

Tax Increment Finance Authority MEETING - December 7, 2023  
7:00 PM

CALL TO ORDER

At 7:00 PM Chairman Hughes called the meeting to order.

ROLL CALL

The following members were present: Members Robson, Second, Tompkins, King-Piepenbrok, Vice-Chair Ralstrom, and Chair Hughes.

Member Mullen arrived at 7:17 PM.

Also Present: Warren Rothe, TIFA Director and Assistant City Manager; Kevin Kilby, TIFA Attorney

Excused Absence: Members, Cousineau, Distel, Anton, and Chamberlain

INFORMATIONAL MEETING OF THE T.I.F.A.

INFORMATIONAL MEETING OF THE T.I.F.A.:  
PUBLIC COMMENT

No comments were given.

INFORMATIONAL MEETING OF THE T.I.F.A.:  
OVERVIEW OF ANNUAL ACTIVITIES

Director Rothe provided an update on the following TIFA initiatives: Maryland/Lakepointe parking lot, residential street tree planting program, the streetscape project, and residential grant program. Board members asked follow up questions.

INFORMATIONAL MEETING OF THE T.I.F.A.:  
ADJOURNMENT OF INFORMATIONAL MEETING

At 7:05 PM the TIFA moved out of its Informational Meeting and into its regular meeting.

APPROVAL OF MEETING MINUTES

APPROVAL OF MEETING MINUTES:  
APPROVAL OF OCTOBER 17, 2023 MINUTES

Motion by Tompkins, seconded by Ralstrom to adopt the meeting minutes from October 17, 2023.

The motion carried on a unanimous voice vote.

PUBLIC COMMENT

No public comments were given.

UNFINISHED BUSINESS

UNFINISHED BUSINESS:  
STREETSCAPE PROJECT

Alex Blehm from OHM presented the final design concepts for the Kercheval and Charlevoix business district streetscape improvements and associated cost estimates. Director Rothe presented a proposed timeline and funding sources for pursuing the Charlevoix project. An application for the TAP grant program will be made in February 2024. Board members asked questions to both Mr. Blehm and Director Rothe.

NEW BUSINESS

NEW BUSINESS:  
ADOPTION OF 2024 MEETING DATES

Director Rothe presented a proposed meeting schedule for 2024. The Board discussed changing the proposed June 4, 2024 date to June 6.

Motion by Mullen, seconded by Hughes to adopt the following meeting schedule for 2024:

- February 1, 2024
- April 11, 2024
- June 4, 2024 - Informational
- September 5, 2024
- November 7, 2024 - Informational

The motion carried on a unanimous voice vote.

NEW BUSINESS:  
STRING LIGHTING ON CHARLEVOIX

Motion by King-Piepenbrok, seconded by Mullen to approve the purchase and installation of string lighting from Backer Landscaping for the cost of \$14,000.

The motion carried on a unanimous voice vote.

ADJOURNMENT

Motion by Mullen, seconded by Tompkins to adjourn the meeting.

The motion carried on a unanimous voice vote.

The meeting adjourned at 7:54 PM.