



AGENDA - Recreation Commission

DATE: October 8, 2025 7:00 PM City Council Chambers

- I. Roll Call
- II. Approval of Meeting Minutes
 - I. Approval of August 13th Meeting Minutes
- III. Public Comment
- IV. Director's Report
 - I. Report
- V. Programming/Special Events
 - I. Halloween in the Park
 - II. New Programs
 - III. Brunch with Santa
- VI. Windmill Pointe Park
 - I. Fall decorations and Special Event Preparation
 - II. Meade Fitness Center
 - III. Gazebo
- VII. Marina
 - I. 2026 Boat Well Deposits
 - II. West Seawall Long Term Repair Proposals
 - III. Marina Closes on November 15th
- VIII. Patterson Park
 - I. Beautification Commission and Garden Club Clean-up Day
 - II. Boardwalk Repairs
- IX. Unfinished Business
 - I. 2026 Commission Meeting Dates
 - II. Recap and Discussion of Recreation Plan Kickoff Meeting
- X. New Business
 - I. Patterson Park Garden Club - Informative Meadow Proposal
- XI. Adjournment

Public Comment: Public Comments are limited to three minutes.

Live Stream: The meeting will be livestreamed to the Official City of Grosse Pointe Park YouTube Channel.





Recreation Commission Minutes

Wednesday, August 13, 2025

Meeting called to order at 7:00 pm by Chaiman Mike Hindelang

Roll Call

Present: Chad Craig – Parks and Recreation Director, Mike Hindelang Chair, Mike Bannon Vice Chair, James Ceuninck, Patrick Gleason, Howard Bouton, Paul Spratt, Larry Haggart, Roger Basse, Paul O'Donnell and Terry Ayrault

Also Present: Tom Fraser-Harbor Master, Nick Sizeland-City Manager and Cindy Paparelli-Assistant City Manager

Absent: Tom Caulfield-Council Liaison

Approval of June 11, 2025, meeting minutes

New Member Introduction

- Terry Ayrault was introduced as the newest member to the Commission

Public Comment (Agenda Items)

- No public comments were made

Director's Report

- Proposed new meeting format
- Summer attendance and usage at both parks is at normal levels with demand high
- Announcement of extended hours at the Meade fitness center
 - Hours will be expanded both earlier and later following Labor Day weekend

Programming/Special Events

- Preview and discussion of upcoming winter and fall programming
- Community excitement and anticipation for upcoming "Camp Windy Mill" weekend
- After 6 2025
 - June and July events were well attended
 - Great feedback from both residents and vendors
 - The final After 6 of the season will be on August 23rd

Windmill Pointe Park

- New children's pool rendering
- Added and new features will ensure a combination of safety and enjoyment for the kids
- The pool will retain both its average depth of 12 inches, as well as a sloped entrance
- Discussion was had on the placement of "Funbrellas" to maximize shade on the pool deck
- Adjusted and reduced hours at the pool due to end of season lifeguard shortages
- Acknowledgement and appreciation for the recently paved overflow parking lot

Marina

- New cost estimates expected shortly
- Will be ready to put out an RFP for marina work soon
- Separate proposals for west seawall repair

Patterson

- Gazebo
 - Finishing removal of the lattice
- Patterson Park Subcommittee request to extend Patterson Park winter hours outside of the ice rink operations.
- Proposed trial of new seasonal/winter hours

Unfinished Business

- Parks and Recreation Master Plan:
 - Commission reviewed the summaries of 7 different proposals received by administration in response to the city's RFP for a Parks Recreation Plan
 - Upon review and discussion, the Commission agreed with Director Craig's recommendation to select OHM Advisors as the preferred consultant for this project
 - Excitement expressed by the Commission to work with both City administration and OHM on the Recreation Plan and facilitating the best results for the community

New Business:

- Acknowledgement and appreciation toward Zack Assaf and his team for their leadership and successful operation of the "Snack Shack" at Windmill thus far this season
- Recognition of the leadership of Director Craig for all he and his team do to maintain successful operations, planning and activities across both parks and various community events

Adjournment: 8:43 PM

Next Meeting: Wednesday October 8, at 7:00 PM at Grosse Pointe Park City Hall, 4th Floor



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: Report

SUMMARY: Sean Oxendine has officially accepted the offer of Facilities, Maintenance, and Grounds Supervisor, and David Bernbeck has accepted the official offer of Maintenance and Grounds Manager effective 9/21/2025.

The Parks and Recreation Department now have a dedicated special events page on the website. This page will feature upcoming special events and programs/classes.

