GROSSE POINTE PARK, MICHIGAN
MEETING OF THE CITY COUNCIL
December 8, 2025, at 7:00 P.M.**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Hodges and opened with the Pledge of Allegiance to the Flag. The meeting convened at the Council Chambers of the Municipal Building, 15115 E. Jefferson, Grosse Pointe Park, Wayne County, Michigan 48230.

ROLL CALL

PRESENT MEMBERS: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges.

EXCUSED:

ALSO PRESENT: City Attorney- Nick Castro, City Manager- Nick Sizeland, City Clerk- Bridgette Bowdler, Finance Director – Ethan Haan, Deputy Finance/Treasurer – Mateusz Tylecki, Public Safety Director James Bostock, Yeo & Yeo Auditors, Harbor Master – Tom Fraser.

APPROVAL OF CONSENT AGENDA

25-129

Motion by Councilmember McMillan, seconded by Councilmember Wiener, to approve the Consent Agenda.

- I. Approval of November 10, 2025, Minutes
- II. Building Department/City Clerk Monthly Report
- III. Committee & Commissions Report
- IV. Finance/Treasurer Monthly Report
- V. Manager/Public Safety Report

- VI. Municipal Court Monthly Report
- VII. Parks and Recreation Monthly Report
- VIII. Public Works Monthly Report
- IX. Wayne County Annual Maintenance Permit Renewal

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

PUBLIC COMMENT (AGENDA ITEMS):

0 public comments were made.

25-130

Motion by Councilmember Wiener, seconded by Mayor Pro-Tem Dreaver, to approve the regular agenda as amended to move public comment above council comment.

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

UNFINISHED BUSINESS:

NEW BUSINESS:

25-131

Motion by Councilmember Caulfield, seconded by Councilmember Wiener, to approve an additional one-year extension of Conditional Rezoning 1211/1215/1217 & 1159/1161 & 1167 Wayburn.

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

25-132

Motion by Councilmember Wiener, seconded by Councilmember Caulfield, to accept the 24/25 Fiscal Year Audit as presented.

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

25-133

Motion by Councilmember Caulfield, seconded by Councilmember Wiener, to approve the Fund Balance Policy as presented.

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

25-134

Motion by Councilmember McMillan, seconded by Councilmember Gleason, to approve E.C. Korneffel Co. in a not to exceed amount of \$512,000.00 and the budget amendment resolution.

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

25-135

Motion by Councilmember McMillan, seconded by Councilmember Wiener, to approve award to Spectrum Wireless not to exceed \$108,582.00 for Radios and Lutz Roofing not to exceed \$111,500 for City Hall Roofing and accompanying budget amendment resolution.

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

25-136

Motion by Councilmember Gleason, seconded by Councilmember Kolar, to direct the City Administration to Issue a Request for Proposals for Trash/Recycling and Yard Waste Services.

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

25-137

Motion by Councilmember McMillan, second by Councilmember Caulfield, to approve the Resolution Honoring Former Councilmember Christine Gallagher.

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

25-138

Motion by Councilmember Wiener, seconded by Mayor Pro-Tem Dreaver, to approve City Council Dates for 2026.

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

25-139

Motion by Councilmember Caulfield, second by Councilmember Gleason, for clarification to establish August 10th on the calendar for August Council Meeting Date.

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

25-140

Motion by Councilmember Wiener, seconded by Councilmember Caulfield, to approve Mayor Michele Hodges recommendations for Recreation reappointments.

The following Recreation members have been recommended for reappointment, terms expiring December 31, 2025:

3-Year Terms Ending in 2028

Howard Bouton

Terry Ayrault

Roger Basse

Paul Spratt

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

25-141

Motion by Councilmember Caulfield, second by Councilmember Gleason, to approve Mayor Michele Hodges recommendations for Beautification appointments and reappointments.

The following applicants have been recommended for reappointment and appointment to the Beautification Commission:

3-Year Terms Ending in 2028

Lindsay Winn

Chris Danel – To fill vacancy due to Nicholas Gwozdz resignation, Term Ending in 2027

Pat Deck

Barbara Miller

Kelly Konieczki

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

25-142

Motin by Councilmember McMillan, seconded by Councilmember Kolar, to approve Mayor Michele Hodges considerations for council committee, commissions and other assignments.

Proposed Assignments -**Tom Caulfield:**

Trombly (CTO - Chief Trombly Officer) and BOE - CHAIR
Councilmember for Finance
Marina SubCommittee - LIAISON
Infrastructure Committee - MEMBER
GPP Foundation - LIAISON
Personnel Committee

Brent Dreaver:

Mayor Pro Tem
Beautification Commission - LIAISON
Community Engagement Committee - MEMBER
Personnel Committee – MEMBER

Patrick Gleason:

Recreation Commission – LIAISON
Community Engagement Committee – MEMBER
SEMCOG – LIAISON

Tim Kolar:

Community Engagement Committee - CHAIR
Public Safety - MEMBER
Councilmember for Finance
MML - LIAISON

Marty McMillan:

Personnel Committee - CHAIR
Public Safety Committee - CHAIR
Infrastructure Committee – MEMBER

Max Wiener:

Infrastructure Committee - CHAIR
Personnel Committee – MEMBER
GPP Business Association – LIAISON

Michele Hodges:

Planning Commissioner
Downtown Development Authority Member
Active Adult Commissioner

JEI and ECN - LIAISON
Trombly and BOE - MEMBER
Personnel Committee – SPECIAL CONSULT

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan, and Mayor Hodges

NAYS: None

Motion Carries Unanimously

PUBLIC COMMENT (NON-AGENDA ITEMS):

11 public comments were made.

Council Comment:

Councilmember Kolar: The daisies did come. They had a wonderful time and got to meet the Mayor, Mayor Pro-Tem, Clerk, and City Manager, and we had beautiful cookies out there for them. They all had a great time. That's what the community is all about. Plain language for reports, give me no more than one page. Also had a good month of no email, texts or calls about not getting responses.

Councilmember Gleason: Thank you to Sheri for her generous donation for ensuring a wonderful tree lighting and ceremony and to Pointe Hardware for their leadership and engagement. Thank you to Tom Jenny and his team for not only ensuring a great tree lighting but also for going out that night and preparing salt for a snowstorm.

Councilmember Caulfield: I think the monthly reports should not just be buried in a consent agenda, they should be shared maybe even on the City website. Follow up items, I thought that was a great idea. I suggest that the administration add it to notes or agenda from that meeting, add follow-up items so that we can re-address them at the next meeting and say yes that has been corrected or we have taken care of that. Also, water bills still need to be worked on and fixed.

Councilmember Wiener: Priority yard waste pickup has ended. Last week for leaf pickup. Infrastructure will probably be having a meeting in January, just waiting for some more information. With temperatures fluctuating, please be careful outside. DPW and Public Safety do the best they can during inclement weather, but it does take time.

Thank you to all of those who showed engagement at the Christmas tree lighting.

Mayor Pro-Tem Dreaver: Beautification Commission is getting ready to start doing some Holiday award judging. I am also really excited about the Marina stuff. Went to the Christmas tree lighting, it was cool to see all the small-town chaos.

Councilmember McMillan: Personnel Committee will meet in December. It's important to have a qualified vendor for the roof job. Thank you to Tom Fraser for all you do for the City.

Mayor Hodges: The tree lighting was fantastic! Thank you to Tom Jenny and the DPW, and Chad Craig you did an awesome job. Thank you to Shery Cotton, Pointe Hardware, and Ripe Records, the parade was great. Shop Local!

ADJOURNMENT

Motion by Councilmember Wiener, seconded by Mayor Pro-Tem Dreaver, to approve to adjourn the meeting.

AYES: Councilmembers Kolar, Gleason, Caulfield, Wiener, Mayor Pro-Tem Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

With no further business, the meeting adjourned at 9:20 P.M.

Bridgette Bowdler - City Clerk
Danielle Caudill - Deputy City Clerk

Grosse Pointe Park Infrastructure General Updates and Status Report January '25:

Here are some bullet points of current projects, work and planning is not limited to the following:

Yard Waste Pickup and Wood Chipping

Yard Waste Pickup, Leaf Pickup and Wood Chipping are discontinued for the season. Yard waste and wood chipping will begin again in April, the dates will be posted when it is scheduled.

2026 Calendar Year Capital Projects

Planning is underway for multiple projects in the upcoming year. Tentatively the Charlevoix project work will commence in the April time frame.

Capital Improvement Plan Water/Sewer Bond

The bond should be issued early 2026, intent is already filed. This bonding is fully financed through water/sewer rates and with its issuance will cover the major CIP projects of Water Meter replacement and Sewer Relining.

CIP: Water Meter Replacement Planning

We are awaiting issuance of the bond for financing of the water meters. However, Public Works has engaged our supplier to ensure that our stock of water meters will be secured and available with firm pricing locked in. This engagement will safeguard our timeline with our planning for the entire city-wide water meter upgrade being completed in calendar year 2026.

CIP: Sewer Relining

In the interim period awaiting the issuance of the bond, the city and engineering team are continuing to review our sewer scoping footage and data to further prioritize our sewer relining campaign. Approximately 4 miles of critical sewer have been identified for relining, we continue to structure the plan to maximize efficiency and target the highest areas of need first once the project commences.

City Hall/Public Safety Roof Resurfacing

City Council approved the resurfacing of the atrium link between city hall and public safety. The roofing material was well beyond its serviceable life and temporary patches were no longer a financially viable or sound option. The replacement will occur in spring as soon as weather is permitting.

Winter Storm Road Services

City vehicles and salt stores remain at the ready. The city will respond as rapidly as possible, but residents should also exercise caution with inclement weather.

The full city sidewalk plowing policy is available here:

<https://www.grossepointepark.org/295/Snow-Removal>

There is salt available for resident use in the windmill pointe park rear parking lot, please limit it to a single 5 gallon bucket.



Department of Public Safety Monthly Report

TO: Honorable Mayor and Members of City Council
FROM: James A. Bostock, Director of Public Safety
SUBJECT: Monthly Public Safety Report – January 2026

Executive Summary

The Public Safety Department and I are looking forward to another year of serving our community with professionalism, integrity, and pride. We plan on continuing to build partnerships with our residents, businesses, schools, and visitors while ensuring public safety for all. We will continue to strive to be the best public safety department through ongoing police and fire training as well as continuing to work with our mutual aid partners to respond effectively and efficiently when called upon. We appreciate the continued support and collaboration of our residents, elected officials, and city administration.

Police Services

We ended the year on a positive note, with very little reported crime that is typical around the holidays. Theft, domestic violence, and drunk driving arrests were down for the month of December. Public Safety reminds everyone to continue to lock their vehicles, and to keep valuables out of plain sight.

Fire & Emergency Services

Park Public Safety assisted Grosse Pointe Farms and other mutual aid partners on a house fire on Vendome in December. A strong, coordinated effort by all cities involved kept the fire damage to a minimum.

Public Safety Initiatives & Community Engagement

Public Safety has several vehicle anti-theft devices (steering wheel lock) available for free.

Smoke detectors are also still available for free, thanks to a grant from the State of Michigan. Stop in while supplies last. We can even help you install it.

Looking Ahead

Personnel changes continue in Public Safety as we will be replacing two members who will be retiring at the end of February. Plans are already in motion to welcome new members of our team at the end of January to fill the void.

Public Safety will be sending Sean Brennan to the Oakland Police Academy. He will start on January 26th and graduate in May. The department has applied for the State of Michigan Public Safety Academy Assistance grant to offset the costs of the training academy. This grant award will offset our training cost by \$20,000.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'JB', enclosed in a white rectangular box.

James A. Bostock, Director of Public Safety



City Manager Monthly Report

TO: Honorable Mayor and Members of City Council

FROM: Nick Sizeland, City Manager

DATE: January 5, 2025

SUBJECT: Monthly City Manager's Office Report – December 2025

Executive Summary Highlights

Bid Opening Noxious Weeds Abatement

The City will be opening bids for consolidating contractors for noxious weeds, shrubs and lawn cutting abatement. The purpose of this is to consolidate contractors and have fixed prices.

Employee Christmas Party

The City held its employee Christmas Party at Atwater Brewery on Kercheval from 12-4pm. First offsite Christmas Party in some time and a big thank you to our donors for recognizing the hardworking employees of Grosse Pointe Park

Rain Garden Bid Opening and Award

The city opened a bid for engineering services for the rain garden project in front of the entrance of city hall and awarded Giffels Webster to manage the project. Next steps will be Giffels bidding out the project and starting construction in the spring/summer this year. The funds from this project were awarded to the City from a grant through SEMCOG.

Promotion of Employee

Mike Krause has been promoted as a newly created position with the City as the Facilities and Operations Manager. Mike is currently our City Electrician/Pump Station Manager. We look forward to Mikes new position and enhancement to the City!

Here is a position summary of Mikes new role.

Under the general direction of the City Manager, this position is primarily skilled work managing the operations and maintenance of city buildings and facilities. The position is responsible for overseeing all electrical systems, sanitary sewer systems, inspection and infrastructure across the city facilities while managing day-to-day maintenance operations, repair schedules, and capital improvement projects. This dual-role professional ensures compliance with electrical codes, coordinates vendor services, and supports the safe, efficient operation of all building systems.

