



## AGENDA - City Council

DATE: October 13, 2025 7:00 PM City Council Chambers

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Consent Agenda
  - I. Approval of August 25, 2025 Special Council Meeting Minutes
  - II. Approval of September 8, 2025 Council Meeting Minutes
  - III. City Hall Heat Exchanger
  - IV. City Clerk/ Building Department Monthly Report
  - V. Grosse Pointe Park Infrastructure General Updates and Status Report October '25
  - VI. Manager/Public Safety Report
  - VII. Municipal Court Monthly Report
  - VIII. Parks and Recreation Monthly Report
  - IX. Public Works Monthly Report
- V. Public Comment (Agenda Items)
- VI. Approval of Regular Agenda
- VII. Unfinished Business
- VIII. New Business
  - I. Public Safety Awards
  - II. Temporary Traffic Control Order #244
  - III. 8 Yard Dumpster Contract Award
  - IV. Reappointments to the Grosse Pointe Park Planning Commission
  - V. Shoreline Presentation
- IX. Council Comment
- X. Public Comment (Non-Agenda Items)
- XI. Adjournment

**Public Comment:** Public Comments are limited to three minutes.

**Recording:** The meeting will be recorded and posted to the Official City of Grosse Pointe Park YouTube Channel.





CITY OF GROSSE POINTE PARK, MICHIGAN  
MEETING OF THE CITY COUNCIL  
August 25, 2025, at 7:00 P.M.

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Hodges and opened with the Pledge of Allegiance to the Flag. The meeting convened at the Council Chambers of the Municipal Building, 15115 E. Jefferson, Grosse Pointe Park, Wayne County, Michigan 48230.

**ROLL CALL**

**PRESENT MEMBERS:** Councilmembers Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan, and Mayor Hodges.

**EXCUSED:** None

**ALSO PRESENT:** City Attorney- Dan Kelly, City Manager- Nick Sizeland, City Clerk- Bridgette Bowdler, Finance Director- Ginger Moriarty, DPW Director- Tom Jenny.

**PUBLIC COMMENT (AGENDA ITEMS):**

4 public comments were made.

**25-102**

Motion by Councilmember Wiener, seconded by Councilmember McMillan, to approve the regular agenda.

**AYES:** Councilmembers Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges

**NAYS:** None

**25-103**

Motion by Councilmember Wiener, seconded by Councilmember McMillan, to approve restructured 23% increase to Water/Sewer revenue and encompassing Water/Sewer rates. \$2.52 Water Variable and \$2.52 Sewer Variable with water fixed \$81.20 and Sewer Fixed of \$105.21.

AYES: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges

NAYS: Gallagher

Motion Carries

**25-104**

Motion by Mayor Pro-Tem Caulfield, seconded by Councilmember Kolar, to direct the administration to create a one-page visual fact sheet that does a compare and contrast between the old bill and the new bill that includes definitions as well as any other useful and helpful information as deemed necessary.

AYES: Councilmembers Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges

NAYS: None

Motion Carries Unanimously

**Council Comment:**

Councilmember Kolar: I want to thank the residents here on this issue. I caught wind of this my first day of vacation a few weeks ago which was not pleasant. Just a disappointment that the residents had to get that experience of the bills. That was not our intent. Of what we passed just a few months ago. All the statements we made then still resonate today. I want to thank the residents for coming forward and I also want to thank the administration and all of my colleagues here for the decisive quick action you all took a few weeks ago.

Mayor Pro-Tem Caulfield: Listening to public comment, which I take to heart. One consistent comment was information not being shared with the public, no response when calling, bills not right, water/sewer never communicated, with lack of understanding and lack of communication. It is imperative that we respond. Thank you to our residents.

Councilmember McMillan: Thank you to everybody for all the hard work. It has been 2 weeks of crunching numbers, and I know that multiple people were involved. Thank you to Councilman Wiener for your leadership, City Manager, and Ginger. I think what we did today, this fiscal year 2026 what we passed today is exactly what I think everybody on this council was voting for.

Mayor Hodges: I will just echo what my colleagues said. We now are voting on what we thought we were voting on originally. So, I think that is a success. Yes, we are indebted to the residents. That's the true partnership, right? They made us aware of the concern and I'm very proud of this team for leaping into action, for listening, for hearing, and to pursuing the solutions.

**PUBLIC COMMENT (NON-AGENDA ITEMS):**

3 public comments were made.

**ADJOURNMENT**

Motion by Councilmember Wiener, seconded by Councilmember Gallagher, to approve to adjourn the meeting.

AYES: Council members Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

With no further business, the meeting adjourned at 9:41 P.M.

Bridgette Bowdler - City Clerk

Danielle Caudill - Deputy City Clerk



CITY OF GROSSE POINTE PARK, MICHIGAN  
MEETING OF THE CITY COUNCIL  
September 8, 2025, at 7:00 P.M.

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Hodges and opened with the Pledge of Allegiance to the Flag. The meeting convened at the Council Chambers of the Municipal Building, 15115 E. Jefferson, Grosse Pointe Park, Wayne County, Michigan 48230.

**ROLL CALL**

PRESENT MEMBERS: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan, and Mayor Hodges.

EXCUSED: Councilmember Gallagher

ALSO PRESENT: City Attorney- Nancy Clind, City Manager- Nick Sizeland, Assistant City Manager- Cindy Paparelli, City Clerk- Bridgette Bowdler, Parks and Recreation Director- Chad Craig, Code Enforcement- Sean Brennan.

**APPROVAL OF CONSENT AGENDA**

**25-105**

Motion by Councilmember McMillan, seconded by Councilmember Wiener, to approve the Consent Agenda.

- I. Approval of August 11, 2025, Minutes
- II. Committee & Commissions Report
- III. Manager/Public Safety Report
- IV. Industrial Waste Charges Resolution
- V. Transfer Local Agreement for MC/CC funds for PAATS

- VI. Subrecipient Agreement for Community Development Block Grant (CDBG)
- VII. Reimbursement Agreement TIFA/CITY/DDA Landscaping Services

AYES: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges

NAYS: None

Motion Carries Unanimously

**PUBLIC COMMENT (AGENDA ITEMS):**

1 public comment was made.

**25-106**

Motion by Councilmember Wiener, seconded by Councilmember Dreaver, to approve the regular agenda.

AYES: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges

NAYS: None

Motion Carries Unanimously

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**Full Circle Foundation Presentation**

**25-107**

Motion by Mayor Pro-Tem Caulfield, seconded by Councilmember McMillan, to award contract for Five-Year Parks and Recreation Plan to OHM not to exceed \$30,000.

AYES: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges

NAYS: None

Motion Carries Unanimously

**25-108**

Motion by Councilmember Wiener, seconded by Councilmember Dreaver, to approve Water/Sewer Capital Improvement Bonding Proposal with Bendzinski and Company in the amount of \$29,500 that has been budgeted for in the 592 Water/Sewer fund.

AYES: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges

NAYS: None

Motion Carries Unanimously

**25-109**

Motion by Councilmember Wiener, seconded by Mayor Pro-Tem Caulfield, to approve to hire Pat McGow of Miller Canfield to provide Bond Counsel Service not to exceed \$36,500 that has been budgeted for in the 592 Water/Sewer fund.

AYES: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges

NAYS: None

Motion Carries Unanimously

**Alley Action Plan Review: Presented by Code Enforcement - Sean Brennan**

**25-110**

Motion by Councilmember Wiener, seconded by Mayor Pro-Tem Caulfield, to approve to move into Closed Session.

AYES: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges

NAYS: None

Motion Carries Unanimously

**25-111**

Motion by Mayor Pro-Tem Caulfield, second by Councilmember McMillan, to approve to go back into Open Session.

AYES: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges

NAYS: None

Motion Carries Unanimously

**25-112**

Motion by Councilmember Wiener, seconded by Mayor Pro-Tem Caulfield, to approve to authorize City Manager Nick Sizeland to negotiate the sale of 15020 Kercheval Ave.

AYES: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges

NAYS: None

Motion Carries Unanimously

**Council Comment:**

Councilmember Kolar: Police presence has been at all the intersections for the schools, would like to see it happen all year. Need to request bids from other service providers RFP needs to go out there.

Mayor Pro-Tem Caulfield: More enforcement on downspout program.

Councilmember Wiener: Infrastructure meeting coming up

Councilmember Dreaver: Camp Windy Mill was a huge success. Native Plant Sale September 13, 2025, in front of City Hall. Fall plant exchange October 4<sup>th</sup> from 9am – 12pm in front of the Tompkins Center.

Councilmember McMillan: Great job on the alleys. Stay on Communication for our water meters. Commend officer for saving a 2-year-old who had a grape stuck in his throat.

