



AGENDA - City Council

DATE: June 10, 2024 7:00 PM City Council Chambers

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Consent Agenda
 - I. Approval of May 13, 2024 Minutes
 - II. Committee & Commissions Report
 - III. Approve the FY 2025 Fee Schedule
 - IV. Approve FY 2025 Vehicle Purchases
 - V. Resolution to adopt City's Financial Depositories
 - VI. Approve FY 2024 Budget Amendments
 - VII. Ainsworth Maintenance Agreements
 - VIII. Approval of Invoices over \$5,000
 - IX. Juneteenth Resolution
 - X. Pride Month Resolution
- V. Public Comment (Agenda Items)
- VI. Managers' Report/Public Safety
- VII. Presentation
 - I. Senior Service Millage Presentation
- VIII. Unfinished Business
- IX. New Business
 - I. Approve Sale of City Property
 - II. Charter Amendment Discussion - Budget Adoption Date
 - III. Council Comment
- X. Public Comment (Non-Agenda Items)
- XI. Adjournment

Public Comment: Public Comments are limited to three minutes.

Live Stream: The meeting will be livestreamed to the Official City of Grosse Pointe Park YouTube Channel.



CITY OF GROSSE POINTE PARK, MICHIGAN
MEETING OF THE CITY COUNCIL
May 13, 2024, at 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Hodges and opened with the Pledge of Allegiance to the Flag. The meeting convened at the Council Chambers of the Municipal Building, 15115 E. Jefferson, Grosse Pointe Park, Wayne County, Michigan 48230.

ROLL CALL

PRESENT MEMBERS: Councilmembers Kolar, Wiener, Dreaver, McMillan, and Mayor Hodges.

EXCUSED: Mayor Pro-Tem Caulfield, Councilmember Gallagher.

ALSO PRESENT: City Attorney- Dan Kelly, City Manager- Nick Sizeland, Assistant City Manager – Warren Rothe, City Clerk – Bridgette Bowdler, DPW Director– Tom Jenny

24-43

Moved by Councilmember McMillan, seconded by Councilmember Kolar, to approve the agenda for May 13, 2024.

AYES: Councilmembers Kolar, Wiener, McMillan, Dreaver, and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

APPROVAL OF CONSENT AGENDA

24-44

Motion by Councilmember Wiener, seconded by Councilmember McMillan, to approve the consent agenda for April 29, 2024. The following items are included:

- I. Approval of April 29, 2024, Minutes
- II. Committee & Commissions Report
- III. Purchase Leaf Vac and Loader Claw Attachment
- IV. Approve and Authorize the Special Assessment Roll
- V. Adoption of Curbside Recycling Rates for Fiscal Year 2025
- VI. GFL Recycling Extension
- VII. FY 2024-2025 Industrial Waste Control (IWC) Charges
- VIII. Retaining Wall Removal and Downspout Installation
- IX. Windmill Pointe Park – Wrought Iron Fence Painting Project
- X. Pickleball Court Crack Repairs and Color Coat and Touch Up
- XI. Hydrographic Survey for Marina
- XII. Garden for Wildlife Month Proclamation
- XIII. National Gun Violence Awareness Day Resolution
- XIV. Approval of Invoices over \$5,000

AYES: Councilmembers Kolar, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

PUBLIC COMMENT (AGENDA ITEMS)

1 public comment was made.

MANAGERS' REPORT: City Manager Nick Sizeland presented a brief overview of activities and concerns in the city.

NEW BUSINESS:**24-45**

Moved by Councilmember Wiener, seconded by Councilmember Kolar, to approve the recommended brush pick up service change from a weekly schedule to a monthly schedule effective June 3, 2024.

AYES: Councilmembers Kolar, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

24-46

Motion by Councilmember Wiener, seconded by Councilmember McMillan, to approve bid award for FY 2025 Sidewalk Replacement Program to Luigi Ferdinandi and Son.

AYES: Councilmembers Kolar, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

24-47 and 24-48

Motion by Councilmember Kolar, seconded by Councilmember Wiener, to approve the agreement for the proposed Farmers Market as presented.

Motion by Councilmember Winer, seconded by Councilmember Dreaver, to accept the recusal of Councilmember Kolar. The motion carried on a unanimous voice vote.

Councilmember Kolar recused himself because he is on the Farmers Market Board. The Council then voted on the original motion.

AYES: Councilmembers Kolar, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

24-49

Motion by Councilmember Wiener, seconded by Councilmember McMillan, to approve the Capital Improvement Plan as presented.

AYES: Councilmembers Kolar, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

Public Hearing 2025-2025 Annual Budget

Close Public Hearing

24-50

Motion by Councilmember Kolar, seconded by Councilmember McMillan, to approve the City of Grosse Pointe Park's 2024 Tax Rate Request and to authorize the City Clerk

and City Manager to sign the L-4029 and submit the tax rate form to Wayne County prior to September 30, 2024.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CITY OF GROSSE POINTE
PARK**

**ANNUAL TAX RATE
WAYNE COUNTY
SUBMISSION**

At a regular meeting of the City Council for the City of Grosse Pointe Park (the "Council"), held at City Hall located at 15115 E. Jefferson Ave, Grosse Pointe Park, MI 48230 at 7:00 p.m. on May 13, 2024, the following resolution was offered:

WHEREAS, each year, the City of Grosse Pointe Park is required to complete Form L-4029 Tax Rate Request which details the local tax rate request for the upcoming summer and winter tax seasons; and

WHEREAS, each year, the City of Grosse Pointe Park in accordance with Public Act 5 of 1982, which requires the governing body to establish the millage rate required to balance the FY2024-2025 fiscal year budget; and

WHEREAS, each year, the City of Grosse Pointe Park in accordance with Section 8.4 of the City of Grosse Pointe Park Charter, hereby determined that the millage rate for general operating purposes for Tax Year 2024/Fiscal Year 2025 be 18.9568 or \$18.9568 per \$1,000 of Taxable Value; and

WHEREAS, the purposes of the TY2024/FY2025 millages for the summer levy are General Operating of 10.5143, Solid Waste of 1.5564, Public Relations of 0.0665, Debt Service of 0.8370; and

WHEREAS, the purpose of the TY2024/FY2025 millages for the winter levy are Roads of 0.9501, Public Safety Operations of 2.5508, and Water & Sewer of 2.4817; and

WHEREAS, this Form L-4029 is required to be submitted to the Wayne County on or before September 30th; and

NOW, THEREFORE BE IT RESOLVED, that the Council hereby approves by adoption the attached 2024 Tax Rate Request Form L-4029 as completed by Treasurer/Finance Director Moriarty authorizes the millage rate of 12.9742 to be levied on July 1, 2024 and a millage rate of 5.9826 to be levied on December 1, 2024 authorizing the City Clerk and City Manager to sign the form and submit it to the Wayne County on or before the September 30, 2024 deadline.

Present: Councilmembers Kolar, Wiener, Dreaver, McMillan, Mayor Hodges

Moved by: Councilmember Wiener

Supported by: Councilmember Dreaver

Roll Call Vote

Ayes: Councilmembers Kolar, Wiener, Dreaver, McMillan, Mayor Hodges

Nays: None

RESOLUTION DECLARED ADOPTED

At a regular meeting of the City Council for the City of Grosse Pointe Park held on May 13, 2024, at 7:00 p.m., the following roll call vote was taken:

YEAS: Councilmembers Kolar, Wiener, Dreaver, McMillan, Mayor Hodges

NAYS: None

CERTIFICATION

STATE OF MICHIGAN)
) ss.

COUNTY OF WAYNE)

I, the undersigned, the duly qualified City Clerk of the City of Grosse Pointe Park, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken by the City Council of the City of Grosse Pointe Park, at a regular meeting held on the 13th day of May, 2024.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 13th day of May 2024.

Bridgette Bowdler, City Clerk
City of Grosse Pointe Park

Resolution 24-50

AYES: Councilmembers Kolar, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

24-51

Moved by Councilmember Wiener, seconded by Councilmember Kolar, to approve the adoption of the Fiscal Year 2024-2025 All Funds Budget.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CITY OF GROSSE POINTE PARK**

**RESOLUTION TO APPROVE
2024-2025 GENERAL FUND, SPECIAL REVENUE FUNDS, DEBT, AND
ENTERPRISE FUNDS BUDGETS**

At a regular meeting of the City Council for the City of Grosse Pointe Park (the "Council"), held at City Hall located at 15115 E Jefferson Ave, Grosse Pointe Park, Michigan on May 13, 2024, at 7:00 p.m. the following resolution was offered:

SECTION 1 - TITLE

WHEREAS, this resolution shall be known as the City of Grosse Pointe Park 2024-2025 General Appropriations Act; and,

SECTION 2 – CHIEF ADMINISTRATIVE OFFICER

WHEREAS, the City Manager in accordance with Section 4.8 of the City Charter shall be the Chief Administrative Officer (CAO) enumerated in this Act; and,

SECTION 3 – FISCAL OFFICER

WHEREAS, the City Treasurer/Finance Director in accordance with Section 4.11 of the City Charter shall be the general Fiscal Officer and shall perform the duties of the Chief Fiscal Officer (CFO) enumerated in this Act; and,

SECTION 4 – PUBLIC HEARING ON THE BUDGET

WHEREAS, pursuant to Section 8.3 of the City Charter, notice of a public hearing on the proposed budget was published in the local newspaper of general circulation on April 25, 2024, in accordance with the law which requires notice to be published at least seven days (one week) prior to the public hearing; and,

WHEREAS, a public hearing on the proposed budget was held on May 13, 2024; and,

SECTION 5 – ESTIMATED REVENUES

WHEREAS, estimated city's general fund revenues for fiscal year 2024-2025, including a general operating millage of 10.5143 mills; public relation millage of 0.0665, the public safety millage of 2.5508 mill, and various miscellaneous revenues shall total \$14,063,800; and,

SECTION 6 – MILLAGE LEVY

WHEREAS, the City of Grosse Point Park Council shall cause to be levied and collected the general property tax on all real and personal property within the City upon the summer and winter tax roll in an amount equal to 18.9568 mills, as authorized under state law and approved by the electorate; and,

SECTION 7 – ESTIMATED EXPENDITURES

WHEREAS, estimated General Fund expenditures for fiscal year 2025 for the various departments are as follows:

General Fund

Department

City Council

Amount

\$ 46,200

Municipal Court	\$ 419,200
City Manager	\$ 402,300
General Government	\$ 562,700
Elections	\$ 95,400
Finance	\$ 550,400
City Clerk	\$ 291,400
Assessing	\$ 78,000
Municipal Insurance	\$ 320,300
Public Safety	\$ 8,077,200
Public Works	\$ 627,700
Parks & Recreation	\$ 1,439,400
Recreation – Tompkins Center	\$ 73,500
Lavin’s Fitness Center	\$ 726,000
Debt Service – Capital Improvement Bond	\$ 162,600
Debt Service – Notes Payables	\$ 59,100
Interfund Transfers Out	\$ 54,000
Total Financing Uses (Expenditures)	\$ 13,982,100
Total Financing Sources (Revenue)	\$ 14,063,800
Finance Sources (Revenue) net Finance Uses (Expenditures)	\$ 81,700

WHEREAS, estimated City’s Special Revenue Funds, Debt Service Fund, and Proprietary Funds for fiscal year 2024-2025 for the various funds are as follows:

Special Revenue Funds	Revenue	Expenditures	Net Rev/Exp
Major Street Fund	\$ 1,052,600.00	\$ 1,039,300.00	\$ 13,300.00
Local Street Fund	\$ 719,400.00	\$ 665,000.00	\$ 54,400.00
Municipal Street Fund	\$ 763,100.00	\$ 663,100.00	\$ 100,000.00
Rubbish Collection Fund	\$ 1,217,400.00	\$ 1,117,100.00	\$ 100,300.00
Building Inspection Fund	\$ 410,900.00	\$ 555,800.00	\$ (144,900.00)
Downtown Development Fund	\$ 131,000.00	\$ 125,700.00	\$ 5,300.00
Tax Increment Finance Authority	\$ 1,302,000.00	\$ 1,177,700.00	\$ 124,300.00
Indigent Defense Grant Fund	\$ 28,300.00	\$ 18,000.00	\$ 10,300.00
Community Development Block Grant	\$ 20,000.00	\$ 20,000.00	\$ -
Debt Service Fund	Revenue	Expenditures	Net Rev/Exp
2007 General Obligation Bond Fund	\$ 670,400.00	\$ 669,500.00	\$ 900.00
Proprietary Funds	Revenue	Expenditures	Net Rev/Exp
Recycling Collection Fund	\$ 371,900.00	\$ 354,800.00	\$ 17,100.00
Water & Sewer Fund	\$ 6,976,500.00	\$ 6,728,800.00	\$ 247,700.00
Marina Fund	\$ 410,200.00	\$ 229,300.00	\$ 180,900.00
W&S Infrastructure Fund	\$ 2,027,700.00	\$ 2,395,000.00	\$ (367,300.00)

SECTION 8 – ADOPTION OF BUDGET BY REFERENCE

WHEREAS, the General Fund budget of the City of Grosse Pointe is hereby adopted by reference, with revenues and activity expenditures as indicated in Section 5 and 7 of this Act; and,

WHEREAS, the Special Revenue Funds of the City of Grosse Pointe Park is hereby adopted by reference, with revenues and activity expenditures as indicated in Section 7 of this Act; and,

WHEREAS, the Debt Service Fund of the City of Grosse Pointe Park is hereby adopted by reference, with revenues and activity expenditures as indicated in Section 7 of this Act; and,

WHEREAS, the Proprietary Fund budgets of the City of Grosse Pointe Park is hereby adopted by reference, with revenues and activity expenditures that include the use of restricted fund balance or net position, as indicated in Section 7 of this Act; and,

SECTION 9 – ADOPTION OF BUDGET BY APPROPRIATION

WHEREAS, the City Council officials responsible for the expenditures authorized in the budget may expend city funds up to, but not to exceed, the total appropriations authorized and may approve and authorize the Treasurer/Finance Director to make necessary amendments as needed; and,

WHEREAS, the estimated revenues approved in total and appropriations hereby authorized at the department level (lump sum) within the funds; and,

WHEREAS, the authorized budget can only be reallocated within the department (lump sum) or canceled and may not be reallocated to or from one department to another department or from one fund to another fund, without prior approval by the City Council; and,

SECTION 10 – APPROPRIATION NOT A MANDATE TO SPEND

WHEREAS, appropriations will be deemed maximum authorizations to incur expenditures. The Chief Administrative Officer shall exercise supervision and control to ensure that expenditures are within appropriations in accordance with the City Charter, and shall not issue any purchase order for expenditures that exceed appropriations; and,

SECTION 11 – PERIODIC FISCAL REPORTS

WHEREAS, it will be necessary for the Council to receive regular updates on the financial position of each department relative to their expenditures and revenue, the Fiscal Officer shall submit to the City Council of Grosse Pointe Park reports of financial operations, including, but not limited to:

- a) A summary statement of the actual financial condition of the general fund by the end of the month following the end of the quarter; and,
- b) A monthly expenditures report for the previous month's activities, for the current fiscal year, by the end of the following month, in the fiscal year.

SECTION 12 – LIMIT ON OBLIGATIONS AND PAYMENTS

WHEREAS, no obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation; and,

SECTION 13 – BUDGET MONITORING

WHEREAS, it is the responsibility of the Chief Administrative Officer, Finance Officer, and the City Council to serve as solid fiduciaries of the monies of the City of Grosse Pointe Park, whenever it appears to the Chief Administrative Officer or the City Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such funds were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the City Council recommendations to prevent expenditures from

exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both; and,

SECTION 14 – COUNCIL ADOPTION

LET IT BE RESOLVED, that estimates of anticipated revenues and proposed appropriations are hereby adopted as contained in the accompanying summary documents as follows; and,

RESOLVED, that estimates of revenues are adopted in total by fund and appropriations are hereby authorized at the department function level (lump sum); be it further,

RESOLVED, that estimates of revenues are adopted in total by fund and appropriations are hereby authorized to be cancelled or reallocated at the department function level (lump sum); be it further,

RESOLVED, that estimates of revenues are adopted in total and appropriations for remaining governmental funds are approved in total for each fund (lump sum) for all of the Special Revenue Funds and the Debt Service Fund; be it further,

RESOLVED, that estimates of revenues and appropriations for the Downtown Development Authority and Tax Increment Finance Authority are adopted in total for each component unit; be it further,

RESOLVED, that estimates of revenues are adopted in total and appropriations for the Recycling Collection Fund, Water and Sewer Funds, the Marina Fund, and the W&S Infrastructure Fund and are approved in total for each of the Enterprise fund; be it further,

NOW, THEREFORE, BE IT RESOLVED that The City of Grosse Pointe Park City Council does hereby approve Resolution authorizing the adoption of the FY2024-2025 Budgets as outlined and attached for All Funds in accordance with the terms and conditions contained herein.

Present: Councilmembers Kolar, Wiener, Dreaver, McMillan, Mayor Hodges

Moved by: Councilmember Weiner

Supported by: Councilmember Kolar

Roll Call Vote

Ayes: Councilmembers Kolar, Wiener, Dreaver, McMillan, Mayor Hodges

Nays: None

Adopted: Regular Meeting of the City Council meeting on May 13, 2024

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I, the undersigned, the duly qualified City Clerk of the City of Grosse Pointe Park, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken by the City Council of the City of Grosse Pointe Park, at a regular meeting held on the 13th day of May, 2024.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 13th day of May 2024.

Bridgette Bowdler, City Clerk
City of Grosse Pointe Park

Resolution: 24-51

AYES: Councilmembers Kolar, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

Mayor Hodges presented to City Council on alleged violations of the Rules of the City Council and Code of Conduct by Councilmember Gallagher. Mayor Hodges' recommended that Council provide a warning to Councilmember Gallagher regarding the alleged violations of the Rules of City Council and Code of Conduct. No motion was made as Council determined that a warning was appropriate in accordance with the recommendation of the City Attorney.

24-52

Motion by Councilmember Wiener, seconded by Councilmember Dreaver, to approve to adopt FY 2024-2025 the fixed and variable water and sewer rate increase of 4.5%.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CITY OF GROSSE POINTE PARK**

RESOLUTION ESTABLISHING WATER AND SEWER RATES FOR FISCAL YEAR 2025

WHEREAS, Section 42-150 of the Grosse Pointe Park City Code authorizes the City Council to establish fees for the payment of expenses of the municipal water and sewer systems; and

WHEREAS, the City Council has adopted a budget for the water/sewer fund for fiscal year 2025.

NOW, THEREFORE, BE IT RESOLVED, that effective for all bills rendered after July 1st, 2024, the Great Lakes Water Authority Charge, Sewer Charge, Water Flow Rate Charge, and Capital Project Charge be increased as follows:

Rate	<u>Current FY 2024 Rate</u>	<u>New FY 2025 Rate</u>
GLWA Flat Rate	\$63.18	\$66.02
Sewer Service Flat Rate	\$74.12	\$77.46
Capital Project Flat Rate	\$7.73	\$8.08
Water Flow Rate	\$3.91	\$4.09

Present: Councilmembers Kolar, Wiener, Dreaver, McMillan, Mayor Hodges

Moved by: Councilmember Wiener

Supported by: Councilmember Dreaver

ROLL CALL VOTE

Ayes: Councilmembers Kolar, Wiener, Dreaver, McMillan, Mayor Hodges

Nays: None

RESOLUTION DECLARED ADOPTED

At a regular meeting of the City Council for the City of Grosse Pointe Park held on May 13, 2024, at 7:00 p.m., the following roll call vote was taken:

YEAS: Councilmembers Kolar, Wiener, Dreaver, McMillan, Mayor Hodges

NAYS: None

Motion Carried Unanimously

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I, the undersigned, the duly qualified City Clerk of the City of Grosse Pointe Park, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken by the City Council of the City of Grosse Pointe Park, at a regular meeting held on the 13th day of May, 2024.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 13th day of May 2024.