City Hall Holiday Decorating Contest

City Admin/Finance, Clerk/Building, Municipal Court and Public Safety Admin showed their decorating skills for the holidays in December and the winner of the santa claus trophy was the finance/treasury office. We look forward to this new tradition every year!

Tree City USA Application

Tree City USA Application submitted. This would be our 43rd year as a tree city in Grosse Pointe Park.

Looking Ahead

Working with the Finance Department on chart of accounts process and pre planning for the budgeting process in July.

Establish 2026 priorities with City Council

Respectfully submitted,

Nick Sizeland, City Manager



CITY COUNCIL MEETING

DATE: January 12, 2026

SUBJECT: Public Hearing and Determination: 824 Three Mile Drive

SUMMARY: The applicant is seeking a variance for a front-facing attached garage, which is, per zoning code, not allowed.

Consideration of this case by the ZBA is as follows:

- i. Chair opens the Public Hearing.
- ii. Public input opportunity. In person or via submitted letters to be presented at this time.
- iii. Chair closes Public Hearing.
- iv. The chair invites the applicant to present their case.
- v. The chair requests input and opinion from the consultant and/or attorney.
- vi. The Board deliberates and renders decision.

FINANCIAL IMPACT: N/A

RECOMMENDATION: The ZBA will render a determination of the request.

PREPARED BY: Cindy Paparelli, Assistant City Manager



MCKENNA

Memorandum

TO: Cynthia Paparelli, Assistant City Manager, Grosse Pointe Park
FROM: Laura Haw, AICP, NCI
SUBJECT: Variance Request: 824 3 Mile Drive
DATE: December 9, 2025

VARIANCE REQUEST AND BACKGROUND

Project Request / Proposed Use:

The applicant seeks to expand their existing residential property at 824 3 Mile Drive with an attached, front-loaded (facing) garage addition.

Zoning District:

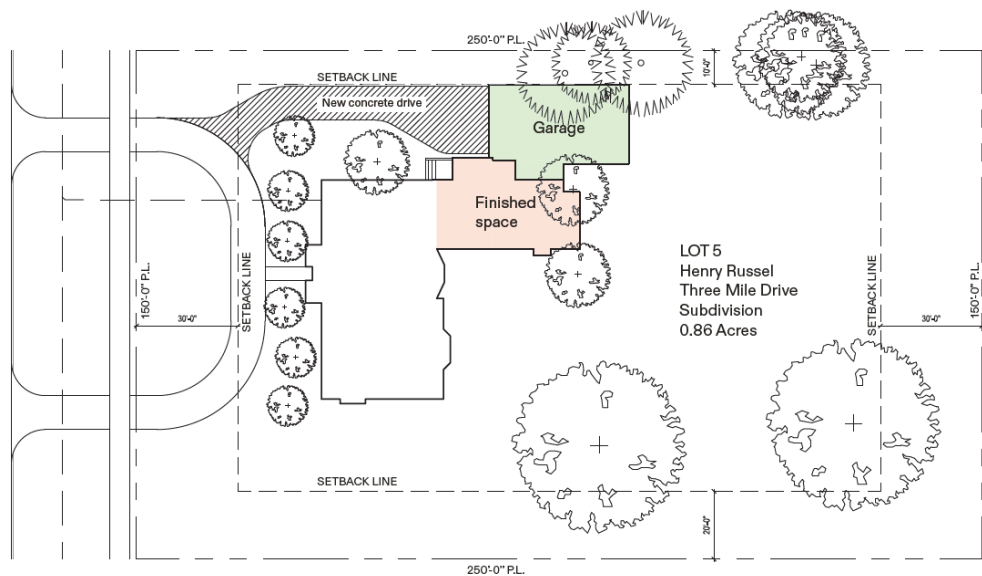
ER, Estate Residential

Zoning Ordinance Section Requested for this Variance:

The variance request is from *Section 4.05.E.6.A: Residential Building Form and Design – Design Standards for Garages*.

In the ER District, front-loaded (facing) garages are only allowed for detached garages. To comply with the strict letter of the Ordinance, the applicant would need to construct a detached garage.

These standards apply to all residential uses, including additions to existing homes.



HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Communities for real life.



VARIANCE CRITERIA

The five standards for granting a dimensional variance are found in *Section 14.04: Standards for Review* of the Zoning Ordinance and listed below. In addition to meeting these criteria, the ZBA must hold a public hearing, which is scheduled for January 12, 2026.

Criteria A:

There are exceptional or extraordinary circumstances or conditions applying to the property that do not apply generally to other properties in the same zoning classification. Exceptional or extraordinary circumstances or conditions include:

- 1) Exceptional narrowness, shallowness or shape of a specific property on the effective date of this Zoning Code, or amendment thereto.*
- 2) Exceptional topographic conditions.*
- 3) Any other physical situation on the land, building or structure deemed by the Zoning Board of Appeals to be extraordinary.*
- 4) By reason of the use or development of the property immediately adjoining the property in question.*

Criteria B:

Such a variance is necessary for the preservation and enjoyment of a substantial property right similar to that possessed by other properties in the same zoning district and in the vicinity (possible increased financial return is not of itself sufficient to warrant a variance).

Criteria C:

Authorization of a variance will not be of substantial detriment to adjacent property and will not materially impair the intent and purpose of this Zoning Ordinance or the public health, safety, and general welfare of the community.

Criteria D:

The granting of such a variance will not adversely affect the purposes or objectives of this Article or the Grosse Pointe Park Master Plan.

Criteria E:

The need for the variance or conditions which substantiate granting the variance are not self-created.



FINDINGS AND RECOMMENDATION

Subject to any additional information presented and discussed by the applicant, ZBA, and/or the public during the public hearing and incorporated into the record, we recommend that the City **approve** the requested variance to Section 4.05.E.6.A (*Residential Building Form and Design Standards for Garages*), to permit the construction of an attached, front-loaded (facing) garage at 824 3 Mile Road, based on the following findings of fact:

- (1) The subject lot exceeds all minimum setbacks and overall dimensional requirements of the ER District, including the fact that this parcel is significantly wider and deeper than required minimums. This creates a physical condition that allows for greater building envelope flexibility (without creating crowding or visual intrusion to the neighborhood).*
- (2) The configuration of the lot and the existing home's placement on the property naturally limit feasible locations for a detached garage, making the need for the requested variance a product of site-specific circumstances rather than a self-created condition.*
- (3) While the Ordinance prohibits attached, front-loaded garages in the ER District, the intent of this provision is to ensure that garages do not dominate the streetscape and remain subordinated to the principal façade. The garage maintains a 40+ foot setback behind the front plane of the home (which is considerably deep), achieving the Ordinance's intent even with an attached configuration.*
- (4) Based on the placement of the garage addition (towards the rear of the existing structure and not dominating the public realm or streetscape), the variance will negatively impact the public health, safety, and welfare of the community.*
- (5) The proposal supports the 2022 Master Plan goals related to neighborhood character and encourages quality investment in the existing housing stock.*



December 15, 2025

Bridgette Valade
824 Three Mile Rd.
Grosse Pointe Park, MI 48130

Re: Zoning for Review by the Zoning Board of Appeals / Hearing Date: January 12, 2026
Property Address: 824 Three Mile Rd., Grosse Pointe Park, Michigan 48230

Dear **Bridgette**,

This letter is to inform you that your application to the Grosse Pointe Park Zoning Board of Appeals has been reviewed and deemed complete. Accordingly, your request to proceed to formal review by the Board has been granted.

Your request seeks an appeal to an administrative decision made pursuant to the requirements of the Zoning Ordinance, An application requesting a variance to the requirements of the Zoning Ordinance, **Section 4.05: Residential Building Form and Design Standards, subsection E: Design Standards: - Garage** by the owners to permit a: Front Facing Garage in the ER, Estate Residential District.

Please be advised that the Zoning Board of Appeals has scheduled a public hearing for your case on:

Date: Monday, January 12, 2026

Time: 7:00 PM

Location: Council Chamber of City Hall, Fourth Floor, 15115 E. Jefferson Avenue, Grosse Pointe Park, MI 48230

At this hearing, the Board will review your request, consider testimony, and decide regarding your appeal. You or your agent or attorney are required to attend to present your case and respond to any questions the Board may have.

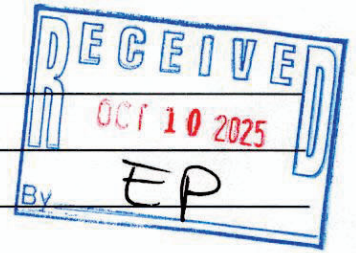
Thank you for your attention to this matter.

Sincerely,
Elizabeth Perkins
Building Admin.
City of Grosse Pointe Park



City of Grosse Pointe Park

Zoning Board of Appeals Application



Applicant's Name: Bridgette Valade

Applicant's Address: 824 3 Mile Dr., Grosse Pointe Park, MI 48230

Home Phone: 248.840.7926

Business Phone: n/a

State specific variance requested:

We are proposing a variance to allow for an attached, street-facing garage addition.

Specifically, state any hardships that may be incurred through compliance of existing zoning regulations:
See attached considerations for variance.

Attach drawing if such variance request relates to construction or placement of any structure.

Such drawing must include the following:

1. Depict existing lot and buildings and that of immediate adjoining lots.
2. Denote yard setback distances.
3. Percentage of lot occupancy existing.
4. Percentage of lot occupancy proposed.
5. Area dimensions and height of proposed addition/construction.
6. Use of existing building.
7. Vehicle parking area(s).

Submit non-refundable appropriate fee as follows for variance request regarding:

Non-Refundable Application Fee	\$500.00 + Escrow*
Plan Review	\$500.00 + Escrow*
Building Construction	\$500.00 + Escrow*
Building or property use	\$500.00 + Escrow*
Sign placement	\$500.00 + Escrow*
Miscellaneous	\$500.00 + Escrow*
Fence restrictions	\$500.00 + Escrow*

Please note application will not be forwarded or hearing schedule until appropriate fees have been paid along with complete set of drawings.

Failure to comply with zoning regulations or obtain necessary approval as required will result in fines and penalties of up to \$500.00 in accordance with the provisions of the Grosse Pointe Park City code.

Signature Bridgette Valade Date 10.10.2025



**PATRICK
THOMPSON
DESIGN**

2111 Woodward Ave.
Suite 1002
Detroit, MI 48201

313 800-4005

Variance Request Statement

Subject: Request for Zoning Variance – Street-Facing Attached Garage

Property Address: 824 3 Mile Dr

Date: 10.10.2025

To the City of Grosse Pointe Park Zoning Board of Appeals:

We respectfully request a variance from Section 4.05/E/6/a of the City of Grosse Pointe Park Zoning Ordinance, which prohibits street-facing attached garages. We are seeking approval to construct a street-facing, attached garage at the above-referenced property.

This request is based on the following considerations:

- **Site Constraints:** The existing home is located close to the property line where the garage must be situated, and the overall lot size limits feasible alternatives. A detached garage would require significant reconfiguration and is not practical given the spatial limitations.
- **Neighborhood Context:** Multiple homes within the same zoning district currently feature street-facing attached garages. This precedent demonstrates that such configurations are compatible with the character of the neighborhood and do not detract from its visual integrity. See attachment.
- **Design Sensitivity:** The proposed garage will be architecturally integrated with the existing home and designed to minimize its visual impact from the street, maintaining curb appeal and neighborhood consistency.
- **Minimum Necessary Relief:** The variance requested is the least modification necessary to allow reasonable use of the property, given the physical constraints and existing conditions.
- **Alignment with Ordinance Intent:** While the ordinance aims to preserve neighborhood aesthetics, this proposal respects that intent by ensuring the garage is thoughtfully designed and consistent with nearby properties.

We appreciate your consideration of this request and welcome the opportunity to discuss the proposal further.

Sincerely,

Ryan Smith

Ryan Smith, Architect, RA

O 313.800.4005

rsmith@patrickthompsondesign.com

City of **Grosse Pointe Park**, Michigan

**NOTICE OF PUBLIC HEARING
ON VARIANCE REQUEST FOR A FRONT FACING GARAGE AT
824 THREE MILE RD.**

PLEASE TAKE NOTICE The Zoning Board of Appeals of the City of Grosse Pointe Park will hold a Public Hearing on Monday, January 12, 2026, at 7:00 PM in the Council Chamber of City Hall, Fourth Floor, 15115 E. Jefferson Avenue, Grosse Pointe Park, Michigan 48230 on the following matter:

An application requesting a variance to the requirements of the Zoning Ordinance, Section 4.05: Residential Building Form and Design Standards, subsection E: Design Standards: - Garage by the owners to permit a:

Front Facing Garage in the ER, Estate Residential District.

Information concerning this request may be obtained from the Public Service Department during regular business hours from 8:00 a.m. to 4:30 p.m., Monday through Friday, or by calling (313)-822-4365. Written comments concerning this request will be received by the Public Service Department prior to the public hearing or by the Zoning Board of Appeals at the public hearing. Comments can be submitted via email at clerk@grossepointepark.org.