Sue and team members from the Facilities, Maintenance, and Grounds Department are currently decorating the city entrance and park entrance signs for the fall and are also decorating the city light poles throughout Jefferson, Kercheval, Charlevoix, and Mack avenues. The Department of Public Works was a huge help in removing all the light pole flowerpot inserts as well.

Maintenance items:

Towards the end of summer, staff noticed that the reflecting pond was losing water. The pond has been drained, will be cleaned of debris and growth, and staff will inspect the surface.

The Olympic Pool has a couple of items that will be addressed and replaced in the offseason. The chemical controller needs to be replaced with an estimated cost between \$7-\$9,000.00. We have some valves, flanges, pipes, and tubes that need to be replaced for an estimated total of \$5,000.00.

Our adult volleyball league has already started, and pickleball leagues start on 10/3, 10/5, and 10/6, men's drop-in basketball starts on 10/8, and cornhole will start on 10/30. Numbers look solid for all leagues.

Movies:

Movies will most likely be up and down a bit from September - December. We expect some box office hits, such as Downton Abbey, Wicked, Zootopia 2, and Avatar, and are hopeful that others, such as Springsteen, The Running Man, and Anaconda will draw some nice crowds as the weather starts to shift, and residents are looking for more indoor activities.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director





RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: Halloween in the Park

SUMMARY: Halloween in the Park will take place on Saturday, October 25th and will be sponsored by Park Grill. Time slots are 3:30, 4:00, and 4:30pm. 200 tickets available per time slot, with both online and in-person options available. Volunteers and table sponsors welcome. This event is geared towards children 10 years of age and younger. Families will stroll through a festive trail collecting candy and toys. At the end of the trail, they will receive a donut and mini pumpkin. We anticipate between 525–600 children in total.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: New Programs

SUMMARY: Parks and Recreation added new fitness classes this fall, Gently Flow Yoga and Restorative Yoga. We have also added a youth Digital Comics Making Series where students will create digital comics using ipads. We're also offering an Older Adult Fold and Relax Oragami Workshop. Instructor Andrew Sigman will guide participants fold by fold, and they will leave the workshop with increased knowledge about origami.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: Brunch with Santa

SUMMARY: Please join us at our annual Brunch with Santa event at Windmill Pointe Park on Saturday, December 6th, 2025. Online and in-person registration will begin on Monday, November 10th, at 8:00am. You can purchase seats for the event online at <https://secure.rec1.com/MI/grosse-pointe-park-mi/catalog> or in person at the front desk of the Lavins Activity Center.

The event fee is \$20.00 per family member, no fee for children under the age of 2, although you will need to email Chad at craigc@grossepointepark.org to let him know if you have a child under 2 attending the event. All family members over the age of 2 are required to purchase a seat. The event will include brunch, goodie bags, trackless train rides, and time with Santa! Each time slot is limited to 55 individuals, so time slots will fill up quickly. The time slots will be 9:00-10:00am, 10:30-11:30am, and 12:00-1:00pm

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: Fall decorations and Special Event Preparation

SUMMARY: The Facilities, Maintenance, and Grounds Department are transitioning from summer flowers to cornstalks and straw bales. The FMG staff members are removing flowers in certain areas of the parks and replacing them with fall decorations. The team will also start preparing the trail design and set up for Halloween in the Park. With one of our staff members still on medical leave, this will be a new experience for some of our team, so we are allowing for more time to create the always popular trail. This trail is also a great option for families to come down and take some family photos.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: Meade Fitness Center

SUMMARY: The fitness center is cleaned daily by our Facilities, Maintenance, and Grounds Department daily. There will be access to a phone in the fitness center that will be connected to emergency services only in case of an emergency, and after the first 30 days of our extended building hours, the fitness center has seen a total of 235 membership scans between the hours of 6-7am and 7-9pm, with a daily average of 7.83 scans during those 2 time periods.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: Gazebo

SUMMARY: The gazebo located in the southwest corner of the park near the marina entrance and exit will be power washed and sealed.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: 2026 Boat Well Deposits

SUMMARY: The 2026 boat well deposits are due on November 1st, 2025. Well holders will now have the option to be invoiced through their Civic Plus account to pay both their deposit and final payment online. There will be a 2.5% convenience fee for all online payments.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY:



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: West Seawall Long Term Repair Proposals

SUMMARY: Tom Fraser and Chad Craig will bring three proposals to the Recreation Commission in December as an action item to select and approve one of the proposals for the work. The bid that is selected will then go to the following city council meeting with the goal of being approved and awarded at that time. Anticipated work to be conducted in March 2026.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: Marina Closes on November 15th

