



CITY OF GROSSE POINTE PARK, MICHIGAN
MEETING OF THE CITY COUNCIL
December 9, 2024, at 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Hodges and opened with the Pledge of Allegiance to the Flag. The meeting convened at the Council Chambers of the Municipal Building, 15115 E. Jefferson, Grosse Pointe Park, Wayne County, Michigan 48230.

ROLL CALL

PRESENT MEMBERS: Councilmembers Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan, and Mayor Hodges.

EXCUSED: None

ALSO PRESENT: City Attorney- Morgan McAtamney, City Manager- Nick Sizeland, Assistant City Manager – Warren Rothe, City Clerk – Bridgette Bowdler, Public Safety Detective – Jeremy Pittman.

24-112

Motion by Mayor Pro-Tem Caulfield, seconded by Council Member Wiener, to approve a resolution supporting a decision on Trombly Elementary School status.

AYES: Councilmembers Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges

NAYS: None

Motion Carries Unanimously

**CITY OF GROSSE POINTE PARK
WAYNE COUNTY, MICHIGAN**

**RESOLUTION SUPPORTING A DECISION ON TROMBLY ELEMENTARY SCHOOL
STATUS**

WHEREAS, schools in local governments act as a central hub for families, fostering a sense of connection and shared purpose, attracting new residents, boosting local economies, providing a safe space for children to learn and grow, and contributing to overall neighborhood cohesion and well-being by facilitating interactions between families and creating a sense of shared responsibility for the community's future; and;

WHEREAS, Trombly Elementary School a Grosse Pointe Public School Institution was closed in June of 2020 as a fully operational school and the Early Childhood Center in June of 2022 in Grosse Pointe Park with no clear solution to the future of building; and;

WHEREAS, the Grosse Pointe Park City Council on November 14, 1983 voted on a resolution opposing redistricting and possible closure of Trombly Elementary school ; and;

WHEREAS, the Grosse Pointe Park City Council on December 9, 2019 voted on a resolution expressing serious concerns to the closure of Trombly Elementary School as this facility is critical to the economic health and vitality of the surrounding neighborhood and approved an analysis conducted by residents and professionals disputing the redistricting plan; and;

WHEREAS, the Grosse Pointe Park City Council on December 11, 2023 voted on the following resolution “This Grosse Pointe Park City Council recommends as a priority, to work in partnership with the Grosse Pointe Public School System to effectuate the long- term sustainability of Trombly as a vibrant community asset, preferably as a public elementary school, and to deploy accountability measures, such as those recommended here, to increase the probability of Success. And that the Grosse Pointe Public School System Board of Education makes every effort to accomplish this goal”; and;

WHEREAS, the City of Grosse Pointe Park has participated in multiple one on one meetings with superintendents, appointed council liaisons to the Board of Education, residents and Grosse Pointe Park trustees to discuss Trombly, presented at public comment to school board meetings,

hosted a city sponsored town hall event on Trombly, meetings with our philanthropic community and business stakeholders to identify Trombly solutions and adopted its City Master Plan identifying Trombly as a **High Priority** to “Coordinate with the Grosse Pointe Public School System to collaborate on the future use of Trombly Elementary School to ensure that it remains a community asset”; and;

WHEREAS, In order to serve in complete partnership with GPPSS and to demonstrate its commitment to a vital neighborhood that is attractive to families, The City of Grosse Pointe Park could consider prioritization of capital improvement projects around Trombly including water/sewer improvements, sidewalk improvements, roads, provide more

young family programming as the successful Camp Windymill etc. to showcase our commitment to the vitality of the Trombly property and to the surrounding neighborhood in its effort to showcase an attractive use is fulfilled”; and;

WHEREAS, according to the Southeast Council of Michigan Governments utilizing US Census Bureau data from 2010-2022, there is an increase in children under 5 years old of 782 for all Grosse Pointes articulating a population shift of young children here in our communities; and;

WHEREAS, pursuant to the Michigan Building Code, the City of Grosse Pointe Park has the authority to ensure that buildings including Trombly do not fall into disrepair; and;

THEREFORE, be it resolved, the Grosse Pointe Public School system is meeting on December 9th, 2024, to discuss Trombly Elementary School and encourages residents to make their voices be heard on a decision regarding opening Trombly back as an Elementary School or Community Asset; and;

NOW, THEREFORE, BE IT RESOLVED, that I, Mayor Hodges, and the Grosse Pointe Park City Council, hereby insist the Grosse Pointe Park Public School System make a decision that ensures this vital asset contributes rather than detracts from the community.

RESOLUTION DECLARED ADOPTED

Michele Hodges, Mayor
City of Grosse Pointe Park, Michigan

It was moved by Mayor Pro-Tem Caulfield and supported by Councilmember Wiener to adopt the Resolution.

