



## AGENDA - Recreation Commission

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DATE: December 10, 2025 7:00 PM City Council  
Chambers

- I. Roll Call
- II. Approval of Meeting Minutes
  - I. Approval of October 8th meeting Minutes
- III. Public Comment
- IV. Director's Report
  - I. Report
- V. Programming/Special Events
  - I. Project Play Southeast Michigan
  - II. Winter Programming
  - III. Chilly Fest 2026
- VI. Windmill Pointe Park
  - I. Lavins Center Custodial Support Staff
  - II. Tompkins Community Center Rentals
- VII. Marina
  - I. West Seawall Repair
  - II. Open Wells
- VIII. Patterson Park
  - I. Ice Rink
  - II. Meadow Update
- IX. Unfinished Business
  - I. 2026 Meeting Dates
- X. New Business
  - I. None
- XI. Adjournment

**Public Comment:** Public Comments are limited to three minutes.

**Live Stream:** The meeting will be livestreamed to the Official City of Grosse Pointe Park YouTube Channel.



## **Recreation Commission Minutes**

**Wednesday, October 8th, 2025**

Meeting called to order at 7:04 pm by Chairman Mike Hindelang

### Roll Call

Present: Chad Craig – Parks and Recreation Director, Mike Hindelang Chair, Mike Bannon Vice Chair, James Ceuninck, Patrick Gleason, Howard Bouton, Paul Spratt, Larry Haggart and Roger Basse

Also Present: Tom Caulfield-Council Liaison

Absent: Paul O'Donnell and Terry Ayrault

Approval of August 13th, 2025, meeting minutes

### Public Comment (Agenda Items)

- Two public comments were made

### Director's Report

- Update on department organizational restructuring
- Dedicated special events page on the City website
- Leak detected in the reflecting pond at Patterson. Repair work underway
- End of season cleaning and winterizing of the Olympic pool at Windmill has begun
- Fall programming underway. Well attended, within expectations
- Sue and team decorating in advance of Halloween in the Park
  - Recognition of assistance from DPW in preparation and setup of the decorations

### Programming/Special Events

- Preview and discussion of upcoming winter and fall programming
- Community excitement and anticipation for upcoming "Camp Windy Mill" weekend
- Halloween in the Park
  - Three time slots
  - High attendance expected
  - Recognition of, and thank you to Park Grill for being the primary sponsor

### Windmill Pointe Park

- Seasonal decorating underway throughout the park
- Meades Fitness Center will be cleaned daily
- A phone will be added for attendee's use in case of an emergency
- High utilization of the extended hours thus far
- Cleaning and maintenance of the gazebo by the marina will begin shortly

### Marina

- 2026 boat well deposits due by November 1<sup>st</sup>
- Well holders now have the option to pay online
- West seawall repair proposals underway. Tentative restoration to be completed by spring opening
- Marina closes for the season on November 15<sup>th</sup>

### Patterson

- Beautification Commission and GPP Garden Club held last clean up event of the season on September 27<sup>th</sup>. Very well attended, lots of volunteers.
  - Recognition of the work and leadership of all involved this season
- Boardwalk repairs and seasonal maintenance underway

### Unfinished Business

- Parks and Recreation Five Year Plan:
  - Commission had their initial meeting with OHM on October 2<sup>nd</sup>
  - Received introductory information on the process and a better understanding of what the project will entail
  - Clarifications sought on timeline, next steps, and guidance from City administration
  - Highlighted the importance of continued community input throughout the process

### New Business:

- Discussion was held on proposed 2026 Commission meeting dates
- Kelly Konieczki and Jim Creighton from the Beautification Commission and the GPP Garden Club presented to the Commission their proposal for a meadow at Patterson Park. They gave a detailed presentation and answered questions from Commissioners regarding the project. They will return at a future meeting with an update and to provide further clarification.

Adjournment: 9:09 PM

Next Meeting: Wednesday December 10<sup>th</sup>, at 7:00 PM at Grosse Pointe Park City Hall, 4<sup>th</sup> Floor



## RECREATION COMMISSION MEETING

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DATE: December 10, 2025

**SUBJECT:** Report

**SUMMARY:** Halloween in the Park was another success. The event was sponsored by Park Grill. We sold 555 tickets for the three time slots. A special thank you to our Facilities, Maintenance, and Grounds team for creating a wonderful trail for all attendees and thank you to all of our table sponsors and volunteers.

New staff training/working at the front desk along with custodial support staff in the Lavins Activity Center and our FM&G Department.

FM&G staff members have removed fall decorations and are installing winter holiday decorations around the city, parks, and facilities.

The Marina officially closed for the season on November 15th. Working on 2026 deposits and the west entrance/exit seawall repair request.

We are working with OHM on a mechanical, electrical, and structural condition assessment, demolition, and mechanical load calculations to assist with the replacement of the current rooftop HVAC unit on the Lavins Activity Center.

The virtual vision and mission statement will take place on Monday, December 8th, at 6:00pm.

