



## AGENDA - Recreation Commission

DATE: February 12, 2025 7:00 PM City Council Chambers

- I. Roll Call
- II. Approval of Meeting Minutes
  - I. Approval of December 12 Meeting Minutes
- III. Public Comment (Agenda Items)
- IV. Officer Elections and Appointments
  - I. Officer Elections
  - II. New Members
  - III. Subcommittee Appointments
- V. Directors Report
- VI. Programming/Special Events
  - I. Marshmallow Drop
- VII. Windmill Pointe Park
  - I. Lifeguards
  - II. Carol C. Schaap Theatre Seating
- VIII. Marina
  - I. Safety Ladders
- IX. Patterson Park
  - I. Gazebo
  - II. Playground Site Inspection
- X. Unfinished Business
  - I. Downspout Project
  - II. Civic Rec
  - III. 2024/2025 Fiscal Year Budget
- XI. New Business
  - I. Parks and Recreation Master Plan
  - II. Okulski Theatre Projector
- XII. Public Comment (Non-Agenda Items)
- XIII. Adjournment

**Public Comment:** Public Comments are limited to three minutes.

**Live Stream:** The meeting will be livestreamed to the Official City of Grosse Pointe Park YouTube Channel.



## Recreation Commission Minutes

Thursday, December 12, 2024

Meeting called to order at 7:00 pm by Chairman Mike Hindelang

### Roll Call

Present: Mike Hindelang – Chairman, Chad Craig – Parks and Recreation Director, Tom Caufield – Council Liaison, Tom Fraser – Harbor Master, Roy Edmonds, Paul Spratt, James Ceuninck, Howard Bouton, Mike Bannon, Larry Haggart, Patrick Gleason, Christina Buchanan, and Stacey Jarvis.

Approval of October 10, 2024 meeting minutes

### Public Comment (Agenda items)

- None

### Special Report from the Chairman

- Stacey Jarvis and Roy Edmonds leaving the Commission after many years of service

### Director's Report

- Holiday Decorating complete
- Fall Programming is winding down

### Programming/Special Events

- Subcommittee Report
  - Charlevoix event well attended and ran as expected
- Hutton Ice Rink and Lindell Lodge to open 12/13 at 4:00 pm
  - Skate Swap at 4:00 pm
- Chilly Fest 2025
  - Saturday, February 1<sup>st</sup>, 2:00-6:00 pm
  - Event is on Kercheval, Charlevoix, and Mack
- After Six on Kercheval 2025 dates determined
  - Saturday, June 28
  - Saturday, July 26
  - Saturday, August 23
- Charlevoix Street Parties

- Expansion of the event is under consideration

#### Windmill Pointe Park

- Subcommittee Report
  - Have walked the Park and noted we are headed into a quiet period
- Gymnasium HVAC Unit
  - Working to correct as the temperature controllers are not working properly
- Movie Theater
  - Chad to review the preliminary design of the new seating then install will follow
  - Plan for decreased movie attendance in January and February due to lack of blockbuster films
    - Suggestion to offer alternate options for rentals to increase revenue
- Pool Deck Chairs
  - All pool deck chairs will have been either replaced or repaired by April

#### Marina

- The new plans are coming along from Abonmarche
  - Did underwater survey at end of October and will have report by end of year
- All docks will be renumbered
- Two wells are available on Pier One and hope to fill before Christmas

#### Patterson

- Subcommittee Report
  - Playground Volunteer Day Report
    - Replaced several boards and added more sand
    - Date to be set for staining and sealing
  - Friends of Patterson Park plan to meet with City Administration in January to discuss the playground
- Pickleball Courts to be included in capital improvement plan for next year
- Possible plan for skate storage for those who need to borrow skates at the rink

#### Unfinished Business

- Brunch with Santa was a sell-out success
- Next year's budget shared with the Commission
- Park and Recreation Project list shared with Commission
- Park and Recreation Commission 2025 Meeting Dates:
  - 2/12, 4/9, 6/11, 8/14, 10/8 and 12/10

Adjournment: 8:55 PM

Next Meeting: February 12<sup>th</sup> at 7:00 PM at Grosse Pointe Park City Hall, 4<sup>th</sup> Floor



## RECREATION COMMISSION MEETING

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DATE: February 12, 2025

**SUBJECT:** Officer Elections

**SUMMARY:** Selection of the Chair, Vice-Chair, and Secretary for 2025.

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: February 12, 2025

**SUBJECT:** New Members

**SUMMARY:** Please welcome Roger Basse and Paul O'Donnell to the Recreation Commission. Both individuals will be filling vacancies. Roger for a 1-year term that will expire at the end of 2025. Paul's will be a 2-year term that will expire at the end of 2026.