Bridgette Bowdler, City Clerk
City of Grosse Pointe Park

Resolution 24-52

AYES: Councilmembers Kolar, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

24-53

Motion by Councilmember Wiener, seconded by Councilmember Kolar, to approve appointment of Susan Higman Larsen to the Library Board (4 Year Term).

AYES: Councilmembers Kolar, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

24-54

Motion by Councilmember Kolar, seconded by Councilmember Wiener, to approve appointment of Giuliano Mancini to the Downtown Development Authority (partial term expiring September 2024).

AYES: Councilmembers Kolar, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

24-55

Motion by Councilmember McMillan, seconded by Councilmember Kolar, to approve appointment of Patrick Gleason to the Parks and Recreation Commission (3 Year Term).

AYES: Councilmembers Kolar, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

24-56

Motion by Councilmember McMillan, seconded by Councilmember Kolar, to approve appointment of Brain Czerny to the Tax Increment Finance Authority (4 Year Term)

AYES: Councilmembers Kolar, Wiener, Dreaver, McMillan and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

COUNCIL COMMENT:

-Councilmember Kolar commented on the following: Confident in his fellow Councilmembers and the leadership of Mayor Hodges. Thank you to Nick and Ginger for all of your hard work.

-Councilmember Wiener commented on the following: No one wants to see increases to tax or sewer rates, but he loves to see the transparency. Showing residents how to easily see how their tax dollars are being spent.

- Councilmember Dreaver commented on the following: Completely agrees with everything Councilmember Kolar said.
- Councilmember McMillan commented on the following: Proud to be a Councilmember and investor. Commends Ginger on the budget, very professional.
- Mayor Hodges commented on the following: Financial and moral stability are very important and if we have both of those then we have all we need.

PUBLIC COMMENT (NON-AGENDA ITEMS)

0 Public Comments were made.

ADJOURNMENT

Motion by Councilmember Wiener, seconded by Councilmember McMillan, to approve to adjourn the meeting.

AYES: Council members Kolar, Wiener, McMillan, Dreaver, and Mayor Hodges.

NAYS: None

Motion Carried Unanimously

With no further business, the meeting adjourned at 9:13 p.m.

Bridgette Bowdler - City Clerk
Danielle Caudill- Deputy City Clerk

Grosse Pointe Park Infrastructure General Updates and Status Report June '24:

Here are some bullet points of current projects, work and planning is not limited to this.

EERV(Extreme Emergency Relief Valve)

After testing, the contractor has (at their expense) upgraded the gear box on the EERV to ensure smoother operation during use and will be arriving shortly. Landscaping is nearly completed for the disturbed surfaces. Currently, the project projections appear to be coming in right on budget.

Road Paving

The City has a preconstruction meeting with the contractor this week for road resurfacing projects on Charlevoix, Alleys and Middlesex. Anticipated start to resurfacing middle to the end of June

Jefferson Separation

The Jefferson separation project that has been discussed in previous updates and the in the Capital improvement plan, the engineering and design has been completed, and we anticipate a proposal for bidding to come to city council in the June meeting. This is another part of the ongoing effort to continuously dry out the Grosse Pointe Park Sewer system.

Capital Improvement Plan Adopted

The Grosse Pointe Park Capital Improvement Plan has been adopted by city council and is now in place going for the city and residents.

DPW Woodchipper Schedule

The new schedule for the DPW woodchipper is beginning June 1st. This means the DPW woodchipper will be coming by on your scheduled garbage day on the first week of the month. Standard Garbage pickup will take sticks under 1/2" provided it is bundled and put to the curb.

The DPW woodchipper will still come around in the event of storms, furthermore, if you have a specific need or emergency, please contact DPW.

This change will greatly reduce the wear and tear on equipment, free up staffing and will reduce fuel usage.

Sidewalk Repair Program

The annual sidewalk repair program is now underway. District 1 (the city is divided into 5 districts, district 1 starts at Cadieux) is the focus this year. Presently DPW is going throughout the district and marking off sidewalk sections. We anticipate work to begin later this June.

The program will be repairing damaged/unsafe sections, sidewalks are the responsibility of the homeowner, however, by conducting large scale district wide work the cost per slab is dramatically cheaper than if lone sections are being completed. Should residents have any questions or concerns, should there be additional sections looking to be completed, please contact DPW.

Water Main and Lead Line Replacement

We are awaiting confirmation of the commissioned water main/lead line repair/replacement work for this year, we currently anticipate it to commence in August.



CITY COUNCIL MEETING

DATE: June 10, 2024

SUBJECT: Approve the FY 2025 Fee Schedule

SUMMARY: After collaboration with Department Heads, the City's fee schedule has been revised and updated for FY 2025. Please see the attached revised fee schedule for your review and approval. All fee changes are effective July 1, 2024. Charges highlighted in yellow are existing charges that were not listed on the fee schedule previously.

FINANCIAL IMPACT: Fees help support various budgeted activities of City Departments.

RECOMMENDATION: Motion to approve the proposed fee schedule for FY 2025

PREPARED BY: Nick Sizeland, City Manager



**CITY OF GROSSE POINTE PARK ADMINISTRATIVE FEE
SCHEDULE
FISCAL YEAR 2024/2025**

Adopted: 06/10/2024

Effective: 07/01/2024

City Hall Fees

Notary Fee - per document	\$0.00 Resident \$5.00 Non-Resident
Photocopy Fees - All Departments Assessment Card 11 x 17 Legal Size Letter Size Duplicate Tax/Special Assessment/Utility Bill	\$2.00/page \$1.50/page \$1.00/page \$1.00/page \$1.00 account ¹
Public Documents - specific documents Paper Copies City Annual Audit City Budget Document City Budget Book City Charter City Code Zoning Ordinance w/map Zoning Map (11 x 17)	\$15.00 \$25.00 \$30.00 \$5.00 \$45.00 \$25.00 \$8.00
Voter Registration Voter Registration/Electronic Media Voter Registration/Paper Voter Registration/Labels	\$2550.00 \$20050.00 \$100250.00
Freedom of Information Act (FOIA) Requests	Labor and Reproduction Costs as allowed under FOIA Law
Non-Sufficient Funds (bounced check, etc.)	\$30.00
Electronic Payment Chargeback	\$15.00
Tax Roll Electronic File Electronic Paper Per Roll, Per Season	\$100.00 \$250.00
Property Transfer Affidavit (PTA) Late Filing Fee - more than 45 days late	\$5.00/day, up to a maximum of \$200.00 as required under MCL 211.27b
Park Passes Residential Park Pass Replacement Park Pass Caregiver Park Pass Temporary Non-Resident/Guest	No Charge \$20.00 \$25.00 \$10.00/person
Civil Marriage Ceremony	\$100.00
Rubbish and Recycling Toter Prices Rubbish/Garbage Toter Recycling Toter Recycling Bin	\$100.00 \$6575.00 \$1215.00
Toter Repairs/Replacement Parts Lids Bar Wheels	\$25.00 \$5.00 \$10.00 per wheel
Delinquent Utility Bills	5 10%
Delinquent Miscellaneous Receivable	1 % per month, compounding

¹ Taxpayers/Utility customers who request a copy of their **current bills** will have the photocopy fee waived. Fees are the same whether documents are picked up, mailed, emailed, or faxed.

Public Safety Fees and Charges

Background Check	\$40 15.00
Breathalyzer	\$15 40.00
Fingerprinting	\$40 15.00
Salvage Vehicle Inspection	\$100.00
Dog License	\$10.00/dog annually
Dog Park Key Fobs (<u>Original, Renewal, or Replacement</u>)	\$40.00 - covers 4 dogs, valid through calendar year \$50.00 if purchased after November 1 st , good through end of <i>next</i> calendar year.
Bicycle Registration	\$95 .00
Solicitation/Peddler Permit	\$25.00/month \$200.00/year
Animal Control	\$20.00/day + applicable service provider fees
Impound Vehicle	\$50.00 admin fee+ Independent Towing Company Fees
Freedom of Information Act (FOIA) Requests	Labor and Reproduction Costs as allowed under FOIA Law
Parking Rates Street Meter Surface Lot	 \$0.75/hour \$0.50/hour
Parking Permits - Designated Residential Areas Replacement Permit	 \$25.00/annual \$10.00
Parking Permits - Municipal Lots Replacement Permit	 \$30.00/month \$10.00

Parks and Recreation Fees and Charges

Facility Rentals	
Tompkins Community Center Refundable Security Deposit Monday-Thursday Friday, Saturday, Sunday Weddings & Wedding Receptions <u>*Additional hour to enter facility</u> <u>*Additional 2 hours to enter facility</u>	\$275.00 \$500.00 \$750.00 (Memorial - Labor Days) \$1,200.00 (Memorial - Labor Days) <u>\$100.00</u> <u>\$200.00</u>
Lindell Lodge Monday-Thursday (All Day) Friday, Saturday, Sunday, Holidays Refundable Security Deposit 3-hour block	\$200.00 \$300.00 \$100.00 \$150.00
Theatre Rental	\$200 275.00 + \$200.00 refundable security deposit
Golden Family Gymnasium Half Court Full Court	\$25.00/hour \$50.00/hour
Dog Park Dog Park Passes Renewing Pass Replacement Dog Park Pass Dog Walking Pass Windmill	\$40.00 \$40.00 \$40.00 \$20.00
Picnic Permit Monday-Thursday Friday, Saturday, Sunday Shelter at Patterson	\$30.00 \$50.00 \$75.00
Fitness Membership Day Pass Two Weeks One Month Students Age 16-18 or College Students 25 and Under Adults 19-59 Couple Seniors 60 and Over Senior Couple	\$10.00 \$30.00 \$50.00 Quarterly \$100.00/Annual \$300.00 Quarterly \$135.00/Annual \$400.00 Quarterly \$200.00/Annual \$650.00 Quarterly \$100.00/Annual \$300.00 Quarterly \$155.00/Annual \$450.00
<u>Mckeever Lounge</u> <u>Sunday-Saturday</u>	<u>\$150.00 (3-hour block)</u>
Boat Well Rentals	Please See Boat Well Rental Rates Sheet on Marina Information of City Website

Public Service/Building/Planning & Zoning Fees

Certification of Occupancy Fees (includes initial and one re-inspection) Single Family or Commercial Two Family Three Family Four Family Five or more <u>Commercial</u>	\$200.00 \$300.00 \$350.00 \$400.00 \$400.00 + \$50.00 each additional unit <u>\$350.00</u>
<u>Failure to Renew/Obtain Certificate of Occupancy</u>	<u>\$150.00</u>
Lockout/Reinspection Fee - all C of O, <u>Fire</u>, and Trade Permits	\$50 60.00
Building Plan Review Fees	\$100 125.00 for the first \$1,000.00 of estimated construction value + \$1.00 for each additional \$1,000.00
Building Permit Fees	\$100 125.00 for the first \$1,000.00 of estimated construction value + 10.00 for each additional \$1,000.00
Sign Permits	Follow Building Plan Review Fee Schedule
<u>A-Frame Sign</u>	<u>\$50.00</u>
Concrete Permit	\$50.00 + \$10.00 for each additional item
Demolition Permit Residential Structure Commercial Structure	\$300.00 per structure \$600.00 per structure
Fence Permit	\$50.00 100.00
Business Licenses (Landlord and Others) Annual License Fee – must be issued before January 1st Prorated fee for new business first year Renewal Fee between January 1 st and January 31 st Renewal Fee after February 1st	\$75.00 1/12 of license fee – monthly \$100.00 \$125.00
Fees for all Trade Permits Base Fee (includes application fee and final inspection) Additional Inspections Underground Inspections Contractor Registration Mechanical/Plumbing Permit Plan Review Fees Permit After-the-Fact	\$150.00 \$50 75.00 \$35 40.00 \$30 15.00 As charged by contracted inspector Double Normal Cost
Right of Way	\$75.00 + required bond
Garage Sale	\$10.00
<u>Outdoor Vending/Seating</u> <u>Base Fee</u> <u>Use of Public Right-Of-Way</u> <u>Use of parking space</u>	\$50.00 <u>\$25.00 + Base Fee</u> <u>\$30.00 per month per space</u>
<u>Outdoor Dining/Vending</u>	\$50.00

Lot/Split Combination	\$300.00 per parcel
Refundable Deposits/Bonds	
Mechanical, Plumbing, and Electric Permits	\$25.00
All Remodeling, Alterations, Additions, and Garages	\$250.00
New Buildings with an estimated construction value up to \$50,000	\$250.00
New Buildings with an estimated construction value over \$50,000	\$500.00
Utility Work within Public Right-of-Way	\$3,000.00
Hydrant Use	\$500.00
Demolition	\$500.00
Vacant Property Registration	\$250.00
<u>Fire Inspections</u>	
<u>Per Hour or Fraction thereof</u>	<u>\$100.00</u>
<u>2nd reinspection</u>	<u>\$120.00</u>
<u>3rd reinspection</u>	<u>\$170.00</u>
<u>4th and subsequent</u>	<u>\$230.00</u>
<u>Code Abatements</u>	<u>\$75.00 admin + actual costs</u>
<u>Enforcement Administrative Fee (Ticket Issuance)</u>	<u>\$50.00 per ticket issued</u>
Planning & Zoning Applications	
Special Land Use Permit	\$250.00 + Escrow*
Site Plan Review	\$500.00 + Escrow*
Rezoning Request and Text Amendments	\$500.00 + Escrow*
Zoning Board of Appeals Requests	\$500.00 + Escrow*

**In review of applications, the City may require the services of the City Attorney, City Planner, and/or City Engineer. The cost of said services is passed on to the applicant in the form of review fees and associated escrow accounts. For more information on the City's escrow fee policy, please contact the Department of Public Services.*

Electrical Permit Fees

Circuits	\$57 .00 per circuit
Electrical Power Units (Dishwashers, disposals, heating units, motors, transformers, etc.):	
Up to 20 HP, per unit	\$6.00
21 to 50 HP, per unit	\$10.00
Over 50 HP, per unit	\$12.00
Dishwasher	\$5.00
Electrical Heating Units (baseboard)	\$4.00
Low Voltage	\$75.00
Residential Furnace Units (New Only)	\$5.00
Residential A/C Units (New Only)	\$5.00
Power Outlets	\$710 .00 per outlet
Feeders, per 50 ft. or fraction thereof	\$610 .00

Fixtures/Lights, per set of 25 or fraction thereof	\$6.00
Low Voltage	\$75.00
Residential Furnace or A/C - New, Replacement, and Reconnects	\$5 10.00
Generator - Emergency or Standby (underground not included)	\$25.00
Service (New, Change, Relocation, Temporary)	
200 amps or less	\$20.00
200-600 amps	\$25.00
600-800 amps	\$30.00
800-1200amps	\$35.00
1200 amps or higher	\$70.00
Interruptible A/C Service (only)	\$15.00
Sign Connection Only, per sign	\$25.00
Smoke Detectors (per unit)	\$5.00
Swimming Pool (Four inspections: steel, grounding, mesh/fixture bonding, final) Does not include motors, fixtures, or extra panels	\$250.00
Fire Alarm Systems	
Up to 10 devices	\$50 55.00
11-20 devices	\$100.00
Over 20 devices	\$5.00 each additional
Conduit/grounding only	\$50.00
Subpanel	\$15.00
Roof Top Reconnect	\$20.00
Data Communication Devices	
Up to 19	\$5.00 each
Over 19	\$100.00
Electric Vehicle Charger	\$20 25.00

Mechanical Permit Fees

Air Conditioner 1-50 Ton Capacity - includes split systems	\$40.00
Air Handlers	
Under 10,000 CFM	\$20.00
Over 10,000 CFM	\$60.00
Boiler	\$30.00
Chimney/flue liner	\$25.00
Duct Work (per 100 ft. or fraction of)	\$25.00 minimum \$0.10/foot
Electric reconnect AC/Furnace (replacement)	\$5 10.00
Exhaust Fan	\$5 15.00
Fire Suppression	\$0.75/head, minimum \$20.00

Fireplace (prefab)	\$3075.00 - gas burning
Flue/vent Damper	\$5.00
Furnace	
Less than 500,000 BTU	\$40.00
More than 500,000 BTU	\$45.00
Gas Piping	\$25.00 minimum \$0.05/foot
Gas Piping new installation	\$510.00
Humidifier	\$1025.00
Water Heater	\$5.00
Solar, Set of 3 panels (includes piping)	\$2025.00
Heat Pumps (Complete Residential)	\$30.00
Heat Pumps (Commercial, pipe not included)	\$20.00
Baseboard Heating	\$25.00
Generator	\$25.00
Above Ground Connection	\$30.00
Heat Recovery Units	\$10.00
Commercial Hoods	\$15.00
V.A.V. Boxes	\$10.00
Unit Ventilators	\$10.00
Unit Heaters (terminal units)	\$15.00
Evaporator Coils	\$30.00
Refrigeration (split system)	\$30.00
Chiller	\$30.00
Cooling Towers	\$30.00
Compressor	\$30.00
Roof Top Unit	\$50.00

Plumbing and Utility Permit Fees

All Fixtures	\$510.00 each
Backflow Preventor	\$10.00
Back Water Valve	\$10.00
Re-Circulation System (pools, spas, etc.)	\$10.00
Sewer Tap	\$50.00
Stacks	\$315.00 each
Vacuum Breaker	\$10.00
Water Distribution	
¾-2" Pipe	\$25.00
Over 2" Pipe	\$30.00
Water Heater	\$15.00
Humidifier	\$30.00
Sewage Ejectors, Sumps	\$5.00 each
Sub-soil drains	\$5.00 each
Water Service - 2" or less	\$25.00
Bathtub	\$15.00
Dishwasher	\$15.00

Excavation License Registration	\$15.00
Sewers – 6” or Less	\$30.00
<u>Shower Trap/Pan</u>	<u>\$25.00</u>
Water Meters	Actual Cost
Water Tap	
1 Inch	\$1,186.00
1.5 Inch	\$1,286.00
2 Inch	\$1,386.00
Meter Accuracy Test	\$25.00 if meter not found to be in error. No charge if error found.
Meter Conversion	Actual Cost/Time & Materials
Hydrant Use	\$50.00 + \$5.00/1,000 gallons used.



CITY COUNCIL MEETING

DATE: June 10, 2024

SUBJECT: Approve FY 2025 Vehicle Purchases

SUMMARY: The 2025 Fiscal Year budget included funding for the purchase of the following vehicles and equipment to be used to support City operations. All purchases are to be completed through the State MiDeal cooperative government purchasing program. Attached for your review are the assorted quotes from the applicable vehicle and equipment dealers.

Code Enforcement Vehicle - Included in the capital improvement plan was the replacement of the code enforcement vehicle, which is currently a retired public safety patrol vehicle beyond its useful service life. The replacement vehicle is a GMC Terrain.

John Deere Backhoe Loader - Included in the capital improvement plan was the replacement of the City's 1989 JCB backhoe loader which is past its useful service life.

Bobcat Utility Vehicle - Included in the capital improvement plan is a Bobcat replacement program. For Fiscal Year 2025, a Bobcat utility vehicle and various attachments will be purchased to replace an existing Kubota tractor.