Members Voting Yes: Councilmembers Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan, and Mayor Hodges.

Members Voting No: None

The Resolution was declared adopted by the Mayor and has been recorded in the Resolution Book.

Bridgette Bowdler, City Clerk
City of Grosse Pointe Park, Michigan

Mayor Hodges was Excused for the remainder of the Council Meeting

APPROVAL OF CONSENT AGENDA

24-113

Motion by Councilmember Wiener, seconded by Council Member Wiener, to approve the consent agenda moving the Council Meeting Dates Resolution to the regular agenda.

- I. Approval of November 12, 2024, Minutes
- II. Approval of November 20, 2024, Joint Meeting Minutes
- III. Committee & Commissions Report
- IV. Wayne County Annual Maintenance Permit Renewal
- V. Approve TMF Grant Engineering Proposal
- VI. Council Meeting Dates
- VII. City Managers/Public Safety Report
- VIII. Invoices over \$5,000

AYES: Councilmembers Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

NAYS: None

Motion Carried Unanimously

PUBLIC COMMENT:

6 public comments were made.

24-114

Motion by Councilmember McMillan, seconded by Councilmember Dreaver to approve the Regular Agenda with Council Meeting Dates included.

AYES: Councilmembers Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

NAYS: None

Motion Carried Unanimously

UNFINISHED BUSINESS:

24-115

Motion by Councilmember Wiener, seconded by Councilmember Kolar, to approve Ordinance #244: Zoning Ordinance.

AYES: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

NAYS: Councilmember Gallagher

Motion Carries

24-116

Motion by Councilmember Wiener, seconded by Councilmember Kolar, to approve Ordinance #245: Short Term Rentals.

AYES: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

NAYS: Councilmember Gallagher

Motion Carries

24-117

Motion by Councilmember McMillan, seconded by Councilmember Dreaver to approve to adopt short term rental Ordinance Fees and Fines.

AYES: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, McMillan and Mayor Hodges

NAYS: Councilmember Gallagher

Motion Carries

STATE OF MICHIGAN
COUNTY OF WAYNE
CITY OF GROSSE POINTE PARK

**RESOLUTION ESTABLISHING FINES AND FEES FOR SHORT-TERM RENTAL
LICENSING ORDINANCE**

At a regular meeting of the City Council for the City of Grosse Pointe Park, Wayne County, Michigan, held in the Municipal Building of said City, on the 9th day of December 2024 at 7:00 p.m., the following resolution was adopted.

Present Members: Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

Absent Members: Mayor Hodges (Excused)

Motion by Councilmember McMillan seconded by Councilmember Dreaver to adopt the following resolution:

WHEREAS, the City of Grosse Pointe Park has adopted a short-Term Rental Licensing Ordinance (No. 245); and,

WHEREAS, the Short-Term Rental Licensing Ordinance provides that the City Council will, by resolution, establish fees and fines regarding the City's short-term rental ("STR") regulations; and

WHEREAS, the City has determined the appropriate fees and fines for the Short-Term Rental Licensing Ordinance and wishes to establish those fines and fees herein.

NOW, THEREFORE, BE IT RESOLVED,

1. The City Council hereby approves the establishment of a Schedule of Fines for violations of the Short-Term Rental Licensing Ordinance (No. 240229-B) and other

applicable provisions of the City Code pertaining to short-term rentals.

2. *Schedule of Fines for Violations of the STR Licensing Ordinance.* The following schedules of fees and fines is hereby adopted by the City Council for the City of Grosse Pointe Park:

Item/Violation	Fee/Fine
Short-Term Rental Licensing Fees	
Non-Refundable Application Fee	\$25.00
Licensing Fee	\$50.00
Inspection Fee – includes C of O	\$100.00
Amended Nuisance Response Plan	\$20.00
Violation of §22-103(a): Unlicensed STR	1 st Violation - \$300.00 2 nd Violation - \$400.00 3 rd Violation - \$500.00
Violation of §22-106(j): Exceeding Maximum STR Occupancy	1 st Violation - \$200.00 2 nd Violation - \$350.00 3 rd Violation - \$500.00
Violation of §22-108: Failure to Remedy Violation	1 st Violation - \$150.00 2 nd Violation - \$250.00 3 rd Violation - \$500.00
All other Violations of Article 5	1 st Violation - \$100.00 2 nd Violation – \$300.00 3 rd Violation - \$500.00

3. This schedules of fees and fines may be updated or amended from time to time by resolution of the City Council.
4. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

RESOLUTION DECLARED ADOPTED

At a regular meeting of the City Council for the City of Grosse Pointe Park held on December 9th 2024, at 7:00 p.m., the following roll call vote was taken:

YEAS: Councilmembers Kolar, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

NAYS: Councilmember Gallagher

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I, the undersigned, the duly qualified City Clerk of the City of Grosse Pointe Park, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of

proceedings taken by the City Council of the City of Grosse Pointe Park, at a regular meeting held on the 9th day of December 2024

IN WITNESS WHEREOF, I have hereunto set my official signature, this 9th day of December 2024.