CITY COUNCIL MEETING

DATE: January 12, 2026

SUBJECT: Public Hearing and Determination: 1379 Maryland

SUMMARY: The applicant is seeking approval of a Short Term Rental (STR) License in a residential district, which is, per zoning code, a non-conforming use. This property has not previously been issued a STR license.

Consideration of this case by the ZBA is as follows:

- i. The chair opens the Public Hearing.
- ii. Public input opportunity. In person or via submitted letters to be presented at this time.
- iii. Chair closes Public Hearing.
- iv. The chair invites the applicant to present their case.
- v. The chair requests input and opinion from the consultant and/or attorney.
- vi. The Board deliberates and renders decision.

FINANCIAL IMPACT: N/A

RECOMMENDATION: ZBA to consider the application and render a determination.

PREPARED BY: Cindy Paparelli, Assistant City Manager



August 27, 2025

RICHARD-JACQUELIN RYBINSKI
228 MCKINLEY
GROSSE POINTE FARMS, MI 48236

Subject: Code Violations : EN25-0555
Property Address: 1379 -1381 MARYLAND

CODE VIOLATIONS

This letter serves as formal notification from the Grosse Pointe Park Code Enforcement Division regarding the operation of a short-term rental at your property located at 1379-1381 Maryland.

In accordance with **Section 3.13 of the Zoning Ordinance**, property owners operating short-term rentals prior to the adoption of the ordinance on **12/05/2024**, were required to obtain a short-term rental license within **120 days** of the ordinance's adoption.

Our records indicate that you **did not submit a license application** within the required 120-day timeframe. As a result, your short-term rental is **not considered a legal nonconforming use** and is **no longer permitted to operate** within the City.

Effective immediately, you must **cease all short-term rental activity** at this property. Continued operation without the required license is a violation of the City Code and may result in enforcement actions, including fines and other legal remedies.

If you have any questions or concerns regarding this result, please contact the Code Enforcement Department direct at: **codeenforcement@grossepointepark.org**

Sean Brennan,
Code Enforcement Officer



City of Grosse Pointe Park

Zoning Board of Appeals Application

Applicant's Name: Jacqueline Rybicki + Leo Rybicki
Applicant's Address: 228 McKinley GPF
Home Phone: (313) 702-3105 Business Phone: _____

State specific variance requested:

STR Sec. 3.13 Submission
At address: 1379 Maryland, GPP 48230 -

Specifically, state any hardships that may be incurred through compliance of existing zoning regulations:

Loss of supplemental income. Has been operating as Airbnb during summers since 2024
Was unaware of Ordinance Sec 3.13 and deadline. On good relations with neighbors
Has since complied and removed listing.

Attach drawing if such variance request relates to construction or placement of any structure.

Such drawing must include the following:

1. Depict existing lot and buildings and that of immediate adjoining lots.
2. Denote yard setback distances.
3. Percentage of lot occupancy existing.
4. Percentage of lot occupancy proposed.
5. Area dimensions and height of proposed addition/construction.
6. Use of existing building.
7. Vehicle parking area(s).

Submit non-refundable appropriate fee as follows for variance request regarding:

Non-Refundable Application Fee	\$500.00 + Escrow*
Plan Review	\$500.00 + Escrow*
Building Construction	\$500.00 + Escrow*
Building or property use	\$500.00 + Escrow*
Sign placement	\$500.00 + Escrow*
Miscellaneous	\$500.00 + Escrow*
Fence restrictions	\$500.00 + Escrow*

Please note application will not be forwarded or hearing schedule until appropriate fees have been paid along with complete set of drawings.

Failure to comply with zoning regulations or obtain necessary approval as required will result in fines and penalties of up to \$500.00 in accordance with the provisions of the Grosse Pointe Park City code.

Signature Jacqueline Rybicki Date 10/6/25

City of **Grosse Pointe Park**, Michigan

**NOTICE OF PUBLIC HEARING
ON AN APPEAL OF AN ADMINISTRATIVE DECISION
FOR A SHORT-TERM RENTAL AT 1379 MARYLAND**

PLEASE TAKE NOTICE The Zoning Board of Appeals of the City of Grosse Pointe Park will hold a Public Hearing on Monday, January 12, 2026, at 7:00 PM in the Council Chamber of City Hall, Fourth Floor, 15115 E. Jefferson Avenue, Grosse Pointe Park, Michigan 48230 on the following matter:

An application to the Grosse Pointe Park Zoning Board of Appeals requesting an appeal to an administrative decision, which was based on the requirements of the Zoning Ordinance, Section 3.13 Short-Term Rentals. The application is from the owners of real property located at 1379 Maryland, Grosse Pointe Park, Michigan 48230 and they are requesting relief from the administration decision to not allow a Short-Term Rental at this location.

Information concerning this request may be obtained from the Public Service Department during regular business hours from 8:00 a.m. to 4:30 p.m., Monday through Friday, or by calling (313)-822-4365. Written comments concerning this request will be received by the Public Service Department prior to the public hearing or by the Zoning Board of Appeals at the public hearing. Comments can be submitted via email at clerk@grossepointepark.org.

Bridgette Bowdler,
City Clerk
Page 70 of 126



December 4, 2025

Jacqueline & Leo Rybinski
228 McKinley
Grosse Pointe Farms, MI 48230

Re: Approval for Review by the Zoning Board of Appeals / Hearing Date: January 12, 2026
Property Address: 1379 Maryland, Grosse Pointe Park, Michigan 48230

Dear Jacqueline & Leo Rybinski

This letter is to inform you that your application to the Grosse Pointe Park Zoning Board of Appeals has been reviewed and deemed complete. Accordingly, it has been approved to proceed to formal review by the Board.

Your request seeks an appeal to an administrative decision made pursuant to the requirements of the Zoning Ordinance, Section 3.13 – Short-Term Rentals. The application was submitted by the owners of the real property located at 1379 Maryland, Grosse Pointe Park, Michigan 48230, seeking relief from the administrative decision to not allow a Short-Term Rental at this location.

Please be advised that the Zoning Board of Appeals has scheduled a public hearing for your case on:

Date: Monday, January 12, 2026

Time: 7:00 PM

Location: Council Chamber of City Hall, Fourth Floor, 15115 E. Jefferson Avenue, Grosse Pointe Park, MI 48230

At this hearing, the Board will review your request, consider testimony, and decide regarding your appeal. You or your representative is encouraged to attend to present your case and respond to any questions the Board may have.

Thank you for your attention to this matter.

Sincerely,

Elizabeth Perkins
Building Admin
City of Grosse Pointe Park



CITY COUNCIL MEETING

DATE: January 12, 2026

SUBJECT: Public Safety Personnel Promotion and Appointments

SUMMARY: The Department of Public Safety will recognize a promotion to Detective for Brady Baetens and introduce to council our newest members of the Public Safety Department; PSO Luke Mitchell and Dispatchers Serina Schram and Renee Renaud.

FINANCIAL IMPACT: N/A

RECOMMENDATION: N/A

PREPARED BY: James Bostock, Director of Public Safety



CITY COUNCIL MEETING

DATE: January 12, 2026

SUBJECT: Memorandum of Understanding between the Public Safety Department and the Grosse Pointe Public School System

SUMMARY: The Public Safety Department and the Grosse Pointe Public School System are looking to enter into an agreement that will allow the Department temporary access to the District livestream video camera system in the event of an emergency. Access would be granted based on a tiered system. Tier 1 would be immediate access that would include but not limited to an active assailant, kidnapping, bomb threat or other clear emergency situations. A tier 2 would include serious safety incidents or credible threats that would require verbal approval from the Superintendent or designee.

All access would be limited to authorized and trained Public Safety personnel and would be guided by this agreement as well as department directives. Access is also compliant with the Federal Educational Rights and Privacy Act (FERPA).

This access would allow the department to have real-time intelligence and incident identification prior to officers arriving on scene.

FINANCIAL IMPACT: On duty training for staff.

RECOMMENDATION: Approve the agreement to be signed on behalf of the city by the City Manager.

PREPARED BY: James Bostock, Director of Public Safety

SECURITY CAMERA SYSTEM LIVESTREAM USE AGREEMENT

This Security Camera System Livestream Use Agreement (“Agreement”) is made this ____ day of _____, 2025, between the Grosse Pointe Public School System, a Michigan general powers school district, organized and operating under the provisions of the Michigan Revised School Code, MCL 380.1, *et seq.*, as amended, whose address is 20601 Morningside Dr, Grosse Pointe Woods, 48236-1584 (the “District”), and Grosse Pointe Park, a Michigan municipal corporation, whose address is 15115 East Jefferson Avenue, Grosse Pointe Park, 48230 (the “City”, acting by and through its Department of Public Safety, referred to herein as the “Department”) (individually, a “Party” and collectively, the “Parties”).

RECITALS

WHEREAS, Article VII, Section 28 of the Michigan Constitution of 1963, provides, in part, that two or more counties, townships, cities, villages or districts, or any combination thereof, may, among other things, enter into contractual undertakings or agreements with one another for joint administration of any of the functions or powers each would have to perform separately; and

WHEREAS, the District has the authority, as a general powers school district and pursuant to Section 11a(4) of the Revised School Code, being MCL 380.11a(4), to enter into cooperative agreements with other entities, public or private, as part of performing the functions of the school district; and

WHEREAS, the Department has the expertise, training, capacity, and qualifications to dispatch law enforcement personnel and effectively use, upon the District’s request, live feed video surveillance during emergency situations and respond to those emergency situations (“Services”); and

WHEREAS, the District seeks to contract with the Department to provide support during emergency situations, and agrees to provide the Department with access to the District’s livestream video camera systems; and

WHEREAS, the purpose of this Agreement is to establish a clear framework between the District and the Department to ensure a safe and secure learning environment for all members of the school community; and

WHEREAS, this Agreement defines the limited conditions under which designated law enforcement agencies may access the District’s security camera livestream feeds during an imminent health or safety emergency as defined under the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, and its implementing regulations at 34 C.F.R. Part 99; and

WHEREAS, access under this Agreement is intended solely to support immediate emergency response and situational awareness consistent with FERPA’s “health or safety emergency” exception (34 C.F.R. § 99.31(a)(10) and § 99.36).

WHEREAS, the Department will provide services to the District as set forth in this Agreement; and

WHEREAS, the Parties hereto have reached an understanding regarding the performance of the Department's services and desire to set forth this understanding in the form of this written agreement.

NOW THEREFORE, IN CONSIDERATION OF THE FOREGOING RECITALS AND THE MUTUAL UNDERTAKINGS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:

**ARTICLE I
PARTIES' RIGHTS AND RESPONSIBILITIES**

- 1.1 This agreement pertains only to temporary livestream access of District video camera systems by designated law enforcement agencies during specific, limited, and defined emergency situations.
 - a. The system does not permit recording, downloading, exporting, or continuous monitoring by law enforcement.
 - b. Access is restricted to live video feeds only.
 - c. Facial recognition, biometric identification, or analytics technology are strictly prohibited.
 - d. The District camera system is designed for real-time visual awareness during emergencies only—not for general surveillance or data collection.
 - e. All use and disclosure of student information or images shall comply with FERPA's privacy protections and be limited to the scope necessary to address the emergency (34 C.F.R. § 99.36(c)).
- 1.2 **Tiered Access Framework:** To ensure consistent and legally compliant use, The Parties agree to the following access framework:
 - a. Tier 1 – Immediate Access (Automatic Trigger):
 - i. Access permitted only during verified active assailant, kidnapping, or bomb threat situations or clear emergency circumstances that meet FERPA's health or safety emergency standard as defined in Paragraph 1.5.
 - ii. Activation may occur via system triggers (e.g., lockdown, panic, or fire alarms) or by direct district authorization.
 - b. Tier 2 – Verbal District Approval Required:

- i. Access permitted for serious safety incidents such as credible threats, missing or endangered persons, or ongoing violent acts on campus.
 - ii. Verbal approval required from the Superintendent or designee.
- c. Tier 3 – Non-Emergency Use Prohibited:
 - i. Non-emergency access (e.g., past crimes, investigative review, or general monitoring) requires a subpoena, warrant, or written district consent consistent with FERPA and other applicable law.
- 1.3 The procedures set forth in **Exhibit A** are incorporated into this Agreement by reference. Credentialed law enforcement officers shall comply with **Exhibit A** and procedures of how to access the District's security camera system. The Department agrees that only employees trained to use the District's video camera systems will be provided with access to the District's video camera systems.
- 1.4 The Department shall not be entitled to any form of payment from the District under this Agreement.
- 1.5 Access to the District's video camera system in Tier 1 is restricted to matters deemed a Health or Safety Emergency, as defined under FERPA. FERPA defines a "Health or Safety Emergency" as an articulable and significant threat to the health or safety of students or other individuals.¹ A Health or Safety Emergency must be related to the threat of an actual, impending, or imminent emergency, and not merely the threat of a possible or eventual emergency for which the likelihood of occurrence is unknown.² A Health or Safety Emergency may include, but shall not be limited to, a natural disaster, terrorist attack, or campus shooting.³ For purposes of this protocol, a Health or Safety Emergency shall not include routine surveillance, security surveillance, or minor altercations or disturbances. The Parties further agree that a "Health or Safety Emergency" includes, but is not limited to, any in-progress or event where life, safety, and/or property are in imminent or immediate danger; a reported fire; and setting off of intrusion alarms.
- 1.6 The District's video camera systems automatically log all instances of livestream access; therefore, the District will maintain these records and review them. Unauthorized or inappropriate use of the District's livestream video camera systems may lead to suspension or revocation of access privileges.
- 1.7 The Department acknowledges it is the sole employer of any employee providing Services under this Agreement. The Department shall be solely responsible for compensating, hiring, retaining, disciplining, dismissing, evaluating and otherwise

¹ 34 CFR 99.36.

