



AGENDA - Tax Increment Finance Authority

DATE: November 7, 2024 7:00 PM City Council Chambers

- I. Call to Order
- II. Roll Call
- III. Informational Meeting of the T.I.F.A.
 - I. Public Comment
 - II. Overview of Annual Activities
 - III. Adjournment of Informational Meeting
- IV. Approval of Meeting Minutes
 - I. Approval of September 5, 2024 Minutes
- V. Public Comment
- VI. Unfinished Business
- VII. New Business
 - I. Adopt Budget Amendments
 - II. Adopt 2025 Meeting Schedule
- VIII. Adjournment

Public Comment: Public Comments are limited to three minutes.

Live Stream: The meeting will be livestreamed to the Official City of Grosse Pointe Park YouTube Channel.

Tax Increment Finance Authority MEETING - September 5, 2024
7:00 PM

CALL TO ORDER

The meeting was called to order at 7:00 by Vice-Chair Ralstrom.

ROLL CALL

MEMBERS PRESENT: Secord, Robson, Tompkins, Anton, King-Piepenbrok, Distel, Czerny (arrived at 7:15 PM) , and Vice-Chair Ralstrom

MEMBERS ABSENT: Chamberlain, Cousineau, Mullen

ALSO PRESENT: Warren Rothe, Director, and Kevin Kilby, Attorney

SELECTION OF OFFICERS

Motion by Robson, seconded by Anton to appoint Member Ralstrom as Chair for the remainder of 2024.

The motion carried on a unanimous voice vote.

Motion by Robson, seconded by Tompkins to appoint Member Anton as Vice-Chair for the remainder of 2024.

The motion carried on a unanimous voice vote.

APPROVAL OF MEETING MINUTES

APPROVAL OF MEETING MINUTES:
APPROVAL OF JUNE 18, 2024 MINUTES

Motion by Tompkins, seconded by Anton to approve the June 18, 2024, Minutes.

The motion carried on a unanimous voice vote.

PUBLIC COMMENT

Member King-Piepenbrok read a comment she was asked to read by a resident unable to attend the meeting.

UNFINISHED BUSINESS

UNFINISHED BUSINESS:
STREETSCAPE DESIGN ENGINEERING PROPOSAL

Patrick Droze and Alex Blehm of OHM Advisors presented a proposal to perform design engineering services for the Charlevoix streetscape project.

Motion by Distel, seconded by Tompkins to accept the proposal from OHM Advisors for design engineering services.

The motion carried on a unanimous voice vote.

NEW BUSINESS

NEW BUSINESS:
CLOSED SESSION - PURSUANT TO MCL 15.268 (1)(H)

Motion by Anton, seconded by King-Piepenbrok to enter closed session pursuant to MCL 15.268(1)(h).

The motion carried on a unanimous voice vote.

The Board entered closed session at 7:24 PM.

Motion by Tompkins, seconded by Robson to resume open session.

The motion carried on a unanimous voice vote.

The Board resumed open session at 8:17 PM.

ADJOURNMENT

Motion by Tompkins, seconded by Robson to adjourn the meeting.

The motion carried on a unanimous voice vote.

The meeting adjourned at 8:18 PM.

DRAFT PENDING APPROVAL



TAX INCREMENT FINANCE AUTHORITY MEETING

DATE: November 7, 2024

SUBJECT: Adopt Budget Amendments

SUMMARY: The Board is being asked to approve two amendments to the FY 2025 budget:

1. Landscape Budget Amendment - \$80,000

This amendment accommodates the remaining tree plantings originally scheduled for FY 2024, along with the continuation of the FY 2025 tree planting program approved by the Board in June 2024.

2. Capital Outlay Budget Amendment - \$53,200

This amendment accounts for the final payment to the Grosse Pointe Park Business District Improvement Foundation, per the Development and Financing agreements. This payment was initially scheduled for FY 2024. The balance is \$53,149.73, rounded to \$53,200 for the purposes of the budget amendment.

Resolutions adopting these amendments have been prepared for the Board's consideration.

FINANCIAL IMPACT: Funds for these amendments are largely carried forward from planned expenditures and fund balance from the previous fiscal year.

RECOMMENDATION: Motion to adopt the resolutions amending the FY 2025 budget.