FINANCIAL IMPACT: Sufficient funds were budgeted in the 2025 Fiscal Year budget in the following accounts:

<u>Vehicle/Equipment</u>	<u>Account Number</u>	<u>Available Funds</u>	<u>Purchase Amount</u>
John Deere Backhoe Loader	592-535-970.000	\$255,000	\$176,902.00
Bobcat Utility Vehicle			\$68,933.20
Code Enforcement Vehicle	249-373-970.000	\$30,000	\$29,661.00

RECOMMENDATION: Motion to approve the purchase of the vehicles and equipment as presented.

PREPARED BY: Warren Rothe, Assistant City Manager
Tom Jenny, Director of Public Works



Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

City of Grosse Pointe Park

Prepared For: Warren Rothe

(313) 822-1183

Rothew@grossepointepark.org

Vehicle: [Fleet] 2024 GMC Terrain (TXB26) AWD 4dr SLE

TODD WENZEL BUICK GMC of WESTLAND

35100 FORD RD

WESTLAND, MI 48185

State of Michigan MiDeal Contract # 071B7700184

MiDeal Spec # 0050-4WDU

City of Grosse Pointe Park Pricing

(MiDeal Pricing)

2024 GMC Terrain AWD SLE Utility

Gas / Auto Trans

5-Passenger Utility

SPEC 0050 – 2024 GMC Terrain AWD SLE Utility \$ 29,661.00

Prices Quoted are for a MiDeal Dealer Stock Unit.

FOB Grosse Pointe Park, MI



Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 GMC Terrain (TXB26) AWD 4dr SLE (☒ Complete)

Price Summary

PRICE SUMMARY	
	MSRP
Base Price	\$30,300.00
Total Options	\$2,220.00
Vehicle Subtotal	\$32,520.00
Destination Charge	\$1,395.00
Grand Total	\$33,915.00

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Data Version: 22526. Data Updated: May 22, 2024 6:51:00 PM PDT.



Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 GMC Terrain (TXB26) AWD 4dr SLE (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL
TXB26	2024 GMC Terrain AWD 4dr SLE

COLORS

CODE	DESCRIPTION
GXD	Sterling Metallic

OPTIONS

CODE	DESCRIPTION
FE9	Emissions, Federal requirements
LSD	Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT
M3U	Transmission, 9-speed automatic 9T45, electronically-controlled with overdrive
FHB	Axle, 3.47 final drive ratio
3SA	SLE Preferred Equipment Group
RSB	Wheels, 17" x 7" (43.2 cm x 17.8 cm) Silver painted aluminum
5CY	Tires, P225/65R17 all-season blackwall
GXD	Sterling Metallic
AR9	Seats, front bucket
HEW	Jet Black, Premium cloth seat trim
IOR	Audio system, 7" diagonal GMC Infotainment System
ZQ2	Driver Convenience Package
PEF	LPO, Floor Liner Package
V2P	Luggage rack, side rails, roof-mounted
KA1	Seats, heated driver and front passenger
AG1	Seat, driver 8-way power with 2-way power lumbar
AL9	Seat, power driver lumbar control
RIA	LPO, All-weather floor liners, front and rear
CAV	LPO, Integrated cargo liner
BTV	Remote Start
CJ2	Air conditioning, dual-zone automatic climate control

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Vehicle: [Fleet] 2024 GMC Terrain (TXB26) AWD 4dr SLE (✔ Complete)

OPTIONS

CODE	DESCRIPTION
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Options Total	
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Todd Wenzel Buick-GMC and Chevrolet

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Vehicle: [Fleet] 2024 GMC Terrain (TXB26) AWD 4dr SLE (✓ Complete)

Standard Equipment

Package

GMC Pro Safety includes (UHY) Automatic Emergency Braking, (UEU) Forward Collision Alert, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UKJ) Front Pedestrian Braking and (TQ5) IntelliBeam headlamps

Mechanical

Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT (175 hp [131.3 kW] @ 5800 rpm, 203 lb-ft of torque [275.0 N-m] @ 2000 - 4000 rpm) (STD)

Transmission, 9-speed automatic 9T45, electronically-controlled with overdrive (STD)

Axle, 3.47 final drive ratio

Keyless Start, push-button

Automatic Stop/Start

Engine control, stop/start system disable switch

Driver Shift Controls

Electronic Precision Shift, button and trigger based transmission interface

Fuel, gasoline, E15

Chassis, All-Wheel Drive System (All-wheel drive models only.)

Suspension, front MacPherson strut

Suspension, rear 4-link, non-isolated

Brakes, 4-wheel antilock, 4-wheel disc, 11.8" front and 11.3" rear rotor size

Brakes, front and rear with e-boost

Brake, electronic parking

Brake lining, high-performance, Duralife

Trailer provisions, 1500 lbs. (680 kg)

Capless fuel fill

Exhaust, single-outlet stainless-steel with hidden, turned-down tip

Mechanical jack with tools

Exterior

Wheels, 17" x 7" (43.2 cm x 17.8 cm) Silver painted aluminum (STD)

Tires, P225/65R17 all-season blackwall (AWD models only.)

Tire, spare, T135/70R16 blackwall

Wheel, spare, 16" (40.6 cm) steel

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Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 GMC Terrain (TXB26) AWD 4dr SLE (✔ Complete)

Exterior

- Trim, Black lower body
- Headlamps, LED with C-shaped lighting
- Headlamps, automatic delay
- Headlamp control, automatic on and off
- Daytime Running Lamps, LED signature
- Tail lamps, LED signature
- Glass, acoustic, laminated windshield
- Glass, deep-tinted, rear
- Mirrors, outside heated power-adjustable, manual-folding
- Mirror caps, body-color
- Door handles, body-color
- Liftgate, rear manual
- Active Noise Cancellation, noise control system

Entertainment

- Audio system, 7" diagonal GMC Infotainment System includes multi-touch display, AM/FM stereo, includes Bluetooth streaming audio for music and most phones; featuring Android Auto and Apple CarPlay capability for compatible phones (STD)
- Audio system feature, 6-speaker system
- SiriusXM enjoy a Platinum Plan trial subscription (IMPORTANT: The SiriusXM trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. Trial subscription is subject to the SiriusXM Customer Agreement and privacy policy, visit www.siriusxm.com which includes full terms and how to cancel. All fees, content, features, and availability are subject to change.)
- Bluetooth for phone, personal cell phone connectivity to vehicle audio system
- Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)
- Antenna, roof-mounted shark fin
- Wireless Apple CarPlay/Wireless Android Auto

Interior

- Seats, front bucket (STD)
- Seat trim, premium cloth
- Seating, 5-passenger
- Seat, driver 4-way manual, fore/aft, up/down with recline
- Seat, front passenger 4-way manual, fore/aft, up/down with recline

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Vehicle: [Fleet] 2024 GMC Terrain (TXB26) AWD 4dr SLE (✔ Complete)

Interior

Seatback, passenger side, flat-folding

Head restraints, 2-way adjustable (up/down), front

Seat, rear 60/40 split-folding with center armrest

Seat release levers, 2nd row mechanical release levers in cargo area

Rear Seat Reminder

Floor mats, carpeted front (Deleted when LPO floor mats or LPO floor liners are ordered.)

Floor mats, carpeted rear (Deleted when LPO floor mats or LPO floor liners are ordered.)

Steering wheel, urethane

Steering wheel controls, mounted audio and phone interface

Speedometer, miles/kilometers

Display, 4.2" diagonal multi-color driver information screen (When (Y29) Infotainment Package I is ordered, includes enhanced capability with audio, phone and navigation.)

Driver Information Center monitors 26 various systems including, Vehicle Information Menu (oil life, tire pressure, standard/metric units) and Trip Information Menu (trip 1, trip 2, fuel range, average fuel economy, instant fuel economy, average vehicle speed) and compass display

Compass display, located in the Driver Information Center

Window, power with driver Express-Up/Down

Windows, power with front passenger Express-Down

Windows, power with rear Express-Down

Door locks, power programmable with lockout protection

Keyless Open, includes extended range Remote Keyless Entry

Remote panic alarm

Cruise control, electronic with set and resume speed

Theft-deterrent system, unauthorized entry

Power outlet, front auxiliary, 12-volt

Power outlet, cargo area auxiliary, 12-volt

USB data ports, 2, one type-A and one type-C includes auxiliary input jack, located in front center storage bin

USB charging-only ports, 2, located on the rear of the center console

Air conditioning, single-zone automatic climate control

Air vents, 2nd row

Sunglass storage, overhead

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Vehicle: [Fleet] 2024 GMC Terrain (TXB26) AWD 4dr SLE (✓ Complete)

Interior

Map pocket, front passenger seatback

Mirror, inside rearview auto-dimming

Assist handle, driver

Assist handle, front passenger

Assist handles, rear outboard

GMC Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Exterior

Headlamp control, IntelliBeam auto high beam

Safety-Mechanical

Automatic Emergency Braking

StabiliTrak, stability control system with Traction Control

Hill Descent Control

Front Pedestrian Braking

Safety-Interior

Airbags, dual-stage frontal, and thorax side-impact driver and front passenger, and roof-rail side-impact, front and rear outboard seating positions (Always use seat belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Passenger Sensing System sensor indicator inflatable restraint, front passenger/child presence detector (Always use seat belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Rear Vision Camera, integrated into audio system display

OnStar and GMC Connected Services capable (Terms and limitations apply. See onstar.com or dealer for details.)

Forward Collision Alert

Following Distance Indicator

Lane Keep Assist with Lane Departure Warning

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitor manual learn with Tire Fill Alert

Horn, dual-note

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Vehicle: [Fleet] 2024 GMC Terrain (TXB26) AWD 4dr SLE (✔ Complete)

Safety-Interior

3 Years of Remote Access The Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myGMC mobile app. See dealer for details. (Remote Access Plan does not include emergency or security services. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Drivetrain Note: Certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Corrosion Years (Rust-Through): 6
Corrosion Years: 3
Corrosion Miles/km (Rust-Through): 100,000
Corrosion Miles/km: 36,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000
Roadside Assistance Note: Certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Maintenance Note: First Visit: 12 Months/12,000 Miles

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GRAND RAPIDS
600 AIS Drive Southwest
Grand Rapids, MI 49548
Telephone: (616) 538-2400

LANSING
3600 North Grand River Avenue
Lansing, MI 48906
Telephone: (517) 321-8000

SAGINAW
4600 AIS Drive
Bridgeport, MI 48722
Telephone: (989) 777-0090

RICHMOND
65809 Gratiot Avenue
Lenox, MI 48050
Telephone: (586) 727-7502

TRAVERSE CITY
8300 M-72 East
Williamsburg, MI 49690
Telephone: (231) 267-9513

WEST DETROIT
56555 Pontiac Trail
New Hudson, MI 48165
Telephone: (248) 437-8121

May 30, 2024

Mr. Tom Jenny
City of Grosse Pointe Park
15115 E Jefferson Ave.
Grosse Pointe Park, MI 49230

Re: State of Michigan MiDeal Pricing for a New John Deere 410P backhoe loader

Dear Mr. Jenny,

AIS Construction Equipment Corp. is pleased to provide you with the following pricing for a New John Deere 410P backhoe loader. The pricing shown is current MiDeal State Contract # 071B7700090 pricing and as such will be firm until such time as the manufacturer list price changes.

Pricing:

New Factory New John Deere 410P backhoe loader as shown on the attached order sheet:

List Price:	\$253,390.00
Less State Contract 39% Discount:	- \$98,822.00
Discounted Machine Price:	\$154,568.00
PDI:	\$1,546.00
Delivery:	\$600.00
AIS Supplied Options and Labor	
New NPK PH4 hydraulic breaker	\$42,188.00
w/mounting kit, hoses, fittings, pins,	
Tink 520 claw bucket, and installation	
of dealer fit kits.	
Subtotal*:	\$198,902.00
Less Trade-in of JCB 214 #903902:	-\$22,000.00
Net Price:	\$176,902.00

*Pricing does not include State Sales or Federal Excise Taxes.

Please let me know if you have any questions or need any additional information. We look forward to continuing to assist you with your heavy construction equipment needs.

Sincerely,

Greg Doyal
Governmental Sales Manager

410 P-tier Backhoe Loader

30-May-2024

Code	Description	Qty	List Price
17E0T	410 P-tier Backhoe Loader	1	\$197,574.00
Option Codes			
0202	United States	1	No Added Cost
0351	Translated Text Labels Vehicle labels translated to selected language with English labels. Includes labels for operator station, engine and backhoe controls options.	1	No Added Cost
0259	English English language for operator's manual and electronic content. Includes operator's manual and 4G OM packet.	1	No Added Cost
1003	Cab Isolation mounted modular design ROPS/FOPS level 2 (meets ISO 3449 & ISO 3471) molded roof. Tinted safety glass. Deluxe interior trim. Headliner. Molded floor mat. Less radio (cab includes power connector for radio and threaded bosses for mounting brackets - see radio kit installation instructions). Air conditioning 26,000 BTU. CFC free R134a refrigerant. Heater/defrosters/pressurizer, 40,000 BTU, 10 speed. Deluxe mechanical suspension, cloth, swivel seat with lumbar adjustment and arm rests, fully adjustable. Keyless start. 3 inch orange seat belt with retractor. Tilt steering wheel. Interior rearview mirror. Front 2-speed wiper with windshield washer and rear 1-speed wiper. (2) front driving/working halogen lights - 32,500 candlepower each (2) rear working halogen lights - 32,500 candlepower each (6) additional work roof lights adds 2 front, 2 rear and 1 on each side of roof (4) turn signal/flashing/rear stop/tail lights - 2 front and rear (2) rear reflector	1	\$14,253.00

183E	JDLINK™	1	No Added Cost
	Includes integrated cab wiring harness, antenna, and JDLINK™ Modem's (MTG).		
	JDLINK™ connectivity is enabled separately through the JDLINK™ website.		
	Connectivity service is subject to country availability.		
3009	Autoshift Transmission - Mechanical Front Wheel Drive (MFWD) with Limited Slip Differential	1	No Added Cost
	5F/3R autoshift transmission.		
	Autoshift can be turned on/off in the SSM. When autoshift is off, the transmission will operate as a powershift.		
4006	John Deere 4.5L - FT4/Stage IV	1	No Added Cost
	Net peak power of 116 Hp.		
	For use only in areas where EPA final tier 4/EU stage IV is required.		
	Turbocharged.		
	Wet sleeve cylinder liners.		
	2 valves / cylinder.		
	Electronically controlled HPCR fuel delivery system, B20 biodiesel compatible.		
	Serpentine belt with automatic belt tensioner.		
	Enclosed safety fan guard.		
	Vertical spin-on engine oil filter.		
	Spin-on fuel filter with water separator.		
	Dual safety element dry-type air cleaner with evacuator valve.		
	Underhood exhaust filter and catalysts with evacuator valve.		
	Automatic exhaust filter regeneration.		
	Glow plugs.		
	Electronically controlled, variable-speed cooling fan.		
5250	Galaxy 21L-24 12PR Rear & 12.5/80-18 10PR Front	1	No Added Cost
	Requires axle code 3009.		
	Rear tire chains require wheel spacers (AT347522).		
6152	Single Battery with Disconnect and Jump Post	1	No Added Cost
	175 minute reserve capacity (950 CCA)		
	Recommended for use in ambient temperatures above 32 degrees F (0 degrees C).		

6752	Extendible Dipperstick Extended stabilizer legs; stabilizer overall width, operating: 13 ft. 3 in. (4.03 m.). Extendible dipperstick is controlled by roller on joystick.	1	\$9,003.00
6576	1000 lb. (454 kg.) Front Counterweight	1	\$1,515.00
7001	Auxiliary Hydraulics with One Way Flow (Hammer) Auxiliary plumbing to bulkhead (mid-point of dipperstick). Includes hydraulic quick disconnect fittings KV11305 and AT312681 rated for full auxiliary circuit flow capacity. Quick disconnects require connection without pressure and are identical to the couplings provided with the front loader 3rd function hydraulic option.	1	\$4,440.00
7028	Pilot Controls, Two Lever, with Pattern Selection Proportional auxiliary control and extendable dipperstick control integrated into pilot control levers.	1	No Added Cost
7041	Loader Coupler, Three-Function Hydraulics, Single Lever Includes auto ride control, option 8165. Single lever loader control with electric clutch disconnect, momentary MFWD, transmission quick-shift, and electro- hydraulic auxiliary control. For multi-purpose coupler bucket and front attachments. Includes valve with circuit relief and .5 in. (12.7 mm) hoses and steel lines to loader cross tube. Will accept G, J, K, and L-series loader coupler buckets.	1	\$10,735.00
7806	24 in. (611 mm.) Heavy-Duty Bucket, 6.9 cu. ft. (0.20 cu. m.) Pin-on bucket includes 5 teeth, TK-system Fanggs	1	\$2,286.00
7705	Multi-Brand Quick Coupler - Less Thumb If ordering coupler with thumb, requires option code 7706 or 7707. For use with Deere C, D, SE, SG, SJ, SK, SL & SL HL series buckets and with Case K, L, M and Cat C series buckets. Not for use with 710 buckets. Not compatible with Case N-series. Spacers are recommended for Cat and Case buckets, see bulletin 07BH08 for details.	1	\$1,985.00
7864	94 in. (2.39 m.) General Purpose Coupler Bucket, 1.50 cu. yd. (1.15 cu. m.) Coupler bucket includes reversible bolt-on cutting edge and skid plates. Requires loader coupler.	1	\$6,395.00

Premium Mirror Option - Exterior Rear View Mirrors (2)			
8096	and Front View Mirror (1)	1	\$199.00
8109	Sun Visor	1	\$102.00
8146	Left Side Console Storage with Cup Holders	1	\$87.00
8183	Radio, Bosch Premium Package	1	\$1,459.00
AM/FM/Weather Radio, Bluetooth capable with microphone, 3.5mm auxiliary input, USB input, roof power port, roof storage compartment.			
8207	Seat, Cloth Air-Suspension	1	\$541.00
For enclosed Cab.			
8213	Chrome Exhaust Extension	1	\$290.00
8142	LED Light Package	1	\$1,133.00
Includes factory installed 2 LED spot lights and 8 LED flood lights in lieu of the standard halogen light package.			
8131	Heavy-Duty Stabilizer Pads	1	\$497.00
Laminated and reinforced rubber, compressed on edge within the steel shoe for improved durability and wear performance.			

Field Installed Attachments

AT37125			
7	MFWD Wheel Fender Kit for 18 in. tires only	1	\$723.00
Requires MFWD and 12.5/80-18 or 340/80R-18 front tires.			
AT40890 Mounting kit for multi-purpose (ABC) Dry Chemical Fire			
3	Extinguisher	1	\$131.00
Kit Does not Include Fire Extinguisher.			
AT36983			
9	Spinner Knob	1	\$42.18
A spinner knob for the backhoe steering wheel provides a finished, integrated look that enhances the operators ease of use in tight areas or repetitive loader tasks.			
Must be ordered through Parts.			

Total **\$253,390.18**

Manufacturer's Suggested List Price shown. Unless stated otherwise, taxes, freight, setup, delivery and other dealer specific charges not included in the pricing. Options/items noted with anything other than price will have additional costs. Pricing, availability, and specifications subject to change without notice. Prices shown are in U.S. dollars and valid only in the U.S.