Mayor Hodges: Active Adult Commission most recently met on September 5<sup>th</sup> at the Helm. Many upcoming events including the It Takes a Village Art Takeover Project, September 11 – October 4<sup>th</sup>. Community Engagement Committee will be participating in the join or die efforts. Hopefully you have seen some of the screenings that have been held, it's a very thought-provoking, well-done documentary about the importance of being engaged. The Grosse Pointe Park Foundation will hold its big event on September 11<sup>th</sup>, please be a part of that. Also, on September 11 at 8:30AM the Grosse Pointe War Memorial will be holding an observance for the 9/11 somber acknowledgement of what occurred that day.

**PUBLIC COMMENT (NON-AGENDA ITEMS):**

0 public comments were made.

**ADJOURNMENT**

Motion by Councilmember Wiener, seconded by Mayor Pro-Tem Caulfield, to approve to adjourn the meeting.

AYES: Council members Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

With no further business, the meeting adjourned at 9:21 P.M.

Bridgette Bowdler - City Clerk  
Danielle Caudill - Deputy City Clerk

**STATE OF MICHIGAN  
COUNTY OF WAYNE  
CITY OF GROSSE POINTE PARK**

**RESOLUTION TO ADOPT AND AMEND THE FY2025-2026  
CITY HALL HEAT EXCHANGER**

At a regular meeting of the City Council for the City of Grosse Pointe Park (the "Council"), held at City Hall located at 15115 E. Jefferson Ave, Grosse Pointe Park, MI 48230 at 7:00 p.m. on October 13, 2025, the following resolution was offered:

Motion by Councilmember \_\_\_\_\_ seconded by Councilmember \_\_\_\_\_ to adopt the following resolution:

**WHEREAS**, the Uniform Budgeting and Accounting Act requires that a City Council prepare a budget amendment as soon as it is apparent that a deviation from the original budget is necessary and the amount can be determined; and,

**WHEREAS**, the FY2025-2026 budget was approved by the City Council on June 09, 2025; and,

**WHEREAS**, the City Council's FY2026 General Fund's adopted budget included a capital outlay of \$24,000 for the replacement of the city hall heat exchanger; and, replacement project; and,

**WHEREAS**, the City Council of Grosse Pointe Park authorizes the City Manager to execute a contract service agreement with Thermal Mechanical Services LLC in the amount of \$30,800 with a total project cost amount not to exceed \$32,000 to include and unexpected installation cost contingencies; and,

**WHEREAS**, the City Council of Grosse Pointe Park is satisfied with the project request; and,

**WHEREAS**, the City Council of Grosse Pointe Park authorizes the Finance Director to appropriate General Fund, fund balance in the amount of \$8,000 to the building and grounds capital outlay account 101-441-970.000; and,

**NOW, THEREFORE BE IT RESOLVED** that the City of Grosse Pointe Park Council members hereby adopt this resolution 2025-10-13-## authorizing the agreement with Thermal Mechanical Services LLC, with the total project cost in an amount not to exceed \$32,000 from the 101-441-970.000 Capital Outlay Account and further authorizes the city manager to execute the contract for the heat exchanger replacement project, and authorizing the Finance Director to appropriate \$8,000 of the city's General Fund's, fund balance.

**RESOLUTION DECLARED ADOPTED**

At a regular meeting of the City Council for the City of Grosse Pointe Park held on October 13, 2025, at 7:00 p.m., the following roll call vote was taken:

YEAS:

NAYS:

Motion Carried Unanimously

**CERTIFICATION**

STATE OF MICHIGAN        )  
  ) ss.  
COUNTY OF WAYNE        )

I, the undersigned, the duly qualified City Clerk of the City of Grosse Pointe Park, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken by the City Council of the City of Grosse Pointe Park, at a regular meeting held on the \_\_\_ day of \_\_\_\_\_, 20\_\_.

IN WITNESS WHEREOF, I have hereunto set my official signature, this \_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Bridgette Bowdler, City Clerk  
City of Grosse Pointe Park

# Thermal Mechanical Service, LLC

MECHANICAL SYSTEMS • DESIGN • INSTALLATION • SERVICE



## MEP SERVICE PROPOSAL

**TO:** Mike Krause – Grosse Point Park

**EMAIL:** electrical@grossepointepark.org

**DATE:** September 7<sup>th</sup>, 2025

**PROJECT:** Grosse Point Park Police Dept. Boiler Heat Exchanger Replacement – Grosse Point Park, MI

**SCOPE:** We propose to furnish all labor, material, tools and supervision to complete the following scope of work. This pricing was generated from site visit and scope of work

### Proposed Work Performance Outline:

- Isolate boiler piping (assume existing isolation valves hold). Cut, cap and prepare for new mechanical and electrical connections. Disconnect and remove piping, igniter, sensors, burner and electrical components as required for new heat exchanger installation. Removal and shipping to manufacture for warranty review
- Furnish and install one FTX850(1) heat exchanger
- Reconnect, piping, igniter, sensors and electrical components and re-install burner
- Check, test and start of above referenced equipment

**Total Price Installed.....\$30,800.00**  
**(Thirty Thousand Eight Hundred Dollars)**

NOTE: The heat exchanger can be shipped back to Lochinvar for review to determine if a manufacture defect is the cause of failure. Should manufacture defect be the cause of failure a credit will be issued for the cost of the heat exchanger only.

All work will be of the highest quality and will meet national and local codes. Work quoted is based on normal working hours (Mon. – Fri. 8:00 a.m. to 4:30 p.m.). Thermal Mechanical Service is not responsible for unseen and/or unknown conditions. This pricing will remain in effect for thirty (30) days from the date above. Our payment terms are NET 30 days.

Please call with any questions or clarifications in regards to this information. I would like to thank you for your interest in Thermal Mechanical Service.

Sincerely,

Thermal Mechanical Service, LLC.

*Brandon Wettlaufer*

Brandon Wettlaufer



# Department of the City Clerk Monthly Report

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TO: Honorable Mayor and Members of City Council

FROM: Bridgette Bowdler, City Clerk

DATE: October 6, 2025

SUBJECT: Monthly Clerk's Office Report – [September 2025]

## 1. Executive Summary

This month we are busy preparing for the November 4<sup>th</sup> Local Election.

## 2. Legislative Support & Council Services

- Agendas Prepared: 2
- Minutes Completed: 2
- Council Packets Distributed: 9
- Public Meetings Supported: 4
- Our Park Scene was distributed earlier this month

## 3. Records Management

- Public Records Requests: 6
- Request Tracker: 36 fulfilled

## 4. Licensing & Permits

- Certificate of Occupancy: 45
- Business License/Building Permits: 98
- Code Enforcements: 112

## **5. Elections (as applicable)**

- Voter Registrations, Moved, Name Changes Processed: 180
- Absentee Ballot Requests: 3,100
- Preparations/Key Deadlines: With the number of absentee ballots that are now permanent we have almost tripled our request, and we plan to have an extra day of processing in our AV room on Saturday, November 1.

## **6. Looking Ahead**

- Code Enforcement plans on continuing to hit the Alleys before Winter approaches.
- After Elections Clerks Office plans to start organizing a Christmas Party for the Employees.
- If Council has any suggestions or would like to participate in the Christmas Party plans, please let us know.

Respectfully submitted,

Bridgette Bowdler, City Clerk

## **Grosse Pointe Park Infrastructure General Updates and Status Report October '25:**

Here are some bullet points of current projects, work and planning is not limited to the following:

### **Water Sewer Billing**

To clarify some ongoing questions regarding the water sewer billing, the city website has provided a Frequently Asked Questions Form that can be found at:

<https://www.grossepointepark.org/CivicAlerts.aspx?AID=62>

### **Wood Chipping Schedule**

The last week of wood chipping service will be the week of November 17<sup>th</sup>; this date is firm as equipment is changed over in anticipation of winter needs and snow removal.

### **Yard Waste Pickup Dates**

Leaf pickup begins the week of October 13<sup>th</sup> and runs until mid-December, which is a hard stop as landfills stop accepting leaves. If residents have yard waste or leaf collection before October 13<sup>th</sup> please put it into bags, as the vacuum truck will not be in circulation until October 13<sup>th</sup>. The dates are on the City Website

### **Winter Storm Preparation**

City trucks are being serviced and prepared for changeover to winter, everything is on or ahead of schedule.

The city will have ample salt ready and available, and as in the past, residents can take salt for use on their sidewalks from the Windmill lot during the winter snow season.

### **Sewer Cleaning**

Sewer cleaning and televising continues at pace and will be ongoing through November until weather cools down and it is no longer viable. We continue to remove debris and clean sewers, and the televising and evaluations keep building out our ongoing system map.

### **Sidewalk District 2 progress**

Sidewalk paving in district 2 is proceeding at pace, and we anticipate approximately completion mid October. To provide scale, 800 squares of sidewalk in district 2 are being replaced, which is the equivalent of 27,500 sq ft concrete.