SUMMARY: The marina will officially close for the 2025 season on Saturday, November 15th. All well holders will be responsible for making sure that all power cords, boat lines, and vessels are removed from their wells by the end of the day.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: Beautification Commission and Garden Club Clean-up Day

SUMMARY: The Beautification Commission and Patterson Park Garden Club held their last clean-up day of the season on Saturday, September 27th. There were over 20 individuals that volunteered that day. A special thank you to both groups for all of their help and assistance this year.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: Boardwalk Repairs

SUMMARY: The Facilities, Maintenance, and Grounds Department are currently replacing damaged or rotted boards on the boardwalk.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: 2026 Commission Meeting Dates

SUMMARY: Proposed meeting dates for 2026:
Second Wednesday of February, April, June, August, October, and December.
2/11, 4/8, 6/10, 8/12, 10/14, and 12/9
7:00pm start time

FINANCIAL IMPACT:

RECOMMENDATION: Approve the proposed dates for 2026.

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: Recap and Discussion of Recreation Plan Kickoff Meeting

SUMMARY: The commission will have a post-meeting discussion and provide Chad and Cindy with any focus items for OHM to take into consideration prior to the next meeting.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: October 8, 2025

SUBJECT: Patterson Park Garden Club - Informative Meadow Proposal

SUMMARY: Jim Creighton from the Patterson Park Garden Club and Beautification Commission will make an informative presentation about a meadow proposal at Matthew C. Patterson Park.

FINANCIAL IMPACT:

RECOMMENDATION: This will be an informative presentation. The commission will continue discussion at the December meeting.

PREPARED BY: Chad Craig, Parks & Recreation Director



Matthew C. Patterson Park
Trail and Meadow Amenity

*Presentation to the
GPP Recreation Commission*

Jim Creighton
Kelly Konieczki

October 8, 2025



Summary

The Ask: Recommend, to the City Council, to move forward with a Trail and Meadow Amenity at Patterson Park.

Extension of the Boardwalk

Education and event opportunities

Partner with US Fish and Wildlife Service (USFWS)

US FWS bears cost of treatment and seeds

Requires 10-year no cost commitment with USFWS (to maintain the meadow)

Maintenance: Patterson Park Garden Club / volunteers

Periodic prescribed mowing: GPP City

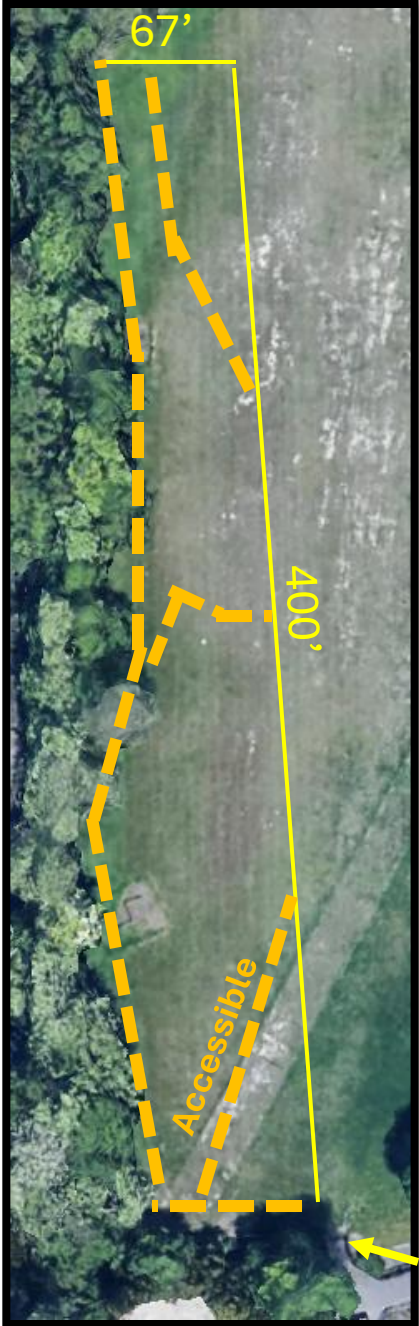
Start spring of 2026; 2-3 seasons to fully establish

Beautification Commission recommended to take to City Council

Meadow Location and Size



Patterson Park Garden Club



Boardwalk Entrance

— Perimeter
- - - Trails

Program and Event Impact

A mostly unused portion of the park

Retained access to exercise stations

Does not inhibit access to boardwalk

No impact to Pierce / South Cross Country
practice and meets

No impact to sledding hill

No impact to Marshmallow Drop

Costs (to GPP)

Installation

	Treatment	Seeds	Plants	In Kind
USFWS	\$0	\$0		\$0
Patterson Park Garden Club	--	--	--	\$0
GPP City*#	--	--	--	--