410 P-tier Backhoe Loader

410 P-tier Standard Equipment

ENGINE:

John Deere PowerTech™ EWL 4.5L turbocharged 4-cylinder engine
Serpentine belt with automatic belt tensioner Vertical spin-on engine oil filter
Primary and secondary spin-on fuel filter with water separator
Dual safety element dry-type air cleaner with evacuator valve
Vertical curved exhaust stack

COOLING SYSTEM:

Engine radiator
Engine coolant -40 degrees F
Coolant recovery tank with low level indicator
Cooling fan with fan guard
Oil-to-water engine oil cooler
Oil to air hydraulic oil cooler
Oil to water transmission oil cooler
Fold-out hinged cooling system
High ambient temperature engine coolant

POWERTRAIN:

Powershift transmission with torque converter
Auto-shift feature (on/off)
Vertical spin-on transmission filter
Single electric transmission control lever
(forward/neutral/reverse) with integrated gear selection & horn
Electronic transmission controller with on-board diagnostics
Rigid mounted rear axle with 4-planet final drive
Differential lock, foot switch activated, protection on/off
Mechanical limited slip front wheel drive hydrostatic power steering with emergency manual mode power-assisted hydraulic service brakes inboard, wet disc, self-adjusting and self-equalizing (conforms to ISO 3450)
Power-assisted hydraulic service brakes inboard, wet disc, self-adjusting and self-equalizing (conforms to ISO 3450) Parking/emergency brake: independent of service brakes (conforms to ISO 3450) spring applied, hydraulically released, wet multi-disc

HYDRAULICS:

- 43 GPM axial piston pump - PCLS system
- Dedicated hydraulic reservoir
- 4 micron vertical spin-on filter
- "O" ring face seal connectors
- Circuit relief valve protection
- Economy mode
- Auto idle
- Lift mode provides up to 15% additional craning capacity

BACKHOE:

- 15 ft. 11 in. digging depth
- (extendible dipperstick, retracted) Backhoe transport lock lever
- Swing locking pin stored in op. station Pilot controls, two lever with pattern selection
- Reversible pad stabilizer feet with integrated lock stabilizer two-direction anti-drift valves
- Less bucket with bucket pins
- Backhoe boom includes mounting hole for optional boom protection plate.

LOADER:

- Return-to-dig feature
- Bucket level indicator
- Hydraulic self-leveling (anti-spill)
- Single lever control with electric clutch cut-off switch and momentary MFWD control
- Less bucket with bucket pins
- Loader boom service lock
- High-visibility loader arms

ELECTRICAL:

- 12 volt system
- 145 amp alternator
- (4) front driving/working, (4) rear working and (2) side docking halogen lights (32,500 candlepower each)
- (2) front and (2) rear turn signal/ flashing (2) rear stop and tail
- (2) rear reflectors
- Single battery with 350 minute reserve capacity and 1900 CCA
- Blade type multi-fused circuits
- By-pass start safety cover on starter Positive terminal battery cover

OPERATOR STATION:

- Modular-design ROPS/FOPS (level 2) canopy with molded roof (meets ISO 3471 and ISO 3449): isolation mounted
- Left and right side access
- Slip resistant steps and ergonomically located handholds (conforms to SAE J185) Seat, deluxe deep foam, vinyl cover, high back with adjustable:
- Suspension for weight/height
- Fore-aft
- Lumbar adjustment
- Flip-up arm rests
- 3 in. orange seat belt with retractor
- Tilt steering
- Fuel gauge
- Engine coolant temperature gauge Transmission oil temperature gauge

- Electric monitor system with audible and visual warning:
- Air cleaner restriction
- Low alternator voltage
- Engine coolant temperature
- Engine oil pressure & temperature
- Hydraulic filter restriction
- Low brake pressure
- Seat belt indicator
- Transmission oil temperature
- Fuel level
- Hourmeter / tachometer / voltmeter Machine diagnostics
- Scaled switch module
- Keyless start
- Machine security
- 12 volt outlets (1)
- Horn
- Interior rearview mirror
- Rotary hand throttle
- Suspended foot throttle
- Operator's manual storage compartment Integrated cup holder with form fitting rubber insert
- Lockable right hand storage
- Coat hook

OVERALL VEHICLE:

(2) front and (2) rear built-in tie downs One-piece unitized construction mainframe Heavy duty front bumper
 Dent resistant rear fenders
 Vandal protection locking for:
 Engine hood
 Monitor
 Tool box
 Hydraulic reservoir
 34 gal. fuel tank
 Reverse warning alarm
 21L - 24 In. 12 PR (R4) tubeless rear 12.5/80 - 18 In. 10 PR traction front sure grip lug tires
 Ground level fueling
 Remote grease bank for front axle
 Tilt hood with (2) service positions
 JDLINK Ultimate in approved countries



Product Quotation
Quotation Number: **ZW495943**
Quote Sent Date: **Apr 29, 2024**
Expiration Date: **May 29, 2024**

Your Bobcat Contact
Zachary Wollak
Phone:
E-mail: zachary.wollak@doosan.com

Your Customer Contact

Deliver to
CITY OF GROSSE POINT PARKS
290056 - GROSSE POINTE - MI
1005 WAYBURN ST
GROSSE POINTE, MI, 48230-1353

Ryan Barratt
Carleton Equipment Company Bobcat of
Motor City, Livonia, MI
31231 SCHOOLCRAFT ROAD
LIVONIA, , 48150

Bill to
CITY OF GROSSE POINT PARKS
290056
1005 Wayburn St
Grosse Pointe, MI, 48230-1353

Item Name	Item Number	Quantity	Price Each	Total
Bobcat UW56	M1225	1	61,966.40	61,966.40
Standard Equipment:				
Adjustable Vinyl Seats				
All-Wheel Steer				
Automatically Activated Glow Plugs				
Auxiliary Hydraulics				
Variable Flow with dual direction detent				
Beverage Holders				
Bob-Tach				
Boom Float				
Cargo Box Support				
Cruise Control				
Speed Management				
Enclosed Cab with HVAC				
Dual Port USB charger				
Lower Engine Guard				
Limited Slip Transaxle				
Engine and Hydraulic Monitor with Shutdown				
Front LED Work Lights				
Full-time Four-Wheel Drive				
Horsepower Management				
Roll Over Protective Structure (ROPS) . Meets Requirements of SAE-J1040 & ISO 3471				
Falling Object Protective Structure (FOPS) . Meets Requirements of SAE-J1043 & ISO3449, Level I				
Dome Light				
Hydraulic Dump Box				
Instrumentation: Standard 5" Display with Keyless Start, Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, and security lockouts.				
Joystick, Manually Controlled with Lift Arm Float				
Lift Arm Support				
Parking Brake, automatic				
Power Steering with Tilt Steering Wheel				
Radiator Screen				
Rear Receiver Hitch				
Seat Belts, Shoulder Harness				
Spark Arrestor Muffler				
Suspension, 4-wheel independent				
Tires: 27 x 10.5-15 (8 ply), Lug Tread				
Toolcat Interlock Control System (TICS)				
Two-Speed Transmission				
Machine Warranty: 12 Months, unlimited hours				
Bobcat Engine Warranty: Additional 12 Months or total of 2000 hours after initial 12 month warranty				
Attachment Control	M1225-R08-C02	1	204.00	204.00
Engine Block Heater	M1225-A01-C02	1	116.00	116.00
Heavy Duty Battery	M1225-R07-C02	1	80.00	80.00
High Flow Package	M1225-R03-C02	1	1,388.80	1,388.80
Interior Trim	M1225-A01-C04	1	172.00	172.00
Power Bob-Tach	M1225-R14-C03	1	920.00	920.00

Radio Option	M1225-R15-C02	1	452.00	452.00
Rear View Camera	M1225-R20-C01	1	300.00	300.00
Traction Control	M1225-R16-C02	1	484.00	484.00
Total for Bobcat UW56				66,083.20

Quote Total - USD	66,083.20
Dealer P.D.I.	150.00
Freight Charges	1,400.00
Charges	
Bed liner and under coating	1,300.00
Quote Total - USD	68,933.20

Comment:

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract # 040319-CEC.

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Clark Equipment Company d/b/a Bobcat Company, P. O. Box 74007382, Chicago, IL 60674-7382

*Questions can be submitted via email to randy.fuss@doosan.com or by phone at: 1-800-965-4232

Customer Acceptance:

Quotation Number: ZW495943

Purchase Order: _____

Authorized Signature:

Print: _____ Sign: _____

Date: _____ Email: _____

Addresses:

Delivery Address: _____

Billing Address (if different from ship to): _____

Tax Exempt: Y ☐ / N ☐

Exempt in the State of: _____

Tax Exempt ID:

Federal: _____

State: _____

Expiration Date: _____



CITY COUNCIL MEETING

DATE: June 10, 2024

SUBJECT: Resolution to adopt City's Financial Depositories

SUMMARY: Under Public Act 40 of 1932 the governing body shall adopt a resolution designating one or more financial institutions as recommended by the City Treasurer as a depository of the city's public monies.

- To recognize the city's current financial banking institution; and ,
- To adopt by resolution other acceptable depositories for the purposes of investing the city's surplus funds in compliance with Public Act 20.

FINANCIAL IMPACT: N/A

RECOMMENDATION: Motion to adopt the resolution approving the deposit of public money into the financial institutions as outline and attached within the resolution.

PREPARED BY: Ginger Moriarty, Finance Director/Treasurer

**STATE OF MICHIGAN
COUNTY OF WAYNE
CITY OF GROSSE POINTE PARK**

Resolution to adopt City's Financial Depositories

At a regular meeting of the City Council for the City of Grosse Pointe Park (the "Council"), held at City Hall located at 15115 E. Jefferson Ave, Grosse Pointe Park, MI 48230 at 7:00 p.m. on June 10, 2024, the following resolution was adopted.

Present Members:

Absent Members:

Motion by Councilmember _____ seconded by Councilmember _____ to adopt the following resolution:

WHEREAS, under the laws of Michigan and the City's Investment Policy, the Grosse Pointe Park City Council is required to provide by resolution for the city's deposit and for all public invested monies coming into the hands of the City Treasurer/Finance Director of the City of Grosse Pointe Park, in one or more bank(s).

NOW, THEREFORE BE IT RESOLVED, the City Council adopts by resolution 2024-06-10 - ## that the following financial institution(s) be added as depository institutions for city's funds and all other public invested monies coming into the hands of said City Treasurer/Finance Director in compliance with Public Act 20 of 1943 as amended, during the city's fiscal year beginning July 1, 2024, and ending June 30, 2025.

Broker/Dealers/Safekeeping:

Bank of America Merrill Lynch
Comerica Securities
Flagstar Bank
Fifth Third Bank
Huntington Bank
J.P. Morgan Securities LLC/J.P. Morgan Clearing Corp.
Morgan Stanley
PNC Financial Services Group
Raymond James & Associates, Inc.
Robinson Capital

Pooled Accounts:

Michigan CLASS / Public Trust Advisors, LLC

Banks:

Bank of America
Citizens Bank
Charter One Bank
Comerica Bank
Fifth Third Bank
Flagstar Bank
Huntington Bank
JP Morgan Chase Bank
Lake Michigan Credit Union
Merrill Lynch
PNC Bank, N.A.

BE IT FURTHER RESOLVED that each of the above depositories designated are hereby requested, directed, and authorized to honor all checks for payment of monies drawn on the various accounts when bearing the actual or facsimile signature of persons authorized by the City of Grosse Pointe Park to sign said checks and orders.

RESOLUTION DECLARED ADOPTED

At a regular meeting of the City Council for the City of Grosse Pointe Park held on June 10, 2024, at 7:00 p.m., the following roll call vote was taken:

YEAS: Councilmembers,

NAYS:

Motion Carried Unanimously

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I, the undersigned, the duly qualified City Clerk of the City of Grosse Pointe Park, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken by the City Council of the City of Grosse Pointe Park, at a regular meeting held on the ____ day of _____, 20__.

IN WITNESS WHEREOF, I have hereunto set my official signature, this ____ day of _____ 20__.

Bridgette Bowdler, City Clerk
City of Grosse Pointe Park



CITY COUNCIL MEETING

DATE: June 10, 2024

SUBJECT: Approve FY 2024 Budget Amendments

SUMMARY: To make final budget amendments to the FY2024 Original Adopted Budget for the fiscal year by recognizing and canceling revenues by Fund; moreover, canceling and appropriating fund balances or net position of the Fund(s) as outlined in the detailed attached budget amendment.

FINANCIAL IMPACT: By Fund as attached

RECOMMENDATION: Motion to authorize the city finance director to cancel and recognize revenues by Fund and to cancel and appropriate each fund's fund balance by the fund balance by the fund's fund balance fund balance of Governmental funds and for each Fund's net position for Enterprise Funds as provided in the attached resolution, and its detailed attachment.

PREPARED BY: Ginger Moriarty, Finance Director/Treasurer

STATE OF MICHIGAN
COUNTY OF WAYNE
CITY OF GROSSE POINTE PARK

Resolution to amend the FY2023-2024 Expenditure Budgets

At a regular meeting of the City Council for the City of Grosse Pointe Park (the "Council"), held at City Hall located at 15115 E. Jefferson Ave, Grosse Pointe Park, MI 48230 at 7:00 p.m. on June 10,2024, the following resolution was offered:

WHEREAS, the Uniform Budgeting and Accounting Act requires that a City Council prepare a budget amendment as soon as it is apparent that a deviation from the original budget is necessary and the amount can be determined; and,

WHEREAS, the referenced amendments are reflective of activity incurred in the General Fund since the adoption of the FY2023-2024 budget approved on May 8, 2023, and;

WHEREAS, The City Council of Grosse Pointe Park was presented with a proposed budget amendment for Fiscal/Calendar Year 2023-2024 as attached, and;

WHEREAS, the City Council is satisfied with the proposed budget amendment, and;

WHEREAS, the Council authorizes the Finance Director to both cancel and recognize 2024 Local Roads Fund revenue in the net amount of \$(27,000) and;

WHEREAS, the Council authorizes the Finance Director to both cancel and recognize 2024 Rubbish Collection Fund revenue in the net amount of \$(321,200) and;

WHEREAS, the Council authorizes the Finance Director to recognize 2024 Tax Increment Financing Authority Fund revenue in the amount of \$85,100 and;

WHEREAS, the Council authorizes the Finance Director to recognize 2024 Recycling Fund revenue in the amount of \$ 350,600 and;

WHEREAS, the Council authorizes the Finance Director to both cancel and recognize 2024 Water & Sewer Fund revenue in the net amount of \$(2,854,800) and;

WHEREAS, the Council authorizes the Finance Director to recognize 2024 Marina Fund revenue in the amount of \$70,800 and;

WHEREAS, the Council authorizes the Finance Director to recognize 2024 Infrastructure revenue in the amount of \$ 2,901,700 and;

WHEREAS, the Council authorizes the Finance Director to appropriate fund balance amending the 2024 General Fund's fund balance in the amount of \$82,600, and;

WHEREAS, the Council authorizes the Finance Director to both cancel and appropriate fund balance amending the 2024 Major Road's fund balance in the net amount of \$20,500, and;

WHEREAS, the Council authorizes the Finance Director to both cancel and appropriate fund balance amending the 2024 Local Road's fund balance in the net amount of \$27,400, and;

WHEREAS, the Council authorizes the Finance Director to cancel fund balance amending the 2024 Rubbish Collection fund balance in the amount of \$319,600, and;

WHEREAS, the Council authorizes the Finance Director to appropriate fund balance amending the 2024 Tax Increment Financing Authority fund balance in the amount of \$100,000, and;

WHEREAS, the Council authorizes the Finance Director to appropriate fund balance amending the 2024 Building Inspection fund balance in the amount of \$75,900, and;

WHEREAS, the Council authorizes the Finance Director to appropriate fund balance amending the 2024 Municipal Debt Service fund balance in the amount of \$2,700, and;

WHEREAS, the Council authorizes the Finance Director to appropriate net position amending the 2024 Recycling Collection Fund in the amount of \$ 342,900, and;

WHEREAS, the Council authorizes the Finance Director to cancel budget appropriations of net position amending the 2024 Water and Sewer Fund in the amount of \$ 3,596,700, and;

WHEREAS, the Council authorizes the Finance Director to cancel budget appropriations of net position amending the 2024 Marina Fund in the amount of \$20,000, and;

WHEREAS, the Council authorizes the Finance Director to appropriations net position amending the 2024 W&S Infrastructure Fund in the amount of \$3,272,000, and;

NOW, THEREFORE BE IT RESOLVED that the City of Grosse Pointe Park Council Members hereby adopt this Resolution 2024-06-10-## authorizing the Finance Director to cancel and recognize 2024 revenues and to cancel and appropriate fund balance for governmental funds and to cancel and appropriate net position for enterprise funds by amending the fiscal year 2024 budget as outlined and attached.

RESOLUTION DECLARED ADOPTED

At a regular meeting of the City Council for the City of Grosse Pointe Park held on June 10, 2024, at 7:00 p.m., the following roll call vote was taken:

YEAS: Councilmembers,

NAYS:

Motion Carried Unanimously

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I, the undersigned, the duly qualified City Clerk of the City of Grosse Pointe Park, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken by the City Council of the City of Grosse Pointe Park, at a regular meeting held on the ____ day of _____, 20__.

IN WITNESS WHEREOF, I have hereunto set my official signature, this ____ day of _____ 20__.