District Map: <https://www.grossepointepark.org/DocumentCenter/View/241/District-Map-PDF>

### **Construction**

The Beaconsfield water main and lead line replacement has been proceeding very well, in fact slightly ahead of schedule, the restoration should be under-way at the time of the next city council meeting.

Pre-Construction meetings for the Charlevoix water main and surfacing project are being held in October.

Paving projects for the year have been completed, including the repaving of the windmill park lot and the long run of Charlevoix Street.

### **Alley Separation**

Planning is ongoing for alleyway paving and separation. The remaining alleyways are the more complex engineering projects but the city is working out longer term planning. In the interim they will still receive necessary patching and repairs.

### **Infrastructure Meeting**

The infrastructure meeting was held on October 2<sup>nd</sup>, it was streamed at:

<https://www.youtube.com/live/M2XVI58n4Qk>

### **State Infrastructure Grant**

The budget that was sent to the governor's desk (at the time of this report), had line item awarding 1.7 million dollars "to the city of Grosse Pointe Park to support the Schaap Performing Arts Center." As of today's date, the city has not yet received stipulations for the state budget line item and its usage, when information is available, we will inform the council. However, the City is grateful for the State's support.



# Department of Public Safety Monthly Report

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TO: Honorable Mayor and Members of City Council

FROM: James A. Bostock, Director of Public Safety

SUBJECT: Monthly Public Safety Report – October 2025

## Executive Summary

I am writing to acknowledge October as Domestic Violence Awareness Month (DVAM). DVAM is a chance for everyone to unite and work to end domestic violence. Together we can raise awareness about the signs of abuse and ways to stop it, and most importantly, uplift the survivor stories. If you or someone you know is in a domestic violence relationship, there is help out there. Call 1.800.799.SAFE or text “START” to 88788.

## Police Services

Public Safety made an arrest on a suspect responsible for several larcenies throughout the city. The suspect targeted landscape service trucks and stole thousands of dollars’ worth of equipment in Grosse Pointe Park and the surrounding communities over a period of several weeks. The suspect has been arraigned and remanded to the Wayne County Jail.

Public Safety continues to enforce the Michigan ‘Hands Free’ law. Don’t text and drive. It can wait.

## Fire & Emergency Services

Public Safety completed its fall fire hydrant maintenance schedule by pumping the water out of the hydrants before the winter freeze. DPW was notified of the hydrants that needed any additional maintenance (checking seals, lubricating threads, etc.)

## Public Safety Initiatives & Community Engagement

Fall means checking your smoke detectors and replacing the batteries! If you are a resident and are in need of a smoke detector, Public Safety can help. Stop in and we will give you one for free.

### Looking Ahead

Fall is a busy time of year for Public Safety. In addition to our ongoing continuing education training, we will welcome two (2) new Public Safety Officers this next week as they graduate from the Oakland Police Academy. Chad Gump and Nick Benson will graduate on October 16<sup>th</sup> and will be assigned to the Field Training Program for inter-departmental training. The Field Training Program will last several months. After successful completion they will be ready for solo patrol as Public Safety Officers.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Bostock', is centered within a white rectangular box.

James A. Bostock, Director of Public Safety



# City Manager Monthly Report

TO: Honorable Mayor and Members of City Council

FROM: Nick Sizeland, City Manager

DATE: October 6, 2025

SUBJECT: Monthly City Manager’s Office Report – September, 2025

## Executive Summary Highlights

### Camp Windymill

The City hosted its annual Camp Windymill event at Windmill Pointe Park. There were 115 campsites . Thank you to Brosnan Builders for sponsoring. Activities included outdoor movie, inflatables, live music, Foam Party, Nerf Games, Glow Stick Dance Party, and a breakfast on Sunday morning. Councilmember Dreaver and I stayed both nights with our families while Councilmember Kolar had his TV and Pizza Oven and Flat Iron grill serving up food.

### Employee Recognition

To honor our awesome employees the City advertised our first employee Kelly Poirier who is our Utility Billing/Assistant to the Public Works Director. We appreciate Kelly’s commitment and customer service approach to our residents as she handles questions regarding water bills and assists our residents with concerns that the Public Works Department can help with.

City of Grosse Pointe Park

## EMPLOYEE SPOTLIGHT

**Kelly Poirier**

Meet Kelly Poirier, a dedicated member of our team who has built her career around serving the community with care and commitment.

Kelly began her journey in municipal work with the City of Grosse Pointe Woods, where she spent five years as the City’s Tax Clerk, Sr. Coordinator, Harbor Master and Office Manager. While she enjoyed her time there, she was ready for a new challenge and found her way for Grosse Pointe Park. For the past two years, she has been an important part of the Water Billing Department, and she has recently expanded her role to support the Department of Public Works as well.

What makes Kelly stand out is not just her professionalism, but also her genuine love for the Park community. When she’s not hard at work, you can often find her enjoying one of her favorite spots, Lerouge Boulangerie, where she’s a big fan of their specialty coffees.

### **911 Flags**

The City due to the generosity of a donor was provided with 911 little flags to place around the city at our entrances and around city hall. The City had the Public Safety Ladder truck out with a giant American flag over Jefferson.

### **Lavins Center Hours**

LAC New Hours of Operation: Sunday: 10am-5:30pm Monday-Saturday: 6am-9pm. Hope is to see an increase of overall activity usage in the building. The Saturday hours are up for consideration with a switch back to a 7am open.

### **Water Billing**

For information regarding changes to resident's water bill and understanding please visit the City website and look under Treasury for "What's New with Your Water & Sewer Bill" and the "September 2025 Frequently Asked Questions". Both of these resources share terminology, proof bills, research on historical water bills and contact information. I want to thank the community for asking questions and their patience as the City fielded calls and questions. We are happy to assist and provide explanations and historical lookback. Please contact us at City Hall for further assistance.

### **Audit**

The City is preparing for its Fiscal Year Financial Audit of the FY 2024-2025 Budget and working with our Auditor Yeo and Yeo. The Audit will be presented at the December or January Council Meeting.

## **Looking Ahead**

### **Two Dudes Coffee**

If you haven't seen already we are going to have a new coffee shop in town at 15200 Charlevoix. Expected opening to be determined at this time. Talked with the owner regarding why he chose the Grosse Pointe Park and he looked at Birmingham, Bloomfield, Royal Oak and Ferndale but found this location and new of the Charlevoix Streetscape project happening soon!

### **Halloween in The Park**

Halloween in the Park 2025 will take place on Saturday, October 25th at Windmill Pointe Park! This exciting costume themed event is for children 10 years of age and younger, and the picnic grounds will transform into a festive trail that will lead families from station to station where they will collect candy and toys. At the end of the trail, children will be able to pick out a small pumpkin and a doughnut! Time slots are at 3:30, 4:00, and 4:30pm. Tickets will go on sale online and in-person on Monday, September 29th, at 8:00am. Tickets are \$15.00 per child. If you are interested in sponsoring a table or volunteering, please contact Chad at [craigc@grossepointepark.org](mailto:craigc@grossepointepark.org). Thank you to Park Grill for sponsoring this year's event!

Respectfully submitted,

Nick Sizeland, City Manager



# Department of the Municipal Court Monthly Report

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TO: Honorable Mayor and Members of City Council

FROM: Jamie Ferszt, Court Administrator

DATE: October 1, 2025

SUBJECT: Monthly Municipal Court Report – September 2025

## 1. Executive Summary

For the month of September, we have been obtaining social security numbers so that we can garnish income taxes from individuals that have outstanding balances with the court. The clerks have been cleaning out old case files to free up storage space.

## 2. Caseload Activity

- **New Cases Filed:** Three hundred civil infractions (parking and moving violations), 4 felony cases and 23 misdemeanor cases. Seventy-seven new general civil and landlord tenant cases.

- **Cases Resolved:** One hundred fifty-nine cases disposed (civil, misdemeanor and felony) and forty-four cases dismissed or Nolle Proseq (civil, misdemeanor and felony).

- **Active Cases:** Two hundred forty-two pending cases (civil, misdemeanor and felony). Fifty-six general civil and landlord tenant pending cases.

## 3. Court Sessions & Operations

- **Court Sessions Held:** Three full court dockets were held in September, and two arraignments were held on non-scheduled court days.

## 4. Financial Summary

- **Fines/Fees Collected:** \$24,687.70

- **Restitution Ordered:** No restitution ordered for September.

- **Budget Notes:** The court does not have any budget amendments at this time.

## 5. Community Engagement & Programs

- Judge Jarboe conducted his yearly swearing in of the safety patrol team at Defer elementary.

## 6. Looking Ahead

- The court is in the process of upgrading our CMS to the cloud through the State of Michigan. We are also in the process of upgrading our PC's.

\*\*Attachments (if any): \*\* Statistical reports, financial summaries, or docket calendars.