² *Family Educational Rights and Privacy Act (FERPA) and the Disclosure of Student Information Related to Emergencies and Disasters*, Family Policy Compliance Officer, US Department of Education (June 2010), p 6.

³ *Id.*

regulating employment terms and conditions, rights, compensation and other similar matters relative to all Department employees providing Services under this Agreement. The Department shall be responsible for payment of all required payroll taxes, and local, state, and federal tax withholdings for its employees. No joint employment relationship is created as a result of the Agreement. Department employees providing Services under this Agreement are not entitled to any of the rights, compensation or other benefits which the District may provide its employees.

- 1.8 The Parties acknowledge that Department officials have been designated, in accordance with the Family Educational Rights and Privacy Act (“FERPA”), as District school officials with a legitimate educational interest in the information depicted in the Video. 34 CFR 99.7. The Parties further acknowledge that records both created and maintained by the Department for a law enforcement purpose are considered records of a law enforcement unit and are therefore excluded from the definition of “education records” under FERPA. 34 CFR 99.8(b)(I). Records of a law enforcement unit do not include those records created and maintained by a law enforcement unit exclusively for a non-law enforcement purpose, such as disciplinary action or proceeding conducted by the educational agency or institution. 34 CFR 99.8 (b)(2). Additionally, education records do not lose their status as “education records” and remain subject to FERPA when shared with or in possession of the Department. 34 CFR 99.8(c)(2).
- 1.9 The Department shall not make or maintain any recordings from the access it is provided to the District’s video camera systems during emergency situations. The District’s video camera system does not support facial recognition technology. The livestream is intended solely to provide **situational awareness** to law enforcement during health or safety emergencies, as defined in Paragraph 1.5. No data may be recorded, stored, or analyzed outside of this limited purpose.
- 1.10 The Department may not share livestream access or information obtained from it with any third parties, public or private. All requests from coordinating agencies must be routed through the District. Recorded footage will be released only in response to a lawful court order, subpoena, or warrant.
- 1.11 In the event of a Tier 1 emergency where livestream access was utilized, the District will notify parents/guardians that law enforcement accessed the livestream. Notification will occur within 48 hours following the incident, as the district’s primary focus during the event will be on immediate safety and crisis management. In the event Tier 2 is activated, the District shall ensure that parents/guardians are notified within 48 hours following the conclusion of the event, unless the disclosure is prohibited by law enforcement due to an ongoing investigation.
- 1.12 The Department, its officers, employees and agents shall use information gleaned from its access to the District’s video camera systems only to provide Services pursuant to this Agreement, and will not disclose any information to third parties except as permitted by applicable law or regulation. 34 CFR 99.33.

- 1.13 The Department acknowledges and agrees that the District may revoke the Department's ability to remotely access the District's video camera systems at any time, and for any reason. The District shall provide notice of such revocation in writing, and revocation of the Department's access shall be effective immediately, unless another date is specified by the District in writing to the Department's Chief of Police or his/her designee.
- 1.14 The Department acknowledges that as a result of the performance of its Services under this Agreement, its employees and agents may receive or have access to information that may be considered student education records and other data subject to confidentiality requirements of FERPA, the Individuals with Disabilities Education Act ("IDEA"), the Michigan Mandatory Special Education Act ("MMSEA"), the National School Lunch Act, the Michigan Revised School Code, and their underlying regulations. The Department acknowledges that, to the extent its employees and agents may receive and have access to such data and records, it will require that its agents and employees, as a condition of employment, acknowledge and agree to comply with the above-referenced Acts and their regulations, and further agree that they will not photograph, record, copy, disseminate, convey, or re-disclose video images or photos, student data, or education records without the express written consent of the District or the student's parent/guardian or eligible students, except as permitted by law.
- 1.15 The Department further agrees that no video images, pictures, student information, photos or video images will be maintained, stored, or kept on file (in electronic, print, or any other media or format) except as authorized by this Agreement.
- 1.16 The District and the Department shall conduct at least one annual joint training or scenario drill simulating emergency camera activation. Training will include instruction on:
- a. FERPA (20 U.S.C. § 1232g; 34 C.F.R. Part 99) and student privacy protections;
 - b. Michigan law governing surveillance and confidentiality; and
 - c. Proper system use, limitations, and prohibition on facial recognition technology.
- Further, the Department may provide additional training to its personnel regarding the District's video camera systems. The Department shall notify the District in advance when requesting access for the purpose of staff training. Such sessions must be coordinated with the District technology department to ensure system integrity and data privacy.
- 1.17 The District reserves the sole right and authority to determine, and amend, the policies and procedures related to how the Department accesses the District's video camera systems.

- 1.18 Use of the District's video camera systems pursuant to this Agreement is expressly limited to live feed video surveillance recordings and should not include audio recording or capture of District facilities. Upon conclusion of the emergency, livestream monitoring shall cease immediately, and access will be terminated.
- 1.19 The Department will create a log of when the District's video camera systems are accessed and for what purposes (emergency situation, training, fire, alarm, etc.). This log will be shared with the District Superintendent monthly. The District's administration will review its own access logs and the information provided by the Department pursuant to this Paragraph at least quarterly and will present a summary report to the Board of Education.

ARTICLE II

TERM OF AGREEMENT AND TERMINATION

- 2.1 This Agreement shall commence on the date of the last signature dated below ("Effective Date") and shall remain in full force and effect until otherwise terminated pursuant to its terms.
- 2.2 Any Party may terminate this Agreement at any time for any reason by providing thirty (30) days' written notice to the other Party.

ARTICLE III

CONFIDENTIALITY

- 3.1 To the extent that the Department and its employees and agents are permitted access to confidential records or information protected by FERPA or other applicable law while performing Services under this Agreement, the Department agrees it shall comply with applicable District confidentiality policies.

ARTICLE IV

NO WAIVER OR IDEMNIFICATION

- 4.1 Nothing in this Agreement is intended to release, waive or alter any liability or obligation of the Department pursuant to the terms of this Agreement. The Department shall be responsible for its employees who perform Services pursuant to this Agreement. Nothing in this Agreement shall be construed as creating an obligation to indemnify or defend either Party or claims, damage or liability arising out of or stemming from an act or omission of an employee assigned by the Department to perform Services pursuant to this Agreement. Each Party shall be responsible for the acts or omissions of its employees and agents in performing its respective obligations under this Agreement.

ARTICLE V

GOVERNMENTAL IMMUNITY

- 5.1 The District and the Department do not waive their governmental immunity by entering into this Agreement and each Party fully retains all immunities and defenses provided by law with respect to any action based upon or occurring as a result of this Agreement.

ARTICLE VI **INSURANCE**

- 6.1 The Department shall be responsible for its employees assigned to perform Services pursuant to this Agreement. The District and the Department shall each purchase and maintain, at its sole expense, commercial general liability insurance to protect the Parties from any liability or cost which may occur as a result of this Agreement. The Commercial General Liability Insurance Policy must include, but shall not be limited to, coverage for bodily injury, personal injury, property damage (broad form), premises/operations, and blanket contractual. Coverage shall be endorsed to include the other Party as an additional named insured during the term of this Agreement. The Department and the District shall each purchase and maintain the following insurance with the stated minimum limits.

Minimum Limits:

- Worker's Compensation – Must meet statutory requirements.
 - Commercial General Liability
 - \$1,000,000.00 per person/occurrence
 - \$1,000,000.00 property damage
 - \$2,000,000.00 general aggregate
 - \$5,000,000.00 umbrella coverage
 - Commercial Automobile Liability
 - \$1,000,000.00 per person/occurrence
 - \$1,000,000.00 property damage
 - \$2,000,000.00 general aggregate
 - Law Enforcement Liability - \$5,000,000.00 occurrence/aggregate (not required from the School District).
 - Employer's Liability - \$500,000.00 each occurrence.
- 6.2 Policies of insurance shall be with companies licensed to do business in the state of Michigan and in a form satisfactory to each Party with each Party named as an Additional Insured on the Certificates of Insurance. Cancellation, material restriction, non-renewal or lapse of any of the required policies shall be grounds for immediate termination of this Agreement.

SECTION VII **MISCELLANEOUS**

- 7.1 The Department shall not assign this Agreement nor its rights and duties under this Agreement without the District's prior written consent.
- 7.2 This Agreement is non-exclusive and does not prevent the District from entering into similar agreements with other law enforcement authorities.
- 7.3 This Agreement constitutes the entire Agreement between the Parties relating to the Services provided for in this Agreement. Any modification or amendment to this Agreement must be made in writing, approved by the District and the Department.
- 7.4 This Agreement shall be governed by and enforced in accordance with the laws of the State of Michigan.
- 7.5 Except as otherwise required by law or court rule, any action brought to enforce, interpret or decide any claim under this Agreement shall be brought in the Third Judicial Circuit Court, Wayne County, Michigan where the Parties agree venue is proper.
- 7.6 The Parties agree to comply with all applicable federal, state and local laws, rules and regulations.
- 7.7 If any provisions of this Agreement should be invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions of this Agreement shall not in any way be affected, impaired, or prejudiced thereby.
- 7.8 The District and the Department both represent that each has the authority under law to execute, deliver and perform this Agreement and to incur the obligations provided for under this Agreement, that their respective actions have been duly and validly authorized, and that they will adopt any and all resolutions required for approval.
- 7.9 This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which constitute one and the same Agreement.

SECTION VIII

AUTHORIZATION

- 8.1 Each Party represents and warrants to the other that it has undertaken all necessary corporate or organizational actions required to give it full power, authority, and right to execute, deliver and perform its obligations under this Agreement and that the individual signing this Agreement on its behalf is authorized to do so pursuant to its governing documents.

[REST OF PAGE INTENTIONALLY LEFT BLANK]

GROSSE POINTE PUBLIC SCHOOL SYSTEM, A MICHIGAN GENERAL POWERS SCHOOL DISTRICT **GROSSE POINTE PARK, A MICHIGAN MUNICIPAL CORPORATION**

Dated:

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Exhibit A
Operational Policy and Procedures
Security Camera System Access
Law Enforcement Standard Operating Procedures

1. Emergency Triggers for Access

Law enforcement officers may access GPPSS live video feeds only under the following circumstances:

- a. Tier 1: Automatic triggers such as lockdown alarm, verified active assailant, bomb threat or fire alarm.
- b. Tier 2: Upon verbal authorization by the Superintendent or designee for a credible imminent threat, missing/endangered student, or violent act in progress.
- c. Tier 3: Prohibited except pursuant to subpoena, warrant, or written parental/guardian consent.

2. Access Procedure

- a. Documentation – The officer receiving or initiating the request must record the date, time, type of emergency, and authorizing party.
- b. Secure Connection – Access is made only through the designated secure VPN and video management portal. Credentials are limited to agency command staff identified in the MOU.
- c. Monitoring – Access sessions automatically timeout after 60 minutes unless reauthorized. Officers may not record, export, or capture images of the live feed.
- d. Disconnection – The officer must terminate the connection immediately once the emergency ends.

3. Credential Use

- a. Credentials are personal and not transferable.
- b. Officers are responsible for safeguarding credentials.
- c. Use outside the circumstances defined in the MOU constitutes misuse.

4. Logging Requirements

- a. Every access session must be logged, including officer name, agency, time of login, duration, and emergency type.
- b. Officers must ensure accurate and complete log entries during or immediately after the session.

5. Prohibited Actions

- a. Continuous or routine monitoring.
- b. Recording, photographing, or exporting feeds.
- c. Sharing access or allowing non-authorized personnel to view feeds.
- d. Enabling any biometric, facial recognition, or AI analytics tools.

6. Training

- a. Officers with credentials must complete training on:
 - i. FERPA and student privacy restrictions.
 - ii. Proper technical procedures for accessing and disconnecting.
 - iii. Agency and district security protocols.
- b. Only trained officers may initiate or monitor live access.

7. Acknowledgement Form

Each credentialed officer must sign an acknowledgement:

I have reviewed and agree to comply with the Grosse Pointe Public School System Security Camera Access MOU and Exhibit A – Operational Policy and Procedures. I understand that misuse or violation may result in immediate suspension of access and further disciplinary action by my agency or under law.

Signature: _____

Print Name: _____

Agency: _____

Date: _____



CITY COUNCIL MEETING

DATE: January 12, 2026

SUBJECT: Temporary Traffic Regulations (TTR 244 and TTR 246)

SUMMARY: Temporary Traffic Control Order (TTR) 244 relates to residential permit parking only on Hampton and the 1000 blocks of Wayburn, Maryland, and Lakepointe during specified hours. This TTR is set to expire after 90 days. Due to the ongoing delay in the opening of the Schaap Center, Public Safety recommends that TTR 244 is allowed to lapse and be replaced by an identical TTR so that a proper analysis on traffic flow and congestion can be made. TTR 244 would be replaced by TTR 246.