Bridgette Bowdler, City Clerk
City of Grosse Pointe Park

FY2023-2024 Budget Amendments
FY2024 Revenue Recognition of Funding Sources

GL Number	Account Description	Revenue Budget Recognition	FY2023 Budgeted	FY2024 Revised
203-000-546.010	Metro-Act Right of Way Reclassifying Predicessor's budget of funding of Metro Act to the correct Fund	\$ (40,000)	\$ -	\$ (40,000)
203-000-665.000	Interest Income Recognize Bank Interest Earnings FY2024	\$ 13,000	\$ -	\$ 13,000
Total 203 Local Roads Fund Appropriations		\$ (27,000)	\$ -	\$ (27,000)
226-000-454.000	Spc Asmts - Delinquent Toters Cancel Budget - Reclassify to 524 Recycling Fund	\$ (800)	\$ 2,300	\$ 1,500
226-000-627.000	Curbside Recycling Fee Revenue Cancel Budget - Reclassify to 524 Recycling Fund	\$ (330,300)	\$ -	\$ (330,300)
226-000-626.120	Rubbish Toter Sales Recongize Additional Toter Sales Revenue for FY2024	\$ 9,900	\$ 12,000	\$ 21,900
Total 226 Rubbish Collection Fund Revenue Recognition		\$ (321,200)	\$ 14,300	\$ (306,900)
251-000-404.000	Property Tax Revenue RecongizeProperty Tax Captured Revenue for FY2024	\$ 56,800	\$ 1,156,000	\$ 1,212,800
251-000-665.000	Interest Income Recognize Bank Interest Income for FY2024	\$ 28,300	\$ -	\$ 28,300
Total 251 TIFA Fund Revenue Recognition		\$ 85,100	\$ 1,156,000	\$ 1,241,100
524-000-454.000	Special Assessment - Delinquent Toters Reclassified Recycling Enterprise Function Revenues from 226 Rubbish Collection Fund	\$ 700	\$ -	\$ 700
524-000-474.000	Penalties & Interest on Spc Assmts Reclassified Recycling Enterprise Function Revenues from 226 Rubbish Collection Fund	\$ 100	\$ -	\$ 100
524-000-630.000	Recycling Collection Fees Reclassified Recycling Enterprise Function Revenues from 226 Rubbish Collection Fund	\$ 329,600	\$ -	\$ 329,600
524-000-631.000	Recycling Bins & Toter Sales Reclassified Recycling Enterprise Function Revenues from 226 Rubbish Collection Fund	\$ 10,000	\$ -	\$ 10,000
524-000-665.000	Interest Income Reclassified Recycling Enterprise Function Revenues from 226 Rubbish Collection Fund	\$ 6,500	\$ -	\$ 6,500
524-000-670.000	Penalty Revenue Reclassified Recycling Enterprise Function Revenues from 226 Rubbish Collection Fund	\$ 3,700	\$ -	\$ 3,700
Total 524 Recycling Fund Revenue Recognition		\$ 350,600	\$ -	\$ 350,600
592-000-445.000	Interest & Penalty Revenue on Tax Reclassified Infrastructure Millage Revenue to 598 Fund	\$ (700)	\$ 700	\$ -
592-000-528.000	Federal Grant - Other Recognize Grant Revenue: Remaining ARPA Funding reclassified from Balance Sheet	\$ 94,000	\$ -	\$ 94,000
592-000-637.249	Intergovernmental Revenue - Due from Building Inspection Fund 592 DPW EE Wages: Intergov't Agmt for Electric Inspector Svcs provided to 249 Fund, btw EE & City	\$ 10,000	\$ -	\$ 10,000
592-000-674.000	Private Contributions & Donation EERV (Infrastructure Fund) Donations Cancel Budget - Recognize by 598 Infrastructure Fund	\$ (1,030,000)	\$ 1,030,000	\$ -
592-000-675.140	Sale of Fixed Assets - Land Proceeds Cancel FY2024 expected Commercial Real Estate Listing Revenues	\$ (101,000)	\$ 101,000	\$ -
592-000-699.202	Interfund Transfers In- Major Roads 592 Fund - 10% Admin of \$10,500 & EE Traffic & Winter Maint Fringes of \$17,100	\$ 27,600	\$ -	\$ 27,600
592-000-699.203	Interfund Transfers In - Local Roads 592 Fund - 10% Admin of \$10,500 & EE Traffic & Winter Maint Fringes of \$17,100	\$ 27,600	\$ -	\$ 27,600
592-000-643.080	Current Property Tax - Extra/Special Voted Budget Cancel: Infrastructure Millage Revenue - Reclassified to 598 Infrastructure Fund	\$ (1,874,800)	\$ 1,874,800	\$ -
592-000-643.030	Municipal Usage Budget Cancel: Non-Interfund TF budgeted by Predicessor to 592 for services paid for by 101 GF	\$ (7,500)	\$ 7,500	\$ -
Total 592 Fund Revenue Recognition		\$ (2,854,800)	\$ 3,014,000	\$ 159,200
594-000-651.000	Boat Well Rental Revenue Recongize FY2024 Revenue Source	\$ 44,800	\$ 332,700	\$ 377,500

594-000-665.000	Interest Income	\$ 26,000	\$ -	\$ 26,000
	Recognize Bank Account Interest			
Total 594 Marina Fund Revenue Recongnition		\$ 70,800	\$ 332,700	\$ 403,500
598-000-402.000	Current Property Taxes	\$ 1,871,000	\$ -	\$ 1,871,000
	Infrastructure FY2024/TY2023 Winter Tax Levy			
598-000-445.000	Penalties & Interest on Property Taxes	\$ 700	\$ -	\$ 700
	Infrastructure FY2024/TY2023 Winter Tax Levy			
598-000-674.000	Private Contributions & Donations	\$ 1,030,000	\$ -	\$ 1,030,000
	Infrastructure Donations EERV System			
Total 598 Infrastructure Revenue Recongnition		\$ 2,901,700	\$ -	\$ 2,901,700

**FY2023-2024 Budget Appropriations
Budget Amendments**

GL Number	Account Description	Budget Amendment	Budget as Amended	FY2024 Revised Budget
101-172-702.010	Wages - Full-Time	\$ 4,800	\$ 208,200	\$ 213,000
	Asst City Manager Annual Wage Increase			
101-172-711.000	Wages - Longevity	\$ 800	\$ -	\$ 800
	City Manager - Years of Service			
101-172-712.000	Wages - Social Security/Medicare	\$ 400	\$ 15,200	\$ 15,600
	Asst City Manager Annual Wage Increase			
101-272-955.001	Municipal Risk Liability - Insurance Claims	\$ 10,000	\$ -	\$ 10,000
	2020 Injury Claim Settlement in April 2024			
101-300-702.010	Wages - Full-time Employees	\$ 41,600	\$ 2,845,800	\$ 2,887,400
	FY2024 C/POAM CBA Agmt Ratified (Wages Inc - Retro-Pay): 6mo @ 2.5% & 6mo @ 5%			
101-760-702.030	Wages - Seasonal/Temporary Employees	\$ 25,000	\$ 165,000	\$ 190,000
	Starting wages for Seasonal Workers			
101-906-961.000	Contractual - Bank Fees	\$ 500	\$ -	\$ 500
	Huntington Bank - GO Bond Payee Fees			
101-965-999.260	Interfund Transfer-Out Indigent Fund	\$ (500)	\$ 10,800	\$ 10,300
	Reduce Tranfers Out to SOM Match Requirement for FY2024			
Total 101 General Fund Appropriations		\$ 82,600	\$ 3,245,000	\$ 3,327,600
202-463-941.030	Contractual Services - Lawncare/Landscaping Services	\$ 25,000	\$ 52,000	\$ 77,000
	Major Roads - Tree Trimming Services			
202-474-719.000	Benefits - Medical/Dental & Optical	\$ (10,200)	\$ 10,200	\$ -
	Traffic Services - Cancel 202 Fund Budget (Interfund Transfers Out 592 EE Healthcare)			
202-474-940.100	Rental/Lease	\$ (5,000)	\$ 50,000	\$ 45,000
	Traffic Services - City Equipment Rental			
202-478-719.000	Benefits - Medical/Dental & Optical	\$ (6,900)	\$ 6,900	\$ -
	Winter Maintenance - Cancel 202 Fund Budget (Interfund Transfers Out 592 EE Healthcare)			
202-478-762.010	Supplies - Street Materials	\$ (10,000)	\$ 53,000	\$ 43,000
	Winter Maintenance - Road Salt Purchases (completed for FY2024)			
202-965-999.592	Interfunds Transfer Out - Water & Sewer Fund	\$ 27,600	\$ -	\$ 27,600
	592 Fund - 10% Admin of \$10,500 & EE Traffic & Winter Maint Fringes \$17,100			
Total 202 Major Roads Fund Appropriations		\$ 20,500	\$ 172,100	\$ 192,600
203-451-971.203	Local Street Improvements	\$ (103,100)	\$ 188,100	\$ 85,000
	Budget Cancel			
203-463-703.020	Wages - Part Time Employees	\$ 40,500	\$ -	\$ 40,500
	Re-employment of Part-time Forester (Includes GPF Contract: July 2023 - March 2024)			
203-463-940.000	Rentals/Lease	\$ 27,700	\$ 87,300	\$ 115,000
	Local Road Maintenance - City Equipment Rental			
203-463-941.030	Contractual Services - Lawncare/Landscaping Services	\$ 27,500	\$ 98,200	\$ 125,700
	Local Roads - Tree Trimming Services			
203-463-962.592	Interfunds Transfer Out - Water & Sewer Fund	\$ 27,600	\$ -	\$ 27,600
	592 Fund - 10% Admin of \$10,500 & EE Traffic & Winter Maint Fringes \$17,100			
203-474-940.000	Rentals/Lease	\$ 18,400	\$ 8,200	\$ 26,600
	Local Road Traffic Services - City Equipment Rental			

203-474-762.020	Supplies - Roads & Street Signs Local Road Traffic Services - Street Signs	\$ 1,000	\$ 800	\$ 1,800
203-478-719.000	Benefits - Medical/Dental & Optical Winter Maintenance - Cancel 203 Fund Budget (Interfund Transfers Out 592 EE Healthcare)	\$ (12,200)	\$ 12,200	\$ -
Total 203 Local Roads Fund Appropriations		\$ 27,400	\$ 394,800	\$ 422,200
226-442-830.020	Contractual - Refuse Recycling Services Cancel Budget: Function Reclassified to 524 Recycling Fund	\$ (314,500)	\$ -	\$ (314,500)
226-442-751.000	Supplies - Mobile Toters & Bins Cancel Budget: Function Reclassified to 524 Recycling Fund	\$ (5,100)	\$ 23,100	\$ 18,000
Total 226 Rubbish Collection Fund Appropriations		\$ (319,600)	\$ 23,100	\$ (296,500)
251-730-968.100	Depreciation Expense FY2023 Financial Report - Restatment of Fund Recognition of Capital Assets	\$ 100,000	\$ 240,000	\$ 340,000
Total 251 TIFA Fund Appropriations		\$ 100,000	\$ 240,000	\$ 340,000
249-965-999.101	Interfund Transfers- Out General Fund Dept Head - Wages, Nickel & Saph Ins Cost Share, Indirect Const Note 2 Costs (ex: Fire Inspector Wages & Fringe share & GF Svcs	\$ 75,900	\$ 34,900	\$ 110,800
Total 249 Building Inspection Fund Appropriations		\$ 75,900	\$ 34,900	\$ 110,800
305-905-801.100	Professional & Contractual Services FY2023 Yeo & Yeo Auditing and Bank of New York Pay Agent Fees	\$ 2,700	\$ -	\$ 2,700
Total 305 Muni (2007 GO) Debt Service Fund Appropriations		\$ 2,700	\$ -	\$ 2,700
524-531-728.100	Communication - Postage & Mail Reclassify Recycling Activity from 226 Rubbish Millage Fund to 524 Recycling Enterprise Fund	\$ 100	\$ -	\$ 100
524-531-751.000	Supplies - Mobile Toters & Bins Reclassify Recycling Activity from 226 Rubbish Millage Fund to 524 Recycling Enterprise Fund	\$ 12,000	\$ -	\$ 12,000
524-531-825.000	Contractual - Rubbish/Recycling Services Reclassify Recycling Activity from 226 Rubbish Millage Fund to 524 Recycling Enterprise Fund	\$ 330,800	\$ -	\$ 330,800
Total 524 Recycling Fund Appropriation		\$ 342,900	\$ -	\$ 342,900.00
592-527-801.527	Infrastructure Restoration Main/Repair Cancel budget reclassified expenditures to 598 Infrastructure Fund	\$ (250,000)	\$ 250,000	\$ -
592-527-815.000	Professional - Engineering Services Cancel budget reclassified expenditures to 598 Infrastructure Fund	\$ (85,000)	\$ 100,000	\$ 15,000
592-527-968.100	Depreciation/Depletion & Amortization Cancel Deprec budgeted for Sewerage (overstated)	\$ (10,000)	\$ 100,000	\$ 90,000
592-527-970.000	Capital Outlay Cancel budget reclassified project expenditures to 598 Infrastructure Fund	\$ (2,790,500)	\$ 2,790,500	\$ -
592-528-968.000	Depreciation Expense FY2023 Financial Report - Restatment of Fund Recognition of Capital Assets	\$ 360,500	\$ 73,000	\$ 433,500
592-535-970.000	Capital Outlay R/C Capital Outlay for 535 Water Dept Assets - Dump Trucks, Water Truck, Patch Trailer & Accessories	\$ 48,500	\$ 290,100	\$ 338,600
592-536-968.100	Depreciation/Depletion & Amortization Cancel Deprec budgeted in DPW Admin Bld dept, Correct to 592-528-968.100	\$ (552,000)	\$ 552,000	\$ -
592-536-921.000	Utilities - Electricity From: October 2021 to current on new DPW Building	\$ 20,000	\$ 10,000	\$ 30,000
592-536-970.000	Capital Outlay Reclassify FY2024 budget - Water dept 592-535-970.000 Capital Asset purchases	\$ (338,200)	\$ 338,200	\$ -
Total 592 Water & Sewer Fund Appropriations		\$ (3,596,700)	\$ 4,503,800	\$ 907,100
594-545-970.000	Depreciation Expense FY2023 Financial Report - Restatment of Fund Recognition of Capital Assets	\$ 20,000	\$ -	\$ 20,000
Total 594 Marina Fund Appropriations		\$ 20,000	\$ -	\$ 20,000
598-563-801.100	Professional & Contractual Services Contract Services - Sewer Cleaning	\$ 250,000	\$ -	\$ 250,000
598-563-815.000	Professional - Engineering Services Contractual Svcs - Infrastructure Asset Management & Capital Improvement Plan & CCTV	\$ 60,000	\$ -	\$ 60,000
598-563-968.000	Depreciation	\$ 60,000	\$ -	\$ 60,000

FY2024 Completed Infrastructure Projects

598-563-970.000	Capital Outlay St Clare - Water Main	\$ 175,000	\$ -	\$ 175,000
598-563-970.000-2023U6151	Capital Outlay Mack Avenue - Water Main Project	\$ 92,000	\$ -	\$ 92,000
598-563-970.000-2023U6626	Capital Outlay EERV System Project based on Order Chg #3 minus FY2023 recorded Expenditures	\$ 2,500,000	\$ -	\$ 2,500,000
598-563-970.000-2024U6153	Capital Outlay Beaconsfield Water Main Project	\$ 90,000	\$ -	\$ 90,000
598-563-970.000-2024U6154	Capital Outlay Maumee Water Main Project	\$ 30,000	\$ -	\$ 30,000
598-563-970.000-2024U6627	Capital Outlay Jefferson Ave Sewer Separation Project	\$ 15,000	\$ -	\$ 15,000
Total 598 Infrastructure Fund Appropriations		\$ 3,272,000	\$ -	\$ 3,272,000



CITY COUNCIL MEETING

DATE: June 10, 2024

SUBJECT: Ainsworth Maintenance Agreements

SUMMARY: Ainsworth our contractor for Heating and Cooling Maintenance and Repairs is seeking renewal of their service contracts with the City for one year. Ainsowrth provides equipment inspection as well as completion of scheduled maintenance at City Hall, Public Safety, Jefferson Pump Station and Windmill Pointe Park.

FINANCIAL IMPACT: \$7,217 for Windmill Pointe Park and \$7,822 for City Hall

RECOMMENDATION: Motion to approve the contracts for one year with Ainsworth

PREPARED BY: Tom Jenny, Director of Public Works



HVAC PREVENTATIVE MAINTENANCE AGREEMENT

**Windmill Pointe Park
14920 Windmill Pointe Dr
Grosse Pointe Park, MI 48230**

1515 E. KIRBY ST, DETROIT, MI 48211

TEL: 248-669-1010, FAX: 248-669-1515

WWW.AINSWORTH.COM

Ainsworth Vision



Vision Statement – To be a trusted advisor for all our customers' needs related to service, operations and maintenance of their facilities, assets and comfort.

Section 1.01 Ainsworth Core Values

Ainsworth's business philosophy has been built on the following set of core business values. Embracing these values helps us sustain a corporate culture where these values are an integrated component of our overall management philosophy and management systems. Ainsworth recognizes that the success of our business depends on providing excellent products and services through ethical, committed actions.

- Safety:** "A zero incident culture ensuring everyone arrives home safe every day."
- Our People:** "Our people are the differentiator through their skill, knowledge and passion."
- Integrity:** "We live by our values and always strive to do the right thing."
- Our Customers:** "We deliver services and advice as a trusted partner to our customers."
- Communication:** "We don't avoid difficult conversations; openness, fairness and facts guide our communication and decision-making."
- Trust:** "We have confidence in our team to be competent, have character and respect our stakeholders."
- Accountability:** "We deliver to our commitments and answer for our actions and results."

Company Focus

Our organization has been aligned as a service organization first and foremost, with project work focused on supporting the service business. Departments are well-resourced with highly competent individuals, accountabilities are aligned and focused to deliver the highest of service levels, and support resources are in place to ensure that the operational divisions have the requirements to achieve 100% customer satisfaction. We follow ISO 9001 processes and procedures, which means we have a systematic approach to quality management, and managing our business, to ensure we clearly understand, agree, and fulfill your needs.

To respond to the needs of our customers, Ainsworth has invested significantly in strong resources and technology to ensure that when our customers call, they receive prompt response and support. Our 24/7 call center is there for you when emergencies do arise.

HVAC Service Contract Customer Base

Ainsworth is a privately held, national, multi-discipline company. With our 900 employees and ten offices from coast to coast, Ainsworth provides complete facility and building infrastructure/operations services and solutions to institutional, commercial and industrial clients. Ainsworth has been in business for **over eighty years** and has grown into one of the largest comprehensive technical services providers in Canada.

Our HVAC/R business approximately continues 60-70% of our total business. This number continues to grow as we constantly acquire new customers and expand the services to our existing customers.

HVAC/R Customers

Ainsworth has approximately in excess of over 6,500 customers to whom we provide HVAC/R services similar to the scope of work as specified in your request for proposal. Our portfolio is mix of industrial, commercial and institutional customers. It is our diverse portfolio and our large pool of qualified labour force that makes us the preferred and trusted advisor for all our customers' needs.

Service Offerings

Our customers depend on their facility and business assets running consistently and at maximum efficiency. For over 80 years, commercial, industrial and institutional clients have relied on Ainsworth in this area, choosing us as their single source supplier and service provider. Over the years, we have continued to expand and add to our expertise, and today, we have built a solid reputation across a broad spectrum of services.

Health & Safety Policies and Procedures

Safety culture is a core value at Ainsworth encompassing all aspects of the business to provide a safe working environment. We are firmly committed to the protection of the health and safety of all our employees, sub-contractors, customers and the general public. Ainsworth has documented Occupational Health and Safety policy and procedures in places as described in the Occupational Health and Safety Act. Health & Safety in the work place is at the forefront of our daily agenda and an integral part of our overall vision and commitment. Our Health and Safety Management System provides a systematic method of eliminating any existing hazards at our work sites, to prevent personal injuries or illness, property damage and to the promote health and safety of our workers and partners.

Environmental Management

Ainsworth's approach to environmental management is to demonstrate a commitment to stewardship of the environment in all of its worksites and facilities. The Environmental Maintenance System ("EMS") is consistent with the precepts of ISO 9001 and covers all of the products and services required by our customers. It is Ainsworth's policy to ensure that any project or work undertaken complies with all Environmental Legislation. This includes but is not limited to Federal, Provincial and Municipal Acts and Regulations that are applicable in specific locations. We believe we have a moral and business obligation to maintain and adhere to an environmentally responsible working philosophy in all of its operations.

AINSWORTH

HVAC MAINTENANCE INSPECTION

MAINTENANCE SERVICE AGREEMENT

Effective Date:

June 1st 2024

Between Ainsworth Incorporated (Referred to as "Ainsworth") and

Name: GROSSE POINTE PARK WINDMILL POINTE PARK

Address: 14920 Windmill Pointe Dr. Grosse Pointe Park, MI 48230

Both Ainsworth and the Customer have agreed with each other as follows:

1. Ainsworth will INSPECT the Equipment at various locations, listed under item 7 below, subject to any special coverage noted in item 4 and in accordance with the terms of this Agreement.
2. Ainsworth will inspect The Equipment checking its operation in accordance with the Work Schedules attached. During the inspection process, Ainsworth will inspect, lubricate, grease, and adjusting the equipment checking its operation and furnish preventive maintenance tasks in accordance to Manufacturer's Specifications and Ainsworth's opinion, to maintain the Equipment in good repair. After each routine inspection, Ainsworth will furnish the Customer with a copy of the service work order indicating the service operations performed, with recommendations for improvements or needed repairs, if any.
3. Ainsworth will provide Scheduled service during its regular working hours. Ainsworth will provide service repairs or improvements to The Equipment at preferred contract rates enclosed, upon proper authorization from the customer. In addition, we will provide on-call troubleshooting and repair work, 24 hours per day, 7 days per week depending on availability of personnel, materials and parts.
4. The term of this agreement is for – 1 **YEARS** On the execution of this Agreement, payments will be made in accordance with the continuous service program pricing structure enclosed.
5. This contract will automatically renew on May 31st , 2025, with a 5% increase in labor hour and total contract price.
6. The Customer shall be responsible for advising Ainsworth in writing of any non-performance, which may adhere to the scope of service, specified in this Agreement. If Ainsworth fails to remedy such non-performance within 30 days, the Customer shall have the right to terminate this Agreement. If the Customer terminates this Agreement without cause prior to the end of the Agreement Term, the Customer shall pay to Ainsworth all charges and other amounts for services rendered or goods supplied prior to the termination. Both the Customer and Ainsworth have the right to terminate this Agreement with 30 days notification by either Party.