Respectfully submitted,

Jamie Ferszt, Court Administrator



# Department of Parks and Recreation Monthly Report

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TO: Honorable Mayor and Members of City Council

FROM: Chad Craig, Parks and Recreation Director

DATE: 10/6/2025

SUBJECT: Monthly Parks and Recreation Report – October 2025

## 1. Executive Summary

A Successful After 6 on Kercheval season, Camp Wind-Y-Mill had 118 families camp this year, and it was an amazing weekend full of great weather and fun! Sean Oxendine has accepted the offer of Facilities, Maintenance and Grounds Supervisor effective 9/21/2025 and David Bernbeck has accepted the offer of Maintenance and Grounds Manager, also effective 9/21/2025. Movies will be a bit up and down between the months of September – December. We should have some box office hits like Wicked, Zootopia 2, and Avatar, and hopeful that others, such as Springsteen, The Running Man, and Anaconda will draw in some nice crowds as the weather starts to shift, and residents are looking for more indoor activities. Provide a brief narrative of the month's highlights, accomplishments, and important issues requiring Council awareness.

## 2. Parks Maintenance & Operations

- Routine Maintenance: the Facilities, Maintenance and Grounds Department is a bit light on staff currently due to school starting back up. Staff members are decorating city and park entrance signs for the fall, along with the city light poles. They are also decorating the parks/facilities and getting ready to begin work on the trail for Halloween in the Park. We have some new ideas that we will be adding to the trail as well. They are primarily focused on park restrooms, Tompkins Center set-ups, cleaning the Lavins Center Fitness Center, and draining the reflecting pond, cleaning the surface, and inspecting for any leaks as we lost some water from the pond towards the end of the summer.

- Facility Upkeep: chains at the Patterson Park playscape are being replaced, a new three door commercial refrigerator was purchased for the Tompkins Community Center, as the original had electrical issues that were not cost effective to repair. Audio/video updates are taking place in both theaters to allow for laptops and other devices to connect at the front of the theaters for guest speakers/special events. We have some maintenance items at the pools that need to be addressed in the offseason. A Chemical controller and valve, flanges, pipes, and tube repairs. Anticipated costs will be between \$12,000-\$15,000.00 total.

- Seasonal Preparation: The pools have been winterized for the season, and all the HVAC units will receive scheduled maintenance and filter changes during the month of October. Due to warmer temperatures, the splash pad remained open longer this season, and will officially close for the season Monday, October 6, when the park closes.

### **3. Recreation Programs & Services**

- Programs Conducted: Fall pickleball ladder leagues, men's 30+ drop-in basketball, adult cornhole, pickleball lessons, karate, adult volleyball, mat pilates, functional strength, gentle flow yoga, and restorative yoga are going on this fall. Two new programs we are excited to offer are a youth comics making series (digital comic making using iPads) and a senior fold and relax origami workshop.

- Participation Numbers: After 30 days of offering extended building/fitness center hours, we have seen a total of 235 membership scans between the hours of 6-7am and 7-9pm, with a daily average of 7.83 scans during those 2 time periods.

- Partnerships: Park Grill is generously sponsoring Halloween in the Park in the amount of \$1,000.00, and there will also be 5-10 local businesses that will be table sponsors for \$75.00 each.

### **4. Capital Projects & Improvements**

- Current Projects: The City of Grosse Pointe Park Parks and Recreation Plan with OHM. We had our kickoff meeting with the Recreation Commission on Thursday, October 2<sup>nd</sup>. I am excited to get to work on this project! This is the City of Grosse Pointe Park's first time working on a recreation plan. I look forward to working with administration, the commission/council, and our residents on this plan that will help shape the future of our Parks and Recreation Department. I anticipate that a survey will be created in time for participants to complete that attend Halloween in the Park and will also be available for all residents online and physical documents if they don't attend the event. Having it available at the event will be beneficial as we will see a lot of traffic that day with families and grandparents.

- Upcoming Projects: Golden Gymnasium HVAC replacement. Working with OHM on a structural survey.

### **5. Community Engagement & Events**

- Special Events: Halloween in the Park will take place on Saturday, October 25<sup>th</sup>. I anticipate that we will have between 525-600 children, and their parents/grandparents attend the event that day. we will have 30 candy and toys stations, and the time slots are 3:30, 4, and 4:30pm. \$15 per child. Children will also receive a donut and mini pumpkin.

- Public Feedback: Lots of happy campers at Camp Wind-Y-Mill and new to the camping weekend there was a Light it Up! Glowstick Dance Party!

## 6. Looking Ahead

- Key priorities for next month – continued efforts towards the Parks and Recreation Plan, Brunch with Santa registration, additional programming, and preparation and planning for Chilly Fest 2026.

- Anticipated challenges or resource needs – Continued hiring for part time staff. The Lavins Activity Center will be losing some long-time front desk staff members.

- Opportunities for Council support or funding consideration – Outdoor Pickleball Court renovations at Matthew C. Patterson Park are in high demand.

Respectfully submitted,

Chad Craig, Parks and Recreation Director



# Department of Public Works Monthly Report

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TO: Honorable Mayor and Members of City Council

FROM: Tom Jenny, Public Works Director

DATE: October 6, 2025

SUBJECT: Monthly Department Summary – [September, 2025]

## 1. Executive Summary

- Sidewalk Repairs
- Water Main (Beaconsfield)
- Sewer CCTV
- Root Control
- Toter Orders and Repairs
- Seasonal Vehicle Maintenance – All Departments
- Lamp Post Repairs - TIFA
- City Tree Evaluations
- Rubbish, Trash and Recycling
- City Chipping
- Water Bill Discrepancies and Reprints
- Final Water Reads
- Meter Changes (when needed)
- Water Account Maintenance
- Block Parties

## 2. Operations & Maintenance

- Streets: On-going street maintenance, pot hole repairs (on-going), Charlevoix and Windmill Pointe Park (North Lot) Resurfacing - Completed
- Recycle/Waste: Concerns with pick-up of all waste. The past few weeks have seen several issues with yard waste pick-up. Rubbish and recycling issues continue. Tracking responses from Priority Waste through Teams.
- Trees – Multi inquiries regarding removal and trimming. Limb Walkers has started and completed several removals for trees with high priority concerns.
- Fleet/Equipment: N/A

- Communication: From September 1, 2025 – October 1, 2025, a total of 1,281 (this does not include what was received at City Hall) incoming and outgoing phone calls were handled. The majority of inquiries were related to water billing issues. In addition, multiple emails inquiries (such as trees, sidewalk repairs, trash pickup, day-to day operations) were received and addressed during this period.

### 3. Capital Projects & Construction

- Current Projects: 27,500 square feet of sidewalk repairs, Sewer CCTV/Cleaning, Charlevoix Street Scape - beginning stages
- Upcoming Projects: Charlevoix Street Scape

### 4. Looking Ahead

- October 13, 2025 will kick-off curb side leaf pick up
- October 25, 2025 E-Waste drop off day at Windmill Pointe Park
- Water Billing looking to outsource bill printing. In the process of speaking to vendors for quotes.
- City chipping to end w/o November 17th
- Priority Waste – Yard Waste to end December 5, 2025

**\*\*Attachments (if any):\*\*** Maps, charts, or project trackers.

Respectfully submitted,

Tom Jenny, Public Works Director



## CITY COUNCIL MEETING

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DATE: October 13, 2025

**SUBJECT:** Public Safety Awards

**SUMMARY:** Presentation of Awards

Life Saving Awards to Public Safety Officer Jesse Lafriniere and Dispatcher Rachel Young

**FINANCIAL IMPACT:** none

**RECOMMENDATION:**

**PREPARED BY:** James Bostock, Director of Public Safety



## CITY COUNCIL MEETING

DATE: October 13, 2025

**SUBJECT:** Temporary Traffic Control Order #244

**SUMMARY:** The City of Grosse Pointe Park is considering implementing a **Residential Permit Parking Program** on Hampton and the 1000 blocks of Wayburn, Maryland, and Lakepointe. This proposal is part of a proactive effort to address potential parking challenges associated with upcoming developments in the area, particularly the anticipated opening of the Schaap Center for the Performing Arts.

While the Schaap Center will be a cultural asset to our community, we understand it may bring increased traffic and on-street parking demand. In response, the City is exploring parking management strategies with a focus on prioritizing resident street parking needs and minimizing potential inconveniences for neighborhood residents.

### **On-Street Permit Parking Details**

- Streets: Hampton, 1000 blocks of Wayburn, Maryland and Lakepointe
- Permits – Two (2) permits for each residence and each multifamily unit. Temporary guest passes on an as-needed basis. Additional permits may be subject to an additional fee.
- Enforcement – 5:00pm – 11:00pm, Thursday through Sunday.
- Permit Fee: No initial fee. New or replacement permit \$10.
- Enforcement would start after appropriate notice and approval from the city council.

