



AGENDA - Downtown Development Authority

DATE: December 10, 2024 7:00 PM City Council
Chambers

- I. Call to Order
- II. Roll Call
- III. Informational Meeting of the DDA
 - I. Public Comment
 - II. Overview of Annual Activities
 - III. Adjournment of Informational Meeting
- IV. Regular Meeting
- V. Approval of Meeting Minutes
 - I. Approval of June 12 Meeting Minutes
- VI. Public Comment (Agenda Items)
- VII. Unfinished Business
- VIII. New Business
 - I. 2025 Meeting Dates
 - II. 2025 DDA Topics
- IX. Public Comment (Non-Agenda Items)
- X. Adjournment

Public Comment: Public Comments are limited to three minutes.

Live Stream: The meeting will be livestreamed to the Official City of Grosse Pointe Park YouTube Channel.



DOWNTOWN DEVELOPMENT AUTHORITY MEETING

DATE: December 10, 2024

SUBJECT: Overview of Annual Activities

SUMMARY: Pursuant to PA 57 of 2018, the DDA is required to hold two informational meetings per year. This is the 2nd informational meeting of 2024, and this report summarizes DDA activities and accomplishments.

Facade Improvement Grant Recipient \$1,664

Pointe Media Incorporated located at 14950 E Jefferson Ave applied for a Facade Improvement Grant to update its street signage sign off of Jefferson Ave. The Grant amount was \$1,664.

MI Class Investment

The DDA applied \$250,000 of its reserve account to Michigan Class starting in October of 2024. Michigan CLASS is a local government investment pool prioritizing safety, liquidity, convenience, and competitive yield. Since 1991, Michigan CLASS provides Michigan public agencies a safe and competitive investment alternative. Michigan CLASS invests only in instruments applicable to Michigan state laws governing investment options for local agencies. Michigan CLASS is established pursuant to a Participation Agreement and is governed by a 13-member Board of Trustees elected by the program Participants. Total interest FY to date with MI Class and our General Checking totals \$5,700

Full Circle Foundation

On December 2nd Full Circle Foundation situated on Mack Ave in Grosse Pointe Park will be moving in the DDA District. The Full Circle Foundation has finalized the purchase of two buildings (15401 and 15415) thanks to a \$4 Million grant from the A.A. Van Elslander Foundation. The location will be called the Full Circle Foundation- A.A. Van Elslander Campus. The new location is 10 times the size of their current location and will house the upscale resale store, storage space, administrative offices and room now for the Team 26 program. Full Circle hopes to be in the buildings by mid to late summer of 2025.

Schaap Center

The Schaap Center has been making steady progress on its construction of the project located on Jefferson Ave. There was a court ordered dismissal in September of a suit brought against the Center by Wayne County and has been settled between both entities. The City will be working with the Center to separate the sanitary and storm system under Jefferson Ave and the Center has been making progress implementing Wayne County Stormwater standards and best practices. The Center is projected to open in late summer

of 2025.

FINANCIAL IMPACT: Not Applicable

RECOMMENDATION: Review Annual Activities

PREPARED BY: Nick Sizeland, City Manager

Downtown Development Authority Meeting – June 12, 2024
7:00 PM

CALL TO ORDER

Roll Call

The following were present- Board members Wixson, Ochab, Farhat, Hodges, Kilgus and Mancini

Also Present: Nick Sizeland, DDA Director and City Manager; and Kevin Kilby, DDA Attorney

Excused Board members: Kretzschmar, Horne, Corbin

INFORMATIONAL MEETING

Chairman Wixson Called the Informational Meeting of the DDA

Discussion included the Fiscal Year 2024-2025 Budget, Façade Improvement Program and the Jima Studio Design Rendering

No Public Comment

REGULAR MEETING

Approval of June 12th 2024 Meeting Minutes

Motion by Wixson, Seconded by Ochab to approve the June 12th Meeting Minutes.

Ayes: All

Nays: None

PUBLIC COMMENT AGENDA ITEMS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Tax Increment Financing Revenue Agreement

The DDA currently does not collect 3 special city millages, including a road millage, a public safety millage and an infrastructure millage. Historically when these millages were adopted the DDA elected to not collect the millages as these services are a direct benefit to the DDA from the City such as road repair, public safety and water/sewer repairs. As a best practice the DDA recommends formalizing the sharing of these millages back to the city so that both parties clearly understand the rights and obligations of this decision by the DDA.

Motion by Wixson, Seconded by Farhat to adopt the Tax Increment Financing Revenue Capture Agreement

PUBLIC COMMENT NON AGENDA

NONE

ADJOURMENT

Motion by Board member Kilgus, seconded by Wixson, to adjourn the meeting Ayes: All
The Meeting ended at 7:25PM



DOWNTOWN DEVELOPMENT AUTHORITY MEETING

DATE: December 10, 2024

SUBJECT: 2025 Meeting Dates

SUMMARY: The following are suggested Calendar 2025 Meeting Dates for the Downtown Development Authority. The meetings are on the 3rd Tuesday at Grosse Pointe Park City Hall

February 18th

April 22nd

July 22nd

October 21st

FINANCIAL IMPACT: Not Applicable

RECOMMENDATION: Motion to Approve Meeting Dates as Proposed

PREPARED BY: Nick Sizeland, City Manager



DOWNTOWN DEVELOPMENT AUTHORITY MEETING

DATE: December 10, 2024

SUBJECT: 2025 DDA Topics

SUMMARY: Jefferson Sewer Separation Project

Traffic Islands Maintenance

Extension consideration of DDA

Civic Campus

FINANCIAL IMPACT: Not Applicable

RECOMMENDATION: Review Topics for 2025

PREPARED BY: Nick Sizeland, City Manager