7. This proposal and the aforementioned pages will become an agreement only upon signature in space provided for the Customer and Ainsworth Inc. of the CONTINUOUS SERVICE AGREEMENT and is subject to the terms and conditions attached and upon continuance of credit approval by Ainsworth. No modification, change or waiver of any term or condition of this Agreement shall be binding on Ainsworth unless made in writing and signed by an authorized representative of Ainsworth.
8. The Equipment and Services that are INCLUDED: See Attached Schedules and Equipment Lists

AINSWORTH

Proposal Date: May 2024

Effective Start Date: June 1st , 2024

By and Between:

Ainsworth Inc. (Ainsworth)
 1515 E Kirby st
 Detroit, MI 48211

Customer:

GROSSE POINTE PARK WINDMILL POINTE PARK
14920 WINDMILL POINTE DR.
GROSSE POINTE PARK, MI 48230

Ainsworth shall provide services in accordance with the attached programs and the terms and conditions of sale, which form part of this Agreement.

Mechanical Maintenance Service	Electrical Maintenance Service	Communications
☒ Mechanical Equipment, as per list	☐ Comprehensive Service	☐ File Server Health Check
☐	☐ Inspection Program	☐ Network Audit & Design
☐ Belt Change, one time per year	☐ High Voltage Maintenance	☐ Monitoring & Management
	—	—

☒ Air Filters change, 4 times per year	☐ Predictive Maintenance	☐ Metasys Building Automation
☒ Extensive Service Coverage 24/7 (at applicable charge-out rates)	☐ Infrared Thermography	☐ Energy Management
☒ Guaranteed Response to Emergencies	☐ Vibration Analysis	☐ Automation Maintenance
☒ PM Work performed as per Scope	☐ Oil Analysis	☐ Additional Services
☐ Water Treatment	☐ Ultrasonic Detection	☐ RBAS Remote Monitor
☐ Annual Refrigerant Monitor	☐ Winding Analysis	☐ RBAS Set up

Agreement Term: ☒ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ Years

PRICING SCHEDULE

Annual Price Billed Yearly

Year 1 \$7,217.50

Quarterly Payment Option Billed at Start of each Quarter

\$3,608.75

INSPECTION SCHEDULE

Unit ID	Quantity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Roof Top Units	6						X				X		
Condensers	2						X				X		
Furnaces	4						X				X		
Exhaust Fans	3						X				X		
Mini Splits	2						X				X		
Coil Cleaning	All						X				X		
Gym/ locker rm RTUs 2 visits a month	2		xx	xx	xx	xx	xxx	xxx	xxx	xxx	xx	xx	xx

Notes:

1. Preventative Maintenance Inspection
2. See Attached Schedule for Details
3. Filter changes to be performed, 2 times per year on all equipment. Gym and locker room equipment 9 times per year.
4. Additional filter changes as needed on T&M Basis
5. Filters to be provided by Ainsworth
6. Any additional Time & Material work required for an HVAC Tech in Year 1 will be at your preferred labor rate of **\$125.00 per hour** plus applicable truck charges. Overtime Rate is \$187.50 plus applicable truck charges. Double Time is \$250.00 plus applicable truck charges. After hours & weekends are 1 ½ times the rate and Stat Holidays are 2 times the rate.
7. Hourly rate will increase 3\$ per year
8. Belts done as an extra T&M as needed.
9. Senior level technician \$150.00 per hour.

AINSWORTH

HVAC MAINTENANCE INSPECTION

Ainsworth Inc.

By: Christopher Mears

Signature: *Christopher Mears*

Title: Account Executive

Date: 05/23/2024

By:

Signature:

Title:

Date:

Ainsworth Inc.

By: Dallas Garvin

Signature: *Dallas Garvin*

Title: Service Operations Manager

Date: 05/23/2024

By:

Signature:

Title:

Date:

All work has been quoted for regular hours of business only unless otherwise stated. Any additional work subsequent to the scope mentioned above is extra to the quoted amount. This quotation remains open for acceptance for a period of thirty (30) days from the date of this quotation. Heavy equipment rentals, engineering, structural reinforcement, permits & fees, if required, are additional to quoted amount unless otherwise stated. Free & clear access must be provided where necessary.

We trust that our quotation will be satisfactory, and we look forward for receiving your acceptance. Should you have any questions, please contact us at 313-254-5500.

Thank you for the opportunity and we await your direction.

Yours truly,

Christopher Mears

Ainsworth Incorporated



Scope of Work

HVAC Service Contracts – Maintenance Task Lists

1 Air Conditioner/Heat Pump

Cooling Start-up

- ✓ Check for water leaks, missing screws, rust, unsafe, or unusual conditions and report
- ✓ Replace missing screws
- ✓ Inspect mounting hardware, vibration isolators, fan blades & motor wiring
- ✓ Energize electrical circuit
- ✓ Adjust dampers for summer operation
- ✓ Record compressor amps
- ✓ Record fan amps
- ✓ Check fan/thermostat operation and adjust if required
- ✓ Check and record cut-in cut-out temps and time of each
- ✓ Change filters as required
- ✓ Inspect belts and adjust and replace as required (one belt per year)
- ✓ Grease motor and fan bearings as manufacturers recommendations
- ✓ Inspect heat pump change over operation
- ✓ Check and record refrigerant operating pressures
- ✓ Inspect external refrigerant lines for abrasion, loss of insulation and repair
- ✓ Inspect coils to ensure air passes through freely
- ✓ Inspect electrical boxes and disconnects for weather damage and corrosion
- ✓ Inspect contactor points, clean if required
- ✓ Tighten all electrical connections
- ✓ Test operation of dampers, motors, and economizer
- ✓ Check compressor restart delay
- ✓ Install gauges to take necessary readings of operating pressures and levels of refrigerant and oil
- ✓ Tighten all access valves

Mid-season Inspection

- ✓ Check for water leaks, missing screws, rust, unsafe, or unusual conditions and report
- ✓ Replace missing screws
- ✓ Inspect mounting hardware, vibration isolators, fan blades & motor wiring
- ✓ Change filters as required
- ✓ Inspect external refrigerant lines for abrasion, loss of insulation and repair
- ✓ Inspect coils to ensure air passes through freely
- ✓ Tighten all access valves

Heating Start-up

- ✓ Check for water leaks, missing screws, rust, unsafe, or unusual conditions and report

- ✓ Replace missing screws
- ✓ Inspect mounting hardware, vibration isolators, fan blades & motor wiring
- ✓ Energize electrical circuit
- ✓ Adjust dampers for winter operation
- ✓ Inspect external refrigerant lines for abrasion, loss of insulation and repair
- ✓ Inspect coils to ensure air passes through freely
- ✓ Inspect electrical boxes and disconnects for weather damage and corrosion
- ✓ Tighten all access valves
- ✓ Inspect heat exchangers, sheet metal, and flue for rust and unsafe condition
- ✓ Adjust manual dampers for correct setting, calibrate setting on automatic dampers



HVAC PREVENTATIVE MAINTENANCE AGREEMENT

Grosse Pointe Park City Hall

**15115 E Jefferson Ave
Grosse Pointe Park, MI 48230**

1515 E. KIRBY ST, DETROIT, MI 48211

TEL: 248-669-1010, FAX: 248-669-1515

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Safety culture is a core value at Ainsworth encompassing all aspects of the business to provide a safe working environment. We are firmly committed to the protection of the health and safety of all our employees, sub-contractors, customers and the general public. Ainsworth has documented Occupational Health and Safety policy and procedures in places as described in the Occupational Health and Safety Act. Health & Safety in the work place is at the forefront of our daily agenda and an integral part of our overall vision and commitment. Our Health and Safety Management System provides a systematic method of eliminating any existing hazards at our work sites, to prevent personal injuries or illness, property damage and to the promote health and safety of our workers and partners.

Environmental Management

Ainsworth's approach to environmental management is to demonstrate a commitment to stewardship of the environment in all of its worksites and facilities. The Environmental Maintenance System ("EMS") is consistent with the precepts of ISO 9001 and covers all of the products and services required by our customers. It is Ainsworth's policy to ensure that any project or work undertaken complies with all Environmental Legislation. This includes but is not limited to Federal, Provincial and Municipal Acts and Regulations that are applicable in specific locations. We believe we have a moral and business obligation to maintain and adhere to an environmentally responsible working philosophy in all of its operations.

AINSWORTH

HVAC MAINTENANCE INSPECTION

MAINTENANCE SERVICE AGREEMENT

Effective Date:

June 1st, 2024

Between Ainsworth Incorporated (Referred to as "Ainsworth") and

Name: GROSSE POINTE PARK CITY HALL

Address: 15115 E Jefferson Ave Grosse Pointe Park, MI 48230

Both Ainsworth and the Customer have agreed with each other as follows:

1. Ainsworth will INSPECT the Equipment at various locations, listed under item 7 below, subject to any special coverage noted in item 4 and in accordance with the terms of this Agreement.
2. Ainsworth will inspect The Equipment checking its operation in accordance with the Work Schedules attached. During the inspection process, Ainsworth will inspect, lubricate, grease, and adjusting the equipment checking its operation and furnish preventive maintenance tasks in accordance to Manufacturer's Specifications and Ainsworth's opinion, to maintain the Equipment in good repair. After each routine inspection, Ainsworth will furnish the Customer with a copy of the service work order indicating the service operations performed, with recommendations for improvements or needed repairs, if any.
3. Ainsworth will provide Scheduled service during its regular working hours. Ainsworth will provide service repairs or improvements to The Equipment at preferred contract rates enclosed, upon proper authorization from the customer. In addition, we will provide on-call troubleshooting and repair work, 24 hours per day, 7 days per week depending on availability of personnel, materials and parts.
4. The term of this agreement is for – 1 **YEARS** On the execution of this Agreement, payments will be made in accordance with the continuous service program pricing structure enclosed.
5. This contract will automatically renew on June 1st, 2025, with a 5% increase in labor hour and total contract price.
6. The Customer shall be responsible for advising Ainsworth in writing of any non-performance, which may adhere to the scope of service, specified in this Agreement. If Ainsworth fails to remedy such non-performance within 30 days, the Customer shall have the right to terminate this Agreement. If the Customer terminates this Agreement without cause prior to the end of the Agreement Term, the Customer shall pay to Ainsworth all charges and other amounts for services rendered or goods supplied prior to the termination. Both the Customer and Ainsworth have the right to terminate this Agreement with 30 days notification by either Party.

7. This proposal and the aforementioned pages will become an agreement only upon signature in space provided for the Customer and Ainsworth Inc. of the CONTINUOUS SERVICE AGREEMENT and is subject to the terms and conditions attached and upon continuance of credit approval by Ainsworth. No modification, change or waiver of any term or condition of this Agreement shall be binding on Ainsworth unless made in writing and signed by an authorized representative of Ainsworth.

8. The Equipment and Services that are INCLUDED: See Attached Schedules and Equipment Lists

AINSWORTH

Proposal Date: June 2024

Effective Start Date: June 1, 2024

By and Between:

Ainsworth Inc. (Ainsworth)
 1515 E Kirby st
 Detroit, MI 48211

Customer:

GROSSE POINTE PARK CITY HALL
15115 E JEFFERSON AVE
GROSSE POINTE PARK, MI 48230

Ainsworth shall provide services in accordance with the attached programs and the terms and conditions of sale, which form part of this Agreement.

Mechanical Maintenance Service		Electrical Maintenance Service		Communications	
☒	Mechanical Equipment, as per list	☐	Comprehensive Service	☐	File Server Health Check
☐		☐	Inspection Program	☐	Network Audit & Design
☐	Belt Change, one time per year	☐	High Voltage Maintenance	☐	Monitoring & Management
		—		—	

☒	Air Filters change, 2 times per year	☐	Predictive Maintenance	☐	Metasys Building Automation
☒	Extensive Service Coverage 24/7 (at applicable charge-out rates)	☐	Infrared Thermography	☐	Energy Management
☒	Guaranteed Response to Emergencies	☐	Vibration Analysis	☐	Automation Maintenance
☒	PM Work performed as per Scope	☐	Oil Analysis	☐	Additional Services
☐	Water Treatment	☐	Ultrasonic Detection	☐	RBAS Remote Monitor
☐	Annual Refrigerant Monitor	☐	Winding Analysis	☐	RBAS Set up

Agreement Term: ☒ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ Years

PRICING SCHEDULE

Year 1 Annual Price - \$7,822.50 Bi-Annual payments of - \$3,911.25

EQUIPMENT LIST

Unit Number	Type of unit	Location/ Area Served	Manufacturer
HP1	Heat pump	Jail	Heat Controller
HP2	Heat pump	Dispatch	Mcquay
HP3	Heat pump	Break Room	Climate Master
HP4	Heat pump	Detective Room	Climate Master
HP5	Heat pump	Police Lobby	Climate Master
HP6	Heat pump	Men's Locker room	Climate Master
HP7	Heat pump	Women's locker room	Climate Master
HP8	Heat pump	Chief's Office	Climate Master
HP9	Heat pump	I.T. Office	Climate Master
HP10	Heat pump	Administration Office	Climate Master
HP11	Heat pump	Deputies Office	N/A
HP12	Heat pump	Atrium/ North	Climate Master
HP13	Heat pump	Atrium/ South	Climate Master
HP14	Heat pump	Public Service entrance	Snyder General
HP15	Heat pump	Public Service Garage	Mcquay
HP16	Heat pump	Clerk's Office	Mcquay
HP17	Heat pump	City Manager Office	Mcquay
HP18	Heat pump	Public Service	Mcquay
HP19	Heat pump	Break Room	Mcquay
HP20	Heat pump	Stairwell	Mcquay
HP21	Heat pump	Forestry (Basement)	Daikin
HP23	Heat pump	Court Hallway	Mcquay
HP24	Heat pump	Court Offices	Daikin
HP25	Heat pump	Admin Office	Mcquay
HP26	Heat pump	Judges Office	Mcquay
HP27	Heat pump	Court Room	Mcquay
HP28	Heat pump	Court Room	Mcquay
HP29	Heat pump	Mayor's Office	Mcquay
HP30	Heat pump	Probation	Mcquay
HP31	Heat pump	Attorney's office	Mcquay
B1	Boiler	Attic	Lochinvar
B2	Boiler	Attic	Lochinvar
CT1	Cooling Tower	Roof	Guntner

INSPECTION SCHEDULE

Unit ID	Quantity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Heat pumps	30						X						X
Boiler	2						X						
Boiler CSD1	2												X
Filters	37						X						X
Circulator pumps	2						X						X
Fluid cooler	1						X						

Notes:

1. Preventative Maintenance Inspection
2. See Attached Schedule for Details
3. Filter changes to be performed, 2 times per year
4. Filters to be provided by Ainsworth
5. CSD-1 Inspection on boilers, 1 time per year
6. Deep cleaning of boiler included 1 time per year
7. Any additional Time & Material work required for an HVAC Tech in Year 1 will be at your preferred labor rate of **\$120.00 per hour** plus applicable truck charges. Overtime Rate is \$180.00 plus applicable truck charges. Double Time is \$240.00 plus applicable truck charges. After hours & weekends are 1 ½ times the rate and Stat Holidays are 2 times the rate.
8. Belts and coil cleaning done as an extra T&M

AINSWORTH

HVAC MAINTENANCE INSPECTION

Ainsworth Inc.

By: Christopher Mears

Signature: *Christopher Mears*

Title: Account Executive

Date: June 1st 2024

By:

Signature:

Title:

Date:

Ainsworth Inc.

By: Dallas Garvin

Signature: *Dallas Garvin*

Title: Service operations manager

Date: June 1st 2024

By:

Signature:

Title:

Date:

All work has been quoted for regular hours of business only unless otherwise stated. Any additional work subsequent to the scope mentioned above is extra to the quoted amount. This quotation remains open for acceptance for a period of thirty (30) days from the date of this quotation. Heavy equipment rentals, engineering, structural reinforcement, permits & fees, if required, are additional to quoted amount unless otherwise stated. Free & clear access must be provided where necessary.

We trust that our quotation will be satisfactory, and we look forward for receiving your acceptance. Should you have any questions, please contact us at 313-654-7560.

Thank you for the opportunity and we await your direction.