**FINANCIAL IMPACT:** \$600–\$800 initial printing of parking permit stickers.

**RECOMMENDATION:** Approve the recommended Temporary Traffic Control Order #244.

**PREPARED BY:** James Bostock, Director of Public Safety

# GROSSE POINTE PARK DEPARTMENT OF PUBLIC SAFETY

## TEMPORARY TRAFFIC REGULATION NUMBER 244

Pursuant to Section 22-UTC-153 of the code of the City of Grosse Pointe Park, the undersigned hereby promulgates the following temporary regulation for the control of parking **on Hampton, 1000 blocks of Wayburn, Maryland, and Lakepointe** within the City of Grosse Pointe Park, County of Wayne, State of Michigan.

1. I direct that *Hampton and the 1000 blocks of Wayburn, Maryland, and Lakepointe* be designated as a **Resident Permit Parking** area as follows.
  - a. Enforcement Hours – 5:00pm to 11:00pm, Thursday through Sunday.

This regulation shall become effective on this date and expire in ninety days unless it is made permanent by the City Council. Done in the City of Grosse Pointe Park, County of Wayne, State of Michigan, this 13th day of October 2025.



**James A. Bostock**  
**Director of Public Safety**



# CITY COUNCIL MEETING

DATE: October 13, 2025

**SUBJECT:** 8 Yard Dumpster Contract Award

**SUMMARY:**

As part of the City's ongoing commitment to maintaining a clean and welcoming business district, the City solicited proposals for 8-yard front-load rubbish dumpster pickup services. This service will cover three dumpsters located in the Kercheval parking lot between Maryland and Lakepointe, and in the parking lot between Wayburn and Maryland. Both locations have designated enclosures for refuse containers serving adjacent businesses.

The City currently utilizes 4-yard dumpsters that frequently overflow due to high waste volumes, contributing to rodent issues and unsanitary conditions. Upgrading to 8-yard dumpsters will:

1. Increase refuse capacity for local businesses.
2. Reduce overflow and rodent concerns.
3. Eliminate the need for multiple 62-gallon rubbish containers behind businesses.
4. Further improving cleanliness and aesthetics.

The City received the following three proposals for regular collection service:

Vendor	Monthly Cost	Annual Cost	5-Year Cost
Priority Waste	\$936	\$11,232	\$56,160
Waste Management	\$850	\$10,200	\$51,000
Detroit Disposal	<b>\$625</b>	<b>\$7,500</b>	<b>\$38,877 (including adjustments)</b>

*(Assumes no additional pick-ups beyond the standard schedule; additional service requests will be billed at \$75.00 per pickup.)*

**5 Year Breakout Agreement of Detroit Disposal**

5 Yr Agreement	
Year 1	\$ 7,500.00
Year 2	\$ 7,500.00
Year 3	\$ 7,725.00
Year 4	\$ 7,956.75
Year 5	\$ 8,195.45
<b>Total Agmt</b>	<b>\$38,877.20</b>

After evaluating all submissions, the City recommends awarding the 5-year contract to Detroit Disposal in the amount of \$38,877, based on competitive pricing and ability to meet service needs.

This change will enhance the overall cleanliness and visual appeal of the City’s business corridors, supporting a healthier, more attractive environment for residents, visitors, and businesses alike.

**FINANCIAL IMPACT:** Budget Amendment to 101-441 of \$7,500 for Fiscal Year 25-26

**RECOMMENDATION:** Motion to approve the budget amendment and award the contract to Detroit Disposal for a term of 5 years

**PREPARED BY:** Nick Sizeland, City Manager  
Tom Jenny, Director of Public Works

# DETROIT DISPOSAL & RECYCLING, LLC

1475 E. Milwaukee Street, Detroit, MI 48211

Phone: 313-664-0200 / Fax: 313-874-2264

[www.detroit-disposal.com](http://www.detroit-disposal.com)

## SERVICE AGREEMENT

Customer Billing Contact Information		Customer Service Location Information	
Customer Name:		Customer Name: Grosse Pointe Park	
Address:		Address: see special instructions	
City:		City: Grosse Pointe Park	
State:	Zip	State: MI	Zip: 48230
Contact Name:		Contact Name: Tom Jenny	
Phone:		Phone: 313-802- 9119	
Fax:		Fax: ( ) -	
Email		Email: <a href="mailto:jennyt@grossepointepark.org">jennyt@grossepointepark.org</a>	

Type of Electronic Payment:					VISA <input type="checkbox"/>	MC <input type="checkbox"/>	Discover <input type="checkbox"/>	AmEx <input type="checkbox"/>	Check <input type="checkbox"/>
Credit Card / Check Acct. #					Exp. Date or Check Routing #				
Name on Account:			Sec. Code:		Bank:				

### For Office Use Only

Account #			Agreement Date:		Sales Rep:					
	Container		Frequency per Week	Monthly Charge	Service Charge per Load	Extra Pickup Fee	Delivery Charge	Overweight Charge per Ton	Overweight Tons Max	Rent After 7 Days
	Qty	Size								
Service	3	8 yd	2x week	\$625	N.A.	\$75	N.A.	N.A.	N.A.	N.A.
Service										
Service										

### Special Instructions:

2 year price lock, 3% cap on annual increases thereafter. No additional fees on the monthly rate. Customer owned containers Service to be provided at 1175 Lakepointe Street, 15102 Kercheval and 15001 Kercheval. Each location will have one container for a total of 3. Customer may terminate this agreement with 30 days notice and no penalty (with or without cause).

### Service Date and Beginning Date of Monthly Charges:

### Equipment Delivery Date:

#### CUSTOMER

Customer Name (Print): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

#### CONTRACTOR

Representative's Name (Print): \_\_\_\_\_

Representative's Signature: \_\_\_\_\_

Representative's Title \_\_\_\_\_

Date: \_\_\_\_\_

## Terms and Conditions

- OUR COMMITMENT:** Our goal is to provide our customers with a level of service that is unmatched in the waste collection and recycling services industry. If a problem within our control should arise and we do not commence corrective action within 24 hours (Sundays excluded) after we receive written notice from you via email or certified mail, you may terminate this agreement without penalty.
- Term:** The term of this Agreement is for sixty months, beginning the date this Agreement is signed. This Agreement shall automatically be extended and renewed for sixty month periods.  
("Renewal Term") unless Customer shall give written notice of termination by certified mail, return receipt requested, to the Contractor at least ninety days prior to, but not more than one-hundred-twenty days prior to, the expiration date of the Initial Term or any Renewal Term. Prior to Contractor's acceptance of cancellation, Contractor shall have the right to match any offers given to Customer by a competitor. Contractor may terminate this agreement at any time with notice to customer for one of the following causes: 1) Non payment from customer. 2) Prohibited items are being loaded into the container. 3) Customer is consistently overloading dumpster and will not increase service to solve the issue
- Waste Material:** The purpose of the service is to remove and dispose of Customer's non-hazardous solid waste. Customer agrees not to deposit, or permit the deposit, for collection by DDR for any waste tires, liquid, radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, biohazardous, toxic, regulated medical or hazardous waste, substance or material (collectively, "Excluded Materials"). Title to and liability for Excluded Material, shall always remain with the Customer. Customer agrees not to deposit more than incidental quantities of materials such as concrete, rock, brick, asphalt, lumber, dirt, or other excessively dense or heavy materials into DDR's equipment.
- Equipment/Access/Location:** All equipment furnished by DDR shall remain the property of DDR; however, Customer shall have care, custody and control of the equipment and shall bear responsibility and liability for all loss or damage to the equipment and for its contents while at Customer's location. At the termination of this agreement, Customer shall return the equipment to DDR in the condition in which it was provided, normal wear and tear expected. Customer shall provide unobstructed access to the equipment on the scheduled collection day. Customer shall pay an additional fee for any service modifications caused by or resulting from Customer's failure to provide such access. DDR shall not be responsible for any damage to Customer's property, including pavement, subsurface or curbing, resulting from DDR's provisions of services hereunder. DDR will place containers in locations as directed by Customer. Customer accepts responsibility for preventing any movement thereof by other parties or weather when DDR is not present.
- Rate Adjustments:** 2 year price lock and 3% cap on annual increases thereafter. If contractor violates this price guarantee and customer reports it, Contractor must correct billing issue and issue credits within 5 business days of customer reporting it.
- Payment:** Customer shall pay for the services and/or equipment furnished by DDR in accordance with this agreement upon receipt of DDR's invoice. Customer agrees that any account that is past due 30 days or more is deemed delinquent and DDR shall have the right to terminate or suspend service under this agreement. **Customer also agrees, that a late fee of 1.5% per month shall apply to Customer's account if it becomes delinquent.** Should DDR be forced to initiate collection action against Customer's account, Customer agrees to pay 30% collection fee, reasonable attorney fees and court costs.
- Early Termination:** Customer acknowledges that Contractor and/or its vendors dedicated certain equipment, personnel and/or incurred other debts/commitments to service Customer and has a right to profit in good faith as a business during its relationship with the Customer. In the event that Customer breaches this Agreement, terminates the service prior to the expiration of the Initial Term or any Renewal Term, closes its business, or hauls its own waste, Customer shall be liable to Contractor for 6 months liquidated damages. Liquidated damages are calculated by taking the current monthly rate and multiplying it by 6. The containers are customer owned, so there will be no removal fees added to the cost of cancellation.
- INDEMNITY/LIMIT OF LIABILITY:**  
Subject to and without waiving governmental immunity, customer agrees to indemnify, defend, and save DDR harmless for any and all claims resulting from of bodily injuries (including death) property damage, or any violation or alleged violation of law to the extent cause by Customer's breach of this agreement or by any grossly negligent act or willful misconduct in the performance of this agreement. Neither party shall be liable to the other for special, consequential, incidental, or punitive damages arising out of the performance of this agreement.
- Binding Effect:** This agreement is a legally binding contract on the part of both DDR and Customer, and their respective heirs, successors, and assigns, in accordance with the terms and conditions set out herein. DDR may assign this agreement and such assignment shall be binding for Customer and Customer's successors and assigns.

