



AGENDA - Recreation Commission

DATE: December 12, 2024 7:00 PM City Council
Chambers

- I. Roll Call
- II. Approval of Meeting Minutes
 - I. Approval of 10/10 Meeting Minutes
- III. Public Comment (Agenda Items)
- IV. Directors Report
- V. Programming/Special Events
 - I. Chilly Fest 2025
 - II. Skate Swap
 - III. After 6 on Kercheval 2025
 - IV. Charlevoix Street Parties
- VI. Windmill Pointe Park
 - I. Holiday Decorations
 - II. Carol C. Schaap Theatre Seating
 - III. Movie Theatre Attendance
 - IV. Pool Deck Chairs
 - V. Gymnasium Rooftop HVAC Unit
- VII. Marina
 - I. Structural Evaluation
 - II. Preliminary Engineering Scope
 - III. Marina Occupancy
- VIII. Matthew C. Patterson Park
 - I. Playground meeting with City Administration
 - II. Pickleball Court Renovations
 - III. Seasonal Ice Skate Storage
- IX. Unfinished Business
 - I. Brunch with Santa
 - II. 2024/2025 Fiscal Year Budget
 - III. Parks and Recreation Project List

- X. New Business
 - I. 2025 Meeting Dates
- XI. Public Comment (Non-Agenda Items)
- XII. Adjournment

Public Comment: Public Comments are limited to three minutes.

Live Stream: The meeting will be livestreamed to the Official City of Grosse Pointe Park YouTube Channel.



Recreation Commission Minutes

Thursday, October 10, 2024

Meeting called to order at 7:00 pm by Chairman Mike Hindelang

Roll Call

Present: Mike Hindelang – Chairman, Chad Craig – Parks and Recreation Director, Tom Caufield – Council Liaison, Tom Fraser – Harbor Master, Roy Edmonds, Paul Spratt, James Ceuninck, Howard Bouton, Mike Bannon, Larry Haggart, Patrick Gleason, Christina Buchanan and Stacey Jarvis.

Absent: Stedman Taylor – will no longer be attending these meetings moving forward

Approval of August 8, 2024 meeting minutes (note to change Paul Spratt from present to absent)

Public Comment (Agenda items)

- A few residents commented on the Grosse Pointe News article regarding the gazebo possibly being removed. Neither resident was in favor and their opinions were expressed to the Commission.

Director's Report

- Camp Windy Mill - 115 families attended (record number of attendees)
- Fall Programming is underway
 - Many programs are already full
- Preparing for Halloween in the Park
- The Park Scene (similar to The Communicator) is a new magazine to keep residents informed of City events and other news
 - Will be distributed seasonally

Programming/Special Events

- Subcommittee Report
 - Charlevoix event well attended and ran as expected
- Volunteer opportunities for Halloween in the Park
 - Looking for volunteers to work the candy/toy stations
- Breakfast with Santa
 - Sign-ups begin 11/4, event is on 12/7

- Ice Skating Lessons
 - Will begin after GPPSS Holiday break for a longer session rather than two shorter sessions

Windmill Pointe Park

- Subcommittee Report
 - Retaining wall and other maintenance items need attention
- Playground Maintenance
 - Issues have arisen with the new playground in terms of maintenance and checking to see if fixes will be covered under warranty
- Lavins Activity Center Downspout Retaining Wall Project
 - Approved by Council
 - To be completed in 2024

Marina

- Abonmarche Preliminary Engineering quote has been approved by City Council
 - This will give us the detail we need in order to go out to bid to begin the marina project
- Some larger wells will be available this year
- Prices went up for each well by 3%
- Rates will go up again once the marina project is underway
- New this year will be a \$100 late fee if well renters have not paid deposit by November 1st
- Wait list of 209 residents
- Commission offered condolences to two long-term marina residents who recently passed away

Patterson

- Subcommittee Report
 - Playground Volunteer Day Report
 - Replaced several boards and added more sand
 - Date to be set for staining and sealing

Unfinished Business

- Gazebo at Patterson Park
 - Quotes are being solicited from Pewabic Tile for tile repair/replacement
 - Quotes are being solicited from concrete and masonry companies for other necessary repairs
- Schaap Theatre replacement seating
 - Working with a Grand Rapids based vendor
 - Deciding on type of reclining seat as replacements for current seat
 - Paul Schaap donation will cover the cost of these seat replacements

New Business

- Grosse Pointe Park Foundation Potential Project
 - The renovation or replacement of the boardwalk at Patterson Park
- Park and Recreation Project List

- Review projects and prioritize
- It was suggested that we as a Commission be more forward thinking
 - It was suggested that the Marina parties be incorporated officially into a Park and Rec function, and also potentially offer an open house to the entire community

Public Comment (Non-Agenda Items)

- Resident presented about the state of Patterson Park and listed many items in disrepair
 - Suggested a partnership in order to tackle these issues
 - Facebook Groups/Pages
 - GPP Friends of Patterson Park
 - Patterson Park Garden Club