Yours truly,

Christopher Mears

Ainsworth Incorporated



Scope of Work

HVAC Service Contracts – Maintenance Task Lists

1 Air Conditioner/Heat Pump

Cooling Start-up

- ✓ Check for water leaks, missing screws, rust, unsafe, or unusual conditions and report
- ✓ Replace missing screws
- ✓ Inspect mounting hardware, vibration isolators, fan blades & motor wiring
- ✓ Energize electrical circuit
- ✓ Adjust dampers for summer operation
- ✓ Record compressor amps
- ✓ Record fan amps
- ✓ Check fan/thermostat operation and adjust if required
- ✓ Check and record cut-in cut-out temps and time of each
- ✓ Change filters as required
- ✓ Inspect belts and adjust and replace as required (one belt per year)
- ✓ Grease motor and fan bearings as manufacturers recommendations
- ✓ Inspect heat pump change over operation
- ✓ Check and record refrigerant operating pressures
- ✓ Inspect external refrigerant lines for abrasion, loss of insulation and repair
- ✓ Inspect coils to ensure air passes through freely
- ✓ Inspect electrical boxes and disconnects for weather damage and corrosion
- ✓ Inspect contactor points, clean if required
- ✓ Tighten all electrical connections
- ✓ Test operation of dampers, motors, and economizer
- ✓ Check compressor restart delay
- ✓ Install gauges to take necessary readings of operating pressures and levels of refrigerant and oil
- ✓ Tighten all access valves

Mid-season Inspection

- ✓ Check for water leaks, missing screws, rust, unsafe, or unusual conditions and report
- ✓ Replace missing screws
- ✓ Inspect mounting hardware, vibration isolators, fan blades & motor wiring
- ✓ Change filters as required
- ✓ Inspect external refrigerant lines for abrasion, loss of insulation and repair
- ✓ Inspect coils to ensure air passes through freely
- ✓ Tighten all access valves

Heating Start-up

- ✓ Check for water leaks, missing screws, rust, unsafe, or unusual conditions and report

- ✓ Replace missing screws
- ✓ Inspect mounting hardware, vibration isolators, fan blades & motor wiring
- ✓ Energize electrical circuit
- ✓ Adjust dampers for winter operation
- ✓ Inspect external refrigerant lines for abrasion, loss of insulation and repair
- ✓ Inspect coils to ensure air passes through freely
- ✓ Inspect electrical boxes and disconnects for weather damage and corrosion
- ✓ Tighten all access valves
- ✓ Inspect heat exchangers, sheet metal, and flue for rust and unsafe condition
- ✓ Adjust manual dampers for correct setting, calibrate setting on automatic dampers

2 Boiler

Major Inspection

- ✓ Fill out safety pause form
- ✓ Inspect refractory
- ✓ Inspect heat exchanger and tubes
- ✓ Remove burners and clean
- ✓ Re-assemble boiler and chimney
- ✓ Check flame, primary and secondary air
- ✓ Inspect condition of floats, clean
- ✓ Check operation of safety controls
- ✓ Test high and low water cut-out
- ✓ Check relief valves
- ✓ Tighten electrical connections
- ✓ Check and adjust thermostat calibration
- ✓ Check operation of pumps, couplings, and packings, adjust accordingly, lubricate as required
- ✓ Boiler efficiency test - check and report:
 - Stack temperature
 - Smoke test
 - Draft test
 - CO2 test
- ✓ Document and report all findings, record data

Annual Start-up

- ✓ Fill out safety pause form
- ✓ Check flame, primary and secondary air
- ✓ Check accurate burning pressures, adjust
- ✓ Inspect pilot or electronic ignition system
- ✓ Bring boiler to operating temperature and pressure
- ✓ Perform boiler efficiency test
- ✓ Check circulating pumps, lubricate as required
- ✓ Document and report findings

Inspections

- ✓ Fill out safety pause form
- ✓ Inspect overall operating condition, check and test safeties
- ✓ Check gas pressure, adjust
- ✓ Tighten electrical connections
- ✓ Lubricate pumps and adjust as required
- ✓ Document and report findings

Vendor Code	Vendor Name	Description	Amount
Invoice			
000428	AT&T		
8095219800		EMERGENCY LINE MAINTENANCE 5/1/24 - 6/30/25	20,043.01
TOTAL FOR: AT&T			20,043.01
005279	BAYSIDE MARINE		
2911		RINAL PAYMENT FOR RUB RAIL REPLACEMENT IN MARINA	9,323.50
TOTAL FOR: BAYSIDE MARINE			9,323.50
005315	CHARLES VANDERSTOCKT		
F10302		TIFA GRANT - 1369 BEACONSFIELD	7,000.00
TOTAL FOR: CHARLES VANDERSTOCKT			7,000.00
005342	CHRIS SEWER INSPECTION		
7184		REMOVAL OF OLD PEX LINE AND INSTALLATION OF NEW PEX	10,272.00
TOTAL FOR: CHRIS SEWER INSPECTION			10,272.00
000119	CITY OF GROSSE POINTE FARMS		
4156		INTERMODAL RADIO SERVICE JULY - DEC 2023	17,474.81
4161		FORESTER SERVICES JULY - DEC 2023	23,521.53
TOTAL FOR: CITY OF GROSSE POINTE FARMS			40,996.34
004865	CIVICPLUS		
300377		CIVIC CLERK ANNUAL FEE-AGENDA & MINUTES	5,402.04
TOTAL FOR: CIVICPLUS			5,402.04
005317	CLEAN CUT CAULKING		
EST192		TIFA GRANT - 1080 LAKEPOINTE	7,000.00
TOTAL FOR: CLEAN CUT CAULKING			7,000.00
005326	DTE ELECTRIC COMPANY		
90383688		FY2024 DTE LED LIGHTING PROJECT	259,341.05
TOTAL FOR: DTE ELECTRIC COMPANY			259,341.05
005327	DTE ENERGY		
9100 073 0970 1		14920 WINDMILL 3/16 - 4/16/24	5,897.80
9100 073 0970 1		14920 WINDMILL PTE. 4/17/24 - 5/16/24	8,625.46
9100 075 0404 6		16010 ESSEX ICE RINK - 3/6 - 4/4/24	34,677.05
9100 405 1745 0		STREET LIGHTS	29,646.37
9200 438 1779 9		15000 MACK AVE - 10170249 18 10/24/22 - 3/27/24	12,384.89
TOTAL FOR: DTE ENERGY			91,231.57
003138	DUKE'S ROOT CONTROL INC		
17879		INFRASTRUCTURE RESTORATION MAINT/REPAIR	19,134.45
24120		CCTV CLEANING / TV PER CONTRACT	27,244.15
TOTAL FOR: DUKE'S ROOT CONTROL INC			46,378.60
001511	EQUITABLE		
VOUCHER		PAY DATE 05/10/2024 BAETENS, MILLER	16,145.18
VOUCHER		PAY DATE 05/24/24 BRADY BAETENS	15,679.72
TOTAL FOR: EQUITABLE			31,824.90
003600	FORD MOTOR CREDIT COMPANY		
1777715		2022 FORD POLICE INTERCEPTOR UTILITY VEHCHILE - #3	14,193.42
TOTAL FOR: FORD MOTOR CREDIT COMPANY			14,193.42
001590	GFL ENVIRONMENTAL USA		
65839291		CURBSIDE RECYCLING COLLECTION	65,625.96
TOTAL FOR: GFL ENVIRONMENTAL USA			65,625.96

Vendor Code	Vendor Name	Invoice	Description	Amount
000347	GREAT LAKES WATER AUTHORITY			
		100-0571-W	WATER USAGE CHARGE / WATER FIXED MONTHLY CHARGE	111,265.58
		200-0571-S	SEWAGE MONTHLY FIXED CHARGES 4/01/24 - 04/30/2024	163,100.00
TOTAL FOR: GREAT LAKES WATER AUTHORITY				274,365.58
000117	GROSSE POINTE CLINTON REFUSE			
		9653	MARCH 2024 - REFUSE DISPOSAL	28,245.47
		9655	CONTRACTUAL - REFUSE DISPOSAL APRIL 2024	19,336.47
TOTAL FOR: GROSSE POINTE CLINTON REFUSE				47,581.94
004059	HUMANA INSURANCE CO			
		725638040	JUNE 2004 RA RX RETIREE PLAN	7,599.38
TOTAL FOR: HUMANA INSURANCE CO				7,599.38
003981	INCLUSION SOLUTIONS, LLC			
		150574	EARLY VOTING & ELECTION SUPPLIES	5,782.37
TOTAL FOR: INCLUSION SOLUTIONS, LLC				5,782.37
005226	L D'AGOSTINE & SONS INC			
		7508-22-0020	PROGRESS PAYMENT # 3 EERV CONSTRUCTION	514,616.07
TOTAL FOR: L D'AGOSTINE & SONS INC				514,616.07
001518	NORTHERN MICH. LAW ENFORCEMENT			
		1703	SRT ANNUAL TRAINING SEPTEMBER 24-29, 2023	5,552.00
TOTAL FOR: NORTHERN MICH. LAW ENFORCEMENT				5,552.00
CD REFUND	PAUL MULIER			
		BP240006	BD Bond Refund	5,000.00
TOTAL FOR: PAUL MULIER				5,000.00
003373	SPENCER OIL COMPANY			
		30662161 - 3066571	FUEL USAGE FOR 4/2 - 4/22/2024	5,303.75
TOTAL FOR: SPENCER OIL COMPANY				5,303.75
005301	STATE OF MICHIGAN			
		C7354	APRIL 2024	7,819.25
TOTAL FOR: STATE OF MICHIGAN				7,819.25
005002	THE KELLY FIRM PLC			
		1032.000	GENERAL LEGAL AND PROSECUTIONS	9,583.33
		1032.000	GENERAL LEGAL / PROSECUTIONS	9,583.33
TOTAL FOR: THE KELLY FIRM PLC				19,166.66
002983	TOKIO MARINE-HCC			
		203837	CLAIM #203837 2020 SIDEWALK INJURY	10,000.00
TOTAL FOR: TOKIO MARINE-HCC				10,000.00
TOTAL - ALL VENDORS				1,511,419.39

STATE OF MICHIGAN
COUNTY OF WAYNE
CITY OF GROSSE POINTE PARK

RESOLUTION ACKNOWLEDGING THE HISTORY OF JUNETEENTH

At a regular meeting of the City Council for the City of Grosse Pointe Park, Wayne County, Michigan, held in the Municipal Building of said City, on the 10th day of June 2024 at 7:00 p.m., the following resolution was adopted.

Present Members:

Absent Members:

Motion by Councilmember _____ seconded by Councilmember _____ to adopt the following resolution:

WHEREAS, United States Army Major General Gordon Granger landed at the port city of Galveston, Texas in June 1865, following the surrender of Confederate General Robert E. Lee to Union General Ulysses S. Grant at Appomattox Court House, Virginia on April 9, 1865;

WHEREAS, Major General Granger announced on June 19, 1865, General Order No. 3, that reads in part: "The people of Texas are informed that, in accordance with a proclamation from the Executive of the United States, all slaves are free. This involves an absolute equality of personal rights and rights of property between former masters and slaves, and the connection heretofore existing between them becomes that between employer and hired labor..."

WHEREAS, The June 19, 1865 General Order No. 3 was preceded on January 1, 1863 by President Abraham Lincoln's Emancipation Proclamation decreeing persons held as slaves in designated states, among them Texas, to be "henceforward" free;

WHEREAS, Following General Granger's General Order #3, June 19th (Juneteenth) became recognized by enslaved persons and their descendants as the date of final emancipation;

WHEREAS, Since then, as the oldest known celebration commemorating the end of institutional slavery in America, the celebration of Juneteenth has persisted into the 21st century and has come to honor the strength, endurance, and dignity of the African Americans subjected to the atrocity of American slavery; to celebrate the unknowable joy of their liberation; and to highlight the centuries long and incomplete struggle to redeem the American creed of equality for all;

WHEREAS, Whereas slavery was abolished through the passage of the 13th Amendment to the United States Constitution in 1865, after the end of the Civil War;

WHEREAS, on Thursday, June 17, 2021, legislation was enacted declaring Juneteenth a national holiday; and,

WHEREAS, the historical legacy of Juneteenth shows the value of continuing to fight for a free, inclusive and humane society; and,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the Grosse Pointe Park commemorates June 19, 2024, as Juneteenth Independence Day and recognize the devastating legacy of American slavery, and encourage all residents to educate each other and future generations on the history of slavery in order to ensure this tragedy will never be forgotten or repeated and to celebrate African American history and culture, while continuing to promote a strong sense of community in Grosse Pointe Park .

RESOLUTION DECLARED ADOPTED

Michele Hodges, Mayor
City of Grosse Pointe Park, Michigan

At a regular meeting of the City Council for the City of Grosse Pointe Park held on June 10, 2024, at 7:00 p.m., the following roll call vote was taken:

YEAS:

NAYS:

Motion _____

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I, the undersigned, the duly qualified City Clerk of the City of Grosse Pointe Park, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken by the City Council of the City of Grosse Pointe Park, at a regular meeting held on the 10th day of June, 2024.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 10th day of June 2024.

Bridgette Bowdler, City Clerk
City of Grosse Pointe Park

STATE OF MICHIGAN
COUNTY OF WAYNE
CITY OF GROSSE POINTE PARK

RESOLUTION RECOGNIZING PRIDE MONTH IN THE CITY OF GROSSE POINTE PARK

At a regular meeting of the City Council for the City of Grosse Pointe Park, Wayne County, Michigan, held in the Municipal Building of said City, on the 10th day of June 2024 at 7:00 p.m., the following resolution was adopted.

Present Members:

Absent Members:

Motion by Councilmember _____ seconded by Councilmember _____ to adopt the following resolution:

WHEREAS, the Grosse Pointe Park City Council stands in solidarity with the LGBTQ+ community; and,

WHEREAS, the City of Grosse Pointe Park affirms the rights of all humans to live as their authentic selves; and,

WHEREAS, the Stonewall Inn opened in March 1967 at 53 Christopher Street in the Greenwich Village neighborhood of New York City; and establishments like the Stonewall Inn, served as a sanctuary from persecution by police and society at large for members of the lesbian, gay, bisexual, transgender and queer community as well as homeless and gay youth; and,

WHEREAS, during the time around the opening of the Stonewall Inn, many state and local governments, including New York City, criminalized how LGBTQ+ individuals express their identities and relationships, which resulted in LGBTQ+ individuals frequently being harassed by law enforcement, including the New York City Police Department; and,

WHEREAS, in the early morning hours on June 28, 1969, the NYPD raided the Stonewall Inn and arrested many patrons; and,

WHEREAS, brave individuals stood up to injustice the night of June 28, 1969, which sparked an uprising against the NYPD, with confrontations and protests at the Stonewall Inn and the surrounding area lasting until July 3, 1969; and,

WHEREAS, the Stonewall Uprising empowered thousands of LGBTQ+ individuals to come out publicly as they stood up for their community the night of June 28, 1969 and thereafter; and,

WHEREAS, on June 27–28, 1970, members of the LGBTQ+ community commemorated the first anniversary of Stonewall and reaffirmed the solidarity of the LGBTQ+ community by organizing the first Pride marches and celebrations in New York City, San Francisco, Chicago, and Los Angeles; and,

WHEREAS, the Stonewall Uprising is remembered and celebrated every year in June during “LGBTQ+ Pride Month;” and,

WHEREAS, the City of Grosse Pointe Park supports the rights of every citizen to experience equality and freedom from discrimination; and,

WHEREAS, in June of 2020, the City Council adopted a Human Rights Ordinance to recognize and protect the inherent dignity and equal and inalienable rights of all members of the human family; and,

WHEREAS the City of Grosse Pointe Park accepts and welcomes people of diverse backgrounds and believes a diverse population leads to a more vibrant community; and,

WHEREAS, the LGBTQ+ communities contribute to the cultural, civic and economic successes of the City of Grosse Pointe Park.

NOW, THEREFORE, BE IT RESOLVED, that the Grosse Pointe Park City Council does hereby proclaim June 2024 as LGBTQ+ Pride Month in the City of Grosse Pointe Park, Michigan and encourage our residents to reflect on the ongoing struggle for equality members of the LGBTQ+ face and celebrate their contributions that enhance our City.

RESOLUTION DECLARED ADOPTED

Michele Hodges, Mayor
City of Grosse Pointe Park, Michigan

At a regular meeting of the City Council for the City of Grosse Pointe Park held on June 10, 2024, at 7:00 p.m., the following roll call vote was taken:

YEAS:

NAYS:

Motion _____

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I, the undersigned, the duly qualified City Clerk of the City of Grosse Pointe Park, Wayne County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken by the City Council of the City of Grosse Pointe Park, at a regular meeting held on the 10th day of June, 2024.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 10th day of June 2024.

Bridgette Bowdler, City Clerk
City of Grosse Pointe Park



CITY COUNCIL MEETING

DATE: June 10, 2024

SUBJECT: Senior Service Millage Presentation

SUMMARY: Earlier this year, representatives from The Helm appeared before the City Councils of the five Grosse Pointe Communities and the City of Harper Woods to express a need for additional funding for Senior Services in the form of a senior millage. Specifically, it was requested that each City Council approve the placement of a .5 mill ballot initiative for senior services that could be allocated to The Helm to meet current and expanded services. Without any action taken by the City Councils of the Grosse Pointes and Harper Woods, representatives from the respective communities attended several meetings at the request from representatives of The Helm to discuss program needs.

As a result of those meetings, language has been drafted for a .35 millage ballot initiative for senior services. This is a reduction from the original .5 mill requested by The Helm. Under state law, up to 1 mill can be levied for senior services through a ballot initiative. As a point of reference, in the first year, a .35 mill levy would cost the average homeowner \$65 and generate \$275,590 in Tax Revenue from Grosse Pointe Park.

In addition to a senior millage, the City Managers of the Grosse Pointes and Harper Woods have met to discuss a mechanism for determining how funds would be distributed if a ballot proposal was approved by the voters. To that end, an Interlocal Agreement is being drafted to establish an Active Adult Commission to serve as a policy-making body. The Helm would manage the day-to-day operations of senior services and report directly to the Commission. It is proposed that one resident be appointed by the City Councils of the five Grosse Pointes and Harper Woods, similar to representation on the Grosse Pointe Public Library Board. In addition, an “at-large” member would be appointed from the participating communities on a rotating basis.

While the Interlocal Agreement is being drafted with input from Grosse Pointe and Harper Woods City Managers and Attorneys, it is intended to provide one viable approach to the distribution of millage proceeds. Final approval of an Interlocal Agreement would not be necessary until such time a millage has been approved by the voters.

If the Council were to consider The Helms request the ballot language would look like the proposed language.

Do you approve of the addition of a new .35 mill levy to collect approximately _____ in revenue in the first year, to be disbursed to the Grosse Pointe Active Adult Commission, for the purpose of supporting services to older citizens, including transportation, activities and facilities directed toward improvement of the overall health and welfare of older

persons? If approved, this senior millage will only be levied by the City if at least four (4) of the six (6) Grosse Pointe and Harper Woods communities approve their respective senior millages.

Attached with this report are informational pieces from The Helm that will be presented to the Council and Community.

FINANCIAL IMPACT: Tax revenue collected from Grosse Pointe Park if the millage is adopted by the voters would generate \$275,590 or the average of \$65/homeowner in Grosse Pointe Park

RECOMMENDATION: Council review and ask questions of The Helms presentation and their request for consideration for placement of a Senior Millage on the November 2024 Ballot

PREPARED BY: Nick Sizeland, City Manager

HOW DOES GROSSE POINTE PARK USE THE HELM?

MEMBERS 95

VISITS 3,795

VOLUNTEERS 35

RESIDENTS
SERVED 353



TAX HELP 21

PAATS RIDES 1,251

MEALS ON WHEELS 16

CASE COORDINATION 51

MEDICAL ESCORT RIDES 11

MEDICAL EQUIPMENT LOAN SERVICE 93

NAVIGATION/INFORMATION & ASSISTANCE 75

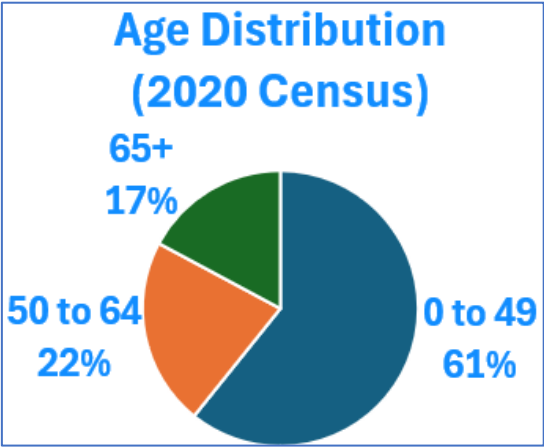
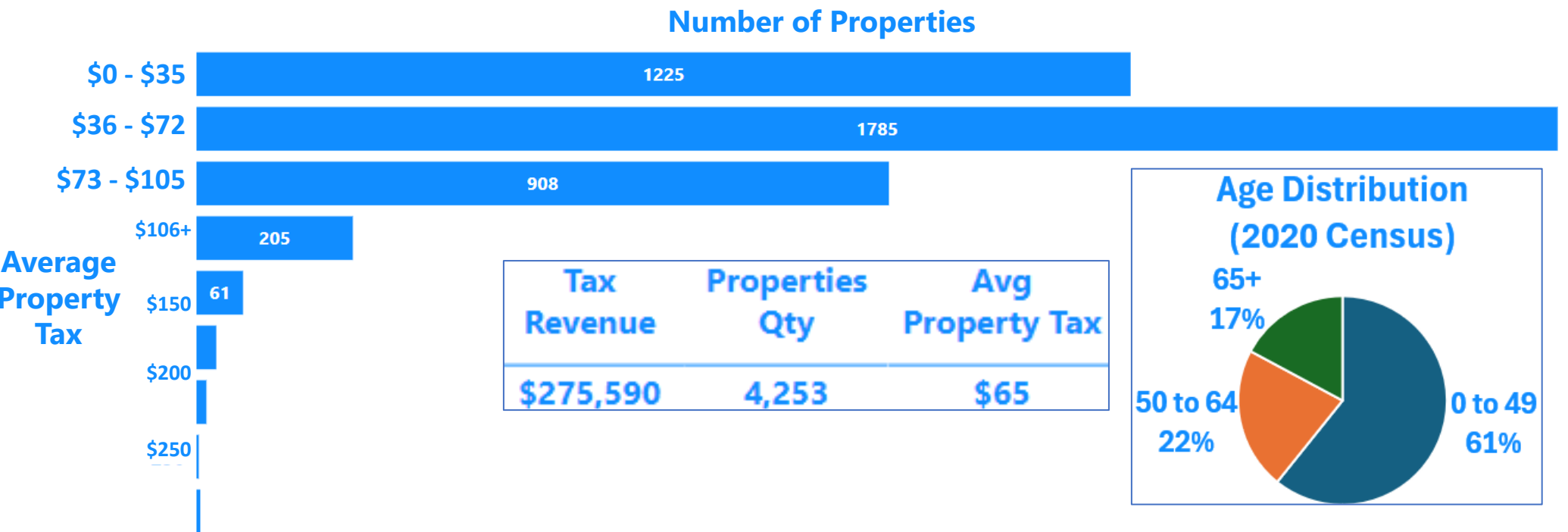
MEDICAID/MEDICARE ASSISTANCE PROGRAM 29

HOW THE HELM HELPED

IN ADDITION TO 200 PLUS
PROGRAMS MONTHLY

Projected 2025 Senior Millage Tax (.35) Impact

Grosse Pointe Park



- *Notes:
- Includes Residents and Businesses
 - Tax Revenue is a projection of a 5% increase from 2023



CITY COUNCIL MEETING

DATE: June 10, 2024

SUBJECT: Approve Sale of City Property

SUMMARY: The Department of Public Works is requesting to auction off several old pieces of equipment that are no longer used by the Department of Public Works. The equipment is currently sitting in the overflow lot of Windmill Pointe Park losing value as it sits. Auctioning off this equipment will free up space in the overflow lot for parking and cleaning of the site. The Department believes several of these vehicles will most likely be parted out due to the age or condition of the vehicles and equipment. I respectfully request your authorization to proceed with the auctioning of the following items:

- 2004 GMC 5yd dump truck. The truck frame needs significant work and was used as a salt truck in the city.
- 2002 GMC Vac Truck. A new engine is needed and electrical issues with the vehicle.
- 1987 10yd Mack Dump Truck. Age of the truck and the transmission has been spent on the vehicle.
- 2012 Spalding Asphalt trailer. Inefficient for city needs, city has a hot patch trailer more suited for department.
- 2000 Elgin Street Sweeper. Street Sweeper is beyond its useful life
- 1990 2 Riding Lawn Mowers Hustler and Turf Tiger. Obsolete and can no longer obtain parts

The Department of Public Works will use [Detroitautoauctions.com](https://detroitautoauctions.com) to conduct the auction and the equipment and link for the auction will also be posted on the City's website. Proceeds from the entire value sale of the vehicles and equipment will go to the City of Grosse Pointe Park, the auctioneer adds a 15% charge to the buyer that otherwise does not take away from the sale the city receives.