**STATE OF MICHIGAN**  
**COUNTY OF WAYNE**  
**CITY OF GROSSE POINTE PARK**

**Resolution to amend the FY2025-2026 Budget –  
Budget Amendment and Contract Award to Detroit Disposal & Recycling**

At a regular meeting of the City Council for the City of Grosse Pointe Park (the "Council"), held at City Hall located at 15115 E. Jefferson Ave, Grosse Pointe Park, MI 48230 at 7:00 p.m. on October 13, 2025, the following resolution was offered:

Present Members:

Absent Members:

Motion by Council member \_\_\_\_\_ seconded by Councilmember \_\_\_\_\_ to adopt the following resolution:

**WHEREAS**, the Uniform Budgeting and Accounting Act requires that a City Council prepare a budget amendment as soon as it is apparent that a deviation from the original budget is necessary and the amount can be determined; and,

**WHEREAS**, the referenced amendment is reflective of activity incurred in the General Fund since the adoption of the FY2025-2026 budget approved on June 9, 2025, and;

**WHEREAS**, The City Council of Grosse Pointe Park was presented with a proposed budget amendment for Fiscal/Calendar Year 2025-2026, and;

**WHEREAS**, the City Council authorizes the Finance Director to appropriate General Fund net position balance in the amount of \$7,500 to 101-441-801.000 Professional & Contractual Services account under Dept 441 Buildings and Grounds, and;

**WHEREAS**, the City Council authorizes a contract award to Detroit Disposal & Recycling for a 5 year term for disposal of 8 yard Rubbish Dumpsters totaling \$38,877.20 in the Kercheval Business District. and;

**WHEREAS**, the City Council is satisfied with proposed budget amendment; and,

**NOW, THEREFORE BE IT RESOLVED** that the City of Grosse Pointe Park Council Members hereby adopts resolution 2025-03-05 item ## amending the FY2025-2026 budget by authorizing the Finance Director to appropriate from the General Fund net position a balance in the amount of \$7,500 for 8 Yard Dumpster Disposal Services in the Kercheval Business District.

**RESOLUTION DECLARED ADOPTED**

At a regular meeting of the City Council for the City of Grosse Pointe Park held on October 13, 2025, at 7:00 p.m., the following roll call vote was taken:

YEAS:

NAYS:

Motion Carried Unanimously

**CERTIFICATION**

STATE OF MICHIGAN        )  
  ) ss.  
COUNTY OF WAYNE        )

I, the undersigned, the duly qualified City Clerk of the City of Grosse Pointe Park, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken by the City Council of the City of Grosse Pointe Park, at a regular meeting held on the \_\_\_ day of \_\_\_\_\_, 20\_\_.

IN WITNESS WHEREOF, I have hereunto set my official signature, this \_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Bridgette Bowdler, City Clerk  
City of Grosse Pointe Park



## CITY COUNCIL MEETING

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DATE: October 13, 2025

**SUBJECT:** Reappointments to the Grosse Pointe Park Planning Commission

**SUMMARY:** Denzel Faulken was appointed to the Grosse Pointe Park Planning Commission in January 2025 to fill a vacancy. He has enjoyed being on the Planning Commission and looks forward to serving a full term. His new term will expire in September 2028. Jimmy Saros was appointed to the Grosse Pointe Park Planning Commission in September 2022. He has enjoyed his time being on the Planning Commission and being involved in the development of his hometown. He would like to continue to serve on the Board as a Planning Commissioner. His new term would expire in September 2028.

**FINANCIAL IMPACT:** Not Applicable

**RECOMMENDATION:** Motion to approve the reappointment of Jimmy Saros and Denzel Faulken for a Three-Year Term expiring in 2028

**PREPARED BY:** Bridgette Bowdler, City Clerk



## CITY COUNCIL MEETING

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DATE: October 13, 2025

**SUBJECT:** Shoreline Presentation

**SUMMARY:** Beautification Commissioner Jim Creighton would like to present a presentation on our shoreline at Patterson Park.

**FINANCIAL IMPACT:** Not Applicable at this Time

**RECOMMENDATION:** Review and Listen to Presentation

**PREPARED BY:** Bridgette Bowdler, City Clerk



Matthew C. Patterson Park  
*Shoreline Rehabilitation*

*Presentation to  
GPP City Council*

Jim Creighton  
Kelly Konieczki

October 13, 2025



# Problem Statements

Vegetation overgrowth is preventing resident views of the lake

Not aesthetically pleasing

Invasive plant species are overtaking native species

Invasive species spread from our shoreline to others

Regular maintenance of shoreline is not occurring

# Summary

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Rehabilitate shoreline with herbicide treatment, maintenance and plantings

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Partner with Detroit River – Western Lake Erie Cooperative Weed Management Area (DR-WLE CWMA)

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Partner with US Fish and Wildlife Service (USFWS)

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Maintenance: Patterson Park Garden Club / volunteers

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Costs may include training, treatment and plants

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Start fall of 2026; 2-3 seasons to rehabilitate and establish

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Beautification Commission Subcommittee for Patterson Park Shoreline Rehabilitation

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Multiple Beautification Commissioners to take MSU Extension - Lakes Online course

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# Shoreline Rehabilitation Area



Remains as lawn grass

Shoreline Meadow

Easy to maintain perennials

# DR-WLE CWMA Presentation

Jessica MacTavish-Bogda

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# Challenges

## Seedbank

- Years of seeds are in the soil
- Some species' seeds will take years to eliminate

## Weeding/Trimming

- Some species are aggressive when cut
- Extensive underground root system

Maintaining shoreline Spring-Summer of 2026 before treatment

- Targeted weeding and trimming is necessary starting in the spring
- Keep vegetation short, where possible

# Costs

## Installation

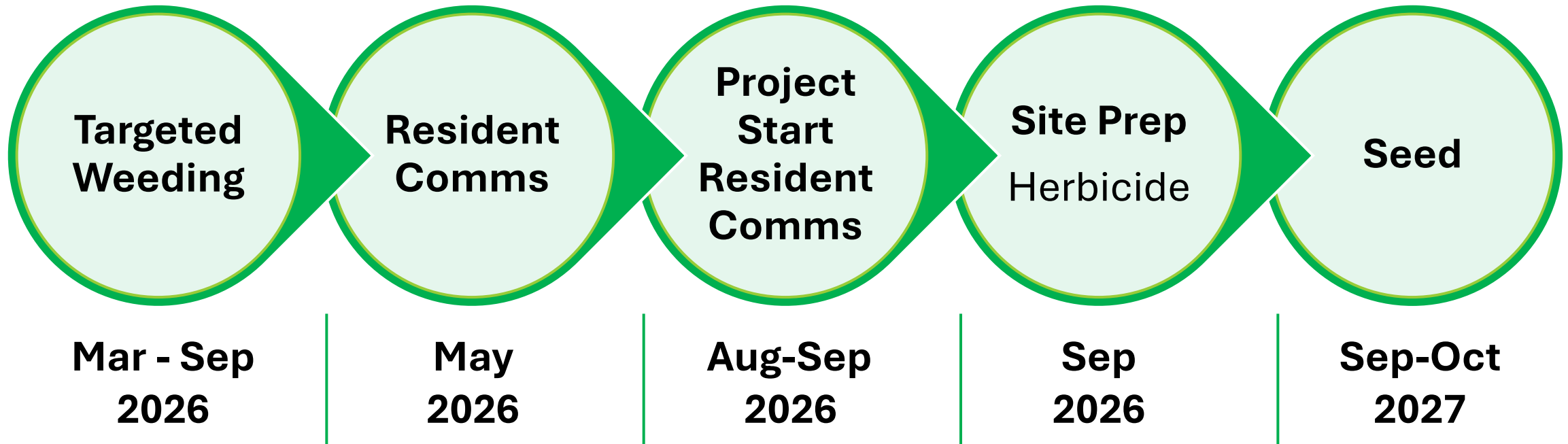
	Treatment	Seeds	Plants	In Kind
DR-WLE CWMA	\$0. Depends on 2026 Grants	--	--	\$0
USFWS	--	\$0		\$0
Patterson Park Garden Club	--	--	--	\$0
Certified Contractor (option)	\$2k-\$6k	--	--	--
GPP City	--	--	\$500-\$1000	--