FINANCIAL IMPACT: N/A

RECOMMENDATION: Allow TTR 244 to lapse and replace with TTR 246.

PREPARED BY: James Bostock, Director of Public Safety

GROSSE POINTE PARK DEPARTMENT OF PUBLIC SAFETY

TEMPORARY TRAFFIC REGULATION NUMBER 246

Pursuant to Section 22-UTC-153 of the code of the City of Grosse Pointe Park, the undersigned hereby promulgates the following temporary regulation for the control of parking **on Hampton, 1000 blocks of Wayburn, Maryland, and Lakepointe** within the City of Grosse Pointe Park, County of Wayne, State of Michigan.

1. I direct that *Hampton and the 1000 blocks of Wayburn, Maryland, and Lakepointe* be designated as a **Resident Permit Parking** area as follows.
 - a. Enforcement Hours – 5:00pm to 11:00pm, Thursday through Sunday.

This regulation shall become effective on this date and expire in ninety days unless it is made permanent by the City Council. Done in the City of Grosse Pointe Park, County of Wayne, State of Michigan, this 12th day of January 2026.

A handwritten signature in black ink, appearing to be 'JB' with a long horizontal stroke extending to the right.

James A. Bostock
Director of Public Safety



CITY COUNCIL MEETING

DATE: January 12, 2026

SUBJECT: Conference of Eastern Wayne (CEW) Updated Agreement

SUMMARY: The current agreement for the joint operation and use of the police and fire radio systems, the Intermunicipal Radio Agreement, was enacted in 1948. This allowed for the operation of a VHF Radio system serving the six eastern Wayne County communities. Over the last 75 years, the configuration and operation of the radio system has seen changes, to the point that the Intermunicipal Radio Agreement no longer reflects the current operation of the system. The proposal is to disband the Intermunicipal Radio System and move oversight responsibilities to the Conference of Eastern Wayne (CEW). The two proposals are an amendment to the CEW Interlocal Agreement allowing the CEW to oversee the system, and a new agreement that provides the framework for oversight of the radio system. This oversight agreement addresses the operation and funding of the current radio system and reflects actual operation.

FINANCIAL IMPACT: N/A

RECOMMENDATION: Approve as submitted.

PREPARED BY: James Bostock, Director of Public Safety

**THE CONFERENCE OF EASTERN WAYNE
SECOND RESTATED INTERLOCAL AGREEMENT**

The Restated Interlocal Agreement ("Agreement") was executed as of February 1, 2004, among the CITY OF HARPER WOODS, having its principal office at 19607 Harper Avenue, Harper Woods, MI 48225, the CITY OF GROSSE POINTE, having its principal office at 17147 Maumee, Grosse Pointe, MI 48230, the CITY OF GROSSE POINTE FARMS, having its principal office at 90 Kerby Road, Grosse Pointe Farms, MI 48236, the CITY OF GROSSE POINTE PARK, having its principal office at 15115 E. Jefferson, Grosse Pointe Park, MI 48230, the CITY OF GROSSE POINTE WOODS, having its principal office at 20025 Mack Plaza, Grosse Pointe Woods, MI 48236, and the VILLAGE OF GROSSE POINTE SHORES, having its principal office at 795 Lake Shore, Grosse Pointe Shores, MI 48236, which communities shall be the members of the Conference of Eastern Wayne. This SECOND RESTATED INTERLOCAL AGREEMENT is being executed by the same municipalities as of _____, 2026.

RECITALS

A. The Urban Cooperation Act, Public Act 7 of the Public Acts of 1967 of the State of Michigan, as amended ("Act"), authorizes public agencies of the State of Michigan to jointly exercise any power, privilege or authority which the agencies share in common and might exercise separately. Pursuant to the Act, the joint exercise of power shall be made by contract in the form of an interlocal agreement.

B. The Act authorizes an interlocal agreement to provide for a separate legal or administrative entity to execute the interlocal agreement. Pursuant to the Act, the Members made an interlocal agreement on December 1, 1994 and supplemented that agreement in 1995 and 1997. The Members restated that agreement in its entirety on February 1, 2004, and now restate that agreement in its entirety.

Now, therefore, based on the foregoing Recitals, and in consideration of the terms of this Agreement, the Members agree as follows:

**ARTICLE 1
DEFINITIONS**

1.1 Unless otherwise specifically provided in this Interlocal Agreement, the definitions contained in the Act shall apply in the interpretation of this Agreement.

ARTICLE 2

ESTABLISHMENT OF CONFERENCE OF EASTERN WAYNE

2.1 **Creation of the Conference of Eastern Wayne.** Pursuant to the provisions of the Urban Cooperation Act, Public Act 7 of 1967 of the State of Michigan, as amended ("Act") there

exists a jointly created program, planning and development entity known as the Conference of Eastern Wayne ("CEW").

2.2 Purpose. The CEW exists for the purposes of: 2.2.1 Receiving and disbursing funds related to the operation of emergency telephone districts and emergency number service systems on behalf of the CEW 911 Service Delivery Area as provided in the Emergency Telephone Service Enabling Act (MCL §484.1101-1717), as amended, and Resolution No. 94-214 adopted by the Wayne County Board of Commissioners on April 12, 1994, and

2.2.2 Receiving and disbursing funds for youth services and prevention programs appropriated pursuant to Wayne County Ordinance No. 96-86.

2.2.3 Operation, management, and oversight of public safety communications systems, which may include dispatch operations.

2.3 Powers. The CEW shall have all the powers necessary to effect any purpose for which it is formed, and all the powers granted by the Act, including but not limited to the powers and duties set forth in this Section 2.3.

2.3.1 The CEW shall have the power to accept, administer and disburse grants, gifts and other funds, including funds from various governmental programs and agencies, in furtherance of the purposes of the CEW. Specifically, the CEW shall have the power to receive and disburse:

2.3.1.1 Funds related to the operation of emergency telephone districts and emergency number service systems on behalf of the CEW 911 Service Delivery Area as provided in the Emergency Telephone Service Enabling Act (MCL §484.1101-1717), as amended, and Resolution No. 94-214 adopted by the Wayne County Board of Commissioners on April 12, 1994; and

2.3.1.2 Funds for youth services and prevention programs appropriated pursuant to Wayne County Ordinance No. 96-86.

2.3.2 The CEW shall have the power to appoint representatives to local government agencies such as the Workforce Development Board, the Substance Abuse Service Board, and other entities serving public needs within CEW's jurisdiction.

2.3.3 The CEW shall have the power to delegate all or any portion of its power concerning the public safety communications systems to a committee created in accordance with the CEW Bylaws. If a committee is created which replaces the Grosse Pointe Inter-municipal Radio Control Board, the Grosse Pointe Inter-municipal Radio Control Board will cease to exist.

2.3.4 Every instrument executed by the CEW, which creates an obligation of any kind on behalf of CEW, shall include a statement by CEW that neither the Board of Directors, nor the Members, shall be held to any liability in their individual capacity under the instrument.

2.4. Restrictions and Limitations of Power. The powers exercised by the CEW shall be limited by the Act and to those necessary to carry out the purpose of the CEW. Specifically, the CEW shall not possess the powers or authority set forth in this Section 2.4.

2.4.1 The CEW shall not possess the power or authority to levy any type of tax.

2.4.2 The CEW shall not possess the power or authority to issue any type of bond

2.4.3 The CEW shall not possess the power or authority to incur debt on behalf of any governmental unit.

2.4.4 No action other than that authorized by this Agreement, shall be taken by or on behalf of the CEW.

2.5 Execution Of Agreement. This Agreement shall be executed by the Members' chief elected official and the City/Village Clerk of each Member. If a particular Member requires additional signatures in order to bind it to an agreement, such signatures shall be required by such Member to effectuate this Agreement. Copies of the original Agreement shall be available to any Member upon request.

2.6 Modification. This Agreement may be modified at any time by a unanimous vote of the governing bodies of each Member, provided that such modification does not violate the Act or any other provision of this Agreement.

2.7 Indemnification. Pursuant to the Act, all of the privileges and immunities from liability, and exemptions from laws, ordinances and rules, and all pensions, relief, disability, workmen's compensation and other benefits which apply to the activity of officers, agency, or employees of any public agents or employees of any public agency when performing the irrespective functions within the territorial limits for their respective agencies shall apply to the same degree and extent to the performance of such functions and duties of Members or Directors under the provisions of this Agreement. Any Member or Director shall be indemnified by the CEW to the extent permitted by State law against all expenses and liabilities reasonably incurred by reason of her/his being a Member or Director of CEW, unless adjudged to be liable for misconduct in the performance of her/his duties.

ARTICLE 3

GOVERNANCE

3.1 Board of Directors. CEW shall be governed by a Board of Directors which shall be composed of one (1) representative appointed by the governing body of each Member ("Director"). Each Member's representative may be removed by the governing body of that member at will. The Board of Directors' powers and duties shall be governed by this Agreement

and the CEW's Bylaws. No Director shall be liable in his or her individual capacity for any act or omission of the CEW.

3.2 Bylaws. The Board of Directors shall adopt bylaws governing the conduct and actions of the CEW ("Bylaws") which are consistent with this Agreement. The Bylaws must be approved by all Directors. The Bylaws may be modified at any time. Any modification of the Bylaws must be approved by all the Directors.

ARTICLE 4

FINANCE ADMINISTRATION

4.1 Fiscal Year. The fiscal year of the CEW shall run from July 1 to June 30 of the following year.

4.2 The Board of Directors shall approve a budget each fiscal year.

4.3 Disbursements. Funds received by the CEW in furtherance of its purpose shall be disbursed in accordance with the Act and any rules established by the Board of Directors.

4.4 Reports. The Board of Directors shall cause any required annual and financial reports, including audits or other similar reports to be prepared and filed with the appropriate county, state or federal agencies in accordance with the Act or any other applicable statutory authority.

ARTICLE 5

MEMBERSHIP

5.1 Members. The CEW is organized on a membership basis.

5.2 Withdrawal. Any Member may withdraw from the CEW on vote of that Member's governing body and sixty (60) days' notice to every other Member of the CEW.

ARTICLE 6

DISSOLUTION AND WINDING UP

6.1 Dissolution. The CEW shall dissolve and its affairs shall be wound up on the first to occur of the following events: (1) At any time specified in this Agreement, (2) Upon action by the governing bodies of all the Members, or (3) Upon termination of this Agreement.

6.2 Winding Up. Upon dissolution, the CEW shall cease carrying on its business and affairs and shall begin winding up. The CEW shall complete the winding up as soon as practicable. The CEW shall prepare and issue a final report, including a final audit, to each Member. Upon

dissolution, title to all property owned by CEW and all assets shall be distributed and shall vest in the Members.

ARTICLE 7

MISCELLANEOUS

7.1 Effective Date. This Restated Agreement shall become effective upon execution by the Members and filing of the Agreement with the appropriate government entities as required by the Act.

7.2 Integration. This Agreement sets forth the full and final agreement between the Members with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements, proposals, understandings and representations, written or oral, between the parties with respect to the subject matter hereof. All rights and remedies shall be cumulative and not exclusive of any other rights or remedies.

7.3 Severability. If any part or article of this Agreement is found to be invalid by a court, the remaining articles shall remain in full force and effect and not affected by such determination.

7.4 Captions. The captions to the various sections of this Agreement are for the convenience of the parties only and shall not affect the meaning or the interpretations of this Agreement.

7.5 Counterparts and Facsimile Copies. This Restated Agreement may be executed in any number of counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same Agreement.

7.6 Governing Law, Jurisdiction and Venue. This Restated Agreement is governed by the laws of Michigan. The exclusive jurisdiction and venue for all legal actions arising out of and related to this Agreement shall be in an appropriate federal or state court sitting in the State of Michigan, County of Wayne, and the parties hereby consent to the jurisdiction of such courts.

[signature pages follow]

**THE CONFERENCE OF EASTERN WAYNE
SECOND RESTATED INTERLOCAL AGREEMENT
SIGNATURE PAGE**

CITY OF HARPER WOODS Mayor Clerk Date: _____	CITY OF GROSSE POINTE Mayor Clerk Date: _____
CITY OF GROSSE POINTE FARMS Mayor Clerk Date: _____	CITY OF GROSSE POINTE PARK Mayor Clerk Date: _____
CITY OF GROSSE POINTE SHORES Mayor Clerk Date: _____	CITY OF GROSSE POINTE WOODS Mayor Clerk Date: _____

CONFERENCE OF EASTRN WAYNE
PUBLIC SAFETY COMMUNICATIONS SYSTEM

AGREEMENT:

Dated _____, between the following Michigan municipal corporations: City of Harper Woods, City of Grosse Pointe, City of Grosse Pointe Farms, City of Grosse Pointe Park, City of Grosse Pointe Shores, City of Grosse Pointe Woods (collectively called the Municipalities).

WITNESSETH:

In 1948 the five Grosse Pointe municipalities first established a common Police Radio system to support police communications across the five communities under the Grosse Pointe Inter-Municipal Radio System Agreement. This agreement was later amended to include the city of Harper Woods, and Fire radio communications. This agreement set forth that all radio equipment was owned by the managing municipality with each municipality paying in their share of operating costs for the entire system.