Maintenance

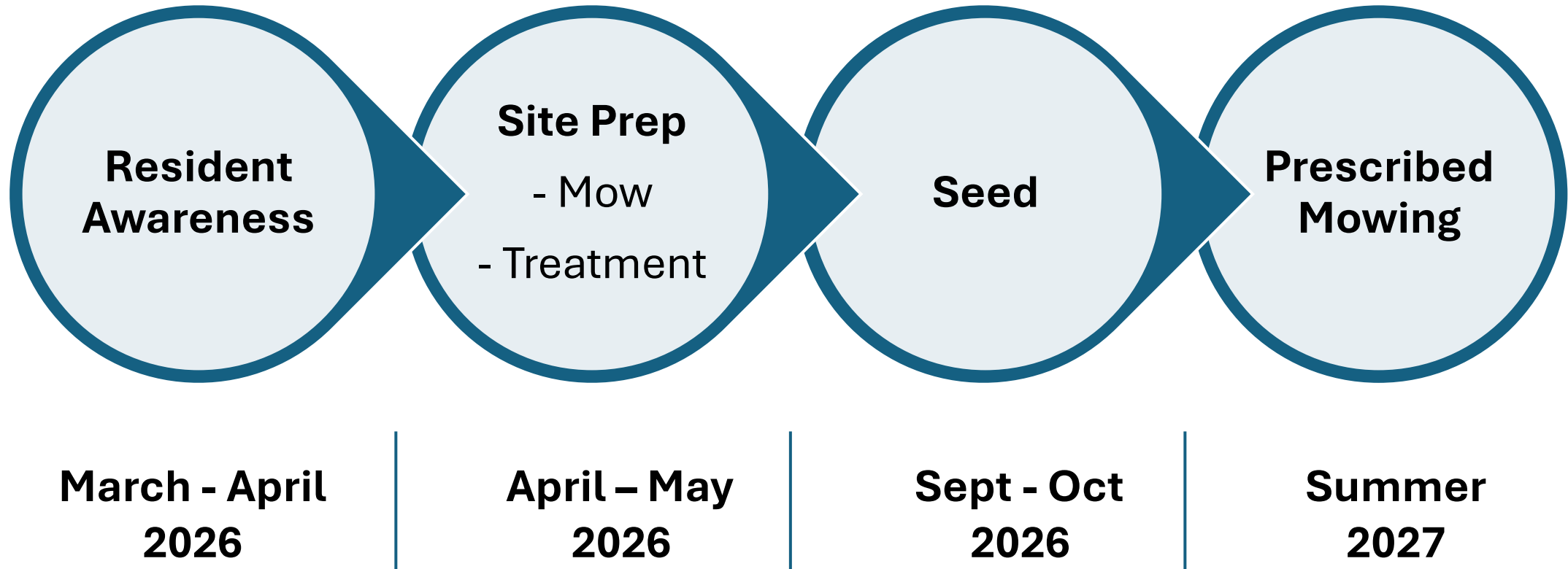
	Spot Treatment	Seeds	Plants	In Kind
USFWS	--	--	--	\$0
Patterson Park Garden Club	--	--	--	\$0
GPP City*	--	--	--	--

*Notes on GPP Staff and Resources:

- GPP 3rd party mowing contractor would perform prescribed mowing
- GPP Parks and Recreation will monitor and engage with Patterson Park Garden Club, as needed
- GPP Beautification Commission has oversight of the Patterson Park Garden Club

Timeline

———— Resident Awareness and Communications ————>



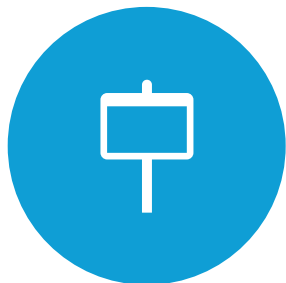
Patterson Park Trail and Meadow Amenity



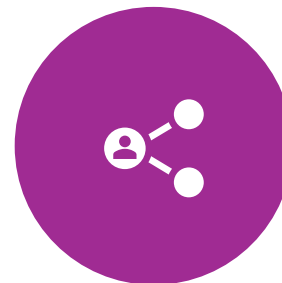
Enjoyable, usable:
Trails through and
around



Short prairie (3' or less):
Able to see over it



**Education &
Outreach:** Signage and
programs



**Community-engaged
project:** Volunteers

Next Steps



Recommend to City Council



City Council Vote on Trail and Meadow Amenity (December 2025)



Sign the USFWS agreement



Amend the agreement for Patterson Park Garden Club



Planning and Communications

Questions



Thank You



Patterson Park Garden Club