## Maintenance

	Spot Treatment	Seeds	Plants	In Kind
DR-WLE CWMA	--	--	--	\$0
USFWS	--	--	--	\$0
Patterson Park Garden Club	\$0	--	--	\$0
GPP City	\$100	\$100, if need	\$250 (year 1-2)	--
Certified Contractor (option)	\$1000	--	\$500-\$1000	--

# Timeline

— Resident Awareness and Communications →



Spot Herbicide Treatments  
Weeding and trimming

# Next Steps



**Agreement with City Administration**



**Sign the DR-WLE CWMA Partnership Agreement**



**Establish Beautification Subcommittee for Shoreline Rehabilitation**



**Amend the agreement for Patterson Park Garden Club**



**Planning and Communications**

# Questions



Thank You



Patterson Park Garden Club



## **Patterson Park Shoreline Remediation FAQ**

**October 13, 2025**

### **Q: What type of plants will you be seeding?**

A: There will be a mix of short, native Michigan species. Care will be taken to not plant species that will block the view of the lake.

### **Q: Who will be responsible for maintenance?**

A: The Patterson Park Garden Club resident volunteer organization will maintain the meadow with coordination from the GPP Beautification Commission.

### **Q: Why tackle this project with herbicide? What considerations and precautionary measures are you taking?**

A: There are multiple options to treat a shoreline. The most effective, efficient and economical method is to use herbicide. Manual weeding of the shoreline leaves behind underground root structure which will last for many years continuing to propagate weeds. Controlled burns contribute to the activation of seeds for multiple invasive species. Cutting back weeds will trigger an aggressive response in some species making it more difficult to control the propagation.

The herbicide will be applied when the conditions warrant: Not raining, rain not in the forecast, not windy. Care will be taken when near the lake to ensure the herbicide formula is correct and that runoff does not occur.

The foliar (leaf) herbicide being used becomes inactive soon after touching soil.

The herbicide formula is approved for use on shorelines and does not harm aquatic life.

### **Q: Will residents be notified when the herbicide is applied? How long before the area is safe?**

A: Residents will be notified of herbicide applications via the city website, social media pages and posted notifications at Patterson Park.

The herbicide being used is safe after 2 hours.

**Q: Will signage be installed explaining the shoreline rehabilitation project?**

A: Yes. During the planning stage of the project signage and education materials will be designed and readied for installation throughout the stages of the project.

**Q: Why will it take 2-3 years for the shoreline to be rehabilitated?**

A: The shoreline has a deep seedbank. A seedbank are the accumulation of seeds that have fallen into the soil and remain viable for many years. The herbicide will remove live plants and halt the addition of invasive plant seed and weeds seeds to the seedbank.

Spot herbicide treatment will be utilized to address new invasive plant and weed seedlings. Targeted manual weed removal will be performed.

**Q: What commitment does GPP need to make to the Detroit River - Western Lake Erie Cooperative Weed Management Area (DR-WLE CWMA)?**

A: The DR-WLE CWMA Memorandum of Understanding is a no cost commitment to partner with DR-WLE CWMA and other city and organization partners to manage invasive species and to cooperate with sharing of data and information. This is not a contractual commitment but is a commitment in spirit and city behavior.

**Q: What commitment does GPP need to make to the US Fish and Wildlife Service (USFWS)?**

A: GPP and US FWS will enter into a no cost commitment to keep and manage the shoreline meadow for 10 years. This commitment allows for US FWS to invest time and resources for the implementation of the shoreline meadow, consulting during the commitment period and to gain the natural benefits of meadow.

**Q: What is the cost to GPP residents for the implementation of the shoreline rehabilitation?**

A: It is expected that there will be very minimal cost to the city and residents.

**Q: How can I, as a resident, be involved in the implementation and maintenance of the shoreline meadow?**

A: A resident may contact the Patterson Park Garden Club at the following email address: [gpppattersonparkgardenclub@gmail.com](mailto:gpppattersonparkgardenclub@gmail.com)

**Q: What programs and events do you envision would incorporate the rehabilitated shoreline?**

A: We anticipate signage along the shoreline to identify plant species. We also anticipate the possibility of nature talks/walks.

**Q: Why is GPP rehabilitating the shoreline?**

A: The shoreline is currently overgrown with native and invasive vegetation. The invasive species plants arrived by wildlife, wind and lake currents. The shoreline is intended to be an integral part of the Patterson Park experience and add to the beauty of the boardwalk and view of the lake.

The rehabilitation of the shoreline will restore the beauty, reduce the height of the plants to allow for lake visibility, remove invasive species and to implement an ongoing maintenance plan keep the shoreline vegetation in control and to a design plan.

**Q: Why wait until next year to start the process to rehabilitate the shoreline?**

A: Timing for preparation and weed control are important. Several invasive species are best killed in the fall. To avoid multiple broad herbicide applications, the best decision is to wait until the fall when we can effectively kill all vegetation.

Targeted weed removal and trimming will occur throughout the spring and summer of 2026.

**Q: What role does DR-WLE CWMA have in implementing and maintaining the shoreline meadow?**

A: DR-WLE CWMA performs a site survey to determine if the rehabilitation is feasible. DR-WLE CWMA consults with the city/organization for planning.

Throughout the life of the commitment, DW-WLE CWMA will consult with the city and the Patterson Park Garden Club on managing and maintaining the shoreline.

**Q: What role does US Fish and Wildlife Services (FWS) have in implementing and maintaining the shoreline meadow?**

A: US FWS performs a site survey to determine if the meadow proposal is feasible. US FWS consults with the city/organization for planning and design of the meadow. US FWS provides the seeds for the meadow and will either seed themselves or work with volunteers to seed the meadow area. Throughout the life of the commitment, US FWS will consult with the city and the Patterson Park Garden Club on managing and maintaining the meadow.

**Q: What role does the city have in implementing and maintaining the shoreline rehabilitation?**

A: The city via the Beautification Commission, will coordinate the rehabilitation activities using the Patterson Park Garden Club/volunteers. The city would arrange for contractors, as needed.



Hi, my name is Jessica MacTavish-Bogda, I usually go by Jess.

I'm the coordinator/invasive species biologist for the Detroit River – Western Lake Erie Cooperative Weed Management Area. We usually go by CWMA because our name is a mouthful, but we'll likely be changing names this coming winter. But for now you can just call us the CWMA.

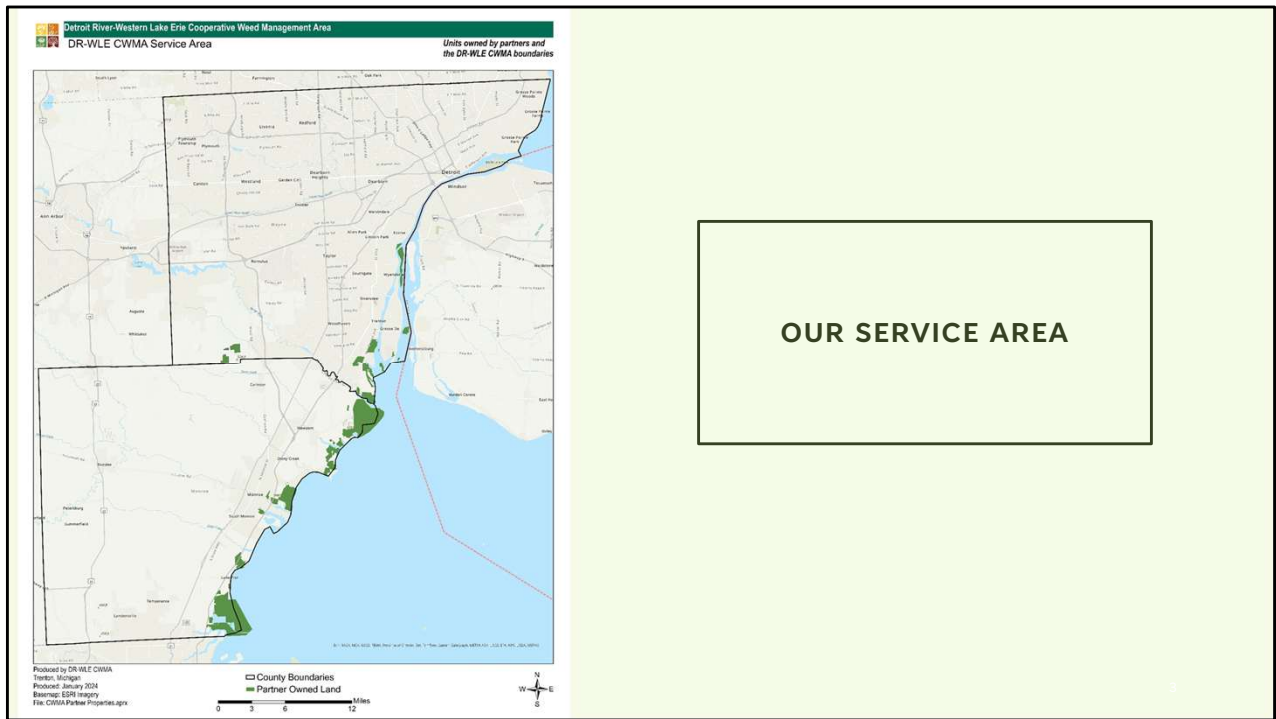
## ABOUT US

- Formed in 2011, dedicated to removing and preventing the spread of invasive species in Wayne and Monroe Counties.
- Serves as a local resource for invasive species management
- Part of a statewide network of 22 Cooperative Invasive Species Management Areas (CISMA)
- Completely grant funded