In 2012 the Municipalities joined the Michigan Public Safety Communications System (MPSCS) which is managed by the State of Michigan. At this time Grosse Pointe Farms, the managing Municipality under the Inter-Municipal Police Radio Agreement, with the consent of the Municipalities, entered into an agreement with the MPSCS to allow the MPSCS to manage the transmitter site of the Grosse Pointe Inter-Municipal Radio System and integrate it into the MPSCS. While day to day operation of the transmitter site was relinquished to the MPSCS, ownership of the transmitter site and equipment was retained by the Managing Municipality. Ownership of mobile and portable radios and dispatch consoles was retained by each of the six member municipalities respectively. The six member municipalities agreed to continue to support and fund the operation of the transmitter site equipment

With these changes in the operation of the Intermunicipal Radio System the 1948 agreement as amended no longer reflects current operation and funding of the system. Therefore, the Municipalities wish to disband the Grosse Pointe Inter-Municipal radio system and establish a new agreement under the control of the Conference of Eastern Wayne, which is created by an interlocal agreement between the same six municipalities.

ACCORDINGLY, it is agreed as follows:

1. Upon approval of this agreement by all members of the Conference of Eastern Wayne, who are also the members of the Inter-Municipal Radio System Agreement, the Grosse Pointe Inter-Municipal Radio System and the Grosse Pointe Radio Control Board will be disbanded;

2. The Conference of Eastern Wayne will assume responsibility of oversight of the Public Safety Communications System as agreed to in the Conference of Eastern Wayne Interlocal agreement and this document;

3. The Municipalities will continue with Grosse Pointe Farms (herein called the Managing Municipality) maintaining a radio transmitter site with operational control given to the MPSCS. The other Municipalities (herein called Cooperating Municipalities) each agree to give financial support to the Managing Municipality as requested by the Managing Municipality and approved by the Board of Directors of the Conference of Eastern Wayne;

4. All costs of operation, maintenance and repair of the Public Safety Communication System, and of making needed additions and replacements thereto will be shared between the Municipalities. The terms and conditions upon which such costs are to be determined, shared and paid are set forth in Appendix B;

5. Title to all equipment pertaining to the radio system transmitter site will be, and remain with, the Managing Municipality;

6. For the purpose of exercising supervision and control of use of the radio system, the Conference of Eastern Wayne Board of Directors will establish a Public Safety Communications Committee, which will prescribe all rules for the use of the Radio System. The membership and the powers and duties of the Public Safety Communications Committee will be as set forth in Appendix A;

7. A Municipality may, at its pleasure, withdraw from the Communications System and terminate its obligations under this Agreement. Such withdrawal will be initiated by a written withdrawal notice given by the withdrawing Municipality to the Conference of Eastern Wayne. In such notice, the withdrawing Municipality may select the effective date of its withdrawal, either the date the notice is given or any date within three months thereafter; and if no effective date is so selected the withdrawal will be deemed to take effect three months after notice is given. Further information on withdrawal from the Public Safety Communications System is found in Appendix C.

Supplemental documents to this agreement are as follows:

Appendix A: Public Safety Communications Committee
Appendix B: Sharing of Expenses
Appendix C: Withdrawal of Membership

APPENDIX A

PUBLIC SAFETY COMMUNICATIONS COMMITTEE

1. Membership:

The Public Safety Director, or their designee, of each of the Conference of Eastern Wayne members that participate in the Public Safety Communication System will be members of the Public Safety Communications Committee (the "Committee". One of the CEW members will serve as Chairman of the Committee with the power to vote. The chair will be selected from the 6 members by a vote of the six members. The chair's term will be three years.

The Chairman and each Committee member will have the power to appoint a representative to act in their place and stead.

2. Meetings and Duties:

The Committee will meet at the discretion of the chair with at least one meeting a year.

Any two members of the Committee will have power to call a meeting on twenty-four hours written notice.

Two thirds of member municipalities will constitute a quorum. Action of the Committee will be taken by a majority vote at a meeting duly called with a quorum present.

For the conduct of its business, the Committee may adopt rules of procedure, appoint a secretary, must keep minutes, and otherwise act in the manner of a public body, subject to the Open Meetings Act, MCL 15.261 et seq and the Freedom of Information Act.

3. Rules:

It will be the duty of the Committee to establish all the rules for the use of the Public Safety Communications System.

Such rules will be consistent with and, where appropriate, will incorporate any applicable rules and regulations of the Federal Communications Commission, the Michigan Public Safety Communications system (MPSCS), or other supervisory authority having jurisdiction.

Such rules will include, but not be limited to: the procedure to be followed in sending messages; the form in which messages will be sent; what constitutes a routine message and what constitutes an emergency message; whether unofficial or personal messages may be sent and, if so, under what conditions; management of talk groups assigned to the Conference of Eastern Wayne by the Michigan Public Safety Communications System (MPSCS); reports of trouble with the System; and in general, all matters touching upon the way in which, and the purposes for which, the Public Safety Communications System will be used.

4. Enforcement of Rules:

The Committee will have power to establish fines for failure to observe its rules. Such fines will be payable to the Managing Municipality and used to offset operational costs of the system.

Except for the assessment of fines aforesaid, the Committee will not have any disciplinary power for the enforcement of its rules. Each Municipality will be charged with and assumes the responsibility of enforcing within its own jurisdiction the observance of the Committee's rules; each Municipality undertakes to impose appropriate disciplinary measures against any of its own officers or agents violating any rules of the Committee.

5. Management and Fiscal Control

The Committee's power will be limited to controlling the use of the Communications System as furnished by Managing

Municipality. All questions relating to the management of, and expenditure for, the Communications System (including, by way of illustration, the hiring and personnel; maintenance, repair, replacement, physical improvements or additions; relations with Federal and State communications authorities; etc.) will be determined by Managing Municipality, as presented to and approved by the Board of Directors of the Conference of Eastern Wayne (CEW).

FOR APPROVAL

APPENDIX B

Method for Sharing Expenses of the Public Safety Communications System

Expenses of the Public Safety Communications system will be shared by the Municipalities according to the following General Principles:

(1) Expense for Mobile or Portable Units.

Each Municipality will pay all expenses incurred in purchase, installation, maintenance, repair, replacement or removal of their own mobile and portable radio units.

(2) Expense for Radio Dispatch Console.

Each Municipality will pay for the costs associated with the purchase, installation, maintenance, repair replacement or removal of dispatch console units under each municipality's control that is not covered under the operational agreement between the MPSCS and the Managing Municipality.

(3) General System Expense.

General System Expense means and includes all expense of the Radio System for the purchase, installation, maintenance, support, repair, replacement or removal of transmitter site equipment , or other shared equipment of the radio system.

(4) Annual Budget

The Managing Municipality will prepare an expected annual budget in advance of the fiscal year for CEW Board review. The Managing Municipality will show actual expenditures with invoices for backup on an annual basis, or whenever requested by the Public Safety Communications Committee or the CEW Board.

(5) Billing for Costs of Operation

The Managing Municipality will issue billings no more often than quarterly, and not less often than annually. Each line item in the bill will be supported by appropriate documentation, such as invoices.

(6) Allocation of Costs.

System Expense will be pro-rated among the Member Municipalities, by a method designated and approved by the Conference of Eastern Wayne Board of Directors. The designated method will be stated and explained in each billing by the Managing Municipality.

(7) Books and Records.

The Managing Municipality will keep appropriate books and records for the determination of expenses and sharing thereof in accordance with the foregoing. Such books and records will be available for inspection by any member Municipality.

FOR APPROVAL

APPENDIX C

Withdrawal of Membership

In case a Municipality withdraws from the Public Safety Communications System, settlement will be made as follows:

(1) The withdrawing municipality will not receive reimbursement for any prior financial contributions to the Public Safety Communications System or its predecessor, the Inter-Municipal Radio System.

(2) The withdrawing member will lose access to all MPSCS talkgroups that are designated as belonging to the Conference of Eastern Wayne (CEW) after the effective date of the withdrawal.

(3) In the case that the withdrawing member is the Managing Municipality, then:

(i) The Managing Municipality will assist all users with Dispatch radio consoles to transfer any service required for console operation from the Managing Municipality to the user organization. These may include leased communications lines, service contracts and maintenance agreements.

(ii) The Managing Municipality will retain full ownership of all equipment associated with the operation of the radio transmitter site. They may offer for sale to the remaining municipalities any equipment associated with the transmitter site.

(iii) The Managing Municipality will lose access to all MPSCS talkgroups that are designated as belonging to the Conference of Eastern Wayne (CEW) after the effective date of the withdrawal.



CITY COUNCIL MEETING

DATE: January 12, 2026

SUBJECT: Utility Billing Customer Adjustment Request

SUMMARY: The proposed Water & Sewer Billing Adjustment Program establishes a clear and equitable process to correct customer overcharges caused by verified utility billing errors or mechanical meter malfunctions.

The program authorizes bill adjustments, credits, refunds, or payment options, with associated late fees and interest waived when errors are confirmed.

Eligibility criteria, documentation standards, timelines, approval thresholds, and appeal rights are defined to promote consistency, accountability, and transparency.

City Council approval is requested to formally adopt this program, allowing staff to resolve verified billing issues.

FINANCIAL IMPACT: N/A

RECOMMENDATION: Approve Water and Sewer Billing Adjustment Program as presented

PREPARED BY: Nick Sizeland, City Manager

WATER & SEWER BILLING ADJUSTMENT

(Only for: Utility Billing Errors & Mechanical Meter Malfunctions)

If you were overcharged because of a utility billing mistake or a faulty meter, you may be eligible for a correction, credit, payment options or refund.

Who this is for

- Residential and commercial customers only.
- Applies when the utility made a billing error, or when a meter malfunction (mechanical error) caused incorrect consumption readings.

What we correct

- **Billing Error:** Any overcharge caused by utility mistake (rate error, misapplied payment, double billing, system/admin error). We will correct the bill and refund or credit all verified overcharges and waive related late fees/interest.
- **Mechanical Meter Error:** If testing shows the meter was inaccurate, we will adjust bills for the period the meter was faulty with a refund or credit overcharges, and waive related fees.

Not eligible

- Customer-side tampering, bypassing, or fraud.
- Transfer of Ownership of home
- Customer-caused leaks or routine inability to pay.
- Non-receipt of / failure to receive a mailed paper bill

How to apply

1. Visit: Grossepointepark.org OR pick up a form at City Hall 15115 E Jefferson Ave. Grosse Pointe Park, MI 48230.
2. Submit: completed request form, copy of your photo ID, and the bill(s) in question. Incomplete forms will not be considered for review. We'll follow up if additional utility records or meter test results are needed.

Documentation we use

- For billing error: billing system logs, the incorrect bill, and audit calculations.
- For meter error: field or lab meter test report (meter model, serial number, test results, dates).

Deadlines & timelines

- File a claim within **30 days** of the bill date (or within **60 days** after you were notified of a meter replacement/investigation).

- Acknowledgement within **10 business days**.
- Decision for billing errors within 10 business days of complete application.
- Decision for meter malfunctions within 15 business days (testing may extend timing).
- If approved, credits/refunds are usually processed within 10 business days after approval.

Fees & limits

- **Billing Error:** Fully refunded/credited up to 6 months or 3 billing cycles.
- **Meter Error:** Adjustments limited to the inaccurate period (default up to 12 months prior to discovery).
- Meter test fees are waived for customers when the utility's test confirms the meter malfunctioned. If the meter tests accurate, standard meter-testing charges may apply per utility policy.
- Payment plan options not to exceed 12 months timeline

Decisions & appeals

- Utility Billing approval for refunds/credits up to **\$2,500**; Finance Director approval for larger amounts or extensions.
- If denied, you may appeal to the City Manager within **30 days** of the decision in writing with your completed form and explanation of denial.

Important notes

- Cases with suspected tampering or fraud will be referred to enforcement and are excluded from forgiveness.
- We maintain full case documentation and periodic audits to ensure fair treatment of customers and protection of utility funds.

Need help or have questions?