Adjournment: 8:55 PM

Next Meeting: December 12, 2024 at 7:00 PM at Grosse Pointe Park City Hall, 4th Floor

DRAFT



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Chilly Fest 2025

SUMMARY: Chilly Fest 2025 will take place in the TIFA District on Kercheval, Charlevoix, and Mack Avenue. Business participation and winter activities for all ages including carriage rides, chili cook-off, retail raffles, food and beverage samples, and much more. The event will take place on Saturday, February 1st, 2025, from 2-6:00 p.m.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Skate Swap

SUMMARY: Residents are encouraged to drop off their used skates at either gatehouse. All donated skates will be laid out in the Lindell Lodge for residents to come down and look through at 4:00 p.m. on Friday the 13th when the Hutton Ice Rink opens for the 2024/2025 season.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: After 6 on Kercheval 2025

SUMMARY: After 6 on Kercheval 2025 event dates:

Saturday, June 28

Saturday, July 26

Saturday, August 23

Events will be 6-10:00 p.m. Consideration of expanding the footprint from Nottingham to Maryland to now having the footprint be Nottingham to Wayburn.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Charlevoix Street Parties

SUMMARY: Discussion and consideration of opportunities to expand the footprint and frequency of these events. Funding and staff bandwidth will need to be taken into consideration. These parties could be an important part of the street scape project.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Holiday Decorations

SUMMARY: Corin and the staff have decorated the Tompkins Community Center, Lavins Activity Center, and are working on outdoor areas.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Carol C. Schaap Theatre Seating

SUMMARY: Chad will be meeting with the theatre seating installer to review and go over a preliminary design for the replacement seating.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Movie Theatre Attendance

SUMMARY: Both theatres are currently seeing great attendance with the current selection of movies coming in. Expect numbers to see a decline in January and February due to the lack of blockbuster films being released and the holidays.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Pool Deck Chairs

SUMMARY: The order for replacement parts for broken chairs was ordered and received, and all broken chairs have been repaired. New chairs will be ordered at the first of the year with a ship date of mid-April.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Gymnasium Rooftop HVAC Unit

SUMMARY: We are currently experiencing ongoing issues with this unit. This was an experimental test unit built by Air Wise and the company was sold multiple times after this unit was installed. This unit has experienced a number of issues since installation and technicians have reached out to the technical support division of Air Wise with no luck. They had data breaches and were unable to locate any engineered drawings in order to give technical support. The unit has outlived its expectancy, and it is time to look at supplemental heating/cooling options. To replace a unit of this size would require an estimated 30-40 week turnaround. This current unit is an energy recovery unit and could be replaced with a newer style energy recovery unit or a standard rooftop unit. This unit replacement will be submitted as a capital improvement item for consideration on the 25/26 fiscal year budget.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Structural Evaluation

SUMMARY: Abonmarche conducted a structural evaluation on October 28th. The City of Grosse Pointe Park should receive this evaluation in January of 2025.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Preliminary Engineering Scope

SUMMARY: The preliminary engineering plan for piers 1-5 including schematic of utility layouts and schematic grading, is expected to be received in January 2025. The permit process will begin in January and will likely extend into late 2025.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Marina Occupancy

SUMMARY: We currently have three wells open that need to be assigned. Tom Fraser plans to have those three wells assigned to individuals by the end of the year.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Playground meeting with City Administration

SUMMARY: Friends of Patterson Park Playscape members to meet with City administration in January to discuss the playground.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Pickleball Court Renovations

SUMMARY: The pickleball courts at Matthew C. Patterson Park are currently listed in the capital improvement plan for the 2025/2026 fiscal year. This is subject to the final budget appropriations for the 25/26 fiscal year.

FINANCIAL IMPACT: The projected cost of this renovation is between \$70,000 - \$95,000.00.

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Seasonal Ice Skate Storage

SUMMARY: Discuss the idea of adding additional storage space in the lodge for ice skates. This would allow residents and their guests the opportunity to come down and use the ice rink even if they don't own their own pair of skates.

FINANCIAL IMPACT: TBD

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Brunch with Santa

SUMMARY: The event was a success. All time slots were filled. Thoughts for next year would be to cover up the atrium doorways in order to prevent any issues with the photos with Santa and to change the story with Santa.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: 2024/2025 Fiscal Year Budget

SUMMARY: Commission to receive a copy of the current Parks and Recreation budget.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: Parks and Recreation Project List

SUMMARY: The project list will be handed out to commission members for review. Future discussions will take place.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY:



RECREATION COMMISSION MEETING

DATE: December 12, 2024

SUBJECT: 2025 Meeting Dates

SUMMARY: 2025 Recreation Commission Meeting Dates:

2/12, 4/9, 6/11, 8/14, 10/8 and 12/10.

Meetings will be on the second Wednesday of the month at 7:00 p.m. on the third floor of City Hall in the City Council Chambers.

FINANCIAL IMPACT:

RECOMMENDATION:

PREPARED BY: Chad Craig, Parks & Recreation Director