So a little bit about us, we were formed in 2011 by a partnership of 13 agencies (state, local, and federal government, NGOs, and universities) to combat invasive phragmites in coastal wetlands along the Detroit River in Wayne and Monroe counties. So, we've been around for going on 15 years now. Our work has since expanded beyond phragmites management in coastal wetlands to encompass over 40 invasive plant species that span multiple habitat types. So no longer just the river and coastal areas, but further inland to prairies, forests, and even public lands.

We are one of 22 Cooperative Invasive Species Management Areas (CISMAs) in Michigan and are entirely grant funded. We serve as the local resource for invasive species management for not only our partners, but organizations and the public too!



This is a just a map showcasing our service area.



Effective invasive species management is a collaboration. We facilitate this through partnerships, both formal and informal. These are just some of the partners we have, but it isn't an exhaustive list. Our largest partners are: US Fish and Wildlife Service, Michigan DNR, and The Nature Conservancy but we clearly have a variety.

We welcome any organization or government that wants to partner with us wholeheartedly and with open arms. I want to reiterate that invasive species management is far more effective and cost-saving when done in partnership with others. If interested in joining, there's no fee or expectation other than to just be present and cooperative. We have a Memorandum of Understanding that would need to be signed, but that's about as formal as it gets. We conduct Early Detection and Rapid Response (EDRR) surveys and subsequent invasive species management on partner properties.



### PATTERSON PARK SHORELINE

**Roughly a 0.55 acre stretch along the shore that's heavily invaded**

- **Invasive species present:**
  - Hedge & Field bindweed
  - Creeping thistle
  - Phragmites
  - Purple loosestrife
  - Common mullein
  - Butterfly bush
  - Burdock root

**Potential consequences ecologically & culturally if left untreated / unmanaged**

- Loss of biodiversity
- Impeded sightlines
- Spread of invasives to other park areas
- Potential erosion of shoreline

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So this is just going to be a little bit of a high view overlook on what we found when we did a site visit at Patterson Park.

So there's roughly a half-acre strip along the shore that butts up against the boardwalk that's inundated with invasive species. You can see in the image, a rough polygon of the area that's being discussed. While we were there, we found Hedge & Field bindweed, Phragmites, Creeping thistle, Purple loosestrife, to name a few. These species tend to be pretty prolific and, if left untreated/unmanaged, can lead to both ecological and cultural consequences.

The list on the right just shows a few of the consequences: Loss of biodiversity (there's less variety of native plants, less variety in pollinators, less variety in songbirds, ect.), impeded sightlines (this is a boardwalk, people want to see the water and if there's massive stands of phrag, they won't be able to see past it), likely spread of IS to other areas in the park (wind dispersal, human/animal dispersal, water dispersal), and potential erosion of the shoreline.

## MANAGEMENT SUGGESTIONS

- Chemical control of invasive species in a phased approach
  - Suggested chemicals are limited to:
    - Glyphosate – 4% solution
    - Imazapyr – 2% solution
  - This is not a quick process
    - Minimum 3-year consistent approach
    - Suggest native seed planting in conjunction with invasive species treatment
    - Biomass/mechanical removal of invasive species supplement chemical treatments when possible

Potential Treatment Timelines	
The first treatment timeline proposed would be if a baregrounds treatment is selected. Timing is more critical than amount of chemical applied when it comes to treatments.	
Early Spring 2026 (Late March into May)	Apply pre-emergent soil sterilant Imazapyr at a 2% concentration
Late Summer/Early Fall 2026 (July into September)	Apply post-emergent herbicide Glyphosate at a 4% concentration
<ul style="list-style-type: none"> <li>• Evaluate efficacy to determine if baregrounds treatments need to be repeated or if just Glyphosate could be used after initial success.</li> </ul>	
Early Spring 2027 (Late March into May)	Apply pre-emergent soil sterilant Imazapyr at a 2% concentration
Late Summer/Early Fall 2027 (July into September)	Apply post-emergent herbicide Glyphosate at a 4% concentration
<ul style="list-style-type: none"> <li>• Evaluate treatment efficacy to determine how often/when the next treatment needs to be conducted.</li> </ul>	
Late-Summer/Fall 2026 (July into October)	Apply post-emergent herbicide Glyphosate at a 4% concentration
<ul style="list-style-type: none"> <li>• Evaluate treatment efficacy to determine how often/when the next treatment needs to be conducted.</li> </ul>	
Late-Summer/Fall 2027 (July into October)	Apply post-emergent herbicide Glyphosate at a 4% concentration
<ul style="list-style-type: none"> <li>• Evaluate treatment efficacy to determine how often/when the next treatment needs to be conducted.</li> </ul>	
Late-Summer/Fall 2028 (July into October)	Apply post-emergent herbicide Glyphosate at a 4% concentration

These are the management suggestions that I came up with after visiting the area.

I would suggest a phased approach with chemical treatments: this means the use of herbicide. Since the area in question is a shoreline and backs up to water, there's only two aquatic safe chemicals available in the state of Michigan to use: Glyphosate and Imazapyr. Again, these two chemicals will have to be in an aquatic safe formulation and the solution percentage would be limited to 4% or 2% respectively.

This isn't going to be a quick process. I'd say a minimum of 3-years, but probably longer using a consistent approach. Native seeding will need to be performed in conjunction with treatment of invasive species otherwise the seedbank will just regerminate the invasive species population. Seeding will have to be timed carefully depending on what is used; if glyphosate is used, seeding can be conducted 10 or so days afterwards, but if imazapyr is used, you'll need to wait at least 60 days.

Removing dead biomass is highly suggested as well for both aesthetics and environmental considerations. I'd also suggest mechanical removal of IS species to supplement chemical treatments (so that'd be like clipping creeping thistle buds before blooming).

The timeline on the right is for both imazapyr and glyphosate. **Honestly, in my professional opinion, glyphosate is what you want to go with.**



## CHALLENGES

- Public perception on chemical use
  - Provide education and outreach to address concerns
- Until seedbank is sterilized or exhausted, invasive species populations will still pop up
- Coordination between herbicide applicators and park officials is required
- Native seeding will need to be performed in conjunction with invasive species treatments

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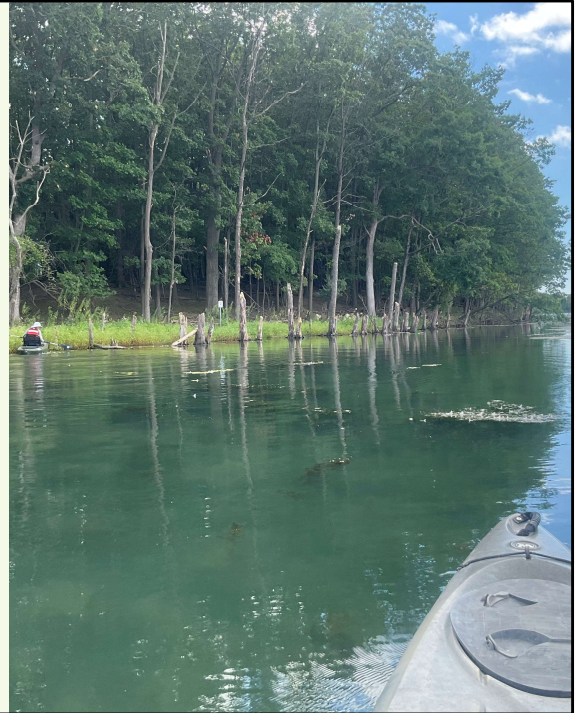
**THANK YOU**

Jessica MacTavish-Bogda

734-249-6887

[drwlecwma@gmail.com](mailto:drwlecwma@gmail.com)

[drwlecwma.org](http://drwlecwma.org)



Thank you for your time! I'm happy to discuss things further if needed. Feel free to reach out to me via email or phone, though email will probably be the best option since we're in field season right now and I'm usually not in the office.