

Planning Commission MEETING - November 8, 2023
7:00 PM

CALL TO ORDER

At 7:00 PM Chair Coletta called the meeting to order.

ROLL CALL

PRESENT MEMBERS: Commissioners Saros, Stachecki, Vice-Chair Vethacke, and Chair Coletta.

ABSENT MEMBERS: Commissioners Evans

Motion by Saros, seconded by Vethacke to excuse Commissioner Taylor.

The motion carried on a unanimous voice vote.

EXCUSED MEMBERS: Commissioners Taylor and Hodges

ALSO PRESENT: Warren Rothe, Assistant City Manager; Lydia Williams, Building Department Administrative Assistant; Michael Boettcher, McKenna; John Jackson, McKenna; Morgan McAtamney, City Attorney

APPROVAL OF MEETING MINUTES

APPROVAL OF MEETING MINUTES:
APPROVAL OF OCTOBER 24, 2023 MINUTES

Motion by Saros, seconded by Stachecki to approve the minutes for the October 24, 2023 meeting.

The motion carried on an unanimous voice vote.

PUBLIC COMMENT

Two public comments were given.

UNFINISHED BUSINESS

UNFINISHED BUSINESS:
DRAFT SHORT-TERM RENTAL ORDINANCE

Secretary Rothe presented the draft short-term rental regulations and answered questions from the Commissioners. The Commissioners discussed the components of the proposed regulations including the cap, existing short-term rentals, and enforcement concerns. Revisions will be made to the current draft and will be reviewed by the Commission at a future meeting.

UNFINISHED BUSINESS:
ZONING ORDINANCE CHAPTER 6 DRAFT

Michael Boettcher of McKenna presented the draft of Article 6: Landscaping, Screening and

Fences. The Commission asked questions about the applicability of several of the regulations and expressed a desire to see green infrastructure feature more prominently in the subsequent revisions of the Article.

UNFINISHED BUSINESS:
ZONING ORDINANCE REWRITE

Mr. Boettcher and Secretary Rothe presented on the timeline for the rest of the zoning ordinance rewrite. The Commission discussed the timeline, the upcoming open houses, and the creation of a citizens committee to further assist in the drafting process.

NEW BUSINESS

NEW BUSINESS:
CONFLICT OF INTEREST REVIEW

City Attorney McAtamney presented a letter on conflicts of interest when considering amendments to a zoning ordinance. The Commission asked questions about the letter and the current Commission Bylaws.

NEW BUSINESS:
APPROVE 2024 MEETING DATES

Secretary Rothe presented a proposed meeting schedule for 2024. The Commission modified the dates for the proposed January and February meetings.

Motion by Saros, seconded by Vethacke to adopt the following schedule of meetings for 2024:

- January 22, 2024
- February 26, 2024
- March 18, 2024
- April 22, 2024
- May 20, 2024
- June 17, 2024
- August 19, 2024
- October 21, 2024
- December 9, 2024

The motion carried on a unanimous voice vote.

PUBLIC COMMENT

Four public comments were heard.

ADJOURNMENT

Motion by Stachecki, seconded Saros to adjourn the meeting.

The motion carried on a unanimous voice vote.

The meeting adjourned at 8:42 PM.