- Utility Billing of Grosse Pointe Park
- Phone: **313-822-5100** | Email: utilitybilling@grossepointepark.org
- Office: **15115 E Jefferson Ave** Hours: **Mon–Fri 8:00–4:00**
- Web & Application:



City of Grosse Pointe Park

DEPARTMENT OF PUBLIC WORKS

CUSTOMER ADJUSTMENT REQUEST

Account number: _____ Service address: _____

Name on Account: _____

NOTE: The decision of the City will be emailed to the email address provided below

Email address: _____ Phone: _____

Due Date of Bill: _____ Amount of the Penalty: _____

NOT ELIGIBLE:

- Non-receipt of / failure to receive a mailed paper bill
- Customer-side tampering, bypassing or fraud
- Transfer of ownership of home
- Customer-caused leaks due to negligence
- Routine inability to pay

Reason for hardship: _____

Signature: _____ Date: _____

(bottom section of form is for office use only)

Amount of bill: _____ Due date: _____ Amount paid: _____ Date paid: _____

Amount of penalty: _____ Current account balance: _____

Number of penalties in the past 2 years (not including this time): _____

Number of times penalty charge reversed: _____

Has this account ever been granted an adjustment in the past? ____ NO ____ YES list date(s) _____

Comments: _____

City Administration signatures:

Finance Director

DPW Director

Date customer contacted: _____ via: _____ by (staff name): _____

**UTILITY BILLS CAN BE VIEWED ONLINE AT WWW.BSAONLINE.COM
CALL THE CITY FOR ANY OTHER ASSISTANCE REGARDING YOUR BILL**

RETURN FORM TO DPW BY: email to utilitybilling@grossepointepark.org
by mail, drop-box or in person at: 15115 E Jefferson, Grosse Pointe Park, MI 48230

15115 EAST JEFFERSON AVENUE • GROSSE POINTE PARK • MICHIGAN • 48230 • 313.822.6200



CITY COUNCIL MEETING

DATE: January 12, 2026

SUBJECT: Rules of the City Council and Code of Conduct 2026

SUMMARY: With our newest council member Patrick Gleason joining the City and following the November 2025 election, the city council will review and adopt a set of Council Rules and Code of Conduct. The original council rules and code of conduct was adopted in 2020 after the 2019 local election. Attached is a review of the new revised version with edits highlighted in red.

FINANCIAL IMPACT: Not applicable

RECOMMENDATION: Motion to adopt the rules of city council and code of conduct

PREPARED BY: Nick Sizeland, City Manager

City of Grosse Pointe Park

Rules of the City Council and Code of Conduct

Adopted: ~~1/8/2024~~ January 12, 2026



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Statement of Purpose

The residents and businesses of Grosse Pointe Park are entitled to have a fair, ethical, and accountable municipal government which has earned the public's full confidence for integrity. The City of Grosse Pointe Park's strong desire to fulfill this mission requires that:

- public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government.
- public officials be independent, impartial, and fair in their judgment and actions.
- public office be used for the public good, not for personal gain; and
- public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

To this end, the City of Grosse Pointe Park has adopted these Rules of the City Council and Code of Conduct for elected officials and members of appointed boards, commissions, and committees to promote public confidence in the integrity of local government and its effective and fair operation.

Council-Manager Government

The City of Grosse Pointe Park functions under the Council-Manager form of government, the fastest growing form of government in the United States today. According to surveys by the International City/County Management Association (ICMA), this form of government has grown from 48% usage in 1996 to 55% usage in 2006. It is also the most prevalent for populations over 10,000 and is used by more cities, villages, townships, and counties than any other form. The roots of the Council-Manager form of government date as far back as the early 1900s.

The Council-Manager form of government is based on the separation of roles and responsibility between the City Council and the City Manager for the effective and efficient investigation, deliberation, and delivery of services. The City's goals are best achieved when there is an open, dynamic, and cooperative working relationship built on trust between the City Council as a body, the City Council Members as individuals, and the Manager. This relationship is further enhanced by the understanding that each person is conducting themselves in their role in a reasonable, responsible, and accountable manner while working together in the best interest of the citizens of Grosse Pointe Park. It is important that everyone involved has a shared understanding of the roles of each involved person and body.

City Council

The City Council legislates through ordinances and resolutions but may not exceed the scope of authority the body is granted through the City's charter and state law. In a council-manager government, the mayor and council members are the leaders and policy makers elected to represent the community. The Mayor acts as the Chair of the body but does not have veto power and is considered a voting member of the body like the other council members.

The City Council acts as policy makers and long-term and short-term goal setters. They focus on policy issues that are responsive to citizens' needs and wishes. The City Council is also responsible for approving the City's budget and all capital improvement plans.

A City Council member is a goal setter who helps develop a vision for the community and helps establish goals and milestones. Council members must remember they are elected to make decisions as a collective body, not to act as individuals or apart from the council.

City Manager

The City Manager is the chief administrative officer for the City of Grosse Pointe Park. Major responsibilities include oversight of preparation of the annual budget and long-range financial planning, supervision of all City departments, coordination and development of programs and services and the implementation of City Council's strategic priorities and policy decisions. The City Manager is also responsible for recruiting, hiring (unless approval of a position is by the City Charter), and supervising staff; and serving as the council's chief adviser.

The City Manager may make policy recommendations to the council, but the council may or may not adopt them and may modify the recommendations. The City Manager also provides regular reports and updates to the City Council on these items. The manager is bound by whatever official action is taken by the Council.

The City Manager reports to and is appointed by the City Council under the Council-Manager form of government.

Regular Meetings

1. Regular meetings of the City Council will be held once a month beginning at 7:00 p.m., local prevailing time, in the Council chambers, City Hall, 15115 E. Jefferson Ave., Grosse Pointe Park, Michigan, unless special circumstances, e.g. holidays, closing of City Hall, etc., warrant otherwise.
2. All meetings shall be governed by and subject to all applicable provisions of the City Charter and relevant Michigan Statutes, including, but not limited to, the Open Meeting Act, MCL 15.261 et seq.; MSA 4.1800 (1) et seq. as amended.
3. The Mayor and City Council have a reasonable knowledge of the rules and conduct the council has adopted. This will keep the meeting moving smoothly and efficiently, with a clear indication of each item's disposition.
4. The rules of parliamentary procedure as contained in Robert's Rules of Order, most recent edition, shall govern Council meetings in all cases to which they are applicable, provided they are not in conflict with these Rules, the Ordinances and Charter of the City of Grosse Pointe Park, and/or any applicable state or federal law.
5. The Mayor shall preserve order and decorum and may speak to points of order in preference to other council members. The Mayor shall decide all questions arising under this parliamentary authority, subject to appeal and reversal by a majority of the councilmembers present.

6. Any member may appeal a ruling of the Mayor to the council. If the appeal is seconded, the member making the appeal may briefly state the reason for the appeal and the Mayor may briefly state the ruling. There shall be no debate on the appeal and no other member shall participate in the discussion. The question shall be, "Shall the decision of the Mayor be sustained?" If the majority of the members present vote "aye," the ruling of the Mayor is sustained; otherwise it is overruled.
7. The Mayor, or in his/her absence or direction, the Mayor Pro-Tem shall at the fixed time take the Chair for the convening of the City Council to order. Upon the appearance of a quorum, the Council shall be in session. If both the Mayor and Mayor Pro-Tem are absent from a meeting, the Council person having served the longest uninterrupted term of office as a Council member shall take the Chair for the purpose of calling the Council to order.

Requirements for Regular, Special and Closed-Door Meetings

1. Within 10 days after the December meeting of the City Council, a public notice stating the dates, times, and places of the regular monthly council meetings for the following calendar year will be posted at the City Offices and the City's website.
2. By Charter Section 6.2. Special meetings. Special meetings shall be called by the Clerk on the written request of the Mayor, the City Manager or any two members of the Council on at least twenty-four hours written notice to each member of the Council served personally or left at his usual place of residence; but a special meeting may be held on shorter notice if all members of the Council are present or have waived notice thereof in writing. State law reference-Open meetings Act, MCL 15.261 et seq., MSA 4.1800(11) et seq

Closed Meetings Purpose

Meeting in closed session – a public body may meet in a closed session only for one or more of the permitted purposes specified in section 8 of the OMA. The limited purposes for which closed sessions are permitted include, among others:

- (1) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.
- (2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.
- (3) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
- (4) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.
- (5) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.

(6) To consider material exempt from discussion or disclosure by state or federal statute.⁵² But note – a board is not permitted to go into closed session to discuss an attorney's oral opinion, as opposed to a written legal memorandum.

A closed session must be conducted during an open meeting – section 2(c) of the OMA defines "closed session" as "a meeting or part of a meeting of a public body that is closed to the public." Section 9(1) of the OMA provides that the minutes of an open meeting must include "the purpose or purposes for which a closed session is held."

1. Calling Closed Meetings

At a regular or special meeting, the Council may call a closed session under the conditions outlined in Section 1, above. The vote and purpose(s) for calling the closed meeting shall be entered into the minutes of the public part of the meeting at which the vote is taken.

Agenda

The following shall be the form of the agenda for Council meetings:

- I. Roll Call of Council
- II. Pledge of Allegiance
- ~~III.~~ Approval of Consent Agenda
- ~~IV.~~ Administration Reports (If applicable)
- ~~III.~~
- ~~IV-V.~~ Approval of Regular Agenda
- ~~V-VI.~~ Public Comment (Agenda Items)
- ~~VI.~~ Administration Reports (If applicable)
- VII. Unfinished Business
- VIII. New Business
- ~~IX.~~ Public Comment (Non-Agenda Items)
- ~~IX-X.~~ Council Comment
- ~~X-XI.~~ Closed Session
- ~~XI-XII.~~ Adjournment

Setting a Meeting Agenda

An agenda serves as the guide for conducting an official business meeting of the City Council or any other duly constituted body. The person responsible for setting the agenda is the Mayor in consultation with the City Manager.

City Council Members can request to have an item added to a city council meeting agenda at least 7 business days in advance of a scheduled meeting by contacting the Mayor and City Manager with an email request for a discussion topic. The request will be reviewed and considered by the Mayor and City Manager. The topic of discussion must have background documentation submitted to the Mayor and City Manager for why the request is being made. Being mindful the City Manager with Administration and the City Attorney will need time to research the pros and cons and provide any required legal

opinion, as well allowing the public to be in attendance for that agenda item for those who so choose to listen and or participate during public comment of agenda items.

The meeting agenda and all supporting documents will be made available to Council and published online two business days in advance of the meeting on Thursday. Emergency items can be added to the agenda after two business days if necessary.

As part of every Council meeting, the City Council will set the Regular Agenda at the beginning of the meeting after the Consent Agenda has been approved and voted on.

Consent Agenda

1. A consent agenda may be used to allow the Council to act on numerous administrative or non-controversial items at one time. Included on the agenda can be non-controversial matters such as approval of minutes, payment of bills, approval of recognition resolutions, committee, and commission reports, administration reports etc. The consent agenda will be provided to the Council 5 business days before the scheduled meeting where the consent agenda will be used. Items may be added later if necessary to the consent agenda.
2. Upon request by any member of the council, an item shall be removed from the consent agenda and placed on the regular agenda for discussion. In order to move an item to the regular agenda, the request must be made via email to the Mayor, City Manager, and Clerk by 10am the Friday before the meeting.

Voting and Discussion

1. A vote upon all ordinances and resolutions, and all subsidiary motions applied thereto, shall be taken by a roll call vote.
2. In all roll call votes, the names of the members of Council shall be called.
3. In all cases where a vote is taken, the Chair shall declare the result.

Minutes

1. The highlights of the discussion after a motion has been made and seconded do not have to be recorded. However, many recorders find it appropriate for future reference as well as politically practical to record both the points in favor of and against a motion. The minutes should comply with the basic requirements of the Open Meetings Act and not be overly detailed. When the pros and cons are recorded, the discussion should be summarized and the minutes should reflect the amount of discussion on each side, both in content and length. The recorder should not attempt to record remarks exactly as stated. The record should reflect what was said without bias, prejudice, or opinion of the recorder.
1. Unapproved minutes of regular or special meetings shall be available for public inspection not more than eight business days after such meeting at City Hall and on the City website. Approved minutes shall be available for public inspection and posting on the City's website not later than five business days after the meeting at which the minutes were approved.
2. Minutes of closed meetings are a separate set of minutes and shall be taken by the Clerk or the designated secretary of the Council at the closed meeting. These minutes will be retained by the clerk for one year, shall not be available to the public, and shall only be disclosed if required by a civil action, as authorized by the Open Meetings Act.

Citizen Participation

1. All public comments before the City Council shall be limited in length to three minutes per member of the public. The Clerk will maintain the official time and notify the speakers when time is up. Additional time may be granted by a majority vote of the Council Members present.
2. There are two public comment periods available during the council meeting. At the very beginning of the meeting regarding Agenda Items only and towards the end of the meeting regarding Non-Agenda Items only. The city requests citizens who have a question or concern to bring it to the attention of the appropriate department(s) whenever possible.
3. Persons addressing the City Council shall state their name and city of residence.
4. The Council welcomes and encourages the public to speak during the public comment and public hearing portions of the agenda. However, Council policy is to hear the public comment, but not to act on the public comment at the same meeting. Matters of public concern brought before the Council during the Public Comment portion of the meeting will be referred to the City Manager for action, if any. If, after communicating with the City Manager, no resolution is reached, the concern will be elevated to the Mayor and then eventually to the Council for action.
5. Persons addressing the City Council shall refrain from making personal, disrespectful, slanderous, or profane remarks. Debates among the public at meetings are not permitted. To preserve the order and decorum of Council meetings, the audience shall refrain from interrupting others, cheering, applauding or similar actions during the meeting.
6. Members of the audience shall address all remarks to the Mayor and Council during public comment and shall not hold conversations or discussions with other members of the audience.
7. During a public hearing (Zoning Board of Appeals, Outside Presentation), all presentations shall be limited to ten minutes. The City Clerk shall maintain the official time. Additional time may or may not be granted. When there are numerous individuals desiring to express unanimous support or opposition, the Mayor may acknowledge a spokesperson be designated to address the public hearing before Council.