Bridgette Bowdler, City Clerk
City of Grosse Pointe Park

NEW BUSINESS:

24-118

Motion by Councilmember McMillan, seconded by Councilmember Wiener, to approve the Donation acceptance from Grosse Pointe Public Safety Foundation.

AYES: Councilmembers Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

NAYS: None

Motion Carries Unanimously

24-119

Motion by Councilmember McMillan, seconded by Councilmember Gallagher, to approve the Service agreement with the Grosse Pointe Animal Adoption Society.

AYES: Councilmembers Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

NAYS: None

Motion Carries Unanimously

24-120

Motion by Councilmember Wiener, seconded by Councilmember Dreaver, to approve the Resolution to Amend Section 125 Plan to include a Dependent Care Flexible Spending Account and authorize the City Manager, following final legal review, to execute such related documents to implement the same.

AYES: Councilmembers Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

NAYS: None

Motion Carries Unanimously

**STATE OF MICHIGAN
COUNTY OF WAYNE
CITY OF GROSSE POINTE PARK**

**RESOLUTION
to Amend Section 125 Plan
to Include a Dependent Care Flexible Spending Account**

At a regular meeting of the City Council for the City of Grosse Pointe Park (the "Council"), held at City Hall located at 15115 E. Jefferson Ave, Grosse Pointe Park, MI 48230 at 7:00 p.m. on December 9, 2024, the following resolution was adopted.

Present Members: Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

Absent Members: Mayor Hodges

Motion by Councilmember Kolar seconded by Councilmember Gallagher to adopt the following resolution:

WHEREAS the City of Grosse Pointe Park Council adopted a Cafeteria 125 plan document on or around February 8, 2010; and

WHEREAS the City's established Section 125 Plan provides modules for a Premium Only Plan (POP) (Section 6) and a Health Savings Account (HSA) Plan (Section 7); and

WHEREAS the City of Grosse Pointe Park seeks to expand its Cafeteria 125 plan to make available a pre-taxable contribution Dependent Care Flexible Spending Account (DCFSA) module (proposed Section 8); and

WHEREAS inclusion of a DCFSA will provide certain tax benefits to the City and its participating employees, as established and governed by Section 129 of the Internal Revenue

Code (26 US Code Section 129(a)(2)(A)); and

WHEREAS the DCFSA annual benefit year shall be January 1st through December 31st of each calendar year to coincide with other City-sponsored benefit plan years, effective January 2025, with an annual enrollment period prior to the start of each Plan year; and

WHEREAS employee participation shall require formal enrollment where DCFSA contributions shall be made via employee-authorized bi-weekly non-taxable payroll contribution; and

WHEREAS the City of Grosse Pointe Park is the Plan Provider and intends to amend its previously adopted Cafeteria 125 Plan to include the addition of a DCFSA module, as well as standard compliance amendments to the adopted Plan; and

WHEREAS the Council for the City of Grosse Pointe Park acknowledges that all full-time and certain regular permanent part-time employees will be allowed to participate in the DCFSA plan option; and

WHEREAS the City of Grosse Pointe Park shall contract with a third-party administrator to receive, review, and adjudicate DCFSA claims.

NOW THEREFORE, BE IT RESOLVED that the Council for the City of Grosse Pointe Park City hereby adopts Resolution **24-120** to amend its adopted Section 125 Plan document to include a Dependent Care Flexible Spending Account module for its fulltime and certain permanent part-time employees; and

NOW THEREFORE, BE IT FURTHER RESOLVED, that the City of Grosse Pointe Park shall finalize its written Section 125 Plan DCFSA module so that the Plan Provider, Plan Administrator, Plan Participant eligibility, Plan enrollment process, events authorizing participants to change Plan elections, and timelines for claim submissions are articulated in compliance with Internal Revenue Service (IRS) guidelines (*Exhibit A*); and

BE IT FURTHER RESOLVED that the City of Grosse Pointe Park shall amend its adopted Section 125 Plan so that all provisions are updated to align with the DCFSA module, or as otherwise necessary to ensure compliance with IRS guidelines; and

BE IT FINALLY RESOLVED that the City Manager, following legal review, shall execute the amended Section 125 Plan and related documents to authorize the third-party administration of the same.