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: February 12, 2025

**SUBJECT:** Subcommittee Appointments

**SUMMARY:** Members will be assigned to subcommittees for 2025.

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: February 12, 2025

**SUBJECT:** Marshmallow Drop

**SUMMARY:** The Marshmallow Drop will take place on Saturday, April 12, from 10:00 a.m. to noon. The first drop is scheduled for ages 0-5 at 10:00 a.m. and the second drop will take place at 11:00 a.m. Children will pick up marshmallows that fall from the sky and exchange them for a goodie bag. 6 lucky winners in each time slot will find a golden egg for a special prize. There will be pony rides, a petting zoo, and photos with the Easter Bunny.

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: February 12, 2025

**SUBJECT:** Safety Ladders

**SUMMARY:** Working with Abonmarche on different safety ladder options, pricing, and to ensure that they can be used once the marina upgrades are complete.

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: February 12, 2025

**SUBJECT:** Gazebo

**SUMMARY:** Proposals for the gazebo have come in and will need to be discussed.

**FINANCIAL IMPACT:** \$21,975 for removal of concrete steps and new pour. \$19,170 Remove existing lattice structure at four hip roof sections. Leave the hip ridges in place, rebuild and replace four hip roof lattice sections with treated lumber. Tile repair/replacement, power wash, paint, sealer, caulk, and prep at \$10,000. \$3,200 - \$5,000 for new seating and tables.

**RECOMMENDATION:**

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: February 12, 2025

**SUBJECT:** Playground Site Inspection

**SUMMARY:** The Friends of Patterson Playground, Patterson Park Subcommittee, and city administration met in January and will set up a playground site inspection meeting with Director Craig and Park Maintenance for the spring project list that will consist of change and tire replacement.

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: February 12, 2025

**SUBJECT:** Downspout Project

**SUMMARY:** There is some minor work to be conducted in the spring, including landscaping to complete the project. If the budget allows, we will look to pour a small pad and add a bicycle rack or two near the fenceline save families from having to park their bicycles at the front of the Lavins Activity Center and walk around the pool to get to the playground.

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: February 12, 2025

**SUBJECT:** Civic Rec

**SUMMARY:** Civic Rec officially launched on Monday, February 10th. The primary focus for the month of February will be to make users comfortable accessing their accounts and taking care of adding or removing account members. Some of the spring and summer registration will start in March. The City of Grosse Pointe also just approved the implementation of Civic Rec for their Parks and Recreation Department.

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: February 12, 2025

**SUBJECT:** 2024/2025 Fiscal Year Budget

**SUMMARY:** Review the Parks and Recreation budget.

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: February 12, 2025

**SUBJECT:** Parks and Recreation Master Plan

**SUMMARY:** City Administration will ask the City Council to approve funding for a parks and recreation master plan for the 2025/2026 fiscal year. Master plans are typically for 10 years with an update to the plan at the 5 year mark. A master plan will help us with future projects, facilities, maintenance requirements, and community engagement on what our residents would like to see or have within our parks. The City would send out an RFP and it would most likely take 8-12 months to create the master plan once a vendor is selected.

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**PREPARED BY:** Chad Craig, Parks & Recreation Director



## RECREATION COMMISSION MEETING

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DATE: February 12, 2025

**SUBJECT:** Okulski Theatre Projector

**SUMMARY:** On the evening of 2/6 there was an issue with the Okulski projector. AIS is currently working on the projector and also installing a temporary projector to get the theatre back up and running until a final decision is made on the current projector. Our projector is 12 years old and is no longer under warranty. It was not advised to purchase a new projector when the warranty expired as our projector worked just fine. This is a new issue and there was no lack of maintenance that caused the issue.

**FINANCIAL IMPACT:** If a new projector is required the cost could be between \$30,000 - \$45,000.00. It would come with a 10 year warranty. A refurbished projector with no warranty is around \$20,000.00.

**RECOMMENDATION:**

**PREPARED BY:** Chad Craig, Parks & Recreation Director