Disorderly Conduct

1. The Mayor may call to order any person who is being disorderly by speaking out of order or otherwise disrupting the proceedings, failing to be germane, speaking longer than the allotted time or speaking vulgarities. Such a person shall be seated until the Chair determines whether the person is in order.

If the person shall continue to be disorderly and disrupt the meeting, the Chair may order the sergeant at arms to remove the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting or otherwise in accordance with the law.

Committee Assignments

1. The Mayor may assign Council Members to any committee and designate a Chairperson as is deemed necessary, with the approval of the Council.
2. As provided in the City's Charter, Council Members' responsibilities will be generally limited to policy and not the administration of a department or the activities of the administration.
3. Committees of the City Council shall be advisory only (unless given specific authority for purposes by the City Council) and no committee shall have budget or spending authority to incur costs, expenses, or purchases of any goods or services. Committees may, however, make recommendations to the City Council or administrative officers of the city. Such recommendations may result in the incurring of costs, expenses, purchases of goods and services, and the budgeting and appropriation of funds by the City Council.
4. The City Manager and Department Heads may request the presence of a Council representative at any meeting they deem necessary. A Council representative should be requested to attend meetings where other elected governmental representatives are to be present.
5. Committee Chairs shall provide a report to the City Clerk ~~for minute records~~ as part of the consent agenda.

City of Grosse Pointe Park Code of Conduct

Public Relations

1. Members of Council shall not debate with a member of the public at Council meetings since these debates seldom resolve concerns and many times inflame feelings at a public meeting.
2. Members of Council shall not debate with a member of the public on social media since these debates seldom resolve concerns and often inflame feelings in a public setting.
3. Avoid debating with citizens at a public hearing. The purpose of the hearing is to receive their information and/or opinion. You will have your opportunity later to state your position and rebut any information or argument you may feel needs it during council comment. Give the appearance—and feel it, too—of encouraging individuals to express themselves. You can help by looking directly at the person talking and by using nonverbal cues such as nodding affirmation and physically leaning in the direction of the speaker. At the same time, avoid such negative nonverbal cues as scowling, reading, checking your phone messages, talking to another trustee, or using facial expressions that suggest ridicule or contempt.

4. The Mayor is the designated representative of the Council to present and speak on the City's official positions. The City Manager is the Chief Administrative Official who speaks on behalf of the City. If the Mayor is absent the Mayor Pro-Tem will be the designated representative to speak on the City's official position. The Mayor may designate another councilmember to speak on behalf of the City if the Mayor or Mayor Pro-Tem is unavailable. If an individual Council Member is contacted by the media, the Council Member should be clear about whether their comments represent the official City position or a personal viewpoint.
5. Members of Council are encouraged to share official city messaging through outlets such as the city website, email, social media, communicator park scene, and future city messaging outlets. Comments made with city messaging are encouraged to promote or state the official city position. Sharing communication that is not from city messaging should state that this is their own opinion and not of the city.
6. Members of Council are encouraged to refrain from engaging in electronic communication with each other or members of the public during a regular or special meeting. Electronic communication is defined as e-mail, text message, instant message, website, social media, blog posting or other electronic communication. A good rule of thumb to avoid this issue is setting your cell phone in front of you and face down and silenced.
7. Official City Communications include The City of Grosse Pointe Park Facebook Page, Constant Contact Email, The CommunicatorPark Scene, City Website, Civic ReadyNixle and IPAWS.

City Council Relations with City Staff/Officials

City Council policy is implemented through the City Manager and to the citys professional administrative staff. Therefore, it is critical that the relationship between Council and staff be well understood by all parties so policies and programs may be implemented successfully and efficiently.

1. Council Members shall not debate with staff during a Council meeting or general business meetings. Any concerns by a Council Member over the conduct, performance, or work of a city employee during a Council meeting or publicly through casual conversation, email and social media should be directed to the City Manager privately to ensure the concern is resolved.
2. All questions or requests for information by individual Council Members shall be directed to the City Manager first and not to administrative department heads. The City Manager who shall determine whether the question or request relates to City business. All questions or requests determined by the City Manager to be related to City business shall be handled as a question or request made by the Council, as set forth above.
- 2.3. If the Mayor/Council member is contacted by a resident or interested party who is seeking assistance on a matter the elected official shall notify the city manager and the administrative department head of the concern or matter. By following this procedure this allows the administration to communicate with each other to resolve the concern and notify the council member

~~3.4.~~ The Council Members and Mayor shall not coerce or attempt to influence staff in the processing of applications, the granting of licenses or permits, the hiring of personnel, or any other decision made by staff. The City Council should avoid situations that can result in City staff being directed, intentionally or unintentionally, by one or more members of the City Council.

~~4.5.~~ Council Members and the Mayor shall not retain the City Attorney or any member or associate of the City Attorney's law firm for legal representation in any personal matter during their tenure on City Council unless there is a special circumstance, and a waiver has been approved by City Council.

5-6. Council Members do not attend meetings with City staff unless requested by the City Manager and or Department Head. Even if the Council Member does not say anything at a city staff meeting, a Council Member's presence may imply support or opposition, show partiality, intimidate staff, and/or hamper the staff's ability to do their job objectively.

6-7. Members of Council who are unable to attend a Council meeting (Regular or Special) and desire an excused absence shall notify the City Attorney, Mayor or City Manager of their absence in writing as soon as possible prior to the meeting and indicate the reason for the absence.

7-8. Mail that is addressed to the Mayor and City Council shall be delivered to the City ~~Clerk~~ **Manager**. If a response is required, the City Manager will respond and may confer with Council if necessary.

8-9. Incoming mail shall not be opened when addressed to individual Council Members or Staff other than the recipient.

9-10. Council Members may respond to any person or business who has written to all of the city council electronic communication. In response for a request of comment

- a. Such correspondence by the Council Member shall state the City Council's position, if there is one, on the given issue.
- b. No Council Member will state a position contrary to that of the City Council's unless the member states the position of City Council first and then identifies his or her position as being personal and not that of adopted policy. For example, "While I voted against, X, the City Council voted in support of."

10-11. **Authorization for contacting the City Attorney.** The following officials (by title) are authorized to contact the city attorney regarding city administration matters:

City Manager
Assistant City Manager
Finance Director/Treasurer
Director of Public Safety
City Clerk
Parks and Recreation Director

To the extent a council member or committee chair requires a legal opinion from the City Attorney, the Council member or chair shall make the request and copy the City Manager on their request to the City Attorney except for the Ordinance Review Committee. Afterwards the City Attorney and our City Manager shall communicate to the council the matter at hand.

Council Conduct with One Another

1. Use formal titles. Council Members shall refer to one another formally during public meetings as Mayor, Mayor Pro-Tem, or Council Member followed by the individual's last name.
2. During the council discussion and debate, no member shall speak until recognized for that purpose by the chair. After such recognition, the member shall confine discussion to the question at hand and to its merits and shall not be interrupted except by a point of order or privilege raised by another member. Speakers should address their remarks to the chair, maintain a courteous tone and avoid interjecting a personal note into debate. No member shall speak more than once on the same question until every member desiring to speak to that question shall have had the opportunity to do so.
3. Practice civility and decorum in discussions and debate with council and the public. Difficult questions, and tough challenges to a particular point of view are to be expected as are criticism of ideas. That is democracy in action. This does not allow, however, Council Members to make belligerent, personal, impertinent, slanderous, threatening, abusive, and/or disparaging comments. No shouting or physical actions that could be construed as threatening will be tolerated.
4. Respect the role of the Chair in maintaining order. It is the responsibility of the Mayor to keep Council Members on track during public meetings. Council Members should respect efforts by the Chair to focus discussion on current agenda items. If there is disagreement about the agenda or the Chair's actions, those objections should be voiced politely and with reason, following the rules outlined in parliamentary procedure.
5. Avoid personal comments that could offend other Council Members. If a Council Member is personally offended by the remarks of another Council Member, the offended Council Member should make notes of the actual words used and call for a "point of personal privilege" that challenges the other Council Member to justify or apologize for the language used. The Chair will maintain control of such discussions.

City Council Relationship with City Commissions and Committees, and Council Member Representation to Other Agencies and Groups

1. Members of the City Council shall not influence commission or committee recommendations including DDA and TIFA boards, or influence or lobby individual commission or committee members

on any item under their consideration, except for a council member who is part of such board, committee, or commission with voting rights. It is important for commissions and committees to be able to make objective and independent recommendations to the City Council. Members of Council who influence commission positions on an item may prejudice or hinder their role in reviewing the commission's recommendation as a member of the City Council.

2. Council Members shall have the right to attend meetings of other City commissions and committees but are cautioned about becoming involved in the meeting's discussions, including speaking during public comment.
3. If a City Council Member represents the City before another governmental agency or organization, the Council Member shall first indicate the opinion of the Council. Personal opinions and comments may be expressed only if the Council member clarifies that these statements do not represent the position of the City Council.

General Provisions

1. The text herein shall constitute the entire Rules of the City Council. These rules supersede and/or render void all prior written and/or oral Rules of Council relating in any manner whatsoever to the subject matter contained herein unless contained in the City Charter or Code of Ordinances.
2. In any provision, or any portion thereof, contained in these rules is held to be unconstitutional, invalid, or unenforceable, the remaining rules or portions thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.
3. These rules of the council will be placed on the January agenda of the council following the seating of newly elected council members for review and adoption. A copy of the rules adopted shall be distributed to each council member. The council may alter or amend its rules at any time by a vote of the majority of its members after notice has been given of the proposed alteration or amendment.
4. The Mayor and City Attorney can consult and provide advisement for the Rules of the City Council contained herein, as well as the Code of Conduct.
5. These rules may be suspended for a specified portion of a meeting by the majority of the Council Members present.

Compliance

The City of Grosse Pointe Park Rules of City Council and Council Code of Conduct expresses standards of conduct expected for members of the Grosse Pointe Park City Council. Members themselves have the primary responsibility to ensure that standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

As a member of the Grosse Pointe Park City Council, I agree to uphold the Rules of City Council and Council Code of Conduct for elected and appointed officials adopted by the City Council and conduct myself in a professional manner:

Date

Council Member

Robert's Rules of Order Reference Sheets

Action	What to Say	Can interrupt speaker?	Need a Second?	Can be Debated?	Can be Amended?	Votes Needed
Introduce main motion	"I move to..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move to amend the motion by...." (add or strike words or both)	No	Yes	Yes	Yes	Majority
Move item to committee	"I move that we refer the matter to committee."	No	Yes	Yes	No	Majority
Postpone item	"I move to postpone the matter until..."	No	Yes	Yes	No	Majority
End debate	"I move the previous question."	No	Yes	Yes	No	Majority
Object to procedure	"Point of order."	Yes	No	No	No	Chair decision
Recess the meeting	"I move that we recess until..."	No	Yes	No	No	Majority
Adjourn the meeting	"I move to adjourn the meeting."	No	Yes	No	No	Majority
Request information	"Point of information."	Yes	No	No	No	No vote
Overrule the chair's ruling	"I move to overrule the chair's ruling."	Yes	Yes	Yes	No	Majority
Extend the allotted time	"I move to extend the time by _ minutes."	No	Yes	No	Yes	2/3
Enforce the rules or point out incorrect procedure	"Point of order."	Yes	No	No	No	No vote
Table a Motion	"I move to table..."	No	Yes	No	No	Majority

Verify voice vote with count	"I call for a division."	No	No	No	No	No vote
Object to considering some undiplomatic matter	"I object to consideration of this matter..."	Yes	No	No	No	2/3
Take up a previously tabled item	"I move to take from the table..."	No	Yes	No	No	Majority
*Reconsider something already disposed of	"I move to reconsider our action to..."	Yes	Yes	Yes	Yes	Majority
Consider something out of its scheduled order	"I move to suspend the rules and consider..."	No	Yes	No	No	2/3
Close the meeting for executive session	"I move to go into executive session."	No	Yes	No	No	Majority
Personal preference- noise, room temperature, distractions	"Point of privilege"	Yes	No	No	No	No vote

References

- *Handbook for Municipal Officials*, Michigan Municipal League; July 2015;
<https://www.mml.org/pdf/resources/publications/ebooks/HMO%20-%20complete%20book.pdf>
- *Handbook for General Law Village Officials*, Michigan Municipal League; November 2017;
<http://www.mml.org/pdf/resources/publications/ebooks/GLV%20Handbook%20-%202017.pdf>
- *Meetings: Agenda and Minutes A handbook for municipal officials*, Michigan Municipal League; 2017;
<http://www.mml.org/pdf/resources/publications/ebooks/Meeting%20Agendas%20And%20Minutes.pdf>
- *Michigan Open Meetings Act Handbook*, State of Michigan; 2018;
https://www.michigan.gov/documents/ag/OMA_handbook_287134_7.pdf
- *Robert's Rules of Order Cheat Sheet for Nonprofits* by Nick Price, Boardeffect.com; April 13, 2018; <https://www.boardeffect.com/blog/roberts-rules-of-order-cheat-sheet/>
- City of Grosse Pointe Park City Charter
- [National League of Cities](#)
- [ICMA](#)
- [Grand Ledge, Portland, Davison, Traverse City, Port Huron, and Grosse Pointe City](#)