PREPARED BY: Warren Rothe, Assistant City Manager

**State of Michigan
County of Wayne
City of Grosse Pointe Park Tax Increment Finance Authority**

**RESOLUTION TO ADOPT AND AMEND THE FY 2024-2025 BUDGET
REGARDING THE RESIDENTIAL STREET TREE PLANTING PROGRAM.**

At a regular meeting of the Tax Increment Finance Authority of the City of Grosse Pointe Park (the "TIFA"), held at City Hall located at 15115 E. Jefferson Ave, Grosse Pointe Park, MI 48230 at 7:00 p.m. on November 7, 2024, the following resolution was offered:

Present Members:

Absent Members:

Motion by Member _____ seconded by Member _____ to adopt the following resolution:

WHEREAS, the Uniform Budgeting and Accounting Act requires a budget amendment as soon as it is apparent that a deviation from the original budget is necessary and the amount can be determined; and,

WHEREAS, the TIFA desires to continue with the residential street tree planting program in began in FY 2024; and,

WHEREAS, continuing the program will require an amendment to the FY 2025 TIFA Budget to appropriate \$80,000.00 in net position to the Lawncare/Landscape Services account 251-730-941.030.

NOW, THEREFORE BE IT RESOLVED that the TIFA of the City of Grosse Pointe Park hereby adopt this resolution authorizing the Finance Director to amend the FY 2024-2025 TIFA budget and further authorizes the tree planting program.

RESOLUTION DECLARED ADOPTED

At a regular meeting of the TIFA for the City of Grosse Pointe Park held on November 7, 2024, at 7:00 p.m., the following roll call vote was taken:

YEAS:

NAYS:

Motion Carried

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I, _____ the undersigned, the duly qualified Director of the City of Grosse Pointe Park, Tax Increment Finance Authority, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken by the Tax Increment Finance Authority of the City of Grosse Pointe Park, at a regular meeting held on the 7th day of November 2024.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 7th day of November 2024.

Warren Rothe, Director
Tax Increment Finance Authority

**State of Michigan
County of Wayne
City of Grosse Pointe Park Tax Increment Finance Authority**

**RESOLUTION TO ADOPT AND AMEND THE FY 2024-2025 BUDGET
APPROVING FINAL PAYMENT FOR PARKING LOT PROJECT.**

At a regular meeting of the Tax Increment Finance Authority of the City of Grosse Pointe Park (the "TIFA"), held at City Hall located at 15115 E. Jefferson Ave, Grosse Pointe Park, MI 48230 at 7:00 p.m. on November 7, 2024, the following resolution was offered:

Present Members:

Absent Members:

Motion by Member _____ seconded by Member _____ to adopt the following resolution:

WHEREAS, the Uniform Budgeting and Accounting Act requires a budget amendment as soon as it is apparent that a deviation from the original budget is necessary and the amount can be determined; and,

WHEREAS, the TIFA and the Grosse Pointe Park Business District Improvement Foundation have constructed parking lot improvements subject to the terms of a Development Agreement and Project Financing Agreement; and,

WHEREAS, the final payment of the parking lot (\$53,149.73) was originally scheduled to be paid in FY 2024 and construction of the project continued into FY 2025 and has since been completed; and,

WHEREAS, to proceed with the final payment an amendment to the FY 2025 TIFA Budget to appropriate \$53,200.00 in net position to account 251-730-818.204-2024L4503.

NOW, THEREFORE BE IT RESOLVED that the TIFA of the City of Grosse Pointe Park hereby adopt this resolution authorizing the Finance Director to amend the FY 2024-2025 TIFA budget and further authorizes the final payment to the Grosse Pointe Park Business District Improvement Foundation.

RESOLUTION DECLARED ADOPTED

At a regular meeting of the TIFA for the City of Grosse Pointe Park held on November 7, 2024, at 7:00 p.m., the following roll call vote was taken:

YEAS:

NAYS:

Motion Carried

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I, _____ the undersigned, the duly qualified Director of the City of Grosse Pointe Park, Tax Increment Finance Authority, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken by the Tax Increment Finance Authority of the City of Grosse Pointe Park, at a regular meeting held on the 7th day of November 2024.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 7th day of November 2024.

Warren Rothe, Director
Tax Increment Finance Authority



TAX INCREMENT FINANCE AUTHORITY MEETING

DATE: November 7, 2024

SUBJECT: Adopt 2025 Meeting Schedule

SUMMARY: Below is a proposed meeting schedule for 2025. These dates will be discussed and are open to modification by the Board.

- Wednesday January 15, 2025
- Thursday March 6, 2025
- Thursday June 5, 2025 - Informational
- Thursday September 4, 2025
- Thursday November, 6 2025 - Informational

FINANCIAL IMPACT: N/A

RECOMMENDATION: Review the proposed meeting schedule and make a motion to adopt as proposed/amended.

PREPARED BY: Warren Rothe, Assistant City Manager