



## AGENDA - Downtown Development Authority

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DATE: May 6, 2025 7:00 PM City Council Chambers

- I. Call to Order
- II. Roll Call
- III. Approval of Meeting Minutes
  - I. Approval of February 18, 2025 Minutes
- IV. Public Comment (Agenda Items)
- V. Unfinished Business
- VI. New Business
  - I. 2025-2026 Fiscal Year Budget Presentation
- VII. Public Comment (Non-Agenda Items)
- VIII. Adjournment

**Public Comment:** Public Comments are limited to three minutes.

**Recording:** The meeting will be posted to the Official City of Grosse Pointe Park YouTube Channel.

Downtown Development Authority Meeting – February 18, 2025  
7:00 PM

CALL TO ORDER

Roll Call

The following were present- Board members Wixson, Ochab, Hodges, Farhat, Corbin and Mancini

Also Present: Nick Sizeland, DDA Director and City Manager

Excused Board members: Kilgus

REGULAR MEETING

Approval of December 10, 2024 Meeting Minutes

Motion by Corbin, Seconded by Wixson to approve the December 10<sup>th</sup> 2024 Meeting Minutes.

Ayes: All

Nays: None

PUBLIC COMMENT AGENDA ITEMS

None

UNFINISHED BUSINESS

Cross Border Discussion

At the December 2024 DDA Meeting a motion was made by Mayor Hodges directing the DDA to explore cross border opportunities with the City of Detroit. The DDA directed to explore further meeting with Jefferson East Incorporate in Detroit. Meet and discuss street, pedestrian and or beautification efforts with representatives of DPW/Complete Streets Division of the City of Detroit and review and identify opportunities in City of Detroit planning efforts bordering Grosse Pointe Park.

DDA Board discussed an update to the development plan and submission to the Director of ideas for a project list to incorporate as part of updating the DDA Plan. DDA as part of 25-26 budget year looking towards extending the DDA plan.

NEW BUSINESS

Closed Session MCL 15.268(1)(h)

Motion by Wixson, Seconded by Ochab to enter into closed session

Ayes: All

Nays: None

Motion by Wixson, Seconded by Ochab to reenter into open session

Ayes: All

Nays: None

PUBLIC COMMENT NON AGENDA

NONE

ADJOURMENT

Motion by Board member Wixson, seconded by Corbin, to adjourn the meeting

Ayes: All

Nays: No

The Meeting ended at 8:50PM



## DOWNTOWN DEVELOPMENT AUTHORITY MEETING

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DATE: May 6, 2025

**SUBJECT:** 2025-2026 Fiscal Year Budget Presentation

**SUMMARY:** Attached is the preliminary Fiscal Year 2026 Budget for consideration. Per Public Act 57, before the budget can be adopted by the DDA the governing body of the municipality must approve the budget. Therefore, staff will present a final budget to the Board to consider after the City Council approves it during its annual budget process. This allocation does not include cash reserves from previous fiscal years.

**FINANCIAL IMPACT:** Revenues and expenditures are balanced.

**RECOMMENDATION:** Review the proposed budget for the 2026 fiscal year.

**PREPARED BY:** Nick Sizeland, City Manager

**BUDGET REPORT FOR GROSSE POINTE PARK DOWNTOWN DEVELOPMENT AUTHORITY FY 2026**

GL NUMBER	DESCRIPTION	REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>		
250-000-404.000	Captured Property Taxes	127,800.00
250-000-445.000	Penalties & Interest on Taxes	100.00
250-000-665.000	Interest Income	12,000.00
<b>TOTAL ESTIMATED REVENUES</b>		<b>139,900.00</b>
<b>APPROPRIATIONS</b>		
Function: Community & Economic Development		
250-730-703.000	<b>Intergovernmental Expenditures</b>	31,000.00
	DDA Director Wages, A/P, Payroll, Budget & Audit	
250-730-728.100	Communication - Postage & Mail	200.00
250-730-741.100	Printing Services	500.00
250-730-752.000	Supplies - Office Supplies	500.00
250-730-762.030	GREEN INFRASTRUCTURE	15,000.00
250-730-801.100	Professional & Contractual Services	1,200.00
250-730-802.000	Professional - Legal Services	25,000.00
250-730-818.106	<b>Professional - Lawncare/Landscaping Svcs</b>	25,000.00
	Landscaping, Mowing and Weed Management	
250-730-900.100	Advertising & Publications	10,000.00
250-730-930.000	Maintenance & Repairs - Land Improvement	9,000.00
250-730-940.000	Rentals/Leases	20,000.00
250-730-968.100	Depreciation/Depletion & Amortization	2,500.00
<b>TOTAL APPROPRIATIONS</b>		<b>139,900.00</b>
UNRESTRICTED RESERVES		<b>267,545</b>

**BUDGET ACTIVITY FOR GROSSE POINTE PARK DOWNTOWN DEVELOPMENT AUTHORITY FY 2025**

**ESTIMATED REVENUES**

250-000-404.000	Captured Property Taxes	134,854.59
250-000-445.000	Penalties & Interest on Taxes	143.50
250-000-665.000	Interest Income	11,027.55
<b>TOTAL ESTIMATED REVENUES</b>		<b>146,025.64</b>

**APPROPRIATIONS**

Function: Community & Economic Development

250-730-762.030	GREEN INFRASTRUCTURE	1,664.77
250-730-801.100	Professional & Contractual Services	637.39
250-730-802.000	Professional - Legal Services	12,318.10
250-730-818.106	Professional - Lawncare/Landscaping Svcs	24,225.00
250-730-818.109	Professional & Contractual Services	(720.00)
<b>TOTAL APPROPRIATIONS</b>		<b>38,125.26</b>