RESOLUTION DECLARED ADOPTED

At a regular meeting of the City Council for the City of Grosse Pointe Park held on December 9, 2024, at 7:00 p.m., the following roll call vote was taken:

YEAS: Councilmember Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

NAYS: None

Motion Carried Unanimously

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I, the undersigned, the duly qualified City Clerk of the City of Grosse Pointe Park, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken by the City Council of the City of Grosse Pointe Park, at a regular meeting held on the 9th day of December 2024.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 9th day of December 2024.

Bridgette Bowdler, City Clerk
City of Grosse Pointe Park

24-121

Motion by Councilmember McMillan, seconded by Councilmember Dreaver, to approve the following reappointments to the Recreation Commission:

3-Year Terms Ending in 2027

Reappointments

James Ceuninck

Larry Haggart

Mike Hindelang – Chair

AYES: Council members Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

NAYS: None

Motion Carried Unanimously

24-122

Motion by Councilmember Wiener, seconded by Councilmember McMillan, to approve the 2025 Meeting Schedule with an adjustment to the February 3rd meeting.

AYES: Council members Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

NAYS: None

Motion Carried Unanimously

STATE OF MICHIGAN
COUNTY OF WAYNE
CITY OF GROSSE POINTE PARK

**RESOLUTION ADOPTING THE 2025 MEETING SCHEDULE FOR THE GROSSE
POINTE PARK CITY COUNCIL**

At a regular meeting of the City Council for the City of Grosse Pointe Park, Wayne County, Michigan, held in the Municipal Building of said City, on the 9th day of December 2024 at 7:00 p.m., the following resolution was adopted.

Present Members: Councilmembers Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan

Absent Members: Mayor Hodges

Motion by Councilmember Wiener, seconded by Councilmember McMillan, to adopt the following resolution:

WHEREAS, the City Council of Grosse Pointe Park is establishing its meetings for the 2025 calendar year; and,

WHEREAS, Section 6.1 of Chapter Six of the City Charter requires that the City Council shall by resolution provide for the time and place of its regular meetings and shall hold at least one regular meeting each month; and,

WHEREAS, the City Council will meet at 7:00 p.m. on the fourth floor of Grosse Pointe Park City Hall located at 15115 E. Jefferson Ave, Grosse Pointe Park, MI 48230; and,

WHEREAS, the meetings will take place the second Monday of every month unless otherwise scheduled by the City; and,

WHEREAS, the following meeting dates are proposed:

- January 13
- February 3
- March 10
- April 14
- May 12
- June 9
- July 14
- August 11
- September 8
- October 13
- November 10
- December 8

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby adopts the proposed meeting dates for the Grosse Pointe Park City Council for the 2025 calendar year.

RESOLUTION DECLARED ADOPTED

At a regular meeting of the City Council for the City of Grosse Pointe Park held on December 9th 2024, at 7:00 p.m., the following roll call vote was taken:

YEAS: Councilmembers Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan

NAYS: None

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I, the undersigned, the duly qualified City Clerk of the City of Grosse Pointe Park, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken by the City Council of the City of Grosse Pointe Park, at a regular meeting held on the 9th day of December 2024

IN WITNESS WHEREOF, I have hereunto set my official signature, this 9th day of December 2024.

Bridgette Bowdler, City Clerk
City of Grosse Pointe Park

COUNCIL COMMENT:

- Councilmember Kolar commented on the following: Let the leaves blow, let it snow, let us know!
- Mayor Pro-Tem Caulfield commented on the following: Parks and Recreation Commission will be meeting on December 12 at 7pm. I appreciate every input from the public tonight, we're here to talk and work through these matters. Yearly review for City Manager.
- Councilmember Wiener commented on the following: Infrastructure meeting is going to be one of the first weeks of January. EERV dedication plaque will be in the beginning of spring. Thank you to those on our commissions.
- Councilmember Dreaver commented on the following: Beautification Commission awards ceremony. Congratulations to everybody that received an award. Adopt a garden program.
- Councilmember McMillan commented on the following: Public Safety Committee meeting will be in January. Reminder to stop at stop signs. Thank you to Zack for raising \$2,700 for Parks and Recreation.

PUBLIC COMMENT (NON-AGENDA ITEMS)

11 Public Comments were made.

ADJOURNMENT

Motion by Mayor Pro-Tem Caulfield, seconded by Councilmember Gallagher, to approve to adjourn the meeting.

AYES: Council members Kolar, Gallagher, Mayor Pro-Tem Caulfield, Wiener, Dreaver, and McMillan.

NAYS: None

Motion Carried Unanimously

With no further business, the meeting adjourned at 9:51 p.m.

Bridgette Bowdler - City Clerk

Danielle Caudill- Deputy City Clerk