FINANCIAL IMPACT: N/A

RECOMMENDATION: Motion to approve the sale of the City equipment and vehicles and authorize the City Manager to sign the agreement

PREPARED BY: Tom Jenny, Director of Public Works

Detroit Metro Auctions

AUCTION CONSIGNMENT AGREEMENT

CONSIGNOR:

Business Name:

Name:

Address:

Phone Number:

Email:

CONSIGNEE:

Metro Detroit Auctions LLC, DBA Detroit Metro Auctions

50475 Gratiot Ave Suite A

Chesterfield MI 48051

(313) 451-0715

Office: info@detroitmetroauctions.com

Personal: jesse@detroitmetroauctions.com

Metro Detroit Auctions, LLC (hereinafter referred to as Detroit Metro Auctions) agrees to act as your agent in the sale of the property listed on <http://www.detroitmetroauctions.com>. You commission us to sell your items to the highest bidder in our internet auction. You certify that you are the owner, and have good title to, or have been given the right to sell these items. At the sole discretion of Detroit Metro Auctions, consignment items may be grouped and categorized into group lots and then cataloged and described, as such allowing Detroit Metro Auctions to conduct the auction as it deems appropriate. No lots can be modified, deleted, or sold without the consent of Detroit Metro Auctions. If any items are removed or missing without Detroit Metro Auctions consent, after the auction closes, seller agrees to pay for the item plus twice the buyer's premium and may constitute complete auction cancellation.

Detroit Metro Auctions will allow the use of a reserve for certain lots. The reserve assigned to the lot is the lowest bid that must be achieved for the lot to be awarded to a bidder. Detroit Metro Auctions reserves the right to sell a lot that has achieved a bid less than the assigned reserve while committing to a consignor payoff that would be equivalent to the reserve having actually been met.

Unless prior arrangements are made, Detroit Metro Auctions is not responsible for the items until they are in our possession. If loss, damage, or theft occurs while Detroit Metro Auctions is in possession of said items, Detroit Metro Auctions will pay consignor the low auction estimate if no reserve has been made. **Property is not insured for replacement value.** Detroit Metro Auctions will assume responsibility of these items until the lot has been closed.

The standard commission and fees for the consignment is 0% of the winning bid for the items. Detroit Metro Auctions charges a 15% buyer's premium added to the winning bid to be paid by the buyer. The consignor's proceeds will be based on the sale price (excluding any buyer's premium). Proceeds will only be paid on for items that have been paid for by the winning bidders. Settlement for sold property will be made within 10 days of receipt of payment for the property.

Detroit Metro Auctions

Detroit Metro Auctions is not obliged to legally enforce payment by any buyer of the property. If Detroit Metro Auctions is not paid by the purchaser within 10 days of sale, Detroit Metro Auctions may, at its sole discretion, cancel the sale and resell the property.

If you or anyone acting as your agent bids on items you have tendered to Detroit Metro Auctions, and you have the highest bid on an item or lot, you will be subject to paying Detroit Metro Auctions the bid, commission, and 2x buyer's premium on any item or lot upon which you are the highest bidder. Bidding on your own items may result in auction cancellation.

Detroit Metro Auctions does not guarantee the selling price of the property. All estimates of selling value are opinion only and shall not be construed as any promise of selling price. Detroit Metro Auctions is not liable for errors or omissions on our website or any other descriptive material.

Auction will start on/after _____ (Start Date)

Auction will end on _____ (End Date) at _____ (End Time)

If the consignor decides to cancel or a cancellation do to actions of consignor, a \$1500.00 fee, plus any labor, advertising, and incurred fees will be charged to the consignor to reimburse us for any expenses.

This agreement is governed by the laws of the State of Michigan. Both parties agree that to the extent any court action has to be taken by either party resulting from the consignment of any goods that said action will be brought in a court of competent jurisdiction in the State of Michigan. This contract can extend over many auctions, under the same terms.

***IMPORTANT: By signing this agreement you are agreeing in all of the terms contained herein. Your signature on this agreement is also required for the replacement value insurance to be in effect while your items are in Detroit Metro Auctions possession.**

Received and accepted by:

Metro Detroit Auctions, LLC

Auction Consignment Agreement

Agreed to by:

Consignor:

Consignor

Date

Detroit Metro Auctions:

Consignee

Date



CITY COUNCIL MEETING

DATE: June 10, 2024

SUBJECT: Charter Amendment Discussion - Budget Adoption Date

SUMMARY: Ensuring the most up-to-date information is available when preparing the annual budget and forecasted budget is a goal of the City Administration. Currently, the budgeting process starts in February/March, and includes several meetings with department heads and a thorough review from the Finance Department. Budget requests are reviewed on a line item basis, and notes are produced to better show what each allocation is used for and what it takes to operate the City's various departments. The current process gives the city approximately one and a half months to prepare a draft budget for the Council to review in April and adopt in May.

Currently, the City Charter limits our ability to have the most up-to-date information. Significantly, the Assessing Department does not receive final numbers for millage rates and property tax revenue (the City's largest revenue source) until the end of March, and sometimes early April. This leaves the City with little time to implement projected revenues and calculate any necessary Headlee rollback. Additionally, having another month of year to date expenditures can increase the accuracy of the projected year-end budget.

Specifically, Section 8.2 of the City Charter (Budget Procedures), requires the City to prepare and submit to the Council its proposed budget on or before the first regular meeting in April of each year. Meanwhile, Section 8.4 of the Charter requires the City to adopt its annual fiscal year budget no later than the third Monday in May of each year.

The Administration is proposing two simple changes to the City Charter.

1. Section 8.2 Budget Procedures would change from the first regular meeting in April to **May of each year.**
2. Section 8.4 Adoption of budget would change from adoption of budget no later than the third Monday in May **to June.**

By implementing this one-month extension, the City will be able to incorporate more up-to-date information in preparing the projected year-end, proposed upcoming, and forecasted following year budgets.

A Charter Amendment requires a vote of the Grosse Pointe Park population and cannot otherwise be changed by a vote of the City Council. If the Council were to consider adding these charter amendments, voters would decide these changes on the November 2024

ballot. Charter requests must be approved by the Governor and Attorney General's offices following the approval of the resolution by council. It is customary to obtain approval from the Attorney General's office prior to submission to the Council, and this has been done. Similarly, while MCL 117.22 requires the Governor's office to review and approve the amendments themselves, these are reviewed by the Attorney General at the Governor's request. As a result, while we will need to officially submit these amendments to both the Governor's office and the Attorney General's office, we should not see any issues moving forward, as the Attorney General's office has already given these a courtesy review. All approved ballot language is due to the County Clerk no later than 4 pm on August 13th.

FINANCIAL IMPACT: No Financial Impact

RECOMMENDATION: If the Council decides to move forward with the Charter Amendment for the November ballot, the following motions may be acted on which adopt the necessary resolutions needed to place these items on the ballot. If the Council decides more time is needed to consider this change, we can discuss and consider a vote during the July Council meeting, which would still provide enough time prior to the August 13th deadline.

If the Council would like to adopt the resolution to propose an amendment to Section 8.2 of the City Charter, the proper motion would be:

"I move to approve the Resolution to Propose an Amendment to Section 8.2 of the City Charter with regard to Budget Procedures, to authorize the City Attorney to send the summary of the proposed amendment to the Attorney General for approval, to authorize the City Attorney to send the proposed amendment to the Governor for approval and to publish notice of the proposed Charter Amendment in accordance with State law."

If the Council would like to adopt the resolution to propose an amendment to Section 8.4 of the City Charter, the proper motion would be:

"I move to approve the Resolution to Propose an Amendment to Section 8.4 of the City Charter with regard to Budget Procedures, to authorize the City Attorney to send the summary of the proposed amendment to the Attorney General for approval, to authorize the City Attorney to send the proposed amendment to the Governor for approval and to publish notice of the proposed Charter Amendment in accordance with State law."

PREPARED BY: Nick Sizeland, City Manager

EXHIBIT A

**RESOLUTION TO PROPOSE AN AMENDMENT TO
CHARTER SECTION 8.2– BUDGET PROCEDURES**

City of Grosse Pointe Park

At a regular meeting of the City Council for the City of Grosse Pointe Park, Michigan, held in the City Hall on the ___ day of _____, 2024 at 7:00 PM, Eastern Time.

Present Members:

Absent Members:

Motion by Councilmember _____, seconded by Councilmember _____ to adopt the following resolution:

WHEREAS, MCL 117.21 provides that a legislative body may propose an amendment to its Charter by 3/5 vote of the members elect;

WHEREAS, MCL 117.21 states that “form in which a proposed charter amendment or question shall appear on the ballot, unless provided for in the initiatory petition, shall be determined by resolution of the legislative body”;

WHEREAS, notice of this Council meeting was given in the manner prescribed by the Open Meetings Act, Act No. 267, Public Acts of Michigan 1976, as amended;

WHEREAS, Chapter 8, Section 8.2, titled “Budget Procedures” states as follows:

Section 8.2. - Budget procedures.

The City Manager shall prepare and submit to the Council, on or before the first (1st) regular meeting in April of each year; a recommended budget covering the next fiscal year, and shall include therein at least the following information:

- 1) Detailed estimates with supporting explanations of all proposed expenditures for each department and office of the city, including those for the Retirement System, and for the Court, showing the expenditures for corresponding items for the last preceding fiscal year in full, and for the current fiscal year to March one (1) and estimated expenditures for the balance of the current fiscal year;

- 2) Statements of the bonded and other indebtedness of the city, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds, if any;
- 3) Detailed estimates of all anticipated revenues of the city from sources other than taxes with a comparative statement of the amounts received by the city from each of the same or similar sources for the last preceding fiscal year in full, and for the current fiscal year to March one (1), and estimated revenues for the balance of the current fiscal year;
- 4) A statement of the estimated balance or deficit for the end of the current fiscal year;
- 5) An estimate of the amount of money to be raised from current and delinquent taxes and the amount to be raised from bond issues which, together with any available un-appropriated surplus and any revenues from other sources, will be necessary to meet the proposed expenditures;
- 6) Such other supporting information as the Council may request.

NOW THEREFORE BE IT RESOLVED that:

The members-elect of the legislative body of the City of Grosse Pointe Park propose that the following amendment to the City Charter shall appear on the ballot at the next regular election:

Section 8.2. - Budget procedures.

The City Manager shall prepare and submit to the Council, on or before the first (1st) regular meeting in ~~April~~ May- of each year; a recommended budget covering the next fiscal year, and shall include therein at least the following information:

- 1) Detailed estimates with supporting explanations of all proposed expenditures for each department and office of the city, including those for the Retirement System, and for the Court, showing the expenditures for corresponding items for the last preceding fiscal year in full, and for the current fiscal year to March one (1) and estimated expenditures for the balance of the current fiscal year;
- 2) Statements of the bonded and other indebtedness of the city, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds, if any;

- 3) Detailed estimates of all anticipated revenues of the city from sources other than taxes with a comparative statement of the amounts received by the city from each of the same or similar sources for the last preceding fiscal year in full, and for the current fiscal year to March one (1), and estimated revenues for the balance of the current fiscal year;
- 4) A statement of the estimated balance or deficit for the end of the current fiscal year;
- 5) An estimate of the amount of money to be raised from current and delinquent taxes and the amount to be raised from bond issues which, together with any available un-appropriated surplus and any revenues from other sources, will be necessary to meet the proposed expenditures;
- 6) Such other supporting information as the Council may request.

BE IT FURTHER RESOLVED that all other sections in Chapter 8, Section 8.2, not otherwise amended herein, shall remain in full force and effect; and,

BE IT FURTHER RESOLVED that said Charter Proposition shall be submitted to the voters for approval shall be as follows:

PROPOSAL 1:

A proposed amendment to Section 8.2 of the City of Grosse Pointe Park City Charter

Currently, Section 8.2 of the City Charter requires that the City Manager prepare and submit a recommended budget to the City Council on or before the first regular meeting of April each year. The proposed amendment to Section 8.2 would require the City Manager to prepare and submit a recommended budget to the City Council on or before the first regular meeting of May each year.

Should this proposed amendment be adopted?

☐ Yes

☐ No

BE IT FURTHER RESOLVED, that the city clerk shall transmit a copy of this resolution to the Governor of the State of Michigan for approval of the proposed amendment and a copy of this resolution to the Attorney General of the State of Michigan for approval of proposed ballot language for the proposed amendment, as required by law.

BE IT FURTHER RESOLVED, that said Charter Amendment be submitted to the electors of the City of Grosse Pointe Park for a vote of approval at the election to be held on _____; and,

BE IT FURTHER RESOLVED, that the Clerk of the City of Grosse Pointe Park is hereby authorized and directed to cause the notice of submission of said Charter Amendment proposition to be posted and published as a part of the notice of said election in the manner required by law.

At a Council meeting held on _____, 2024, and after discussion, the following roll call vote was taken:

RESOLUTION DECLARED ADOPTED.

YEAS: _____

NAYS: _____

ABSTENTIONS: _____

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a regular meeting of the City of Grosse Pointe Park, Wayne County, Michigan, on _____, 2024, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of _____, 2024.

Bridgette Bowdler, City Clerk
City of Grosse Pointe Park

EXHIBIT B

RESOLUTION TO PROPOSE AN AMENDMENT TO CHARTER
SECTION 8.4 – ADOPTION OF BUDGET

City of Grosse Pointe Park

At a regular meeting of the City Council for the City of Grosse Pointe Park, Michigan, held in the City Hall on the __ day of _____, 2024 at 7:00 PM, Eastern Time.

Present Members: _____

Absent Members: _____

Motion by Councilmember _____, seconded by Councilmember _____ to adopt the following resolution:

WHEREAS, MCL 117.21 provides that a legislative body may propose an amendment to its Charter by 3/5 vote of the members elect;

WHEREAS, MCL 117.21 states that “form in which a proposed charter amendment or question shall appear on the ballot, unless provided for in the initiatory petition, shall be determined by resolution of the legislative body”;

WHEREAS, notice of this Council meeting was given in the manner prescribed by the Open Meetings Act, Act No. 267, Public Acts of Michigan 1976, as amended;

WHEREAS, Chapter 8, Section 8.4, titled “Adoption of Budget” states as follows:

“Section 8.4. - Adoption of budget.

Not before April fifteenth (15th) nor later than the third (3rd) Monday in May in each year, the Council shall by resolution adopt a budget for the next fiscal year, shall appropriate the money needed for municipal purposes during the next fiscal year of the city and shall provide for a levy of the amount necessary to be raised by taxes upon real and personal property for municipal purposes subject to the limitations contained in Section 9.1.”

NOW THEREFORE BE IT RESOLVED that:

The members-elect of the legislative body of the City of Grosse Pointe Park propose that the following amendment to the City Charter shall appear on the ballot at the next regular election:

“Section 8.4. - Adoption of budget.

~~Not before April fifteenth (15th) nor~~ ~~No~~ later than the third (3rd) Monday in ~~May-June~~ in each year, the Council shall by resolution adopt a budget for the next fiscal year, shall appropriate the money needed for municipal purposes during the next fiscal year of the city and shall provide for a levy of the amount necessary to be raised by taxes upon real and personal property for municipal purposes subject to the limitations contained in Section 9.1.”

BE IT FURTHER RESOLVED that all other sections in Chapter 8, Section 8.2, not otherwise amended herein, shall remain in full force and effect; and,

BE IT FURTHER RESOLVED that said Charter Proposition shall be submitted to the voters for approval shall be as follows:

PROPOSAL 2:

A proposed amendment to Section 8.4 of the City of Grosse Pointe Park City Charter

Currently, Section 8.4 of the City Charter requires that the City Council adopt the budget annually between April 15th and the third Monday in May. The proposed amendment to Section 8.4 would allow the City Council to adopt the budget any time before the third Monday in June each year.

Should this proposed amendment be adopted?

☐ Yes

☐ No

BE IT FURTHER RESOLVED, that the City Clerk shall transmit a copy of this resolution to the Governor of the State of Michigan for approval of the proposed amendment and a copy of this resolution to the Attorney General of the State of Michigan for approval of proposed ballot language for the proposed amendment, as required by law.

BE IT FURTHER RESOLVED, that said Charter Amendment be submitted to the electors of the City of Grosse Pointe Park for a vote of approval at the election to be held on _____; and,

BE IT FURTHER RESOLVED, that the Clerk of the City of Grosse Pointe Park is hereby authorized and directed to cause the notice of submission of said Charter Amendment proposition to be posted and published as a part of the notice of said election in the manner required by law.

At a Council meeting held on _____, 2024, and after discussion, the following roll call vote was taken:

RESOLUTION DECLARED ADOPTED.

YEAS: _____

NAYS: _____

ABSTENTIONS: _____

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a regular meeting of the City of Grosse Pointe Park, Wayne County, Michigan, on _____, 2024, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of _____, 2024.

Bridgette Bowdler, City Clerk
City of Grosse Pointe Park