The City of Grosse Pointe Park Tree Lighting Ceremony was on Saturday, November 29th.

Both theaters sold out on Wednesday, November 26th for the added matinee showings of Zootopia 2 and Wicked: For Good.

**FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** N/A

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: December 10, 2025

**SUBJECT:** Project Play Southeast Michigan

**SUMMARY:** I met with Nancy Winzer from Project Play Southeast Michigan to discuss some potential grant funding opportunities for youth programming. One of the options we might qualify for is sport sampling. Introducing youth to different sports with a focus on camps/skills rather than a league. Project Play has some funding set aside for the Grosse Pointe communities.

**FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** To submit some sample programs to Project Play and see if they qualify for any program funding/assistance.

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: December 10, 2025

**SUBJECT:** Winter Programming

**SUMMARY:** Winter program registration opens on Monday, December 8th at 8:00 a.m. Programs/leagues will include adult volleyball, 30+ drop-in basketball, adult cornhole, adult pickleball, youth karate, adult sound bath, youth yoga, mat palates, an animal show, and much more.

**FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** N/A

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: December 10, 2025

**SUBJECT:** Chilly Fest 2026

**SUMMARY:** The City of Grosse Pointe Park and the Tax Increment Finance Authority will be hosting our annual Chilly Fest event on Saturday, February 28th, 2026. The event will take place on Kercheval Avenue, Charlevoix Street, and Mack Avenue from 2:00–6:00 p.m. and will include gift raffles, activities/entertainment, and a chili cook-off. Sponsorship opportunities are available and local businesses will be receiving those letters soon.

**FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** N/A

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: December 10, 2025

**SUBJECT:** Lavins Center Custodial Support Staff

**SUMMARY:** We recently hired two new staff members to handle the custodial support at the Lavins Activity Center. Both individuals have over 20 years of combined cleaning experience. The Lavins Activity Center sees a lot of foot traffic on a daily basis, which requires regular cleaning of the building. Having two staff members cleaning the building 7 days a week will bring the building aesthetics and cleanliness up to the standards and expectations of our residents, members, participants, and their guests.

**FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** N/A

**PREPARED BY:**



## RECREATION COMMISSION MEETING

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DATE: December 10, 2025

**SUBJECT:** Tompkins Community Center Rentals

**SUMMARY:** We have 20 events scheduled in the Tompkins Community Center for the month of December. A few of the days are blocked off for deep cleaning and set-up for some of the scheduled events/rentals. The Tompkins Center is a popular amenity, especially around the holiday season. Staff have done a fantastic job decorating and cleaning the facility.

**FINANCIAL IMPACT:** Increased revenue during the month of December compared to earlier months in the year.

**RECOMMENDATION:** N/A

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: December 10, 2025

**SUBJECT:** West Seawall Repair

**SUMMARY:** The seawall repair estimate from E.C. Korneffel Co. was submitted to City Council for approval at the Monday, December 8th, City Council meeting. I will inform the Recreation Commission of council's decision at our meeting.

**FINANCIAL IMPACT:** \$512,000.00. This amount includes the permanent seawall repair and new electrical on the seawall structure.

**RECOMMENDATION:** N/A

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: December 10, 2025

**SUBJECT:** Open Wells

**SUMMARY:** We currently have 6 open wells that Marina Supervisor Fraser is working to fill for the 2026 season.

**FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** N/A

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: December 10, 2025

**SUBJECT:** Ice Rink

**SUMMARY:** The Facilities, Maintenance, and Grounds Department will start flooding the rink on Monday, December 8th for potential ice skating. This will be a trial and error process, and it is recommended that the outside temperature needs to be consistently below freezing, but the ideal range for building a smooth, quality ice is between 19 degrees Fahrenheit and -4 degrees Fahrenheit.

**FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** On days that the ice rink is acceptable for skating, residents will be informed that the park will be open later so residents and their guests can ice skate. The park will close at 8:00 PM. They can also call the gatehouse at (313) 822-1681 and confirm that hours and rink condition on that day.

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: December 10, 2025

**SUBJECT:** Meadow Update

**SUMMARY:** Jim Creighton and Kelly Konieczki will provide the commission with answers that were raised at the October meeting and some additional documents with information regarding the meadow proposal. This will be an informative update only; no voting will take place.

**FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** Please feel to ask Jim and Kelly any additional questions regarding the meadow proposal at Patterson Park.

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: December 10, 2025

**SUBJECT:** 2026 Meeting Dates

**SUMMARY:** Two proposals for 2026 meeting dates:

Option 1: 2nd Wednesday of February, April, June, August, October, and December.

2/11

4/8

6/10

8/12

10/14

12/9

Option 2: 2nd Wednesday of January, March, May, July, September, and 3rd Wednesday of November.

1/14

3/11

5/13

7/8

9/9

11/18

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: December 10, 2025

**SUBJECT:** None

**SUMMARY:** N/A

**FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** N/A

**PREPARED BY:** Chad Craig, Parks & Recreation Director